

Mayor Dunwell called the Meeting of the Common Council of the Borough of Alpha to order at 7:00 p.m. on June 13, 2017.

Mayor Dunwell announced that adequate notice of the meeting was given and posted on the bulletin board in the Clerk's office satisfying the requirements of the Open Public Meeting Act:

#### NOTICE

Pursuant to the provisions of the Open Public Meetings Act, adequate notice of this meeting has been given. On January 1, 2017, the Municipal Clerk delivered to the Star Gazette/Express-Times and posted on the bulletin board in the Municipal Clerk's office a notice containing the date, time, and place of this meeting of the Borough Council. Also said notice has been mailed to persons requesting the same.

Mayor Dunwell led prayer and the salute to the flag.

*Roll Call:* Present; Councilman Cartabona, Councilwoman Grossman, Councilman Pettinelli, Councilman Schwar and Councilman Seiss.

#### *Public Comment:*

Jody Jankowski, Springtown Rd, brought pictures with her from LMR that show concerns. She advised Council of various issues being caused by the garbage such as pests and oil spills.

At this time, Councilman Cartabona requested 5 minutes in executive session for litigation.

Ms. Jankowski also inquired about when the fencing and basketball courts would be updated. Councilwoman Grossman stated that she is getting quotes for the basketball court reconstruction and she asked DPW to remove bad fencing.

Jack Frank, Springtown Rd, advised of noise at LMR around 4 a.m. most mornings.

Maryann Frank, Springtown Rd, stated that LMR has exceeded its decibel allowance, and that she has filed a complaint with the police. Mrs. Frank also advised that there are water mains sticking up out of the grass near the pool.

Leo Pursell, High Street, stated that the road that has oil spills on it, is a county road.

Sharon Hoffman, 6<sup>th</sup> Avenue, inquired about the status of the water shut off at the property on 7<sup>th</sup> Avenue.

Lisa LaCaruba, Springtown Rd, inquired about what is in the executive session room, and requested a tour. Ms. LaCaruba stated that she sent the mayor an email regarding diesel and whether or not it is flammable.

*Ordinances 2<sup>nd</sup> Reading:*

Motion made by Councilman Pettinelli to open the public hearing for Ordinance 2017-6, motion seconded by Councilwoman Grossman, all were in favor.

Mr. Fey asked for the governing body to give an overview of the ordinance.

Motion to close public hearing made by Councilman Cartabona, motion seconded by Councilman Seiss, all were in favor.

Motion to adopt Ordinance 2017-6 made by Councilman Cartabona and seconded by Councilwoman Grossman. Roll Call: Ayes: Cartabona, Grossman, Pettinelli, Schwarz and Seiss. Nays; none.

**ORDINANCE NO. 2017-6**

**BOROUGH OF ALPHA**

**AN ORDINANCE TO AMEND CHAPTER 403 – WATER AND SEWERS**

**OF THE CODE OF THE BOROUGH OF ALPHA**

BE IT ORDAINED, by the Borough Council of the Borough of Alpha, that the following amendments shall be and are herewith enacted to Chapter 403 – WATER AND SEWERS of the Code of the Borough of Alpha:

\*\*\* § 403-3 Inclusion of rules as part of contract; definitions.

\*\*\*

B.

As used in this article, the following terms shall have the meanings indicated:

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**CURB STOP**

The first stopcock or valve encountered from the main running toward the property (owner), in essence the closest to the water main provided by the Department of Public Works, on the service side of the curb line, installed for the purposes of shutting off water supplied to a customer.

\*\*\* § 403-5 Maintenance of pipes and fixtures; notice to repair or replace.

A.

All persons using water shall keep their pipes and fixtures within their premises, together with the service pipe to the curb stop as defined in § 403-3(B), in good repair and protect the same from frost at their own expense. If the owner of any premises shall neglect or refuse to repair a leak within three days, exclusive of Sundays and legal holidays, after receipt of written notice from the Director directing such repairs, the water supply for such premises shall be shut off at the main or at the curb, and service shall not be resumed

for such premises until after all repairs ordered have been made and the fee, as set forth in § 403-21B, has been paid.

B.

Additionally, the Borough shall have the right to replace a consumer's service line from the curb stop as defined in § 403-3(B) to the water meter, or any portion thereof, and bill him/her according to the fee schedule set forth in § 403-21B, under any of the following circumstances: (1) The service pipe is constructed of a material not listed in § 403-23. (2)

The service pipe is declared unreliable by the Director due to prior adverse experience. (3)

The curb stop as defined in § 403-3(B) is deemed unserviceable due to its location. (4)

The service pipe, due to its age and material of construction, fails during system maintenance.

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*Ordinances 1<sup>st</sup> Reading:*

Motion made by Councilman Cartabona to approve Ordinance 2017-7, motion seconded by Councilwoman Grossman, with the public hearing and adoption scheduled for June 27, 2017. Roll Call: Ayes: Cartabona, Grossman, Schwar and Seiss. Nays; Pettinelli.

**ORDINANCE 2017 - 07**

**BOND ORDINANCE PROVIDING AN APPROPRIATION OF \$1,000,000 FOR VARIOUS OPEN SPACE AND RECREATION IMPROVEMENTS IN AND BY THE BOROUGH OF ALPHA, IN THE COUNTY OF WARREN, NEW JERSEY AND AUTHORIZING THE ISSUANCE OF \$950,000 BONDS OR NOTES OF THE BOROUGH FOR FINANCING PART OF THE APPROPRIATION.**

BE IT ORDAINED, BY THE BOROUGH COUNCIL OF THE BOROUGH OF ALPHA, IN THE COUNTY OF WARREN, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

**SECTION 1:**

The improvement described in Section 3 of this Bond Ordinance (the "Improvement") is hereby authorized to be undertaken by the Borough of Alpha, in the County of Warren, New Jersey (the "Borough") as a general improvement. For the said Improvement there is hereby appropriated the amount of \$1,000,000, such sum includes the sum of \$50,000 as the down payment (the "Down Payment") required by the Local Bond Law of the State of New Jersey, constituting Chapter 2 of Title 40A of the New Jersey Statutes, as amended and supplemented (the "Local Bond Law"). The Down Payment is now available by virtue of funds held in the Municipal Open Space, Recreation and Farmland and Historic Preservation Trust Fund.

**SECTION 2:**

In order to finance the additional cost of the Improvement not covered by application of the Down Payment, negotiable bonds of the Borough are hereby authorized to be issued in the principal amount of \$950,000 pursuant to the provisions of the Local Bond Law (the "Bonds"). In anticipation of the issuance of the Bonds and to temporarily finance said Improvement or purposes, negotiable bond anticipation notes of the Borough are hereby authorized to be issued in the principal amount not exceeding \$950,000 pursuant to the provisions of the Local Bond Law (the "Bond Anticipation Notes" or "Notes").

**SECTION 3:**

(a) The Improvements hereby authorized and the purposes for the financing of which said obligations are to be issued is for various open space and recreation improvements authorized by Ordinance No. 98-10 and Ordinance No. 05-06, which includes the acquisition of property at Block 103, Lot 1 for open space preservation and the development of recreational improvements, refurbishment of the John Dolak Memorial Pool, construction of basketball courts on Borough property and refurbishment of fencing, backstops and related appurtenances at various recreational facilities throughout the Borough and including all work and materials necessary therefor and incidental thereto.

(b) The estimated maximum amount of Bonds or Notes to be issued for the purpose of financing a portion of the cost of the Improvement is \$950,000.

(c) The estimated cost of the Improvement is \$1,000,000 which amount represents the initial appropriation made by the Borough.

#### SECTION 4:

All Bond Anticipation Notes issued hereunder shall mature at such times as may be determined by the municipal finance officer of the Borough (the "Chief Financial Officer"); provided that no Note shall mature later than one year from its date. The Notes shall bear interest at such rate or rates and be in such form as may be determined by the Chief Financial Officer. The Chief Financial Officer shall determine all matters in connection with Notes issued pursuant to this ordinance, and the signature of the Chief Financial Officer upon the Notes shall be conclusive evidence as to all such determinations. All Notes issued hereunder may be renewed from time to time subject to the provisions of Section 8(a) of the Local Bond Law. The Chief Financial Officer is hereby authorized to sell part or all of the Notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The Chief Financial Officer is directed to report in writing to the Borough Council of the Borough at the meeting next succeeding the date when any sale or delivery of the Notes pursuant to this ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the Notes sold, the price obtained and the name of the purchaser.

#### SECTION 5:

The capital budget of the Borough is hereby amended to conform with the provisions of this Ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director, Division of Local Government Services, Department of Community Affairs, State of New Jersey is on file with the Borough Municipal Clerk and is available for public inspection.

#### SECTION 6:

The following additional matters are hereby determined, declared, recited and stated:

(a) The Improvement described in Section 3 of this Bond Ordinance is not a current expense, and is a capital improvement or property that the Borough may lawfully make or acquire as general improvements, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.

(b) The period of usefulness of the Improvement, within the limitations of the Local Bond Law, taking into consideration the respective amounts of all obligations authorized for such purpose, according to the reasonable life thereof computed from the date of the Bonds authorized by this Bond Ordinance, is 28.75 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Borough Municipal Clerk and a complete executed duplicate thereof has been filed in the office of the Director, Division of Local Government Services, Department of Community Affairs, State of New Jersey. Such statement shows that the gross debt of the Borough, as defined in the Local Bond Law, is increased by the authorization of the Bonds and Notes provided in this Bond Ordinance by \$950,000 and the obligations authorized herein will be within all debt limitations prescribed by the Local Bond Law.

(d) An aggregate amount not exceeding \$100,000 for items of expense listed in and permitted under Section 20 of the Local Bond Law is included in the estimated cost of the Improvements, as indicated herein.

#### SECTION 7:

Any funds or grant monies received for the purpose described in Section 3 of this Ordinance shall be used for financing said Improvement by application thereof either to direct payment of the cost of said Improvement or to the payment or reduction of the authorization of the obligations of the Borough authorized therefor by this Bond Ordinance. Any such funds received may, and all such funds so received which are not required for direct payment of the cost of said Improvement shall, be held and applied by the

Borough as funds applicable only to the payment of obligations of the Borough authorized by this Bond Ordinance.

**SECTION 8:**

The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal and interest on the obligations authorized by this Bond Ordinance. The obligations shall be direct, unlimited obligations of the Borough, and the Borough shall be obligated to levy ad valorem taxes upon all the taxable property within the Borough for the payment of the obligations and the interest thereon without limitation of rate or amount.

**SECTION 9:**

This Bond Ordinance constitutes a declaration of official intent under Treasury Regulation Section 1.150-2. The Borough reasonably expects to pay expenditures with respect to the Improvement prior to the date that Borough incurs debt obligations under this Bond Ordinance. The Borough reasonably expects to reimburse such expenditures with the proceeds of debt to be incurred by the Borough under this Bond Ordinance. The maximum principal amount of debt expected to be issued for payment of the cost of the Improvement is \$950,000.

**SECTION 10:**

This Bond Ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

*Department Reports:*

*Administration, Councilwoman Grossman:* Councilwoman Grossman stated that she has no report, but does have a report from the code officer. She reported that on 5/24 he received a complaint about 707 Frace Street that he is looking into. She also reported that he was in court for 836 Third Avenue. The other addresses that received complaints were 1143 6<sup>th</sup> Avenue for garbage on porch, 1211 and 1215 East Blvd for high grass, 729 North Blvd, 660 Sigsbee Avenue, 913 and 915 Lee Avenue, and 228 Williams Street for overgrown trees and bushes. Councilwoman Grossman also reported that Katie from Warren County Health Department is dealing with the debris at Ellen Street and 1<sup>st</sup> Avenue. In closing, Councilwoman Grossman approved all bills, wages and salaries for her department.

Mayor Dunwell requested 20 minutes in executive session for contractual.

Motion made by Councilman Pettinelli to accept the resignation of Jennifer Gable from Alpha Borough council effective immediately, seconded by Councilman Schwar, all were in favor.

At this time, Councilman Pettinelli read Mrs. Gable's resignation letter:

June 12, 2017

Dear Mayor, Members of Council, and Alpha Residents,

After much contemplation, I have decided to resign from my position as Councilwoman of Alpha Borough. Between my work and family commitments, it is difficult to dedicate enough time to my obligations on council. As Director of Administration, especially with the resignation of our municipal clerk, I have found the workload to be beyond what I feel like I can handle and still effectively represent our residents.

This decision greatly saddens me because I felt this was a wonderful opportunity to make a difference in our borough. There are just too many factors pulling me away at this time. First, the majority of our meetings have lasted between 3.5 to 4 hours with many agenda items being presented the day of the meeting. This always created a huge concern because I would then not always have adequate time to review, process, and reflect on said information prior to meetings because of my work and family responsibilities. Outside of meetings, there were many obligations as well that I felt I was not able to devote the needed time. The absence of our municipal clerk and the ensuing search to fill that position has been an area that has been difficult to focus on with other commitments in my life. Finally, I personally felt it was often difficult to move forward on issues and/or projects, in and out of my department, due to some other governing body members. Due to these issues, I have made the decision to step away from borough council.

My resignation is effective immediately. I will return all borough property given to me to our deputy clerk at the earliest convenience.

Sincerely,

Jennifer E. Gable

*Finance, Councilman Michael Schwar:* Councilman Schwar reported that we currently have \$30,000 in capital to be reimbursed to the fire department. That money is to be used for replacing three concrete pads in the front, which they may not be getting to this year. The quotes that Cindy Hanics received are around \$40,000, so they may request that the \$30,000 plus an additional \$10,000 be carried over to the 2018 budget for that project. Councilman Schwar inquired about making a resolution for a waiver for a sewer connection on Industrial Drive, Avenue A. Councilman Schwar reported that he is working with the CFO to get bills done earlier. He also stated that the tax collector will be out on June 15th, July 10-11 and the week of August 21<sup>st</sup>. Councilman Schwar also inquired about making a resolution for a resident to have their sewer bill waived due to previous unpaid fees. Councilman Schwar requested 10 minutes in executive session for personnel. In closing, Councilman Schwar approved all bills, salaries and wages for his department.

*Health & Welfare, Councilman Pettinelli:* Councilman Pettinelli reported that there is a change with clean up due to a conflict with LMR. He stated that anything that needed to be picked up today and tomorrow will now be picked up on Wednesday and Thursday. He also reported that tub grinding was done today, but they ran into a problem of not chopping properly due to rain and heat of the winter. He said that they recommended doing it more than once in a year. In closing, Councilman Pettinelli approved all bills, salaries and wages for his department.

Mayor Dunwell advised Councilman Pettinelli to speak with DPW about an electronics clean up.

*Public Property, Councilwoman Tracy Grossman:* Councilwoman Grossman reported that the landscaper has not been in town for two weeks now and the attorney has sent them a letter informing that we are terminating our contract. She stated that she received quotes from three different contractors for grass cutting. At this time, Councilman Pettinelli requested 10 minutes in executive session for personnel.

Councilwoman Grossman stated that the Alpha Park sign is in. She also stated that she put up signs that state “area under surveillance” near the porta-potties. Councilwoman Grossman stated that she ordered black cut out dogs to try getting rid of the bee problem at the park. Councilwoman Grossman reported that they are finally able to drain the pool and turn the water on due to pressurizing the lines. They need to have one pipe capped off so they can check the lines in the building. She stated that volunteers have asked to help drain it to determine the condition of the walls. Councilwoman Grossman stated that she is working with the attorney to get a waiver together for liability purposes. Councilwoman Grossman approved all bills, salaries and wages for her department.

Councilman Schwar inquired about the sign at Industrial Park, and occupants putting up their own signage. He stated that their signage should be approved before being put up. Mayor Dunwell stated that perhaps we can have finance pull the purchase order and see the contract to see what was offered when they agreed to do the job.

Councilman Schwar also inquired about a bid for the pool later this month that was not approved by all of Council. Councilwoman Grossman stated that Remington and

Vernick has not been authorized to do anything yet and that the engineer will put it back out to bid by the end of July at no additional cost.

At this time, a lengthy discussion ensued about the pool and the bidding.

*Public Safety, Councilman Thomas Seiss:* Councilman Seiss reported that he attended the OEM tabletop session with the mayor and deputy of OEM for the simulation of a train derailment here in Alpha. He stated that it was a positive meeting full of helpful resources. Councilman Seiss requested 5 minutes in executive session for personnel. Councilman Seiss also stated that he will be away from June 17<sup>th</sup>-June 24<sup>th</sup>. In closing, Councilman Seiss approved bills, salaries and wages for his department. Councilman Seiss also added that the firehouse bathrooms are going to be redone, so they will not be holding any public events for the months of July and August.

*Public Works, Councilman Louis Cartabona:* Councilman Cartabona reported that DPW has been grass cutting and working on the bleachers at Benke Field. He also reported that they have gotten their equipment up and running and they facilitated cleanup. Councilman Cartabona stated that he is waiting for Penn Bower to finish their restoration work so that we can do street sweeping. He stated that it could possibly be done as a shared service with the county. Councilman Cartabona also reported that he had the engineer do a traffic study on the Schley Avenue and Hobson Street intersection for stop sign control. Councilman Cartabona read aloud the engineer report for the traffic study. Attorney Troxell will make up a resolution for shared services with the county. In closing, Councilman Cartabona approved all bills, salaries, and wages for his department.

*Professionals & Official Reports:*

*Mayor, Craig S. Dunwell,* reported that the 6<sup>th</sup> Avenue sinkhole at St. Mary's Church will be paid for by the borough. Mayor Dunwell also reported that we had charged the fire house the municipal fee for their liquor license and we usually waive it. Mayor Dunwell also reported that we were denied funding from NJ DOT for the reconstruction of 5<sup>th</sup> Avenue Phase II and the reconstruction of North Boulevard Phase III. Other counties were top priority so hopefully next year we will be funded. He also reported that he received a letter from NJ Bankers Association stating that they will assist

with property foreclosures. Mayor Dunwell stated that he also received a letter from the Sheriff, inquiring if there are any businesses that would like to donate for a device that helps locate people with autism or other disabilities.

*Attorney, Christopher Troxell*, requested 5 minutes in executive session for personnel.

*Engineer, Frank J. Seney*, referred everyone to the latest June report previously handed out, giving updates with ongoing projects. He gave updates on the 2016 water utility improvement projects, the sewer project, manhole repairs, and the South Boulevard project. Councilman Cartabona inquired about debris around Frace Street.

*Recycling Coordinator, Thomas Fey*, reported that he submitted the recycling report to Trenton.

*Code Enforcement, Thomas Fey*, stated that Councilwoman Grossman reported his report earlier.

*Library Board, Steve Noll*, gave the following update on upcoming events:

- 6/19 & 6/26 at 1 pm – story and craft time for grades Pre-K – 2<sup>nd</sup> grade
- 6/26 at 1 pm – read to dog group
- 6/20 & 6/27 at 1 pm – book and craft time for 3<sup>rd</sup> grade and up
- 6/20 at 6 pm – adult book club
- 6/27 at 5 pm – adult movie “The Shack”
- 6/22 & 6/29 at 1 pm – movie matinee “Fantastic Beast” and “Lego Batman Movie”
- 6/30 all day – lego and game day for all ages

#### *Second Public Comment*

Leo Pursell, High Street, commented on the price of the pool going up since eighteen years ago. He also inquired about farming behind the pool.

Tom Fey, East Boulevard, stated that at the Memorial Day service, the flags were ripped. He stated that the fire company went back to the station and brought over new flags for the event.

Charles Bodogh, East Central Avenue, stated that the fire house should be reimbursed for the flags.

*Payment of Bills & Claims:*

Councilman Seiss made a motion to make the director's report a part of the minutes. Councilwoman Grossman seconded the motion, all were in favor.

Councilman Schwar made a motion that the CFO be authorized to pay all bills authorized by the director. Councilman Pettinelli seconded the motion. Roll call: Ayes; Cartabona, Grossman, Pettinelli, Schwar, and Seiss. Nays: none.

Councilman Seiss made a motion that the CFO be authorized to pay all salaries and wages approved by the director, Councilman Pettinelli seconded. Roll call: Ayes; Cartabona, Grossman, Pettinelli, Schwar, and Seiss. Nays: none.

P.O. Type: All				Open: N	Paid: N	Void: N	
Range: First to Last				Rcvd: Y	Held: Y	Aprv: N	
Format: Condensed				Bid: Y	State: Y	Other: Y Exempt: Y	
PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
16-00217	03/22/16	PACT	PACT TWO, LLC	Frace Strt Redundancy Project	Open	31,639.65	0.00 B
16-00292	04/26/16	PACT	PACT TWO, LLC	PACT II Valves&Pipes & Redund	Open	9,011.63	0.00 B
17-00180	03/21/17	TROXE	CHRISTOPHER M. TROXELL, ESQ	2017 Legal Retainer-Munic Attn	Open	4,150.00	0.00
17-00221	03/30/17	VITAL	VITAL COMMUNICATIONS, INC	PRINTED FARMLAND FORMS	Open	35.00	0.00
17-00292	04/26/17	EHRLI	EHRLICH, INC.	PEST PROTECTION SERVICE - APR	Open	189.00	0.00
17-00309	05/02/17	FOX LUMB	FOX LUMBER & BUILDING MATERIAL	PRESSURE TREATED WOOD - BENKE	Open	2,503.20	0.00
17-00327	05/12/17	BIOLYN	BIOLYNCEUS	PROBIOTIC SCRUBBER II	Open	2,852.18	0.00
17-00353	05/26/17	TRITE	DE LAGE LANDEN FINANCIAL SERV	COPIER LEASE 5/15/17-6/14/17	Open	144.59	0.00
17-00354	05/26/17	QC	EUROFINS QC, INC.	WATER TESTING 5/4&2/17	Open	244.00	0.00
17-00355	05/26/17	FERGUSON	FERGUSON BATH & KITCHEN	MISCELLANEOUS PARTS	Open	92.01	0.00
17-00356	05/26/17	CASTLE	CASTLE SEPTIC SERVICE CORP	TOILET RENTAL CHARGES - MAY	Open	500.00	0.00
17-00357	05/26/17	NJADV MED	NJ ADVANCE MEDIA	ADVERTISING FEES	Open	326.24	0.00
17-00358	05/26/17	JCP&L	JCP&L	ELECTRICITY CHRGS MAY/JUNE '17	Open	5,015.29	0.00
17-00360	05/26/17	HACHC	HACH COMPANY	DPD FREE CHLORINE	Open	210.89	0.00
17-00361	05/26/17	JEWELL	JEWELL COMPUTING SOLUTIONS LLC	COMPUTER SUPPORT SERVICES	Open	693.99	0.00
17-00362	05/30/17	MARLIN	MARLIN BUSINESS BANK	POSTAGE METER LEASE	Open	308.94	0.00
17-00363	05/30/17	ALLIED	ALLIED OIL, LLC	93OCT PREMIUM NOLEAD GASOLINE	Open	754.87	0.00
17-00364	05/30/17	VITAL	VITAL COMMUNICATIONS, INC	JUNE MOD IV/CAMA TAX SYSTEM	Open	105.00	0.00
17-00365	05/30/17	ACTION	ACTION DATA SERVICES	PAYROLL SERVICES 5/20 & 6/3/17	Open	274.49	0.00
17-00366	05/30/17	EAS	EAS BY ACTION DATA	PAYROLL SERVICES 5/20 & 6/3/17	Open	144.82	0.00
17-00371	05/31/17	MGL	MGL PRINTING SOLUTIONS	2017/18 TAX BILLS & ENVELOPES	Open	502.00	0.00
17-00372	05/31/17	JIORL	JIORLE'S OFFICE SUPPLIES	2 LINE SIGNATURE STAMP	Open	22.99	0.00
17-00373	05/31/17	LMR	LMR CLEANOUT & DISPOSAL	TRASH REMOVAL - MAY	Open	12,833.33	0.00
17-00374	06/01/17	WATERRES	WATER RESOURCE MANAGEMENT, INC	C-2 LICENSED SEWER OPERATOR	Open	2,690.00	0.00
17-00375	06/01/17	ONECA	ONE CALL CONCEPTS	MAY REGULAR LOCATES	Open	22.50	0.00
17-00378	06/02/17	DRBC	DELAWARE RIVER BASIN COMMISS.	WATER ALLOCATION ANNUAL FEE	Open	450.00	0.00
17-00381	06/07/17	DRAKES	DRAKE'S	AERATOR/OVERSEEDER	Open	448.00	0.00
17-00383	06/08/17	SERVICEE	SERVICE ELECTRIC CABLE TV	JUNE-DEC INTERNET CHARGES	Open	214.90	0.00
17-00385	06/08/17	ADVANCE	ADVANCED BUSINESS EQUIPMENT	QRTLTY MAINTENANCE AGREEMENT	Open	32.13	0.00
17-00386	06/09/17	ALLIED	ALLIED OIL, LLC	93OCT PREMIUM NOLEAD GASOLINE	Open	195.84	0.00
17-00388	06/12/17	PRIDE	PRIDE CONSTRUCTION CO.	REPAIR 6TH AVENUE SINKHOLE	Open	2,750.00	0.00
17-00389	06/12/17	SARTI	SARTINI PLUMBING & HEATING	FRACE ST INJECTION SUPPLY LINE	Open	1,471.44	0.00
17-00390	06/12/17	SARTI	SARTINI PLUMBING & HEATING	FRACE ST CHLORINE INJECT PUMP	Open	2,126.40	0.00
17-00391	06/12/17	VERIZ	VERIZON WIRELESS	PURSELL/DUNWELL CELL PHONES	Open	126.11	0.00
Total Purchase Orders: 34				Total P.O. Line Items: 0	Total List Amount: 83,081.43	Total Void Amount: 0.00	

**New Business:**

Motion made by Councilwoman Grossman to approve Pavilion Permit with alcohol for Frank Duffy: June 23rd, seconded by Councilman Pettinelli. Roll Call; Ayes: Grossman, Pettinelli, Schwar, Seiss. Nays: Cartabona.

Motion made by Councilman Seiss to approve Pavilion Permit without alcohol for Al Stymacks: June 25th, seconded by Councilwoman Grossman. Roll Call; Ayes: Cartabona, Grossman, Pettinelli, Schwar, Seiss.

Motion made by Councilwoman Schwar to approve Pavilion Permit with alcohol for Nicole Banfield: July 1st, seconded by Councilwoman Grossman. Roll Call; Ayes: Grossman, Pettinelli, Schwar, Seiss. Nays: Cartabona.

Motion made by Councilwoman Grossman to approve Pavilion Permit with alcohol for Gwen Kark: July 8th, seconded by Councilman Pettinelli. Roll Call; Ayes: Grossman, Pettinelli, Schwar, Seiss. Nays: Cartabona.

Motion made by Councilman Cartabona to approve Pavilion Permit without alcohol for St. Mary's Church: July 16<sup>th</sup> and 23rd, seconded by Councilwoman Grossman. Roll Call; Ayes: Cartabona, Grossman, Pettinelli, Schwar, Seiss. Nays: none.

Motion made by Councilman Cartabona to approve Pavilion Permit without alcohol for Alpha Block Party: July 22nd, seconded by Councilman Schwar. Roll Call; Ayes: Cartabona, Schwar. Nays: Grossman, Seiss. Abstains: Pettinelli, Mayor Dunwell.

Motion made by Councilman Cartabona to approve Pavilion Permit with alcohol for Alpha Block Party: July 22nd, seconded by Councilwoman Grossman. Roll Call; Ayes: Grossman, Pettinelli, Seiss. Nays: Cartabona, Schwar.

Councilman Seiss mentioned that there are dead trees at the park by the pavilion that need to be replaced. He also stated that the grills looked terrible. Councilwoman Grossman stated that she will talk to the park attendant.

At this time, Mayor Dunwell requested 10 minutes in executive session for personnel.

Councilman Schwar stated that new Council members should be aware of how much work it is before taking the oath. Mr. Fey stated that the vacant seat on Council should be someone who has been to a Council meeting before.

*Executive Session:*

Councilman Grossman made a motion to approve the following resolution to go back into executive session for 1 hour and 5 minutes for contractual, litigation, and/or personnel. Motion seconded by Councilman Pettinelli, all were in favor.

#### EXECUTIVE SESSION RESOLUTION

**WHEREAS**, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS**, this public body is of the opinion that such circumstances presently exist.

1. The public shall be excluded from discussion(s) of the hereinafter specified subject matter(s).
2. The general nature of the subject matter(s) to be discussed is: Personnel, Litigation and/or Contractual,
3. It is anticipated at this time, that the above stated subject matter(s) will be made public when it is no longer a matter of confidentiality.
4. Action may or may not be taken after executive session.

**NOW THEREFORE BE IT RESOLVED**, by the governing body of the Borough of Alpha that the public shall be excluded from an executive session for approximately 1 hour(s), 5 minutes, allowing for a five (5) minute recess between the regular session and the executive session.

*Return to Regular Session:*

Motion made by Councilman \* \* to return to the regular session, motion seconded by Councilman *\*inaudible\**, all were in favor.

Motion made by Councilman Cartabona to hire Ryan Carpenter as a seasonal part time, temporary Park Attendant position, \$13.00/hour, up to ten hours per week, with no benefits or full time employment, seconded by Councilman Schwar. Roll Call; Ayes: Cartabona, Grossman, Pettinelli, Schwar, and Seiss.

Motion made by Councilman Cartabona to approve Resolution 2017-93, motion seconded by Councilman Seiss. Roll Call; Ayes: Cartabona, Grossman, Pettinelli, Schwar, and Seiss. Nays: none.

**RESOLUTION 2017-93**  
**A RESOLUTION TO APPROVE A SHARED SERVICES AGREEMENT WITH WARREN COUNTY FOR SHARING WARREN COUNTY PUBLIC WORKS EQUIPMENT**

**WHEREAS**, the Common Council of the Borough of Alpha (“Borough” or “Alpha”) believes it is in the best interests of the Borough to contract, pursuant to N.J.S.A. 40A:65-1, *et seq.* (the “Uniform Shared Services and Consolidation Act”) and other applicable New Jersey law(s) with the County of Warren (“Warren” or “Warren County”), for use of Warren County’s public works equipment on an as needed/requested basis; and

**WHEREAS**, N.J.S.A. 40A:65-1, *et seq.* (the “Uniform Shared Services and Consolidation Act”) provides a mechanism for making such contracts between public entities and/or agencies.

**NOW, THEREFORE BE IT RESOLVED**, that the Borough shall enter into an agreement with Warren County for Warren County to share its public works equipment and machinery with the Borough on an as needed or as requested basis as per the attached contract. The Mayor is hereby authorized to sign the agreement.

Motion made by Councilman Cartabona to approve Resolution 2017-94, motion seconded by Councilwoman Grossman. Roll Call; Ayes: Cartabona, Grossman, Pettinelli, Schwar, and Seiss. Nays: none.

**RESOLUTION 2017-94**  
**LAWN CARE SERVICES CONTRACT AWARD**

**WHEREAS**, the Council of the Borough of Alpha has sought three quotations for lawn care services to be performed in the Borough of Alpha for Borough property; and

**WHEREAS**, quotes were received and the lowest responsible quote was submitted by Mountainside Lawn Care of Pohatcong Township, New Jersey in the amount of \$10,610.00 for a period of time from June 15, 2017 to December 31, 2017.

**NOW THEREFORE BE IT RESOLVED**, by the Council of the Borough of Alpha that the lawn care services contract is awarded based on the lowest quote to Mountainside Lawn Care for \$10,610.00 for the period of June 15, 2017 to December 31, 2017.

**BE IT FURTHER RESOLVED**, that the Mayor and Clerk are hereby authorized to execute all documents, including the contract.

Motion made by Councilman Cartabona to approve Resolution 2017-95, motion seconded by Councilwoman Grossman. Roll Call; Ayes: Cartabona, Grossman, Pettinelli, Schwar, and Seiss. Nays: none.

**RESOLUTION 2017-95  
UTILITY ACCOUNT ADJUSTMENT  
FOR 819 WEST CENTRAL AVENUE**

**WHEREAS**, Allison Bills had and presently owns 819 West Central Avenue, real property in the Borough of Alpha, making her a customer of the Borough of Alpha Potable Water Utility and Sewer Utility; and

**WHEREAS**, the said property had been unoccupied for some time; and

**WHEREAS**, the said property incurred \$776.04 in overdue or unpaid utility bills; and

**WHEREAS**, the Borough will waive interest on said amount and permit Ms. Bills to pay \$100.00 extra per quarter until this outstanding amount is paid off.

**NOW, THEREFORE BE IT RESOLVED** that the Mayor and Council of the Borough of Alpha hereby authorize that said property owner be permitted to pay an extra \$100.00 per quarter to satisfy the \$776.04 balance outstanding above any water/sewer usage charges going forward, in accordance with Borough Code. Same is contingent upon all utility bills being paid and kept current.

**BE IT RESOLVED** that the Mayor, CFO, Utility Clerk, and Clerk are hereby authorized to execute any and all documents to effect such credit.

Motion made by Councilman Seiss to approve Resolution 2017-96, motion seconded by Councilwoman Grossman. Roll Call; Ayes: Cartabona, Grossman, Pettinelli, Schwar, and Seiss. Nays: none.

**RESOLUTION 2017-96  
RESOLUTION TO AUTHORIZE THE STREET OPENING AT OR NEAR INDUSTRIAL DRIVE  
AND AVENUE A**

**WHEREAS**, there exists a five-year street opening moratorium in the Borough for newly paved streets; and

**WHEREAS**, Penn Bower seeks to have the Borough Council permit the street opening at or near Industrial Drive and Avenue A, three and one-half (3 ½) years after its paving; and

**WHEREAS**, Penn Bower has demonstrated hardship, good cause, and valid reasons for the Borough Council to waive such prohibition against street opening, understanding they are still required to obtain said permit and pay the requisite fees; and

**WHEREAS**, Penn Bower will take extraordinary measures to return the area to as close to its current condition including using flowable fill and infrared asphalt restoration; and

**WHEREAS**, Penn Bower was unable to comply with the sewer main connection.

**NOW THEREFORE BE IT RESOLVED**, by the Council of the Borough of Alpha that the street opening moratorium as it applies to Industrial Drive and Avenue A in the Borough of Alpha is hereby waived for the reasons set forth herein and for the other good cause, allowing Penn Bower to perform or have work performed there.

*Adjournment:*

Seeing no further business to come before Council, motion made by Councilman Seiss to adjourn this meeting at 11:35 PM, motion seconded by Councilman Schwar , all were in favor.

Respectfully submitted,

Helen Marino

Deputy Clerk