

Mayor Dunwell called the Meeting of the Common Council of the Borough of Alpha to order at 7:07 P.M. on February 27, 2018.

Mayor Dunwell announced that adequate notice of the meeting was given and posted on the bulletin board in the Municipal Building satisfying the requirements of the Open Public Meetings Act:

NOTICE

Pursuant to the provisions of the Open Public Meetings Act, adequate notice of this meeting has been given. On January 4th, 2018, the Municipal Clerk delivered to the Star Gazette/Express-Times and posted on the bulletin board in the Municipal Building a notice containing the date, time, and place of this meeting of the Alpha Borough Council. Also said notice has been mailed to persons requesting the same.

Mayor Dunwell led the prayer and flag salute.

Roll Call: Present, Councilman Cartabona, Councilwoman Grossman, Councilman Pettinelli, Councilman Schwar, Councilman Seiss, Councilman Singleton.

Public Comment:

Joey Foor, 1110 Morris St., asked if while doing the pool research did we reach out to other pool communities to get feedback. Councilwoman Grossman said that when the process first started over six months ago she contacted, Belvidere, Rigel Ridge, Phillipsburg and Lopatcong.

Lisa LaCaruba 1805 Springtown Rd., had additional questions regarding the pool; where is the money coming from, how much money do we have in open space, how much debt are we in, etc., and what is the impact on the tax payers if it fails? Mayor Dunwell asked for clarification on what type of failure Ms. LaCaruba was referring to. Mayor Dunwell went on to describe other services provided to the community where we don't turn a profit stating that no one ever seems to be concerned about those services.

Joey Foor, 1110 Morris St., had additional questions about the pool.

Ordinances: First Reading:

Motion made by Councilman Schwar to introduce Ordinance 2018-02, motion seconded by Councilman Cartabona. Roll Call: Ayes; Cartabona, Grossman, Pettinelli, Schwar, Seiss and Singleton. Nays; none.

ORDINANCE 2018-02
CALENDAR YEAR 2018
ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION
LIMITS AND TO ESTABLISH A CAP BANK
(N.J.S.A. 40A: 4-45.14)

WHEREAS, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year’s final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Borough of Alpha in the County of Warren finds it advisable and necessary to increase its CY 2018 budget by up to 3.5% over the previous year’s final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Borough of Alpha hereby determines that a 3.5 % increase in the budget for said year, amounting to \$13,665.28 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS, the Borough of Alpha hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW THEREFORE BE IT ORDAINED, by the Borough of Alpha, in the County of Warren, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2018 budget year, the final appropriations of the Borough of Alpha shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5 %, amounting to \$47,828.48, and that the CY 2018 municipal budget for the Borough of Alpha be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed by the Clerk with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

Motion made by Councilman Schwar to introduce Ordinance 2018-03, motion seconded by Councilwoman Grossman. Roll Call: Ayes; Cartabona, Grossman, Schwar, Seiss and Singleton. Nays; Pettinelli.

ORDINANCE 2018-03
AN ORDINANCE AMENDING THE 2017-12 SALARY RANGE
OF THE BOROUGH OF ALPHA.

Section I

BE IT ORDAINED by the Mayor and Council of the Borough of Alpha, County of Warren, State of New Jersey that the annual salaries of the officers and employees of the Borough of Alpha, County of Warren, and State of New Jersey named herein:

Park Attendant I	\$10.00-\$15.00/hr
Park Attendant II	\$12 - \$18/hour

Section III

Any ordinance or sections of the ordinance of the Borough of Alpha, New Jersey inconsistent herein shall be and the same hereby repealed.

Ordinances – Second Reading:

Motion made by Councilman Schwar to open the public hearing for Ordinance 2018-01, motion seconded by Councilman Seiss, all were in favor.

**ORDINANCE 2018-01
AN ORDINANCE TO AMEND CHAPTER 403 – WATER AND SEWERS OF THE CODE OF
THE BOROUGH OF ALPHA**

BE IT ORDAINED, by the Borough Council of the Borough of Alpha, that the following amendments shall be and are herewith enacted to Chapter 403 – WATER AND SEWERS of the Code of the Borough of Alpha:

§ 403-23 *Service Pipe.*

Copper pipe shall be used for all service lines ranging in size from 3/4 inch to less than two inches, inclusive. Service lines from two inches to less than four inches may be copper, ductile iron, or polymer. Ductile iron pipe shall be used for all service lines four inches or greater. Ductile iron pipe shall be used for fire protection lines; however, alternate material(s) may be used upon approval of the Borough Engineer.

Hearing no further public comment, motion made by Councilman Schwar to close the public hearing, motion seconded by Councilman Pettinelli. Roll Call: Ayes; Cartabona, Grossman, Pettinelli, Schwar, Seiss and Singleton. Nays; none.

Motion to adopt Ordinance 2018-01 made by Councilman Schwar and seconded by Councilman Cartabona. Roll Call: Ayes; Cartabona, Grossman, Pettinelli, Schwar, Seiss and Singleton. Nays; none.

Resolutions:

Motion made by Councilman Cartabona to approve Resolution 2018-36, motion seconded by Councilwoman Grossman. Roll Call: Ayes; Cartabona, Grossman and Singleton Nays; Seiss Abstentions; Pettinelli and Schwar.

**RESOLUTION 2018-36
RESOLUTION AWARDED A CONTRACT
FOR SWIMMING POOL RECONSTRUCTION AND REHABILITATION**

WHEREAS, the Mayor and Council of the Borough of Alpha have determined that the municipal swimming pool and pump house building are in need of reconstruction and renovations; and

WHEREAS, the Mayor and Council of the Borough of Alpha, through the Borough Engineer, have openly and publicly solicited bids (now, a second time) for such reconstruction contract for said pool work, pursuant to New Jersey law; and

WHEREAS, the Borough of Alpha has, this second time, received the lowest responsible bid from Ray Palmer Associates, Inc. of Dover, New Jersey, based on the recommendation of the Borough Engineer.

NOW, THEREFORE BE IT RESOLVED, by the Borough Council of the Borough of Alpha, County of Warren, State of New Jersey that the said contract for the contemplated work –reconstruction of the municipal swimming pool and renovations to the pump house building – is hereby awarded to Ray Palmer Associates, Inc. of Dover, New Jersey, having submitted a bid, Alternate Bid #1, of \$277,600.00 for said work, upon written certification of funds by the Borough CFO.

BE IT FURTHER RESOLVED, that the Mayor, Clerk, Borough Attorney, and/or Borough Engineer are authorized to execute all necessary documents to effectuate the contract.

Motion made by Councilman Schwar to approve Resolution 2018-46, motion seconded by Councilwoman Grossman. Roll Call: Ayes; Cartabona, Grossman, Pettinelli, Schwar, Seiss and Singleton. Nays; none.

**RESOLUTION 2018-46
BOROUGH OF ALPHA
RESOLUTION AUTHORIZING LEASE OF REAL PROPERTY FOR FARMING
NOTICE TO BIDDERS**

WHEREAS, the Borough of Alpha has determined that a certain portion of lands within real property known as **Block 96, Lot 5** and **Block 103, Lot 1** in the Borough of Alpha, now owned by the Borough of Alpha (“Borough”); and,

WHEREAS, *N.J.S.A. 40A:12-14, et seq.* requires that all such real property be leased to the highest bidder by open public bidding.

NOW, THEREFORE BE IT RESOLVED by the Borough Council of the Borough of Alpha, County of Warren, State of New Jersey, as follows:

NOTICE IS HEREBY GIVEN that sealed bids will be received by the Borough Clerk, Alpha Borough Municipal Bldg., 1001 East Blvd., Alpha, New Jersey, for the leasing of real property or a portion thereof near Route 519 within the real property formerly known as Block 96, Lot 5 and real property of a portion thereof near Seventh Avenue within the real property known as Block 103, Lot 1 in the Borough of Alpha, now owned by the Borough of Alpha (“Borough”).

The material terms of the lease are as follows:

1. **TERM.** The lease will be for the balance of this calendar year and tentatively will commence on April 1, 2018 and end of December 31, 2018.

2. **USE.** The land as so designated by the Borough, consisting of a portion within former Block 96, Lot 5 and within Block 103, Lot 1 is to be used for and occupied only for farming, as agreed upon by the Borough.

3. **RENT.** The minimum bid for rent for this period shall be Four Thousand Dollars and no 00/100 (\$4,000.00).

4. **LIABILITY INSURANCE.** The tenant shall obtain and provide and keep in full force and effect for the term of the lease, general public liability insurance, insuring the Borough against any liability

or claims of liability arising out of or resulting from any accident in or about the leased portion of the premises for injuries to any person(s), for limits of not less than One Million Dollars and no 00/100 (\$1,000,000.00) for property damage and One Million Dollars and no 00/100 (\$1,000,000.00) for personal injury in any one accident or occurrence.

A full copy of the proposed lease may be examined at the office of the Borough Clerk at the Alpha Municipal Bldg., 1001 East Blvd., Alpha, New Jersey (08865).

Bids will be opened and read in public by the Borough Clerk at a Council Meeting at 1001 East Blvd., Alpha, New Jersey on March 27, 2018 at approximately 7:00 p.m. Bids must be mailed or hand delivered to the Borough Clerk for receipt by 4:00 p.m. on March 27, 2018. The bidder is fully responsible for delivery of its bid documents.

All bids must be submitted in writing, enclosed in a sealed envelope bearing the name and address of the bidder and accompanied by a guarantee in the form of a cashier's or certified check payable to the Treasurer of the Borough of Alpha in amount equal to the bidder's bid amount for the lease period, to be delivered at the aforementioned place and time.

All bids shall be subject to the successful bidder's receiving all permits, licenses and other approvals necessary for the use of said premises, including zoning and building code permits, from any and all governmental entities.

The Borough of Alpha reserves the right to reject any and all bids. Minor or inconsequential variances and/or technical omissions may be subject to waiver.

Motion made by Councilman Schwar to approve Resolution 2018-47, motion seconded by Councilwoman Grossman. Roll Call: Ayes; Cartabona, Grossman, Pettinelli, Schwar, Seiss and Singleton. Nays; none.

RESOLUTION 2018-47
MUNICIPAL BUDGET NOTICE

SECTION 1.
Municipal Budget of the Borough of Alpha, County of Warren for the Year 2018

Be it Resolved, that the following statements of revenues and appropriations shall constitute the Municipal Budget for year 2018:
Be it Further Resolved, that said Budget be published in the THE STAR GAZETTE

The Governing Body of the Borough of Alpha does hereby approve the following as the Budget for the year 2018: _____ in the issue of March 9, 2018

RECORDED VOTE

(insert last name)	{	{	ABSTAINED {
	{	{	
	{	{	
AYES {	{	NAYS {	
{	{	{	ABSENT {
{	{	{	

Notice is hereby given that the Budget and Tax Resolution was approved by the MAYOR AND COUNCIL of the BOROUGH OF ALPHA, COUNTY OF WARREN, on February 27, 2018

A Hearing on the Budget and Tax Resolution will be held at _____ the Municipal Building _____, on March 27, 2018 at 7:00 o'clock (p.m.) at which time and place objections to said Budget and Tax Resolution for the year 2018 may be presented by taxpayers or other interested persons.

SHEET 2

At this time, Mayor Dunwell thanked everyone for their time and dedication to attend the budget meetings which can be both challenging and rewarding at the same time.

Motion made by Councilman Seiss to table Resolution 2018-48, motion seconded by Councilman Pettinelli. Roll Call: Ayes; Pettinelli, Schwar, Seiss and Singleton. Nays; Cartabona and Grossman.

Motion made by Councilman Cartabona to approve Resolution 2018-49, motion seconded by Councilman Schwar. Roll Call: Ayes; Cartabona, Grossman, Pettinelli, Schwar, Seiss and Singleton. Nays; none.

**RESOLUTION 2018-49
NOTICE TO BIDDERS
2018 WATER UTILITY IMPROVEMENTS FOR THE BOROUGH OF ALPHA**

WHEREAS, the Borough of Alpha will be required to publicly bid for the project herein named as the 2018 Water Utility Improvements for the Borough of Alpha in the Borough of Alpha, Warren County, New Jersey; and

WHEREAS, the Borough has and hereby does authorize such advertising for bids for such purpose; and

WHEREAS, it is in the best interest of the Brough to do so pursuant to law.

NOW THEREFORE BE IT RESOLVED by the Common Council of the Borough of Alpha that the following notice is advertised:

NOTICE TO BIDDERS

PUBLIC NOTICE IS HEREBY GIVEN that sealed bids will be received by the **Borough of Alpha** for 2018 Water Utility Improvements **for the Borough of Alpha** in the **Borough of Alpha, Warren County, New Jersey**.

Bid forms, contracts and specifications are on file at the office of Remington & Vernick Engineers, 232 Kings Highway East, Haddonfield, New Jersey 08033. Bid Specifications will also be on file in the Clerk's office, 1001 East Blvd., Alpha, NJ 08865 for viewing purposes only.

Said Bids will be received, opened and read aloud in public at the **Alpha Borough Municipal Building, 1001 East Boulevard, Alpha, New Jersey, 08865 Tuesday March 20, 2018 at 10:30 AM prevailing time.**

Copies of the bid forms, contracts and specifications may be obtained from said Remington & Vernick Engineers, by prospective bidders upon request, upon payment of the sum of \$75.00 for each set.

PAYMENT MUST BE RECEIVED PRIOR TO OBTAINING SAID SPECIFICATIONS, EITHER BY MAIL OR IN PERSON.

NO BIDS ARE TO BE DROPPED OFF AT THE ENGINEER'S OFFICE.

The **Borough of Alpha** reserves the right to consider the bids for sixty (60) days after the receipt thereof, and further reserves the right to reject any or all bids, either in whole or in part and also to waive any informality in any and make such awards or take action as may be in the best interest of the **Borough of Alpha**.

Bids must be on the bid form prepared by Remington & Vernick Engineers, in the manner designated therein and required by the specifications, must be enclosed in sealed envelopes bearing the name and address of the bidder on the outside and also bearing on the outside reference to the particular work bid upon. Said bids shall be addressed to **Borough of Alpha, Municipal Building, 1001 East Boulevard, Alpha, New Jersey, 08865, Attention: - Donna L. Messina, Acting Borough Clerk.**

Each bid shall be accompanied by a certified check, cashier's check or bid bond duly executed by the bidder as principal and having as surety thereon a surety company approved by the **Borough of Alpha** in an amount not less than ten percent (10%) but in no case in excess of \$20,000.00 of the amount bid. Any such bid bond shall be without endorsement or conditions. Bid shall also be accompanied by a certificate letter from a surety company stating that it will provide the bidder with the completion bond.

The award of the contract shall be made subject to the necessary moneys to do the work being provided by the **Borough of Alpha** in a lawful manner. The contract to be executed by the successful bidder will provide that it shall not become effective until the necessary moneys to do the work have been provided by the **Borough of Alpha** in a lawful manner. The award shall further be subjected to the securing of necessary State, Federal or Local permits governing the work.

Bidders are required to comply with the requirements of N.J.S.A. 10:5-31 et. seq., N.J.A.C. 17:27 (Affirmative Action), P.L. 1963. C150 (New Jersey Prevailing Wage Act), and Americans with Disabilities Act of 1990 (42 U.S.C. 12101, et.seq.).

The contractor is further notified that he must comply with P.L. 1977, c. 33, and submit a Disclosure Statement listing stockholders with his bid.

The contractor is further notified that he must comply with P.L. 1999 c.238 Public Works Contractor Registration Act and he and any subcontractors must be registered in accordance with the act.

The contractor is also further notified that he must comply with P.L. 2004 c. 57 and submit proof of business registration and submit proof of business registration for any named subcontractors in accordance with the act.

By Order of the
Borough of Alpha, Warren County, New Jersey

Dated: March 9, 2018

Donna L. Messina, CMR
Acting Borough Clerk

Councilman Seiss asked for a written copy of what the scope of the work will be. Frank Seney will provide that.

Approval of Minutes:

Motion by Councilman Schwar to approve the regular meeting minutes from March 28, 2017, April 11th, 2017 and January 23rd, 2018. Motion seconded by Councilman Seiss.

3/28/17 Minutes: Role Call: Ayes; Grossman, Pettinelli, Schwar. Nays; None. Abstentions; Cartabona, Seiss and Singleton.

4/11/17 Minutes: Role Call: Ayes; Grossman, Pettinelli, Schwar. Nays; None. Abstentions; Cartabona, Seiss and Singleton.

1/23/18 Minutes: Role Call: Ayes; Pettinelli, Schwar and Singleton. Nays; None. Abstentions; Cartabona, Grossman and Seiss.

Motion by Councilman Pettinelli to make meeting minutes available in hardcopy to the public. Motion seconded by Councilman Schwar. Roll Call: Ayes; Grossman, Pettinelli, Schwar, Seiss, Singleton. Nays; Cartabona.

Department Reports:

Administration, Councilman Alan Singleton: Councilman Singleton said that he received the code officer's report and every instance on the report was about trash on the properties. He reminded every one in town to keep their properties clean and free of trash and that we have the town clean up coming up and that taking pride in our communities is a plus for everyone. He added that the Acting Municipal Clerk registered for her second class. At this time, Councilman Singleton asked for 10 minutes in executive session, contractual for the website. In closing, Councilman Singleton approved all his bills, salaries and wages for his department. Councilman Pettinelli asked who gave permission to have the Clerk's office closed to the public on Thursdays. Mayor Dunwell

explained that this was due to a shared service agreement that was in limbo with Phillipsburg. There was continued discussion on this topic where everyone weighed in as to why there were no window hours on a Thursday. Councilman Pettinelli asked for 10 minutes in executive session for personnel to further discuss this.

Finance, Councilman Michael Schwar: Councilman Schwar announced a schedule change for the week regarding the tax/utility collector. He also thanked everyone for their help with the budget and a special thank you to the mayor for the assistance on the salary ordinance. There will also be a resolution ready for the next meeting approving our insurance company for the next three years. We are currently looking to close seven escrow accounts and have also received the new training schedules for DPW. In closing, Councilman Schwar approved all his bills, salaries and wages for his department. Councilman Schwar requested 10 minutes in executive session, contractual for the library and 15 minutes litigation for the pool. Mayor Dunwell had questions regarding the seven escrow accounts.

Health & Welfare, Councilwoman Peter Pettinelli: Councilman Pettinelli reported that the supplies for the animal control officer have been purchased. Councilman Pettinelli also read into record a letter from a resident praising our ACO, Mr. Deacon. In closing, Councilman Pettinelli approved all his bills, salaries and wages for his department. Councilman Seiss thought it might be a good time to plan for the town clean up and continue to offer people a way to recycle electronics.

Public Property, Councilwoman Tracy Grossman: Councilwoman Grossman reported that the port-a-johns will be placed on the sports fields on April 1st. Grass cutting bid has been advertised and she is looking at scheduling two vendors to look at the basketball courts. In closing, Councilwoman Grossman approved all her bills, salaries and wages for her department. Councilman Seiss reported on items stored in the pool's storage area. Councilman Cartabona discussed moving the port-a-john to another location to avoid issues with people running over the grass. There was further discussion as to how certain items appeared in the pool storage area. Councilman Cartabona reported that he cleaned up the cooper piping and other items that were mentioned during a previous meeting from the pool storage area. Mayor Dunwell wanted to go on the record, reporting

that he went into the pool house and took a squeegee with a long handle and a hay rake because those were his.

Public Safety, Councilman Thomas Seiss: Councilman Seiss had no report tonight. In closing, Councilman Seiss approved all his bills, salaries and wages for his department.

Public Works, Councilman Louis Cartabona: Councilman Cartabona reviewed the progress with the mayor regarding the water and sewer department and other activities of the DPW. In closing, Councilman Cartabona approved all his bills, salaries and wages for his department with exception of bill 18-00129. Councilman Cartabona requested five minutes in executive session, contractual regarding street openings. Councilman Schwar said with this adjustment the total bills approved to be paid is now \$119, 988.50. Councilman Pettinelli asked about a piece of his property that was damaged during snow removal and that it has been over a year since this happened. He would like to know when this would be addressed. Councilman Cartabona will get this work on the list. At this time, Councilman Schwar asked for five minutes in executive session, contractual for bill paying.

Professionals & Official Reports

Mayor, Craig S. Dunwell: Mayor Dunwell had nothing to report but requested five minutes in executive session for personnel for public property, five minutes in executive session, contractual for lawn maintenance. Councilman Schwar made a motion that the mayor be authorized to sign the Developer's Agreement with Stryker 22. Motion seconded by Councilman Seiss. Roll Call: Ayes; Cartabona, Grossman, Pettinelli, Schwar, Seiss and Singleton.

Police Department, Chief Robert Stettner: No one present

Fire Department, Chief Sean McDyer: No one present

Emergency Squad, No one present

Office of Emergency Management; Todd Pantuso: Todd Pantuso reported that he is in the process of scheduling CERT (Community Emergency Response Team) training for starting in April. The training is eight weeks long and it is two hours each week. He would like to have the training at the municipal building on Thursdays. This training is open to the public. This team could be utilized in the event of a disaster. This is no cost to

the borough or participants. Motion made by Councilman Seiss to allow use of the council chambers for CERT training on Thursday evenings for 12 weeks from April 1st until the end of June for two hours. Motion seconded by Councilman Cartabona. Roll Call: Ayes; Cartabona, Grossman, Pettinelli, Schwar, Seiss and Singleton. Nays; none.

Attorney, Christopher Troxell: No report.

Engineer, Frank J. Seney or Stephanie Cuthbert: Frank referred everyone to the February 27th report he distributed prior to the meeting. Frank reported that the borough did not receive any funding under the grant application. He will seek funding elsewhere. Mayor Dunwell asked why there was a delay in submitting the landfill closure permit. Councilman Schwar had comments regarding items on the project report as to whether or not some of them were going to be removed based on the status report. There were further discussions regarding interacting mapping. Mayor Dunwell gave updates regarding the startup of the softener, also they were at Frace today installing equipment which is the last component of the project prior to the moratorium being lifted.

CFO, Lorraine Rossetti: No report

Acting Municipal Clerk, Donna L. Messina or Helen Marino: Donna read out a list of accomplishments and tasks completed by the Clerk's office.

Recycling Coordinator, Thomas Fey: No report.

Code Enforcement, Thomas Fey: Councilman reiterated what he spoke about earlier in the meeting regarding trash on residents' property that needed to be cleaned up.

Library Board, Steve Noll: Steve reported out on the scheduled activities of the library. He also referred every one of the two letters of intent with regard to joining the Library Board.

Second Public Comment:

Ed Hanics, 1135 Schley Ave., had questions regarding the pool resolution and he also reported out on activities at the firehouse.

Lisa LaCaruba, 1805 Springtown Rd., asked how many abandoned vehicles can be on someone's property.

Beth Weiss, 705 (inaudible), thanked Mayor Dunwell for pointing out that the pool shouldn't have to be self-sufficient since none of the other activities are held to that standard.

Payment of Bills & Claims:

Councilman Cartabona made a motion to make the director's report a part of the minutes. Councilman Pettinelli seconded the motion, all were in favor.

Councilman Cartabona made a motion that the CFO be authorized to pay all bills authorized by the director. Councilman Singleton seconded the motion. Roll call: Ayes; Cartabona, Grossman, Pettinelli, Schwar, Seiss and Singleton. Nays: none.

Councilman Cartabona made a motion that the CFO be authorized to pay all salaries and wages approved by the director, Councilman Singleton seconded. Roll call: Ayes; Cartabona, Grossman, Pettinelli, Schwar, and Seiss and Singleton. Nays: none.

February 23, 2018 06:10 PM		BOROUGH OF ALPHA Bill List By P.O. Number				Page No: 1			
P.O. Type: All		Range: First to Last		Format: Condensed		Open: N	Paid: N	Void: N	
						Rcvd: Y	Held: Y	Aprv: N	
						Bid: Y	State: Y	Other: Y	Exempt: Y
PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type		
16-0G220	03/22/16	REMINGTO	REMINGTON & VERNICK ENGINEERS	Redundancy Proj: R&V Soft Cost	Open	4,400.00	0.00	B	
16-00668	09/01/16	REMINGTO	REMINGTON & VERNICK ENGINEERS	Frace WTP: Backwash Neutr Sys	Open	4,600.00	0.00	B	
17-00751	11/30/17	OLDTOLED	MARKET SHARE BRANDS INC.	PUBLIC WORKS SAFETY SHIRTS	Open	90.50	0.00		
18-00030	01/18/18	REMINGTO	REMINGTON & VERNICK ENGINEERS	LICENSED WATER OPERATOR	Open	1,500.00	0.00		
18-00047	01/25/18	BARANSKY	RANKIN BARANSKY BIOSYS RESRCH	N-2 OPERATOR JAN-MAR 2018	Open	893.33	0.00		
18-00050	01/25/18	TRANE1	TRANE	SERVICE CALL 1/10/18	Open	765.00	0.00		
18-00052	01/30/18	HOME	HOME DEPOT CREDIT SERVICES	BLIND FOR CLERK'S WINDOW	Open	116.95	0.00		
18-00053	01/30/18	VITAL	VITAL COMMUNICATIONS, INC	2018 MOD IV TAX UPDATE	Open	100.00	0.00		
18-00056	01/30/18	PRIDE	PRIDE CONSTRUCTION CO.	REPAIR CATCH BASIN	Open	2,900.00	0.00		
18-00062	01/31/18	NAPA	CARVER'S AUTO PARTS OF WC	OIL FOR TRACTOR	Open	193.46	0.00		
18-00064	01/31/18	VITAL	VITAL COMMUNICATIONS, INC	NOTICE OF ASSESSMENT POST CARD	Open	187.10	0.00		
18-00069	02/02/18	ONECA	ONE CALL CONCEPTS	JANUARY REGULAR LOCATES	Open	32.50	0.00		
18-00070	02/02/18	JEWELL	JEWELL COMPUTING SOLUTIONS LLC	BACKUP SERVICE/OFFICE 365-2018	Open	575.77	0.00		
18-00082	02/08/18	NYLEAK	NEW YORK LEAK DETECTION	LEAK DETECTION SERVICE	Open	4,800.00	0.00		
18-00084	02/09/18	EXETER	EXETER SUPPLY COMPANY	SERVICE SADDLE	Open	63.90	0.00		
18-00105	02/13/18	VERIZ	VERIZON WIRELESS	FEB CELL PHONES/MONTHLY CHRGS	Open	688.73	0.00		
18-00106	02/13/18	QC	EUROFINS QC, INC.	WATER TESTING 1/30/18	Open	65.00	0.00		
18-00107	02/14/18	NAPA	CARVER'S AUTO PARTS OF WC	REPAIR PARTS	Open	35.12	0.00		
18-00108	02/14/18	ACTION	ACTION DATA SERVICES	PAYROLL SERVICES 1/27&2/10/18	Open	268.01	0.00		
18-00109	02/14/18	EAS	EAS BY ACTION DATA	PAYROLL SERVICES 1/27&2/10/18	Open	134.35	0.00		
18-00110	02/14/18	ACTION	ACTION DATA SERVICES	2017 QUARTER 4 FILING	Open	461.00	0.00		
18-00111	02/15/18	CEUNION	CEUNION	T. FEY/P. PETTINELLI COURSES	Open	570.00	0.00		
18-00112	02/15/18	JCP&L	JCP&L	ELECTRICITY CHARGES FEB 2018	Open	2,881.86	0.00		
18-00113	02/16/18	ACTION	ACTION DATA SERVICES	YEAR END 2017	Open	951.00	0.00		
18-00115	02/16/18	ALLIED	ALLIED OIL, LLC	93OCT PREMIUM NOLEAD GASOLINE	Open	295.81	0.00		
18-00117	02/20/18	ACTION	ACTION DATA SERVICES	W-2 PROGRAMMING/2017 FORMS	Open	1,004.20	0.00		
18-00118	02/20/18	ELIZGA	ELIZABETHOWN GAS	GAS CHARGES FEB 2018	Open	1,653.36	0.00		
18-00119	02/20/18	JEWELL	JEWELL COMPUTING SOLUTIONS LLC	COMPUTER SUPPORT SERVICES	Open	850.44	0.00		
18-00122	02/21/18	ALVET	ALPHA VETERINARY CLINIC	2018 RABIES CLINIC DR. FEES	Open	100.00	0.00		
18-00123	02/21/18	FIRESAFE	FIRE AND SAFETY SERVICES, LTD	FIRE TRUCK REPAIRS	Open	1,946.00	0.00		
18-00124	02/21/18	FEY	THOMAS J. FEY	NJSLOM MILEAGE/REGISTRATION	Open	208.52	0.00		
18-00125	02/23/18	LSI	LINE SYSTEMS, INC	FEB PHONE CHARGES	Open	881.33	0.00		
18-00126	02/23/18	TOWNP	TOWN OF PHILLIPSBURG	POLICE COVERAGE 2018	Open	70,833.34	0.00		
18-00127	02/23/18	VANCLE	VANCLEEF ENGINEERING ASSOCIATE	HIGHLANDS IMPLEMENTATION	Open	810.00	0.00		
18-00128	02/23/18	RUTGE	RUTGERS, THE STATE UNIV OF NJ	MUNICIPAL CLERK CLASS-MESSINA	Open	652.00	0.00		
18-00129	02/23/18	REMINGTO	REMINGTON & VERNICK ENGINEERS	ROAD OPENING INSPECTIONS	Open	850.00	0.00		
18-00130	02/23/18	REMINGTO	REMINGTON & VERNICK ENGINEERS	PROFESSIONAL SRVCS 12/31/17	Open	13,480.00	0.00		
Total Purchase Orders: 37				Total P.O. Line Items: 0	Total List Amount: 120,838.58	Total Void Amount: 0.00			

Old Business: None.

New Business:

Motion made by Councilman Pettinelli to approve a pavilion permit for Deborah Varga for 5/5/18, Noon – Dusk with no alcohol. Motion was seconded by Councilman Cartabona. Roll Call: Ayes; Cartabona, Grossman, Pettinelli, Schwar, Seiss and Singleton. Nays: none.

Councilman Schwar brought to everyone's attention a letter he received from the Delaware Water Basin Commission asking that communities join a ban on certain activities, such as fracking, throughout the Delaware River Basin. Mayor Dunwell clarified that this wasn't from the commission but from an individual who was asking for support in passing a resolution in support of banning certain activities. Council decided to read information and speak about it at the next meeting. Councilman Pettinelli asked Mayor Dunwell when he would be able to review the letters of individuals who would like to be on the library board. Mayor Dunwell said he wouldn't be able to make any decision until the March 13th at the earliest.

Executive Session:

Councilman Cartabona made a motion to approve the following resolution to go back into executive session for 1 hour and 10 minutes for contractual, litigation, and/or personnel. Motion seconded by Councilman Singleton, all were in favor.

EXECUTIVE SESSION RESOLUTION

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

1. The public shall be excluded from discussion(s) of the hereinafter specified subject matter(s).
2. The general nature of the subject matter(s) to be discussed is: Personnel, Litigation and/or Contractual,
3. It is anticipated at this time, that the above stated subject matter(s) will be made public when it is no longer a matter of confidentiality.
4. Action may or may not be taken after executive session.

NOW THEREFORE BE IT RESOLVED, by the governing body of the Borough of Alpha that the public shall be excluded from an executive session for approximately 1-hour(s), 10 minutes, allowing for a five (5) minute recess between the regular session and the executive session.

Return to Regular Session:

Motion made by Councilman Seiss to return to the regular session, motion seconded by Councilman Singleton, all were in favor.

Motion made by Councilman Schwar to approve bill 2018-129 in the amount of \$850.00 to Remington and Vernick, motion seconded by Councilman Grossman. Roll Call: Ayes; Grossman, Pettinelli, Schwar, Seiss and Singleton. Nays; none. Absent; Cartabona

Motion made by Councilman Schwar to take from the table Resolution 2018-48, motion seconded by Councilwoman Grossman. Roll Call: Ayes; Grossman, Pettinelli, Schwar, Seiss and Singleton. Nays; none. Absent; Cartabona

Motion made by Councilman Schwar to approve Resolution 2018-48, motion seconded by Councilman Singleton. Roll Call: Ayes; Grossman, Pettinelli, Schwar and Singleton. Nays; Seiss. Absent; Cartabona,

**RESOLUTION 2018-48
A RESOLUTION SETTING THE 2018 SALARIES
FOR EACH EMPLOYEE OF THE BOROUGH OF ALPHA.**

BE IT RESOLVED by the Mayor and Council of the Borough of Alpha, County of Warren, State of New Jersey that the annual salaries of the officers and employees of the Borough of Alpha, County of Warren, State of NJ:

Acting Borough Clerk	Donna Messina	20.00/hour
Administrative Clerk	Melissa Yale	18.00/hour
Air Quality Coordinator	Louis Cartabona	1.00/yr.
Animal Control Officer	Thomas Deacon	7,000.00
Assistant Municipal Clerk	Helen Marino	18.00/hour
Building Service Worker	Sandy O'Laughlin	15.00/hour
Chief Financial Officer	Lorraine Rossetti	56.00/hour
Clean Communities Coordinator	Tracy Grossman	1.00/yr.
Construction Official	Kevin Duddy	23,200.00
Code Enforcement Officer	Thomas Fey	6,000.00
Council Member	Louis Cartabona, Tracy Grossman, Pete Pettinelli, Mike Schwar, Tom Seiss, Alan Singleton,	2,465.00
Emergency Mgmt Coordinator & Deputy 911	Todd Pantuso	2,500.00
Emergency Mgmt Deputy & 911 Coordinator	Sean McDyer	1,500.00
Emergency Equipment Operator	Charles Bodogh, Jr., Jason Pfeiffer	25.00/hour
Grease Trap Inspector	Thomas Fey	1,000.00
Insurance Fund Commissioner	Michael Schwar	1.00/yr.
Land Use Board Secretary	Laurie Barton	500/mnth+1,000 /meet. attended
Supervising Library Assistant	Carla D'Avanzo-Roselle	50,694.00
Mayor	Craig Dunwell	3,210.00
Mercantile Enforcement Officer	Thomas Fey	1,000.00
Municipal Attorney	Christopher Troxell	49,790.00
Park Attendant I	Ryan Carpenter	13.00/hour
Park Attendant II		15.00/hour
Plumbing Sub-Code Off/Inspector	Valentine DeSanto	2,400.00

Public Works Repairer I	Leo Pursell, Jr.	65,935.00
Pumping Station Operator	Charles Bodogh, Jr., George Cupon, Mark Smith	14.35/hour
Pumping Stat. Operator Retainer	Charles Bodogh, Jr., George Cupon, Mark Smith	275.00/qtr
Recycling Coordinator	Thomas Fey	6,242.00
Senior Public Works Repairer	Open	85,905.00
School Crossing Guard	Bonnie Haydu, John Hensberger, Don Phillips, Catherine Maxcy	27.00/day
Tax Assessor	Kathleen Degan	14,990.00
Tax Collector	Carrie Emery	24,315.00
Tax Search Officer	Carrie Emery	617.00
Utility Collector	Carrie Emery	20,000.00
Water Meter Repairer	Charles Sands	18.00/hour
Zoning Officer	Kevin Duddy	4,255.00
mileage allowance personal car		Federal Rate

Adjournment:

Seeing no further business to come before Council, motion made by Councilman Singleton adjourn this meeting at 10:24 PM , motion seconded by Councilman Pettinelli, all were in favor.

Respectfully submitted,

Donna L. Messina

Acting Borough Clerk