

Mayor Dunwell called the Meeting of the Common Council of the Borough of Alpha to order at 7:06 P.M. on May 22nd, 2018.

Mayor Dunwell announced that adequate notice of the meeting was given and posted on the bulletin board in the Municipal Building satisfying the requirements of the Open Public Meetings Act:

NOTICE

Pursuant to the provisions of the Open Public Meetings Act, adequate notice of this meeting has been given. On January 4th, 2018, the Municipal Clerk delivered to the Star Gazette/Express-Times and posted on the bulletin board in the Municipal Building a notice containing the date, time, and place of this meeting of the Alpha Borough Council. Also said notice has been mailed to persons requesting the same.

Mayor Dunwell led the prayer and flag salute.

Roll Call: Present, Councilman Cartabona, Councilwoman Grossman, Councilman Pettinelli, Councilman Schwar, Councilman Seiss, Councilman Singleton.

Public Comment:

No public comment.

Ordinances:

None.

Resolutions:

Motion made by Councilman Schwar to approve Resolution 2018-77, motion seconded by Councilman Seiss. Roll Call: Ayes: Cartabona, Grossman, Pettinelli, Schwar, Seiss and Singleton. Nays: None.

RESOLUTION 2018-77 BOROUGH OF ALPHA RESOLUTION FOR TONNAGE GRANT APPLICATION

WHEREAS, the Mandatory Source Separation and Recycling Act, P.L.1987, c.102, has established a recycling fund from which tonnage grant may be made to municipalities in order to encourage local source separation and recycling programs; and

WHEREAS, it is the intent and the spirit of the Mandatory Source Separation and Recycling Act to use the tonnage grants to develop new municipal recycling programs and to continue and to expand existing programs; and

WHEREAS, the New Jersey Department of Environmental Protection has promulgated recycling regulations to implement the Mandatory Source Separation and Recycling Act; and

WHEREAS, the recycling regulations impose on municipalities certain requirements as a condition for applying for tonnage grants, including but not limited to, making and keeping accurate, verifiable records of materials collected and claimed by the municipality; and

WHEREAS, a resolution authorizing this municipality to apply for the **2017 Recycling Tonnage Grant** will memorialize the commitment of this municipality to recycling and to indicate the assent of the Council of the Borough of Alpha to the efforts undertaken by the municipality and the requirements contained in the Recycling Act and recycling regulations; and

WHEREAS, such a resolution should designate the individual authorized to ensure the application is properly completed and timely filed.

NOW THEREFORE BE IT RESOLVED by the Council of the Borough of Alpha that the Borough of Alpha hereby endorses the submission of the recycling tonnage grant application to the New Jersey Department of Environmental Protection and designates Tom Fey, Recycling Coordinator, to ensure that the application is properly filed; and

BE IT FURTHER RESOLVED that the monies received from the recycling tonnage grant be deposited in the grant fund and be used solely for the purposes of recycling.

Motion made by Council Schwar to approve Resolution 2018-78, motion seconded by Councilwoman Grossman. Roll Call: Ayes: Cartabona, Grossman, Pettinelli, Schwar, Seiss and Singleton. Nays; None.

**RESOLUTION 2018 –78
A RESOLUTION AUTHORIZING AN EMERGENCY
APPROPRIATION REGARDING WATER SUPPLY
BREAK IN THE BOROUGH OF ALPHA**

WHEREAS, an emergency occurred between April 19, 2018 to April 23, 2018, regarding the supply of potable water at the location of 4th Avenue and East Central Avenue within the Borough of Alpha, and

WHEREAS, due to the unforeseen nature of these required repairs, no adequate provision was made in the 2018 budget for the aforesaid purpose; and

WHEREAS, N.J.S.A. 40A:4-46 provides for the creation of an emergency appropriation under these circumstances; and

WHEREAS, N.J.S.A. 40A:11-6, and N.J.A.C. 5:34-6.1 provides for the appropriate actions to be undertaken by the Borough under these circumstances to procure a company that may remedy; and

WHEREAS, the initial total amount of the emergency appropriation created, including the appropriation to be created by this Resolution, is \$21,345.72 from Penn Bower Inc. of High Bridge, New Jersey to remediate, repair and ensure potable water supply is restored; and

WHEREAS, the foregoing appropriation, together with prior appropriations, does not exceed three (3) percent of the total operating appropriations in the budget for 2018.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Alpha, Warren County, and State of New Jersey, with not less than two-thirds (2/3) of all the members thereof affirmatively concurring, as follows:

1. The emergency appropriation shall be provided for in full in the 2019 budget, and is requested to be excluded from CAPS, pursuant to N.J.S.A. 40A:4-48.
2. Two certified copies of this Resolution, along with an affidavit of the Chief Financial Officer that expenditures to be financed through this Resolution are related to the aforementioned emergency, shall be filed with the Director of Local Government Services.
3. This Resolution will take effect immediately upon its passage

Motion made by Councilman Schwar to approve Resolution 2018-79, motion seconded by Councilwoman Grossman. Roll Call: Ayes; Grossman, Pettinelli, Schwar, Seiss and Singleton. Nays; Councilman Cartabona.

**RESOLUTION 2018-79
RESOLUTION OF THE ALPHA BOROUGH COUNCIL
APPROVING THE RENEWAL OF LIQUOR LICENSE FOR THE PERIOD
JULY 1, 2018-JUNE 30, 2019 FOR RUTURAJ ENTERPRISE INC.**

WHEREAS, the liquor license noted below require approval for the period July 1, 2018-June 30, 2019;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Common Council of the Borough of Alpha that the following liquor license be and hereby is approved for the period stated:

<u>License No.</u>	<u>License</u>	<u>License Type</u>
2102-44-002-004	Raturaj Enterprise Inc. (Alpha Liq. Store)	Plenary Retail Distribution

Motion made by Councilman Schwar to approve Resolution 2018-80, motion seconded by Councilman Seiss. Ayes; Grossman, Pettinelli, Schwar, Seiss and Singleton. Nays; Councilman Cartabona.

**RESOLUTION 2018-80
RESOLUTION OF THE ALPHA BOROUGH COUNCIL
APPROVING THE RENEWAL OF LIQUOR LICENSE FOR THE PERIOD
JULY 1, 2018-JUNE 30, 2019 FOR ALPHA SUB SHOP INC.**

WHEREAS, the liquor license noted below require approval for the period July 1, 2018-June 30, 2019;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Common Council of the Borough of Alpha that the following liquor license be and hereby is approved for the period stated:

<u>License No.</u>	<u>License</u>	<u>License Type</u>
2102-33-003-004	Alpha Sub Shop Inc	Plenary Retail Consumption

Motion made by Councilman Cartabona to approve Resolution 2018-81, motion seconded by Councilman Schwar. Roll Call: Ayes; Cartabona, Grossman, Pettinelli, Schwar, Seiss and Singleton.

**RESOLUTION 2018-81
HIRING OF TWO PARK ATTENDANT I EMPLOYEES
FOR THE BOROUGH OF ALPHA**

WHEREAS, the position of park attendant is permitted; and

WHEREAS, the Borough has had a need for two such positions to be filled.

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Alpha, having previously passed a motion, hereby approves Herbert Finch and Craig Jones, on a full-time, temporary basis, as park attendant at an hourly rate of \$14.00 per hour not to exceed 40 hours per week with no expectation of permanent full-time employment and no expectation of benefits.

Approval of Minutes:

Motion made by Councilman Schwar to approve the regular minutes of June 13, 2017, motion seconded by Councilman Singleton, all were in favor except for Councilman Singleton who abstained.

Motion made by Councilman Schwar to approve the regular minutes of February 27, 2018, seconded by Councilman Seiss, all were in favor.

Motion made by Councilman Schwar to approve regular minutes of April 10, 2018, motion seconded by Councilman Seiss, all were in favor.

Motion made by Councilman Schwar to approve regular minutes of April 24, 2018, seconded by Councilman Singleton, all were in favor except for Councilwoman Grossman who abstained.

Executive Session Minutes:

None

Department Reports:

Administration, Councilman Alan Singleton: No report. Councilman Singleton requested five minutes executive session for personnel. In closing, Councilman Singleton approved all bills, salaries, and wages for his department.

Finance, Councilman Michael Schwar: Councilman Schwar reminded everyone that on July 5, 2018 the tax collector will be out of the office. During the last PAIC meeting Councilman Schwar presented our Minimum Technology Standard Form. Based on the information we provided our deductible could be reduced from \$10,000 to \$2,500. There will be another form called the Quasi Entity Class III & IV form we will have to fill out regarding insurance coverage for the library. It will also require that we pass a resolution as well. Councilman Schwar requested five minutes executive session for potential litigation on a sewer billing issue. In closing, Councilman Schwar approved all bills, salaries, and wages for his department.

Health & Welfare, Councilwoman Peter Pettinelli: Councilman Pettinelli announced the dates of the cleanup which will be June 8th and 9th. In closing, Councilman Pettinelli approved all bills, salaries, and wages for his department. Councilman Cartabona asked if DPW was contacted regarding the cleanup dates and Councilman Pettinelli assured him that he did. There was also discussion about a second cleanup in the fall.

Public Property, Councilwoman Tracy Grossman: Councilwoman Grossman distributed a copy of a proposal to replace fencing around the basketball court, baseball field around Springtown Rd., and the grandstands. This project does not replace the posts. The state contract proposal was higher because that one replaced the posts. Further discussion around a bar around the bottom of the fencing in some areas to keep the fence from curling. There was also discussion about having a dog park and getting a quote on getting fence for that project. Councilman Schwar suggested that we authorize the fencing project up to \$7,500 to get the project moving. Councilwoman Grossman will provide answers to additional questions everyone had at the next meeting before moving forward. She also reported on some plantings and cleanup of the park and new the purchase of additional flags. Due to tall grass she authorized Mountainside to do an extra cut. Mayor Dunwell reported that the property behind Savary's has not been cut at all and raised a concern about the cut on 7th Ave. There was also discussion regarding the sound system for the court room and she would like authorization to move on this project. Councilman Cartabona suggested that we table any movement on the sound system until the next meeting so that we can have Councilman Pettinelli assist with reviewing the

pricing. Motion by Councilman Cartabona to table the authorization on the sound system, seconded by Councilwoman Grossman. Roll Call: Ayes; Cartabona, Grossman, Pettinelli, Schwar and Singleton. Nays: Seiss. In closing, Councilwoman Grossman approved all bills, salaries, and wages for her department. The Mayor also had questions on roof replacement and asked to get rid of the concrete slabs.

Public Safety, Councilman Thomas Seiss: Councilman Seiss reported on the status of the road naming. They decided on Blanco for the renaming of the street. There was further discussion regarding renaming Recreation Rd. Chris discussed the email he sent on vacation of alleys. In closing, Councilman Seiss approved all bills, salaries, and wages for his department.

Public Works, Councilman Louis Cartabona: Councilman Cartabona reported that he has been working with the engineer and licensed water operator with respect to the 2018 Water Improvement Project. He also inquired about the tree removal. Once the stumps are removed the water project can proceed. Councilman Cartabona also attended the Planning Board meeting and spoke with the new special sewer counsel. At this time, Councilman Cartabona requested ten minutes executive session for litigation, regarding sewer. In closing, Councilman Cartabona approved all bills, salaries, and wages for his department. Councilman Seiss asked if the chipper was broken. Councilman Cartabona will look in to that. Councilman Pettinelli also reminded Councilman Cartabona about the gravel on Peach St. that still needs to be addressed.

Committee Reports:

Mayor, Craig S. Dunwell: Mayor attended the sewer meeting last week and reported on odor problems that have been plaguing Phillipsburg residents for some time.

Professionals & Official Reports

Mayor, Craig S. Dunwell: Mayor Dunwell announced that Stryker 22 will holding a ground-breaking event on Monday, June 4th. Mayor Dunwell will be attending along with others he invited. Mayor Dunwell also stated that the feedback from the everyone who spoke at the firehouse banquet was very appreciative of the support they get from

the Governing Body and residents. Mayor Dunwell asked for 20 minutes in executive session for contractual for Industrial Drive circulation.

Attorney, Christopher Troxell: No report. Attorney Troxell asked for 10 minutes executive session, for contractual, litigation.

Stephanie Cuthbert: Stephanie referred everyone to the May 22 report. There was discussion around water testing and the backwash process of the pumps. Councilman Cartabona asked how the South Blvd. project was coming along. Stephanie said they are creating a punch lists at this point. Councilwoman Grossman had additional questions about the South Blvd. project. Mayor Dunwell requested five minutes executive session for potential litigation.

Acting Municipal Clerk, Donna L. Messina: Donna gave an update on the activities of the Clerk's office. There will be a limited schedule for next week due to the Clerk being on vacation.

Code Enforcement, Thomas Fey: Councilman Singleton reported that there were a few notices given for high grass.

Library Board, Steve Noll: Steve reported that he is working with our OEM and the police chief on a security plan. Mayor Dunwell stated that the Lock Doctor came in to give us a price on securing all interior office doors with a dead bolt locks. He asked also to get a quote on getting FOB's for the entire building.

Second Public Comment:

Leo Pursell, High St., suggested an additional name for street naming.

Steve Noll, 915 Dewy Ave., suggested an additional name for street naming.

Payment of Bills & Claims:

Councilman Seiss made a motion to make the director's report a part of the minutes. Councilman Cartabona seconded the motion, all were in favor.

Councilman Schwar made a motion that the CFO be authorized to pay all bills authorized by the director. Councilwoman Grossman seconded the motion. Roll call: Ayes; Cartabona, Grossman, Pettinelli, Schwar, Seiss and Singleton. Nays: none.

Councilman Cartabona asked about the fee for the FOBs. Councilman Pettinelli had a question regarding Sandor Excavating.

Councilman Cartabona made a motion that the CFO be authorized to pay all salaries and wages approved by the director, Councilman Schwar seconded. Roll call: Ayes; Cartabona, Grossman, Pettinelli, Schwar, Seiss and Singleton. Nays: none.

May 18, 2018
05:14 PM

BOROUGH OF ALPHA
Bill List By P.O. Number

Page No: 1

P.O. Type: All		Range: First to Last		Open: N	Paid: N	Void: N		
Format: Condensed				Rcvd: Y	Held: Y	Aprv: N		
				Bid: Y	State: Y	Other: Y	Exempt: Y	
PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type	
17-00673	10/21/17	MACHENG	MACH ENGINEERING	Packing material for Frace St	Open	2,830.00	0.00	
17-00782	12/18/17	VANCLE	VANCLEEF ENGINEERING ASSOCIATE	STRYKER 22 LLC - OCT 2017	Open	360.00	0.00	
18-00081	02/08/18	FPMAIL	FRANCOTYP-POSTALIA, INC.	POSTAGE METER 1/28/18-1/27/19	Open	147.00	0.00	
18-00091	02/10/18	LOWCHER	ALAN LOWCHER	STRYKER 22, LLC #15-03	Open	423.75	0.00	
18-00098	02/10/18	VANCLE	VANCLEEF ENGINEERING ASSOCIATE	STRYKER 22 LLC - NOV 2017	Open	144.50	0.00	
18-00208	04/09/18	METZE	METZ & SON ELECTRICAL, INC	CONDUIT/WIRING AT FRACE ST	Open	2,289.98	0.00	
18-00209	04/09/18	METZE	METZ & SON ELECTRICAL, INC	FAN/ASSEMBLY/REWIRE-SEWER PH	Open	5,988.14	0.00	
18-00237	04/18/18	ADVANCE	ADVANCED BUSINESS EQUIPMENT	FREIGHT CHARGES FOR TONER	Open	13.67	0.00	
18-00238	04/18/18	ADVANCE	ADVANCED BUSINESS EQUIPMENT	COPIER NETWORK AGREEMENT	Open	250.00	0.00	
18-00239	04/18/18	ADVANCE	ADVANCED BUSINESS EQUIPMENT	QUARTERLY MAINT AGREEMENT	Open	230.88	0.00	
18-00246	04/20/18	BARANSKY	RANKIN BARANSKY BIOSYS RESRCH	N-2 OPERATOR APR-DEC 2018	Open	893.33	0.00	
18-00247	04/20/18	SERVICEE	SERVICE ELECTRIC CABLE TV	APR-DEC INTERNET CHARGES	Open	216.88	0.00	
18-00248	04/20/18	JEWELL	JEWELL COMPUTING SOLUTIONS LLC	BACKUP SERVICE/OFFICE 365-2018	Open	589.73	0.00	
18-00249	04/20/18	VITAL	VITAL COMMUNICATIONS, INC	APR-DEC MOD IV/CAMA TAX SYSTEM	Open	105.00	0.00	
18-00251	04/24/18	MGL	MGL PRINTING SOLUTIONS	WATER/SEWER BILLS	Open	571.80	0.00	
18-00254	04/26/18	HOME	HOME DEPOT CREDIT SERVICES	PLYWOOD/GARAGE SUPPLIES	Open	138.49	0.00	
18-00278	05/03/18	MCDONNEL	MCDONNELL ARTIGLIERE	LEGAL FEES MAR-APR 2018	Open	1,780.00	0.00	
18-00290	05/08/18	MCKEN	ELIZABETH C. MCKENZIE	COAH-3RD ROUND HOUSING ELEMENT	Open	1,312.50	0.00	
18-00291	05/08/18	ALLIED	ALLIED OIL, LLC	93OCT PREMIUM NOLEAD GASOLINE	Open	287.91	0.00	
18-00292	05/08/18	JCPL	JCP&L	ELECTRICITY CHRGS APR/MAY 2018	Open	2,592.31	0.00	
18-00293	05/08/18	SANDOR	SANDOR EXCAVATING	REPAIR SINK HOLE - SOMERSET ST	Open	1,850.00	0.00	
18-00294	05/08/18	ONECA	ONE CALL CONCEPTS	FEB/MAR/APR REGULAR LOCATES	Open	53.75	0.00	
18-00295	05/08/18	TADDEO	FRANCESCO TADDEO, LLC	GEN LABOR MATTERS MAR-MAY 2018	Open	445.50	0.00	
18-00296	05/09/18	NJADVME	NJ ADVANCE MEDIA	ADVERTISING FEES	Open	1,194.44	0.00	
18-00297	05/09/18	HOME	HOME DEPOT CREDIT SERVICES	RUG DOCTOR CARPET CLEANER	Open	234.00	0.00	
18-00298	05/09/18	BAER	BAER AGGREGATES, INC.	QUARRY PROCESS STONE	Open	241.10	0.00	
18-00299	05/09/18	FEDEX	FEDERAL EXPRESS	FEDEX SERVICE 4/18/18	Open	13.84	0.00	
18-00301	05/10/18	KAPLA	KAPLANS ENT. INC	AMERICAN FLAGS	Open	384.00	0.00	
18-00302	05/11/18	VERIZ	VERIZON WIRELESS	PURSELL/DUNWELL CELL PHONES	Open	167.86	0.00	
18-00303	05/11/18	COOPR	COOPER ALARM SYSTEMS	KEYFOBS-WATER TREATMENT PLANTS	Open	220.00	0.00	
18-00304	05/11/18	QC	EUROFINS QC, INC.	WATER TESTING 4/27/18	Open	158.00	0.00	
18-00306	05/11/18	P3	P3 GENERATORS, LLC	FRACE ST SERVICE CALL	Open	98.00	0.00	
18-00307	05/14/18	ACTION	ACTION DATA SERVICES	PAYROLL SERVICES 5/5/18	Open	135.78	0.00	
18-00308	05/14/18	EAS	EAS BY ACTION DATA	PAYROLL SERVICES 5/5/18	Open	43.19	0.00	
18-00310	05/14/18	VERI	VERIZON	LIBRARY PHONE CHARGES MAY 2018	Open	44.95	0.00	
18-00312	05/14/18	SANDOR	SANDOR EXCAVATING	REPAIR SINK HOLE - PEACH ST	Open	1,500.00	0.00	
18-00313	05/14/18	SANDOR	SANDOR EXCAVATING	SNOW PLOWING FEB & MAR	Open	800.00	0.00	
18-00314	05/15/18	LSI	BLOCK LINE SYSTEMS	MAY PHONE CHARGES	Open	998.71	0.00	
18-00317	05/15/18	JEWELL	JEWELL COMPUTING SOLUTIONS LLC	COMPUTER SUPPORT SERVICES	Open	546.24	0.00	
18-00318	05/16/18	COYNE	COYNE CHEMICAL	SODIUM HYPOCHLORITE 15%	Open	1,665.00	0.00	
18-00319	05/17/18	NJAL	NJ ANALYTICAL LABORATORIES	SAMPLES--FRACE ST	Open	2,578.00	0.00	
18-00321	05/17/18	NAPA	CARVER'S AUTO PARTS OF WC	REPAIR PARTS	Open	145.51	0.00	
18-00322	05/18/18	LOWCHER	ALAN LOWCHER	BIHLER OF AMERICA - #17-01	Open	1,635.00	0.00	
Total Purchase Orders:		43	Total P.O. Line Items:	0	Total List Amount:	36,318.74	Total Void Amount:	0.00

Old Business

Revise Regular Agenda – Professionals & Officials Reports to report at the first meeting of the month on activities from the prior month. There was discussion regarding this change. We will achieve this by resolution for the next meeting.

New Business:

Motion made by Councilman Pettinelli to approve a pavilion permit for Sarah Optiz for 7/13/18 without alcohol, seconded by Councilwoman Grossman. Roll Call: Ayes; Cartabona, Grossman, Pettinelli, Schwar, Seiss and Singleton. Nays; None.

Motion made by Councilman Schwar to approve a pavilion permit for Donna Bennett for 9/1/18 with alcohol, seconded by Councilwoman Grossman. Roll Call: Ayes; Grossman, Pettinelli, Schwar, Seiss and Singleton. Nays; Cartabona.

Councilman Seiss announced that he will be out of town from June 2nd until June 9th.

Executive Session:

Councilwoman Grossman made a motion to approve the following resolution to go back into executive session for 55 minutes for contractual, litigation, and/or personnel. Motion seconded by Councilman Cartabona, all were in favor.

EXECUTIVE SESSION RESOLUTION

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

1. The public shall be excluded from discussion(s) of the hereinafter specified subject matter(s).
2. The general nature of the subject matter(s) to be discussed is: Personnel, Litigation and/or Contractual,
3. It is anticipated at this time, that the above stated subject matter(s) will be made public when it is no longer a matter of confidentiality.
4. Action may or may not be taken after executive session.

NOW THEREFORE BE IT RESOLVED, by the governing body of the Borough of Alpha that the public shall be excluded from an executive session for approximately 55 minutes, allowing for a five (5) minute recess between the regular session and the executive session.

Return to Regular Session:

Motion made by Councilman Seiss to return to the regular session, motion seconded by Councilwoman Grossman, all were in favor.

Motion made by Councilman Seiss to have someone sign the PAIC Indemnity and Trust Renewal Agreement related to Resolution 2018-51. Motion seconded by Councilman Cartabona. Roll Call: Ayes: Cartabona, Grossman, Pettinelli, Schwar, Seiss and Singleton. Nays; None.

Adjournment:

Seeing no further business to come before Council, motion made by Councilman Singleton to adjourn this meeting at 9:48 PM, motion seconded by Councilman Pettinelli, all were in favor.

Respectfully submitted,

Donna L. Messina

Acting Borough Clerk