

Mayor Dunwell called the Meeting of the Common Council of the Borough of Alpha to order at 7:15 P.M. on November 28th, 2017.

Mayor Dunwell announced that adequate notice of the meeting was given and posted on the bulletin board in the Municipal Building satisfying the requirements of the Open Public Meetings Act:

NOTICE

Pursuant to the provisions of the Open Public Meetings Act, adequate notice of this meeting has been given. On January 1st, 2017, the Municipal Clerk delivered to the Star Gazette/Express-Times and posted on the bulletin board in the Municipal Building a notice containing the date, time, and place of this meeting of the Alpha Borough Council. Also said notice has been mailed to persons requesting the same.

Mayor Dunwell led the prayer and flag salute.

Roll Call: Present, Councilman Cartabona, Councilwoman Grossman, Councilman Pettinelli, Councilman Schwar, Councilman Seiss, Councilman Singleton (via phone).

Public Comment:

Tom Fey, East Blvd., reminded everyone of the date and time of the Christmas Tree Lighting event.

David Cavanaugh, 1183 6th Ave., wanted to bring it to our attention that there is a manhole cover that needs repair by his house. He also asked about the water repair work that was being done and the water pressure issues due to the pool being filled. Mayor Dunwell addressed his concerns.

Ordinances: 1st Reading:

Motion to approve Ordinance 2017-12 as modified by Councilman Seiss based on his recommendations to the Governing Body, made by Councilwoman Grossman and seconded by Councilman Seiss. Roll call: Ayes: Grossman, Pettinelli, Schwar, Seiss and Singleton. Nays: None. Abstentions: Cartabona.

**ORDINANCE 2017-12
AN ORDINANCE SETTING THE SALARY RANGES
FOR ALL OF THE EMPLOYEES OF THE BOROUGH OF ALPHA.**

Section I

BE IT ORDAINED by the Mayor and Council of the Borough of Alpha, County of Warren, State of New Jersey that the annual salaries of the officers and employees of the Borough of Alpha, County of Warren, and State of New Jersey named herein:

Acting Borough Clerk	\$15.00 - \$30.00/hour
Administrative Clerk	\$15.00 - \$25.00/hour

Air Quality	\$1.00 - \$2000
Animal Control Officer	\$4,000 - \$7,500
Assistant Municipal Clerk	\$14.00 - \$23.00/hour
Building Service Worker	\$13.00 - \$18.50/hour
Chief Financial Officer	\$40.00 - \$65.00/hour
Clean Communities Coord.	\$1.00 - \$500
Clean Communities Worker	\$8.00 - \$16.00/hour
Clerk/Typist Part Time	\$10.00 - \$18.00/hour
Construction Official	\$15,000 - \$24,000
Code Enforcement Officer	\$2,000 - \$6,000
Court Attendant	\$50 - \$150 per session
Court Clerk	\$10.00 - \$16.00/hour
Court Clerk Call Out	\$20.00 - \$50.00 per call
Court Security	\$50.00 - \$200.00 per session
Council Member	\$1,500 - \$3,000
Deputy Borough Clerk	\$13.00 - \$18.50/hour
Emergency Mgmt. Coordinator & Deputy 911 Coordinator	\$1,500 - \$3,000
911 Coordinator & Deputy Emergency Mgmt. Coordinator	\$1,000 - \$2,500
Emergency Equipment Operator	\$12.00 - \$30.00/hour
File Clerk	\$8.50 - \$12.00/hour
Fire Inspector	\$500 - \$1,500
Grease Trap Inspector	\$1.00 - \$2,500
Insurance Fund Commissioner	\$1 - \$500
Laborer I	\$49,000.00 - \$55,000.00
Laborer II	\$45,000.00 - \$52,000.00
Laborer III	\$42,000.00 - \$48,000.00
Laborer IV	\$40,000.00 - \$45,000.00
Land Use Board Secretary	\$400-\$600 per month, plus \$900-\$1,100 per meeting for attendance
Supervising Library Assistant	\$35,000 - \$55,000
Library Page	\$10 - \$15/hour
Mayor	\$1,500 - \$3,500
Mercantile Enforcement Officer	\$1.00 - \$2,500
Monitor	\$12.00 - \$18.00/hour
Municipal Attorney	\$40,000 - \$60,000
Municipal Court Administrator	\$1 - \$15,000
Municipal Judge	\$1 - \$10,000
Municipal Housing Liaison	\$1 - \$2,500
Municipal Prosecutor	\$1 - \$5,000
Park Attendant I	\$9.00 - \$15.00/hour
Park Attendant II	\$10.00 - \$15.00/hour
Plumbing Sub-Code Off/Inspector	\$1,000 - \$5,000
Public Defender	\$100 - \$150 per use
Public Works & Utilities Manager	\$60,000 - \$100,000
Public Works Repairer I	\$59,000.00 - \$68,000.00
Public Works Repairer II	\$54,000.00 - \$62,000.00
Public Works Repairer III	\$52,000.00 - \$58,000.00
Public Works Repairer IV	\$49,000.00 - \$55,000.00
PW Superintendent/Lic. Water Operator	\$7,500 - \$25,000
Pumping Station Operator	\$10.00 - \$16.00/hour
Pumping Stat. Operator Retainer	\$200 - \$300 per quarter
Recycling Coordinator	\$2,000 - \$8,000
Registered Municipal Clerk	\$45,000 - \$80,000
School Crossing Guard	\$20.00 - \$30.00/day
Senior Public Works Repairer	\$79,363.00 - \$85,905.08
Sewer C-2 Operator	\$8,000 - \$16,000
Tax Assessor	\$13,000 - \$20,000
Tax Collector	\$17,500 - \$25,000
Tax Search Officer	\$500 - \$1,000
Temporary CFO	\$40.00 - \$60.00/hour
Utility Collector	\$1,000 - \$22,000
Water Meter Repairer	\$10.00 - \$25.00/hour
Zoning Officer	\$2,000 - \$6,000

Mileage Allowance Personal Car	.30 - .65/mile

Section II

Longevity: \$500 - \$2,500.00 per contract, if any.

Section III

Any ordinance or sections of the ordinance of the Borough of Alpha, New Jersey inconsistent herein shall be and the same hereby repealed.

Section IV

This ordinance shall become effective upon second reading and adoption thereof.

Resolutions:

Motion made by Councilman Cartabona to approve Resolution 2017-113, motion seconded by Councilwoman Grossman. Roll Call: Ayes; Cartabona, Grossman and Singleton. Nays; None. Abstentions; Pettinelli, Schwar and Seiss.

**RESOLUTION 2017-113
RESOLUTION AWARDING A CONTRACT
FOR SWIMMING POOL RECONSTRUCTION AND REHABILITATION**

WHEREAS, the Mayor and Council of the Borough of Alpha have determined that the municipal swimming pool and pump house building are in need of reconstruction and renovations; and

WHEREAS, the Mayor and Council of the Borough of Alpha, through the Borough Engineer, have openly and publicly solicited bids (now, a second time) for such reconstruction contract for said pool work, pursuant to New Jersey law; and

WHEREAS, the Borough of Alpha has, this second time, received the lowest responsible bid from Ray Palmer Associates, Inc. of Dover, New Jersey, based on the recommendation of the Borough Engineer.

NOW, THEREFORE BE IT RESOLVED, by the Borough Council of the Borough of Alpha, County of Warren, State of New Jersey that the said contract for the contemplated work –reconstruction of the municipal swimming pool and renovations to the pump house building – is hereby awarded to Ray Palmer Associates, Inc. of Dover, New Jersey, having submitted a bid, Alternate Bid #1, of \$277,600.00 for said work, upon written certification of funds by the Borough CFO.

BE IT FURTHER RESOLVED, that the Mayor, Clerk, Borough Attorney, and/or Borough Engineer are authorized to execute all necessary documents to effectuate the contract.

Motion made by Councilman Schwar to approve Resolution 2017-150, seconded by Councilman Seiss. Roll Call: Ayes; Cartabona, Grossman, Pettinelli, Schwar, Seiss and Singleton. Nays; None.

**RESOLUTION 2017-150
OF THE BOROUGH COUNCIL OF THE
BOROUGH OF ALPHA, COUNTY OF WARREN
STATE OF NEW JERSEY
ADOPTING THE 'AFFIRMATIVE MARKETING PLAN'
FOR THE BOROUGH OF ALPHA**

WHEREAS, in accordance with the New Jersey Uniform Housing Affordability Controls pursuant to N.J.A.C. 5:80-26-1, et seq., the Borough of Alpha is required to adopt an Affirmative Marketing Plan to ensure that all affordable housing units created, including those created by the rehabilitation of rental housing units within the Borough of Alpha, are affirmatively marketed to low and moderate income households, particularly those living and/or working within Housing Region 2, the COAH Housing Region encompassing the Borough of Alpha.

NOW, THEREFORE, BE IT RESOLVED, that the Borough Council of the Borough of Alpha, County of Warren, State of New Jersey, does hereby adopt the following Affirmative Marketing Plan:

Affirmative Marketing Plan

- A. All affordable housing units in the Borough of Alpha shall be marketed in accordance with the provisions herein.

- B. The Borough of Alpha has a Prior Round obligation that it has fulfilled and no Third Round obligation covering the years from 1999-2025. This Affirmative Marketing Plan shall apply to all developments that contain or will contain low and moderate income units, including those that are part of the Borough's prior round Fair Share Plan and its current Fair Share Plan and those that may be constructed in future developments not yet anticipated by the Fair Share Plan. This Affirmative Marketing Plan shall also apply to any rehabilitated rental units that are vacated and re-rented during the applicable period of controls for rehabilitated rental units.

- C. The Affirmative Marketing Plan shall be implemented by one or more Administrative Agent(s) designated by and/or under contract to the Borough of Alpha. All of the costs of advertising and affirmatively marketing affordable housing units shall be borne by the developers/sellers/owners of affordable unit(s), and all such advertising and affirmative marketing shall be subject to approval and oversight by the designated Administrative Agent.

- D. In implementing the Affirmative Marketing Plan, the Administrative Agent, acting on behalf of the Borough of Alpha, shall undertake, at the minimum, all of the following strategies:
 - 1. Publication of an advertisement in one or more newspapers of general circulation within the housing region.

 - 2. Broadcasting of an advertisement by a radio or television station broadcasting throughout the housing region.

 - 3. At least one additional regional marketing strategy using one of the other sources listed below.

- E. The Affirmative Marketing Plan is a regional marketing strategy designed to attract buyers and/or renters of all majority and minority groups, regardless of race, creed, color, national origin, ancestry, marital or familial status, gender, affectional or sexual orientation, disability, age or number of children to housing units which are being marketed by a developer or sponsor of affordable housing. The Affirmative Marketing Plan is also intended to target those potentially eligible persons who are least likely to apply for affordable units in that region. It is a continuing program that directs all marketing activities toward the COAH Housing Region in which the municipality is located and covers the entire period of the deed restriction for each restricted housing unit. The Borough of Alpha is located in COAH Housing Region 2, consisting of Essex, Morris, Union and Warren Counties.

- F. The Affirmative Marketing Plan is a continuing program intended to be followed throughout the entire period of restrictions and shall meet the following requirements:
 - 1. All newspaper articles, announcements and requests for applications for very low, low and moderate income units shall appear in the *Star Ledger* and the *New York Times*.

 - 2. The primary marketing shall take the form of at least one press release and a paid display advertisement in the above newspapers once a week for four consecutive weeks. Additional advertising and publicity shall be on an "as needed" basis. The developer/owner shall disseminate all public service announcements and pay for display advertisements. The developer/owner shall provide proof of all publications to the

Administrative Agent. All press releases and advertisements shall be approved in advance by the Administrative Agent.

3. The advertisement shall include a description of the:
 - a. Location of the units;
 - b. Directions to the units;
 - c. Range of prices for the units;
 - d. Size, as measured in bedrooms, of units; e. Maximum income permitted to qualify for the units;
 - f. Location of applications;
 - g. Business hours when interested households may obtain an application; and
 - h. Application fees.
 4. Newspaper articles, announcements and information on where to request applications for very low, low and moderate income housing shall appear at least once a week for four consecutive weeks in at least three locally oriented newspapers serving the housing region, one of which shall be circulated primarily in Warren County and the other two of which shall be circulated primarily outside of Warren County but within the housing region.
 5. The following regional cable television stations or regional radio stations shall be used during the first month of advertising. The developer must provide satisfactory proof of public dissemination:
 - a. Cablevision of Morris
 - b. Comcast of NJ
 - c. Comcast of Northwest NJ
 - d. WCAA 105.9
 - e. WBLS 107.5
 - f. WPRB 103.3
- G. Applications, brochure(s), sign(s) and/or poster(s) used as part of the affirmative marketing program shall be available/posted in the following locations:
1. Alpha Borough Hall
 2. Alpha Borough Web Site
 3. Developer's Sales/Rental Offices
 4. Warren County Administration Building
 5. Union County Administration Building
 6. Morris County Administration Building
 7. Essex County Administration Building
 7. Warren County Library (all branches).
 9. Union County Library (all branches)
 10. Morris County Library (all branches)
 11. Essex County Library (all branches)

Applications shall be mailed by the Administrative Agent and Municipal Housing Liaison to prospective applicants upon request. Also, applications shall be available at the developer's sales/rental office and multiple copies of application forms shall be mailed to Fair Share Housing Center, the New Jersey State Conference of the NAACP, the Latino Action Network, NORWESCAP, the Newark NAACP, the Elizabeth NAACP, the East Orange NAACP, the Supportive Housing Association, and the Central Jersey Housing Resource Center for dissemination to their respective constituents.

- H. The Administrative Agent shall develop, maintain and update a list of community contact person(s) and/or organizations(s) in Essex, Morris, Union and Warren Counties that will aid in the affirmative marketing program with particular emphasis on contacts that will reach out to groups that are least likely to apply for housing within the region, including major regional employers identified in Attachment A, Part III, Marketing, Section 3d of COAH's *Affirmative Fair Housing Marketing Plan for Affordable Housing in Region 3* (attached to and hereby made part of this Resolution) as well as the following entities: Fair Share Housing Center, the New Jersey State Conference of the NAACP, the Latino Action Network, NORWESCAP, the Newark NAACP, the Elizabeth NAACP, the East Orange NAACP, the Supportive Housing Association, and the Central Jersey Housing Resource Center.
1. Quarterly informational flyers and applications shall be sent to each of the following agencies for publication in their journals and for circulation among their members:
 - Union County Board of Realtors
 - Morris County Board of Realtors
 - Essex County Board of Realtors
 - Warren County Board of Realtors
 2. Quarterly informational circulars and applications shall be sent to the administrators of each of the following agencies within the counties of Warren, Union, Morris and Essex:
 - Welfare or Social Service Board (via the Director)
 - Rental Assistance Office (local office of DCA)
 - Office on Aging
 - Housing Authority (municipal or county)
 - Community Action Agencies
 - Community Development Departments
 3. Quarterly informational circulars and applications shall be sent to the chief personnel administrators of all of the major employers within the region, as listed on Attachment A, Part III, Marketing, Section 3d.
 4. In addition, specific notification of the availability of affordable housing units in Alpha (along with copies of the application form) shall be provided to the following entities: Fair Share Housing Center, the New Jersey State Conference of the NAACP, the Latino Action Network, NORWESCAP, the Newark NAACP, the Elizabeth NAACP, the East Orange NAACP, the Supportive Housing Association, and the Central Jersey Housing Resource Center.
- I. The following is a listing of community contact person(s) and/or organizations in Warren, Union, Morris and Essex Counties that will aid in the affirmative marketing program and provide guidance and counseling services to prospective occupants of very low, low and moderate income units:
1. Housing Partnership for Morris County, 2 East Blackwell Street, Dover, NJ 07801.
 2. Community Access Unlimited, Inc., 80 West Grand Street, Elizabeth, NJ 07202.
 3. Northwest New Jersey Community Action Program, Inc. (NORWESCAP), 350 Marshall Street, Phillipsburg, NJ 08865
- J. A random selection method to select occupants of very low, low and moderate income housing will be used by the Administrative Agent, in conformance with N.J.A.C. 5:80-26.16 (l). The Affirmative Marketing Plan shall provide a regional preference for very low, low and moderate income households that live and/or work in COAH Housing Region 2, comprised of Union, Morris, Essex and Warren Counties. Pursuant to the New Jersey Fair Housing Act (C.52:27D-311), a preference for very low, low and moderate income veterans duly qualified under N.J.A.C. 54:4-8.10 may also be exercised, provided an agreement to this effect has been executed between the developer or landlord and the Borough prior to the affirmative marketing of the units.
- J. The Administrative Agent shall administer the Affirmative Marketing Plan. The Administrative Agent has the responsibility to income qualify very low, low and moderate income households; to place income eligible households in very low, low and moderate income units upon initial occupancy; to provide for the initial occupancy of very low, low and moderate income units with income qualified households; to continue to qualify households for re-occupancy of units as they become vacant during the period of affordability controls; to assist with outreach to very low, low and moderate income households; and to enforce the terms of the deed restriction and mortgage loan as per N.J.A.C 5:80-26-1, *et seq.*
- K. The Administrative Agent shall provide or direct qualified very low, low and moderate income applicants to counseling services on subjects such as budgeting, credit issues, mortgage qualifications, rental lease requirements and landlord/tenant law and shall develop, maintain and update a list of entities and lenders willing and able to perform such services.

- L. All developers/owners of very low, low and moderate income housing units shall be required to undertake and pay the costs of the marketing of the affordable units in their respective developments, subject to the direction and supervision of the Administrative Agent.
- M. The implementation of the Affirmative Marketing Plan for a development that includes affordable housing shall commence at least 120 days before the issuance of either a temporary or permanent certificate of occupancy. The implementation of the Affirmative Marketing Plan shall continue until all very low, low and moderate income housing units are initially occupied and for as long as the affordable units remain deed restricted such that qualifying new tenants and/or purchasers continues to be necessary.
- N. The Administrative Agent shall provide the Affordable Housing Liaison with the information required to comply with monitoring and reporting requirements pursuant to N.J.A.C.5:80-26-1, *et seq.*

Approval of Minutes:

Motion made by Councilman Schwar to approve the regular minutes of March 16, 2017 and March 28, 2017. Councilman Pettinelli requested that a paper copy of the minutes be put in his mailbox going forward. There was additional discussion regarding hiring help for the Clerk's office. Councilman Pettinelli requested five minutes executive session for personnel and contractual. Roll Call: Ayes; Cartabona, Grossman, Pettinelli, Schwar and Singleton. Nays; None. Abstentions; Singleton.

Department Reports:

Administration, Councilman Alan Singleton: Councilman Singleton reported on the status of the Clerk's position that was advertised. He felt that the interview process should be completed by December 12. In closing, Councilwoman Grossman stated that she had reviewed and approved Councilman Singleton's bills, salaries and wages for his department in his absence.

Finance, Councilman Michael Schwar: Councilman Schwar reported that he and the CFO spent time getting together the budget details and that will be reviewed at the next budget meeting. The insurance rates for PAIC will be out in the next few weeks. In closing, Councilman Schwar approved all bills, salaries, and wages for his department.

Health & Welfare, Councilwoman Peter Pettinelli: Councilman Pettinelli stated that he received the final bill for the clean-up. In closing, Councilman Pettinelli approved all bills, salaries, and wages for his department.

Public Property, Councilwoman Tracy Grossman: Councilwoman Grossman had no report this week. At this time Councilman Singleton left the meeting via the phone. In closing, Councilwoman Grossman approved all bills, salaries, and wages for her

department. At this time, Councilman Schwar requested five minutes executive session, personnel for the Clerk's Office.

Public Safety, Councilman Thomas Seiss: Councilman Seiss reported that the crossing guards appointed at the last meeting are in training. He also suggested that we look at our current recording system. In closing, Councilman Seiss approved all bills, salaries, and wages for his department.

Public Works, Councilman Louis Cartabona: Councilman Cartabona stated that our Public Works Repairer has been attending safety trainings. In closing, Councilman Cartabona approved all bills, salaries, and wages for his department. Councilman Cartabona asked for 15 minutes executive session, litigation for Land Use Board. Councilman Pettinelli had questions about items in the pool house.

Professionals & Official Reports

Mayor, Craig S. Dunwell: Mayor Dunwell reported out on some contacts he made when at the convention such as carpet replacement, portable speed limit signs, network maintenance and cyber security, painting, etc. He also stated that we haven't sent any ordinances in two years for codification.

Attorney, Christopher Troxell: Attorney Troxell requested five minutes executive session, litigation for Cupon.

CFO, Lorraine Rossetti: Councilman Schwar reported that the bill number 17-736 is the remaining balance owed to Diamond Construction for the Safe Routes to Schools project. Mayor Dunwell mentioned that we have a note coming up that needs to be rolled over. There was additional discussion regarding the note. Mayor Dunwell asked for 10 minutes executive session, contractual for open space acquisition and bond funding.

Engineer, Stephanie Cuthbert: Stephanie referred everyone to the 11/28/17 engineer's report. She gave updates on the on-going projects.

Motion was made by Councilman Cartabona to authorize Mayor Dunwell to sign an application form that the engineers are requesting permitting {specific project is

inaudible}, motion seconded by Councilwoman Grossman. Roll Call: Ayes; Cartabona, Grossman, Pettinelli, Schwar and Seiss. Nays; None. Absent; Singleton.

There was additional discussion about the condition of the water towers and the maintenance and scheduling maintenance inspections of the towers.

Acting Municipal Clerk, Donna L. Messina: No Report.

Recycling Coordinator, Thomas Fey: No Report.

Code Enforcement, Thomas Fey: Mr. Fey submitted his report to Councilman Singleton. Councilwoman Grossman reporting on activities of the Code Enforcement Officer. Councilman Seiss asked if we had a list of rental properties. Mayor Dunwell said he believes we do not have a list. Further discussion was had on requiring all rentals to be registered. Councilwoman Grossman suggested we print something on the tax bill requesting all landlords with two or fewer units register with the Borough. Mr. Fey said he received a folder from the prior Clerk of property owners who do rent properties but has not looked at it.

Library Board, Steve Noll: No Report.

Second Public Comment:

Tom Fey, 1128 East Blvd, since he is the Land Use Board Chairman he would like to know what's happening regarding the executive session time, litigation for the LUB that Councilman Cartabona called for earlier in the meeting. There is an objection to allowing Mr. Fey sit in the executive session at this time.

Sharon Hoffman, address not audible, asked if there is a way to put something on the ballot to vote on the pool. Mayor Dunwell said we could put a referendum on the ballot as we have done over the last four years.

Mr. Cavanaugh, no address given, provided additional pool discussion.

Payment of Bills & Claims:

Councilman Seiss made a motion to make the director's report a part of the minutes. Councilman Cartabona seconded the motion, all were in favor.

Councilman Seiss made a motion that the CFO be authorized to pay all bills authorized by the director. Councilman Cartabona seconded the motion. There were questions regarding the Verizon bill and Cooper Alarm Systems as well as our Labor and

Conflict Attorney. Mayor Dunwell stated that he asked Cooper to come and load the security camera software on all computers in the building. Roll call: Ayes; Cartabona, Grossman, Pettinelli, Schwar, and Seiss. Nays: none. Absent: Singleton.

Councilman Cartabona made a motion that the CFO be authorized to pay all salaries and wages approved by the director, Councilman Pettinelli seconded. Roll call: Ayes; Cartabona, Grossman, Pettinelli, Schwar, and Seiss. Nays: none. Absent: Singleton

Mayor Dunwell requested 10 minutes executive session, contractual and potential litigation for lease of public property as well as five minutes executive, personnel for 2018 salaries and positions. Mr. Seiss requested five minutes executive session, contractual for police.

November 27, 2017
06:26 PM

BOROUGH OF ALPHA
Bill List By P.O. Number

Page No: 1

P.O. Type: All		Open: N	Paid: N	Void: N				
Range: First to Last		Rcvd: Y	Held: Y	Aprv: N				
Format: Condensed		Bid: Y	State: Y	Other: Y Exempt: Y				
PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type	
16-00220	03/22/16	REMINGTO	REMINGTON & VERNICK ENGINEERS	Redundancy Proj: R&V Soft Cost	Open	8,013.00	0.00 B	
17-00377	06/02/17	COOPR	COOPER ALARM SYSTEMS	ALARM MONITORING JULY - JULY	Open	436.00	0.00	
17-00432	06/29/17	VITAL	VITAL COMMUNICATIONS, INC	JUL-DEC MOD IV/CAMA TAX SYSTEM	Open	105.00	0.00	
17-00571	08/15/17	VANCLE	VANCLEEF ENGINEERING ASSOCIATE	BEV GRAPH - BLOCK 97, LOT 10	Open	1,271.00	0.00	
17-00637	10/03/17	MGL	MGL PRINTING SOLUTIONS	DOG AND CAT TAGS FOR 2018	Open	353.00	0.00	
17-00680	10/25/17	DEERPARK	READY REFRESH BY NESTLE, A DIV	WATER DELIVERY 10/2/17	Open	24.74	0.00	
17-00698	11/10/17	NJPLAN	NEW JERSEY PLANNING OFFICIALS	2018 Planning Officials Dues	Open	325.00	0.00	
17-00700	11/10/17	METZE	METZ & SON ELECTRICAL, INC	Vets Park install lights/poles	Open	3,331.22	0.00	
17-00703	11/10/17	COOPR	COOPER ALARM SYSTEMS	10/2 Camera footage assistance	Open	95.00	0.00	
17-00706	11/10/17	SCC	SCC CONCRETE, INC.	10/19 concrete mix & delivery	Open	308.00	0.00	
17-00707	11/10/17	JIORL	JIORLE'S OFFICE SUPPLIES	Name Plate - Alan Singleton	Open	29.99	0.00	
17-00712	11/10/17	GORDONBE	GORDON BENNETT PAINTING, INC.	water repellent stain-bleacher	Open	2,860.00	0.00	
17-00718	11/14/17	VERIZ	VERIZON WIRELESS	NOV CELL PHONES/MONTHLY CHRGS	Open	687.30	0.00	
17-00719	11/14/17	JCP&L	JCP&L	ELECTRICITY CHARGES NOV 2017	Open	2,485.22	0.00	
17-00720	11/14/17	AMGAS	AMERIGAS - CLINTON 7510	PROPANE - FRACE ST	Open	399.75	0.00	
17-00721	11/14/17	TADDEO	FRANCESCO TADDEO, LLC	GEN LABOR MATTERS OCT-NOV 2017	Open	990.00	0.00	
17-00722	11/15/17	LSI	LINE SYSTEMS, INC	NOV PHONE CHARGES	Open	886.18	0.00	
17-00723	11/16/17	CASTLE	CASTLE SEPTIC SERVICE CORP	PORTABLE TOILET DAMAGE 4-11/17	Open	192.00	0.00	
17-00724	11/16/17	QC	EUROFINS QC, INC.	WATER TESTING 10/5,13,30/17	Open	242.00	0.00	
17-00725	11/17/17	ELIZGA	ELIZABETHTOWN GAS	GAS CHARGES NOV 2017	Open	332.63	0.00	
17-00726	11/17/17	NJADVME	NJ ADVANCE MEDIA	ADVERTISING FEES	Open	824.67	0.00	
17-00727	11/17/17	FERGUSON	FERGUSON BATH & KITCHEN	MISCELLANEOUS PARTS FOR POOL	Open	110.81	0.00	
17-00728	11/17/17	SUPLEE	SUPLEE, CLOONEY & COMPANY	Audit for the Year 2016	Open	19,900.00	0.00	
17-00729	11/20/17	VERI	VERIZON	LIBRARY PHONE CHARGES NOV 2017	Open	44.17	0.00	
17-00730	11/20/17	ALLIED	ALLIED OIL, LLC	93OCT PREMIUM NOLEAD GASOLINE	Open	443.53	0.00	
17-00731	11/20/17	METZE	METZ & SON ELECTRICAL, INC	INSTALL 400 WT LIGHT-SALT SHED	Open	188.87	0.00	
17-00732	11/21/17	TRENJ	TREASURER, STATE OF NJ	STATE TRAINING FEES - 3RD QTR	Open	325.00	0.00	
17-00733	11/21/17	ACTION	ACTION DATA SERVICES	PAYROLL SERVICES 11/4/17	Open	135.38	0.00	
17-00734	11/21/17	EAS	EAS BY ACTION DATA	PAYROLL SERVICES 11/4/17	Open	43.19	0.00	
17-00736	11/22/17	DIAMOND	DIAMOND CONSTRUCTION	SRTS SIDEWALK - SCHLEY AVE	Open	2,392.11	0.00	
17-00737	11/22/17	VANCLE	VANCLEEF ENGINEERING ASSOCIATE	BEV GRAPH - BLOCK 97, LOT 10	Open	1,664.50	0.00	
17-00738	11/22/17	BFCE	Treasurer, State of NJ	LIFE HAZARD USE REGIST FEE	Open	609.50	0.00	
17-00739	11/22/17	TOWNP	TOWN OF PHILLIPSBURG	SHARED SERVICES--DONNA MESSINA	Open	1,845.75	0.00	
17-00740	11/22/17	ROCHE	CARRIE J EMERY	ROOM REIMBURSEMENT-LOM CONVEN	Open	120.00	0.00	
17-00742	11/22/17	MCKEN	ELIZABETH C. MCKENZIE	COAH-3RD ROUND HOUSING ELEMENT	Open	125.00	0.00	
17-00743	11/22/17	REMINGTO	REMINGTON & VERNICK ENGINEERS	LICENSED WATER OPERATOR	Open	1,500.00	0.00	
17-00744	11/27/17	VANCLE	VANCLEEF ENGINEERING ASSOCIATE	BEV GRAPH - BLOCK 97, LOT 10	Open	1,514.00	0.00	
17-00745	11/27/17	REMINGTO	REMINGTON & VERNICK ENGINEERS	SCHLEY AVE SIDEWALK	Open	331.50	0.00	
17-00746	11/27/17	RINGO	MARYBETH RINGO	COORDINATION OF SWMA	Open	1,580.57	0.00	
Total Purchase Orders:		39	Total P.O. Line Items:	0	Total List Amount:	57,065.58	Total Void Amount:	0.00

Old Business:

Councilman Schwar discussed the mailer he got about scanning documents. Councilman Pettinelli, asked about the salt shed area, specifically regarding gates. There was further discussion about the water softener and surveillance cameras.

New Business:

Motion made by Councilman Schwar to approve the bingo licenses for various dates for the Alpha Volunteer Fire Company, seconded by Councilman Pettinelli. Roll Call: Ayes; Cartabona, Grossman, Pettinelli, and Schwar Nays; None. Abstentions; Seiss Absent; Singleton.

Councilman Schwar mentioned that with the new governor, each municipality can approve or disapprove the sale of recreational marijuana within their municipal bounds. He also added that the new governor is going to remove the 2% cap on negotiate contracts. which would drastically affect municipalities.

Executive Session:

Councilman Cartabona made a motion to approve the following resolution to go back into executive session for one hour for contractual, litigation, and/or personnel. Motion seconded by Councilman Pettinelli, all were in favor.

EXECUTIVE SESSION RESOLUTION

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

1. The public shall be excluded from discussion(s) of the hereinafter specified subject matter(s).
2. The general nature of the subject matter(s) to be discussed is: Personnel, Litigation and/or Contractual,
3. It is anticipated at this time, that the above stated subject matter(s) will be made public when it is no longer a matter of confidentiality.
4. Action may or may not be taken after executive session.

NOW THEREFORE BE IT RESOLVED, by the governing body of the Borough of Alpha that the public shall be excluded from an executive session for approximately 1 hour(s), allowing for a five (5) minute recess between the regular session and the executive session.

Return to Regular Session:

Motion made by Councilman Seiss to return to the regular session, motion seconded by Councilman Cartabona all were in favor. Mayor Dunwell requested 10 minutes executive session for potential litigation.

Executive Session:

Councilwoman Grossman made a motion to approve the following resolution to go back into executive session for 10 minutes for contractual, litigation, and/or personnel. Motion seconded by Councilman Cartabona, all were in favor.

EXECUTIVE SESSION RESOLUTION

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

5. The public shall be excluded from discussion(s) of the hereinafter specified subject matter(s).
6. The general nature of the subject matter(s) to be discussed is: Personnel, Litigation and/or Contractual,
7. It is anticipated at this time, that the above stated subject matter(s) will be made public when it is no longer a matter of confidentiality.
8. Action may or may not be taken after executive session.

NOW THEREFORE BE IT RESOLVED, by the governing body of the Borough of Alpha that the public shall be excluded from an executive session for approximately 10 minutes, allowing for a five (5) minute recess between the regular session and the executive session.

Return to Regular Session:

Motion made by Councilman Schwar to return to the regular session, motion seconded by Councilman Cartabona all were in favor.

Motion made by Councilwoman Grossman to approve Resolution 2018-151, seconded by Councilman Cartabona. Roll Call: Ayes; Cartabona, Grossman, Pettinelli, Schwar and Seiss. Nays; None. Absent; Singleton.

**RESOLUTION 2017- 151
HIRING OF PART-TIME ACTING MUNICIPAL CLERK**

WHEREAS, Alpha is in need of a Municipal Clerk on a less than full time basis as there currently exists a vacancy for the position of Municipal Clerk due to the resignation of the Clerk dated April 20, 2017; and

WHEREAS, the Borough desires to evaluate its staffing and proceed with the hiring of an Acting Municipal Clerk; and,

WHEREAS, the Alpha Borough Council recognizes that the position of Municipal Clerk is governed by N.J.S.A. 40A:9-133, et seq. and that it is an essential local government position and feels that it is in the Council's best interest to make an Acting Municipal Clerk for this position while it continues to make its assessment for a period not to exceed April 20, 2018 unless addressed previously by the Borough Council.

NOW, THEREFORE BE IT RESOLVED, by the Council of the Borough of Alpha, County of Warren, State of New Jersey that Alpha agrees that Donna Messina be and is hereby appointed to be Acting Municipal Clerk, at the rate of \$20.00 per hour in accordance with the 2017 Salary Ordinance; and

BE IT FURTHER RESOLVED, that the appointment period shall not exceed April 20, 2018; and

BE IT FURTHER RESOLVED, that the Mayor, Borough Clerk, and/or Borough labor Counsel are authorized to execute all necessary documents to effectuate the terms of the above-referenced appointment.

Adjournment:

Seeing no further business to come before Council, motion made by Councilman Pettinelli to adjourn this meeting at 10:37 PM, motion seconded by Councilwoman Grossman , all were in favor.

Respectfully submitted,

Donna L. Messina

Acting Borough Clerk