

Council President Pettinelli called the Meeting of the Common Council of the Borough of Alpha to order at 7:00 P.M. on August 8, 2018.

Council President Pettinelli announced that adequate notice of the meeting was given and posted on the bulletin board in the Municipal Building satisfying the requirements of the Open Public Meetings Act:

NOTICE

Pursuant to the provisions of the Open Public Meetings Act, adequate notice of this meeting has been given. On January 1st, 2017, the Municipal Clerk delivered to the Star Gazette/Express-Times and posted on the bulletin board in the Municipal Building a notice containing the date, time, and place of this meeting of the Alpha Borough Council. Also said notice has been mailed to persons requesting the same.

Council President Pettinelli led the prayer and flag salute.

Roll Call: Present, Councilman Cartabona, Councilwoman Grossman, Councilman Pettinelli, Councilman Schwar, and Councilman Seiss.

Absent: Mayor Dunwell and Councilman Guerrera.

Public Comment:

Jack Frank, Third Avenue, asked if any Council members have been to LMR early morning. Councilman Pettinelli and Councilwoman Grossman both stated that they have been there. Mr. Frank stated that their health and welfare are in jeopardy.

Maryann Frank, Third Avenue, advised that she has been taking pictures of the activity at LMR in the middle of the night. She also expressed her concern for her health due to the spillage turning into dust and breathing it in.

Bob Christian, 6th Avenue, advised Council that after construction had been done on his street, he has a slope on his property and he can only utilize half of his driveway. Frank Seney advised him that we will need to have it surveyed.

Lisa LaCaruba, Springtown Road, asked if Alpha has a board of health, and requested that we should have one. She also inquired about who the affirmative acting clerk is. Ms. LaCaruba asked why we did not advertise for the municipal clerk position. She also inquired about Council's raises'. Ms. LaCaruba also expressed how she would like to be on the library board. She also inquired about OPRA requests and the lack of municipal clerk. Lastly, Ms. LaCaruba asked how Alpha residents would be alerted if

there were an emergency in Alpha. Councilman Seiss advised that CodeRed would alert residents in case of an emergency.

Joey Fiore, Morris Street, asked if we could do a test for CodeRed. He also stated that two of the gas stations in the borough look like junkyards and asked if anything can be done about it.

Resolutions:

Motion made by Councilman Schwar to approve Resolution 2017-116, motion seconded by Councilwoman Grossman. Roll Call: Ayes; Grossman, Pettinelli, Schwar, and Seiss. Nays; Cartabona.

**RESOLUTION 2017-116
A RESOLUTION APPOINTING ANIMAL CONTROL OFFICER
FOR THE BOROUGH OF ALPHA**

WHEREAS, a vacancy was created in the position of Borough of Alpha Animal Control Officer by the passing of Mr. Vincent Catalli, who served the Borough honorably in said position.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Alpha, County of Warren, State of New Jersey that Thomas Deacon is hereby appointed to serve the Borough as its Animal Control Officer at an annual salary of \$6,429.00, to be prorated from today, August 8, 2017 through December 31, 2017.

Motion made by Councilman Cartabona to approve Resolution 2017-117, motion seconded by Councilman Schwar. Roll Call: Ayes; Cartabona, Grossman, Pettinelli, Schwar, and Seiss. Nays; none.

**RESOLUTION 2017-117
RESOLUTION AUTHORIZING A HANDICAPPED PARKING SPACE**

WHEREAS, the Borough of Alpha has received a request from Kathryn Daniels of 1183 Fifth Avenue in the Borough of Alpha for a handicapped parking space in front of her house at said address and the Borough has determined that a handicapped parking space is warranted; and

WHEREAS, Borough Ordinance §116-42, along with N.J.S.A. 39:4-197.6, permits the Borough to establish a handicapped parking space in front of a resident's home provided the balance of the said ordinance's requirements are met.

NOW, THEREFORE BE IT RESOLVED by the Borough Council of the Borough of Alpha, County of Warren, State of New Jersey, that a handicapped parking space be established on the public street in front of and within the boundary lines of 1183 Fifth Avenue in the Borough of Alpha (on that same side of the street) at the request of resident Kathryn Daniels.

BE IT FURTHER RESOLVED that the Mayor, Clerk, Borough Engineer, Borough Attorney, and/or Police Chief are authorized to execute all necessary documents to effectuate the establishment of said handicapped parking space.

Motion made by Councilwoman Grossman to table Resolution 2017-118, motion seconded by Councilman Cartabona. Roll Call: Ayes; Cartabona, Grossman, Pettinelli, Schwar, and Seiss. Nays; none.

**RESOLUTION 2017-118
RESOLUTION OF THE ALPHA BOROUGH COUNCIL
APPROVING THE RENEWAL OF LIQUOR LICENSE FOR THE PERIOD
AUGUST 7, 2017-JUNE 30, 2018 FOR HOPS & BARLEY LLC**

WHEREAS, the liquor license noted below require approval for the period August 7, 2017-June 30, 2018;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Common Council of the Borough of Alpha that the following liquor license be and hereby is approved for the period stated:

<u>License No.</u>	<u>License</u>	<u>License Type</u>
2102-33-001-011 HOPS & BARLEY LLC		Plenary Retail Consumption

Department Reports:

Administration, Councilman Guerrero: Councilwoman Grossman reported on Councilman Guerrero's behalf. She reported on the code enforcement officer's report stating that DPW cleaned up two different properties in the borough which had liens for \$3,000.00. Also, he issued two new summons for water shut offs. The code enforcement officer is also following up on two other properties for grass. In closing, Councilwoman Grossman did not see any bills for his department, but did approve all salaries and wages.

Councilman Pettinelli stated that Councilman Guerrero had quotes for the website and asked if the deputy clerk could advertise that the meeting for September 12th will be at 6:30 to go over this information.

Finance, Councilman Schwar: Councilman Schwar reported that the CFO will be out until Sunday for vacation. He also reported that the finance clerk's hours will differ tomorrow. She will be in until 10 a.m. and then back in at 2 p.m. Councilman Schwar also reported that he spoke with the tax collector, and we should have a budget rate within the next few days and then tax bills will go out next week. He also reported that

after speaking with the CFO and the tax collector, they will be getting everyone's job duties from other departments. In closing, Councilman Schwar approved all bills, salaries and wages for his department.

Health & Welfare, Councilman Pettinelli: Councilman Pettinelli read aloud the most recent report from the board of health. Some of the complaints listed on the report were from these areas: Industrial Drive, the corner of Leona and Pearl, the corner of Ellen and 1st Avenue, 1805 Springtown Road, and 1145 6th Avenue. No other activity was reported. In closing, Councilman Pettinelli approved all bills, salaries and wages for his department.

Public Property, Councilwoman Grossman: Councilwoman Grossman reported that last week there was an increase in vandalism in the borough. She stated that the tether ball system was wrecked, basketball posts were spray painted red, and stuff was stolen out of the Benke field shed. In lieu of the vandalism, Councilwoman Grossman stated that the trail cameras are now running and recording. In closing, Councilwoman Grossman approved all bills, salaries and wages for her department.

Public Safety, Councilman Thomas Seiss: Councilman Seiss reported that the Phillipsburg Police has initiated their annual crossing guard training. He also introduced Todd Pantuso, the borough's new OEM Coordinator. Councilman Seiss also reported that the fire chief isn't here tonight because he is working. In closing, Councilman Seiss approved all bills, salaries and wages for his department.

Public Works, Councilman Louis Cartabona: Councilman Cartabona reported a list of the DPW's recent workload which included chipping, surface work, mowing soccer fields, filling in sinkholes, and moving lumber at Benke field. In closing, Councilman Cartabona approved all bills, salaries and wages for his department.

Councilwoman Grossman inquired about a tree down in Veteran's Park, and if DPW was able to get rid of that or not.

At this time, Councilman Seiss remembered that the crossing guards need to obtain physicals, and he asked the deputy clerk to send them letters for them to do so. He also stated that there is a bill on the list for the fire company, which he asked the director of finance to authorize since he is a member.

Councilman Cartabona advised that the fire inspector came and came across the pumps at the fuel tank at the salt shed. The fire inspector stated that we needed to have fire hydrants there and they were never previously installed. He stated that if we fix it within thirty days we will not get a fine.

Committee Reports:

Councilman Pettinelli asked Council who was on the water/sewer committee. Councilman Cartabona stated that he was. Councilman Schwar stated that Councilman Guerrera would be the deputy. Councilman Pettinelli asked if one of them could attend the meeting next week in Phillipsburg at 6 p.m. on August 15th. Councilman Cartabona stated that he planned on going.

Councilman Seiss inquired about where we were at with the shared services police contract.

Councilman Cartabona stated that he received a response from a gas company for the pool to install a gas line with no cost.

Professionals & Official Reports:

Office of Emergency Management; Todd Pantuso: Mr. Pantuso gave an introduction of himself to Council.

Engineer, Frank J. Seney: Mr. Seney referred everyone to the latest August report, previously handed out.

Councilman Schwar inquired about the action item and whether or not we were going to receive the \$3,000.00. He stated that there has been no movement on it since last year. Councilman Schwar also asked if all of the documents have been submitted for our reimbursement for the fire house generator.

Councilman Cartabona inquired about the HOMA Lane drainage project and if the pipe sizes can be increased.

CFO, Lorraine Rossetti: Councilman Schwar reported on behalf of Mrs. Rossetti. He reported that she will be giving each director budget requests next month. He wanted to point out bill numbers #479, #515, #516, #518, #519, #520, and #521 are reimbursements through the South Warren Municipal Alliance.

Deputy Clerk, Helen Marino: Helen Marino advised that she will be on vacation from August 11th-August 19th, and returning to work on the 23rd. She also asked her deputy director if she could request 15 minutes in executive session for personnel.

Councilman Cartabona requested 15 minutes in executive session for personnel.

Second Public Comment:

Lisa LaCaruba, Springtown Road, asked Mr. Seney about his report regarding the HOMA Lane drain project.

Payment of Bills & Claims:

Councilman Seiss made a motion to make the director's report a part of the minutes. Councilman Cartabona seconded the motion, all were in favor.

Councilman Seiss made a motion that the CFO be authorized to pay all bills authorized by the director. Councilman Cartabona seconded the motion. Roll call: Ayes; Cartabona, Grossman, Pettinelli, Schwar, and Seiss. Nays: none.

Councilman Schwar made a motion that the CFO be authorized to pay all salaries and wages approved by the director, Councilwoman Grossman seconded. Roll call: Ayes; Cartabona, Grossman, Pettinelli, Schwar, and Seiss. Nays: none.

P.O. Type: All				Open: N	Paid: N	Void: N	
Range: First to Last				Rcvd: Y	Held: Y	Aprv: N	
Format: Condensed				Bid: Y	State: Y	Other: Y	Exempt: Y
PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
17-00319	05/08/17	SOVA	SOVA, INC.	DESK PHONES	Open	193.72	0.00
17-00412	06/22/17	CASTLE	CASTLE SEPTIC SERVICE CORP	TOILET RENTAL CHARGES--JUN-OCT	Open	500.00	0.00
17-00414	06/22/17	HEALTH	STATE OF NJ HEALTH BENEFITS	HEALTH BENEFITS - MAY-DEC 2017	Open	2,823.16	0.00
17-00432	06/29/17	VITAL	VITAL COMMUNICATIONS, INC	JUL-DEC MOD IV/CAMA TAX SYSTEM	Open	105.00	0.00
17-00434	06/29/17	TRITE	DE LAGE LANDEN FINANCIAL SERV	COPIER LEASE 6/15/17-1/14/18	Open	144.59	0.00
17-00445	07/05/17	LMR	LMR CLEANOUT & DISPOSAL	TRASH REMOVAL - JUN-DEC 2017	Open	12,833.33	0.00
17-00455	07/06/17	RIO	RIO SYSTEMS AND SERVICES	2017 UTILITY METER SOFTWARE	Open	4,500.00	0.00
17-00464	07/08/17	MOUNTAIN	MOUNTAIN SIDE LAWN CARE	2017 Season Lawn Care Service	Open	1,010.48	0.00
17-00479	06/30/17	PBURGH	PHILLIPSBURG HIGH SCHOOL PTSO	SWMA REIMBURSEMENT-PROJ GRAD	Open	480.00	0.00
17-00480	07/13/17	HOME	HOME DEPOT CREDIT SERVICES	CEMENT/BLOCKS, KEYS	Open	129.78	0.00
17-00489	07/19/17	COOPR	COOPER ALARM SYSTEMS	16 PORT GIGASWITCH/CABLES	Open	207.00	0.00
17-00491	07/20/17	ASSOC	ASSOCIATED FIRE	FIRE SYSTEM INSPECT-FIELDHOUSE	Open	196.55	0.00
17-00495	07/20/17	SLC	RIO SUPPLY, INC.	E-CODER	Open	420.00	0.00
17-00506	07/25/17	FERGUSON	FERGUSON BATH & KITCHEN	MISCELLANEOUS PARTS FOR POOL	Open	179.68	0.00
17-00507	07/25/17	QC	EUROFINS QC, INC.	WATER TESTING 6/16&27/17	Open	480.00	0.00
17-00510	07/25/17	ACTION	ACTION DATA SERVICES	2017 QUARTER 2 FILING	Open	461.00	0.00
17-00511	07/25/17	EAS	EAS BY ACTION DATA	QTR 2 PENSION FILING 6/30/17	Open	498.00	0.00
17-00512	07/25/17	ACTION	ACTION DATA SERVICES	PAYROLL SERVICES 7/15/17	Open	131.40	0.00
17-00513	07/25/17	EAS	EAS BY ACTION DATA	PAYROLL SERVICES 7/15/17	Open	108.61	0.00
17-00514	07/25/17	ALFIR	ALPHA VOLUNTEER FIRE CO	2017 FIREHOUSE EXPENSES	Open	24,938.58	0.00
17-00515	07/25/17	FREEDOM	FREEDOM ENTERTAINMENT	KEITH DELTANO PRESENTATIONS	Open	1,700.00	0.00
17-00516	07/25/17	KBAYLOR	KELSEA BAYLOR YOGA	YOGA/MEDITATION INSTRUCTION	Open	80.00	0.00
17-00517	07/25/17	PRINT	PRINT PLUS	LETTERHEAD/ENVELOPES	Open	26.50	0.00
17-00518	07/25/17	LOPAT	TOWNSHIP OF LOPATCONG	SUMMER RECREATION	Open	2,180.00	0.00
17-00519	07/25/17	HSPENCER	HEATHER SPENCER	AQUA ZUMBA CLASS	Open	500.00	0.00
17-00520	07/25/17	CAPETTA	MARY ELLEN CAPPETTA	AQUA ZUMBA CLASS	Open	1,680.00	0.00
17-00521	07/25/17	RINGO	MARYBETH RINGO	COORDINATION OF SWMA	Open	3,370.90	0.00
17-00523	07/26/17	ABC	STATE OF NJ, DEPT OF LAW &	2017-18 ALCOHOL LICENSES RENEW	Open	21.00	0.00
17-00524	07/26/17	NYLEAK	NEW YORK LEAK DETECTION	LEAK DETECTION-MUNICIPAL POOL	Open	3,100.00	0.00
17-00525	07/26/17	PENNB	PENN BOWER	3/15/17 SNOW REMOVAL-EAST BLVD	Open	1,400.00	0.00
17-00527	07/27/17	NJCON	NJ CONFERENCE OF MAYORS	2017 NJCM MEMBERSHIP DUES	Open	295.00	0.00
17-00529	07/27/17	NAPA	CARVER'S AUTO PARTS OF WC	MISCELLANEOUS PARTS	Open	337.62	0.00
17-00530	07/27/17	NJPDOS	TREASURER-STATE OF NJ	DRINKING WATER ANNUAL INVOICE	Open	720.00	0.00
17-00531	08/01/17	JCPL	JCP&L	ELECTRICITY CHRGS JULY 2017	Open	988.56	0.00
17-00533	08/01/17	FINCH	FINCH FUEL OIL CO., INC.	DIESEL FUEL 7/27/17	Open	396.92	0.00
17-00534	08/01/17	ALLIED	ALLIED OIL, LLC	93OCT PREMIUM NOLEAD GASOLINE	Open	362.50	0.00
17-00538	08/01/17	HARRY	HARRY'S PLACE	CLEAN UP DAY - FOOD & DRINKS	Open	334.60	0.00
17-00539	08/02/17	GUERRERA	MICHAEL GUERRERA	BLOCK PARTY SUPPLIES REIMBURSE	Open	51.05	0.00
17-00540	08/02/17	JHMSI	JHM SIGNS	BLOCK PARTY SIGNS	Open	215.00	0.00
17-00541	08/02/17	NATWATER	NATIONAL WATER MAIN CLEANING	SEWER MAIN CLEANING/VIDEO	Open	1,331.25	0.00
17-00544	08/03/17	TRENJ	TREASURER, STATE OF NJ	STATE TRAINING FEES - 2ND QTR	Open	252.00	0.00
17-00550	08/08/17	GROSSMAN	TRACY GROSSMAN	BLOCK PARTY ITEMS-REIMBURSE	Open	70.27	0.00
17-00551	08/08/17	PAYNED	DILLON PAYNE	DJ SERVICES FOR BLOCK PARTY	Open	400.00	0.00
Total Purchase Orders: 43				Total P.O. Line Items: 0	Total List Amount: 70,154.05	Total Void Amount: 0.00	

Old Business:

Councilman Cartabona advised that Councilman Guerrero has done some investigating on the backhoe, which is forty years old. Councilman Cartabona stated that maybe we can go into a monthly lease for new equipment.

Councilman Cartabona also inquired about extending the fencing to prevent people from walking on the railroad.

Lastly, Councilman Cartabona stated that he has been working with the JCP&L liaison, and he is going to get a list from them stating what type of lighting is being used around the borough.

New Business:

Motion made by Councilman Schwar to approve Pavilion Permit without alcohol for Alpha School, requesting waiver of fee: August 19th, seconded by Councilwoman Grossman. Roll Call: Ayes; Cartabona, Grossman, Pettinelli, Schwar, and Seiss. Nays; none.

Motion made by Councilman Schwar to approve Pavilion Permit with alcohol for Matthew Beatty: September 2nd, seconded by Councilwoman Grossman. Roll Call; Ayes: Grossman, Pettinelli, Schwar, and Seiss. Nays; Cartabona.

Motion made by Councilman Seiss to approve Pavilion Permit with alcohol for Phillipsburg Police Department, requesting waiver of fee: September 9th and 10th, seconded by Councilwoman Grossman. Roll Call; Ayes: Grossman, Pettinelli, Schwar, and Seiss. Nays; Cartabona.

Motion made by Councilman Schwar to approve the following:

- Approval of Raffle License #RA-2017-5 for St. Mary's Roman Catholic Church – 50/50

Motion seconded by Councilwoman Grossman, all were in favor.

Councilman Pettinelli requested that the safe in the clerk's office always be locked.

Executive Session:

Councilman Seiss made a motion to approve the following resolution to go back into executive session for 30 minutes for contractual, litigation, and/or personnel.

Motion seconded by Councilwoman Grossman, all were in favor.

EXECUTIVE SESSION RESOLUTION

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

1. The public shall be excluded from discussion(s) of the hereinafter specified subject matter(s).
2. The general nature of the subject matter(s) to be discussed is: Personnel, Litigation and/or Contractual,
3. It is anticipated at this time, that the above stated subject matter(s) will be made public when it is no longer a matter of confidentiality.
4. Action may or may not be taken after executive session.

NOW THEREFORE BE IT RESOLVED, by the governing body of the Borough of Alpha that the public shall be excluded from an executive session for approximately 30 minutes, allowing for a five (5) minute recess between the regular session and the executive session.

Return to Regular Session:

Motion made by Councilman Cartabona to return to the regular session, motion seconded by Councilwoman Grossman, all were in favor.

Adjournment:

Seeing no further business to come before Council, motion made by Councilman Schwar to adjourn this meeting at 9:11 PM, motion seconded by Councilwoman Grossman, all were in favor.

Respectfully submitted,

Helen Marino

Deputy Clerk