

Mayor Dunwell called the Meeting of the Common Council of the Borough of Alpha to order at 7:00 p.m. on April 26, 2016

Mayor Dunwell announced that adequate notice of the meeting was given and posted on the bulletin board in the Clerk's office satisfying the requirements of the Open Public Meeting Act:

#### NOTICE

Pursuant to the provisions of the Open Public Meetings Act, adequate notice of this meeting has been given. On January 1, 2016, the Municipal Clerk delivered to the Star Gazette/Express-Times and posted on the bulletin board in the Municipal Clerk's office a notice containing the date, time, and place of this meeting of the Borough Council. Also said notice has been mailed to persons requesting the same.

Mayor Dunwell led prayer and the salute to the flag.

*Roll Call:* Present, Councilman Pettinelli, Councilman Preiss, Councilwoman Ronan, and Councilman Seiss. Also present, Borough Attorney, Christopher Troxell and Borough Clerk, Laurie A. Barton. Absent: Councilwoman Grossman and Councilman Schwar.

*Public Comment:*

Tom Fey, East Blvd, announced his invitation to the Mayor and Council regarding the Memorial Day Service to be held on Sunday May 22<sup>nd</sup> at Memorial Park.

*Ordinance-2<sup>nd</sup> Reading*

Motion made by Councilman Seiss to open the public hearing for Ordinance 2016-4, motion seconded by Councilman Pettinelli, all were in favor.

**ORDINANCE 2016-4  
BOROUGH OF ALPHA  
COLLECTION OF RECYCLABLE YARD WASTE MATERIAL**

§ 334-20.2. Collection of recyclable yard waste material.

The collection of recyclable yard waste material(s) shall be in the manner prescribed as follows:

Only residents or commercial property owners of the Borough of Alpha shall have the right to dispose of their yard waste material, including grass clippings, at a facility or area so designated by the Borough on days and times to be designated by the Borough and preferably listed on the Borough's website. Their yard waste material shall be only that generated from their Alpha property. Non-residents who dispose of Alpha residents' yard waste material shall not be in violation of this ordinance, provided that they can prove that they are transporting and disposing of Alpha residents' yard waste material. Any violation of this section of the ordinance shall subject the violator to penalties as set forth herein, specifically in § 334-23.3.

Tom Fey, East Blvd., stated he sent a couple of concerns regarding the ordinance to the Borough Attorney. Discussions of showing proof of residency ensued.

George Cupon, Sampson Ave., inquired about the hours of operation.

Hearing no further public comment, motion made by Councilman Seiss to close the public hearing, motion seconded by Councilman Pettinelli, all were in favor.

Motion to adopt Ordinance 2016-4 made by Councilman Seiss and seconded by Councilman Pettinelli. Roll Call: Ayes: Pettinelli, Preiss, Ronan and Seiss. Nays: none.

*Approval of Minutes*

Motion made by Councilman Pettinelli to approve the regular meeting minutes from March 8<sup>th</sup> and March 22<sup>nd</sup>. Motion seconded by Councilwoman Ronan, all were in favor.

*Department Reports*

*Administration, Councilman Peter Pettinelli:* Councilman Pettinelli updated Council on getting tablets and stated he found tablets at Best Buy for approximately \$150 each (to include cost of covers). In closing, Councilman Pettinelli approved his bills, salaries and wages for his department.

*Finance, Councilman Michael Schwar:* No report. Councilman Pettinelli stated that Councilman Schwar already approved and signed his bills.

*Health & Welfare, Councilwoman Kathleen Ronan:* No report. In closing, Councilwoman Ronan approved her bills, salaries and wages for her department.

*Public Property, Councilwoman Grossman:* Mayor Dunwell reported that he and Councilwoman Grossman were at the borough property yesterday (Quarry), where there is currently clearing of debris for a project Councilwoman Grossman is currently working on. Willever Excavating is using the millings from the 7<sup>th</sup> Avenue project to complete the road at the quarry.

*Public Safety, Councilman Thomas Seiss:* Councilman Seiss stated that there have been random police checks at the dump area, checking to make sure it is residents and not outsiders dumping their grass and clippings.

Councilman Seiss reported on his discussion with the Police Chief regarding traffic safety concerns at the school; one of the proposals is installing four way stop signs.

In closing, Councilman Seiss approved bills salaries and wages for his department.

*Public Works, Councilman Jack Preiss:* Councilman Preiss reported that the street sweeping has completed. Discussions of citing people for not moving their cars ensued.

Continuing on with his report, Councilman Preiss stated that the DPW will be chipping this Thursday and doing spot road repairs. In closing, Councilman Preiss approved bills, salaries and wages for his department.

#### *Professionals and Officials Reports*

*Mayor, Craig S. Dunwell:* Mayor Dunwell reported on the DOT letter he received through his office stating that the Borough did not get the grant for the continuation of the 5<sup>th</sup> Avenue project.

Mayor Dunwell requested a total of 20 minutes in executive session for contractual.

*Fire Chief, Sean McDyer:* Chief McDyer requested approval to hold a coin toss during the Town Wide yard sales. Motion made by Councilman Seiss to approve the coin toss, motion seconded by Councilman Pettinelli, all were in favor.

Discussions of the recent weight limit on High Street ensued.

*Engineer, Frank Seney:* Mr. Seney referred Council to the April 26<sup>th</sup> report previously distributed, giving updates with ongoing projects.

Mayor Dunwell inquired about sidewalks and if it is what Council wants to do (apply for federal grant).

*Sewer, Jim Hill:* Mr. Hill gave a brief update on projects he is working on and discussed projects that he would like see done once the budget is passed.

Mr. Hill discussed his report he submitted concerning the force main repair. Motion made by Councilman Seiss to authorize the sewer engineer to proceed with the force main investigation in an amount not to exceed \$12,000, with the understanding that the money is coming out of the sewer bond from 2013. Motion seconded by Councilman Pettinelli. Roll call: Ayes: Pettinelli, Preiss, Ronan and Seiss. Nays: none.

*Recycling Coordinator, Thomas Fey:* Mr. Fey reported that he is still in the process of collecting data for the state report. He has two emails already sent to Waste Management for the tonnage reports.

*Code Enforcement, Thomas Fey:* Mr. Fey gave the code enforcement report for the months of March and April.

#### *Public Comment*

Dave Cavanaugh, 6<sup>th</sup> Ave., discussed about his road being plowed in the winter and having his side plowed back in.

Mr. Cavanaugh inquired about a rumor he heard about the possibility of the Borough selling the water supply.

Tom Fey, East Blvd., discussed street sweeping and people not moving their cars.

Jim Pfeiffer, East Central Ave., asked that the two big potholes behind his house in the alley be filled.

Dave Cavanaugh, 6<sup>th</sup> Ave., asked if the 7<sup>th</sup> Avenue project included sidewalks.

*Payment of Bills and Claims*

Councilman Seiss made a motion to make the director's report a part of the minutes. Councilman Pettinelli seconded the motion, all were in favor.

Councilman Seiss made a motion that the CFO be authorized to pay all bills authorized by the director. Councilman Pettinelli seconded the motion. Roll call: Ayes; Pettinelli, Preiss, Ronan and Seiss. Nays: none.

Councilman Seiss made a motion that the CFO be authorized to pay all salaries and wages approved by the director, Councilman Pettinelli seconded. Roll call: Ayes; Pettinelli, Preiss, Ronan and Seiss. Nays: none.

April 26, 2016  
05:20 PM

BOROUGH OF ALPHA  
Bill List By P.O. Number

Page No: 1

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P.O. Type: All  
Range: First to Last  
Format: Condensed

Open: N Paid: N Void: N  
Rcvd: Y Held: Y Aprv: N  
Bid: Y State: Y Other: Y Exempt: Y

| PO #     | PO Date  | Vendor   | PO Description                 | Status                         | Amount | Void Amount | PO Type |
|----------|----------|----------|--------------------------------|--------------------------------|--------|-------------|---------|
| 16-00142 | 02/27/16 | FREY ENG | FREY ENGINEERING, LLC          | Engineering Serv - 2016 Mthly  | Open   | 1,250.00    | 0.00    |
| 16-00176 | 03/07/16 | HOME     | HOME DEPOT/GEFCF               | SUPPLIES FOR DPW               | Open   | 74.43       | 0.00    |
| 16-00218 | 03/22/16 | PACT     | PACT TWO, LLC                  | PACT II Valves & Pipes         | Open   | 136,416.00  | 0.00    |
| 16-00255 | 04/05/16 | VITAL    | VITAL COMMUNICATIONS, INC      | MOD IV/CAMA TAX SYSTEM         | Open   | 102.00      | 0.00    |
| 16-00260 | 04/12/16 | GENER    | GENERAL CODE LLC               | eCode360 Annual Maintenance    | Open   | 1,195.00    | 0.00    |
| 16-00261 | 04/12/16 | VERIZ    | VERIZON WIRELESS               | C. OLAH WIRELESS PHONE CHARGES | Open   | 50.63       | 0.00    |
| 16-00262 | 04/12/16 | TOWNP    | TOWN OF PHILLIPSBURG           | 2016 1ST QTR SEWAGE BILLING    | Open   | 63,744.13   | 0.00    |
| 16-00263 | 04/12/16 | JCP&L    | JCP&L                          | ELECTRICITY CHARGES            | Open   | 4,961.51    | 0.00    |
| 16-00264 | 04/12/16 | DOG      | NJ DEPT OF HEALTH & SENIOR SER | MARCH 2016 DOG LICENSE REPORT  | Open   | 25.20       | 0.00    |
| 16-00271 | 04/14/16 | TOWNP    | TOWN OF PHILLIPSBURG           | POLICE COVERAGE - MAR/APR 2016 | Open   | 69,166.66   | 0.00    |
| 16-00272 | 04/14/16 | STAP     | STAPLES BUSINESS ADVANTAGE     | MAYOR/CLERK OFFICE SUPPLIES    | Open   | 149.99      | 0.00    |
| 16-00274 | 04/14/16 | CINTAS2  | CINTAS CORPORATION             | MEDICAL SUPPLIES-MUNICIPAL BLD | Open   | 248.62      | 0.00    |
| 16-00275 | 04/19/16 | EZPASS   | NJ E-ZPASS                     | TOLL PAYMENT VIOLATION 2/22/16 | Open   | 36.50       | 0.00    |
| 16-00276 | 04/19/16 | VERI DSL | VERIZON ONLINE                 | VERIZON ONLINE/INTERNET        | Open   | 96.99       | 0.00    |
| 16-00277 | 04/19/16 | LSI      | LINE SYSTEMS, INC              | APRIL PHONE CHARGES            | Open   | 793.50      | 0.00    |
| 16-00280 | 04/21/16 | ACTION   | ACTION DATA SERVICES           | PAYROLL SERVICES               | Open   | 132.45      | 0.00    |
| 16-00281 | 04/21/16 | EAS      | EAS BY ACTION DATA             | PAYROLL SERVICES               | Open   | 43.19       | 0.00    |
| 16-00282 | 04/21/16 | ELIZGA   | ELIZABETHTOWN GAS              | GAS CHARGES                    | Open   | 706.72      | 0.00    |
| 16-00284 | 04/21/16 | SANDOR   | SANDOR EXCAVATING              | FRACE ST PUMP HOUSE EXCAVATION | Open   | 450.00      | 0.00    |
| 16-00285 | 04/21/16 | SUPLEE   | SUPLEE, CLOONEY & COMPANY      | PREPARATION OF SUPP DEBT STMNT | Open   | 425.00      | 0.00    |
| 16-00287 | 04/24/16 | VERI     | VERIZON                        | LIBRARY PHONE CHARGES          | Open   | 95.53       | 0.00    |
| 16-00289 | 04/24/16 | NJADVME  | NJ ADVANCE MEDIA               | ADVERTISING FEES               | Open   | 713.13      | 0.00    |
| 16-00290 | 04/25/16 | GRAMC    | GRAMCO                         | RECORDING SYSTEM - ANNUAL      | Open   | 975.00      | 0.00    |
| 16-00291 | 04/25/16 | NJMMA    | NJ MUNICIPAL MANAGEMENT ASSOC. | YEARLY MEMBERSHIP FEE          | Open   | 220.00      | 0.00    |
| 16-00294 | 04/26/16 | REMINGT  | REMINGTON & VERNICK ENGINEERS  | Schley Ave Sidewalk-Saferoutes | Open   | 1,061.75    | 0.00    |
| 16-00295 | 04/26/16 | FPMAIL   | FRANCOTYP-POSTALIA, INC.       | POSTAGE METER 1/28/16-4/27/16  | Open   | 147.00      | 0.00    |
| 16-00296 | 04/26/16 | REMINGT  | REMINGTON & VERNICK ENGINEERS  | Demolition of Pool             | Open   | 5,460.00    | 0.00    |
| 16-00297 | 04/26/16 | PETTY    | PETTY CASH                     | PETTY CASH REPLENISHMENT       | Open   | 82.91       | 0.00    |
| 16-00298 | 04/26/16 | REMINGT  | REMINGTON & VERNICK ENGINEERS  | Licensed Water Operator        | Open   | 3,000.00    | 0.00    |
| 16-00300 | 04/26/16 | REMINGT  | REMINGTON & VERNICK ENGINEERS  | Reconstruction of 7th Avenue   | Open   | 1,847.50    | 0.00    |
| 16-00301 | 04/26/16 | REMINGT  | REMINGTON & VERNICK ENGINEERS  | Banke Field Bleacher Repair    | Open   | 262.00      | 0.00    |
| 16-00302 | 04/26/16 | REMINGT  | REMINGTON & VERNICK ENGINEERS  | 2016 General Engineering Serv  | Open   | 972.00      | 0.00    |
| 16-00303 | 04/26/16 | REMINGT  | REMINGTON & VERNICK ENGINEERS  | Road Opening Inspection        | Open   | 375.00      | 0.00    |
| 16-00305 | 04/26/16 | ALBOA    | ALPHA BOARD OF EDUCATON        | 2016 April/May BoE Payment     | Open   | 310,475.40  | 0.00    |

Total Purchase Orders: 34 Total P.O. Line Items: 0 Total List Amount: 605,755.74 Total Void Amount: 0.00

*New Business*

Motion made by Councilman Seiss to approve the following:

- Approval of pavilion permit for Dave Lynn c/o Boy Scout Pack 57 -Sleepover at Pavilion-request waiver of fee and fire permit for above ground fire Dates: May 13<sup>th</sup> & May 14<sup>th</sup> .

Motion seconded by Councilman Pettinelli, all were in favor.

Motion made by Councilman Seiss to approve the following:

- Approval of Pavilion Permit w/alcohol: Tracy Grossman July 2<sup>nd</sup>

Motion seconded by Councilman Pettinelli, all were in favor.

Motion made by Councilman Seiss to approve the following:

- Approval of Raffle License# RA-2016-3 for St. Mary: June 5<sup>th</sup>, 2016

Motion seconded by Councilman Pettinelli, all were in favor.

Motion made by Councilman Seiss to approve the following:

- Approval of Pavilion Permit w/alcohol: P'Burg PBA September 10<sup>th</sup> request waiver of fee

Motion seconded by Councilman Pettinelli, all were in favor.

Mayor Dunwell discussed Ordinance 2016-8 regarding water and sewer rates. Mayor Dunwell stated for Council to email him with any changes or concerns and this will be added to the May 10<sup>th</sup> agenda for consideration.

Councilman Seiss discussed the situation with handicap parking requests. The Clerk responded that the Police Chief responded to her email. The Clerk devised an application and procedure in which it will be handled similarly to pavilion permits, whereas the Clerk will present them for approval on the agenda.

*Executive Session:*

Councilman Seiss made a motion to approve the following resolution to go into executive session for 20 minutes for contractual. Motion seconded by Councilman Pettinelli, all were in favor.

**EXECUTIVE SESSION RESOLUTION**

**WHEREAS**, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS**, this public body is of the opinion that such circumstances presently exist.

1. The public shall be excluded from discussion(s) of the hereinafter specified subject matter(s).
2. The general nature of the subject matter(s) to be discussed is: Personnel, Litigation and/or Contractual,

3. It is anticipated at this time, that the above stated subject matter(s) will be made public when it is no longer a matter of confidentiality.
4. Action may or may not be taken after executive session.

**NOW THEREFORE BE IT RESOLVED**, by the governing body of the Borough of Alpha that the public shall be excluded from an executive session for approximately 20 minutes, allowing for a five (5) minute recess between the regular session and the executive session.

*Return to Regular Session:*

Motion made by Councilman Seiss to return to the regular session, motion seconded by Councilman Pettinelli, all were in favor.

*Adjournment:*

Seeing no further business to come before Council, motion made by Councilman Seiss to adjourn this meeting at 9:19 pm, motion seconded by Councilman Pettinelli, all were in favor.

Respectfully submitted,

*Laurie A. Barton*

Borough Clerk