

Mayor Dunwell called the Meeting of the Common Council of the Borough of Alpha to order at 7:00 p.m. on September 13, 2016

Mayor Dunwell announced that adequate notice of the meeting was given and posted on the bulletin board in the Clerk's office satisfying the requirements of the Open Public Meeting Act:

NOTICE

Pursuant to the provisions of the Open Public Meetings Act, adequate notice of this meeting has been given. On January 1, 2016, the Municipal Clerk delivered to the Star Gazette/Express-Times and posted on the bulletin board in the Municipal Clerk's office a notice containing the date, time, and place of this meeting of the Borough Council. Also said notice has been mailed to persons requesting the same.

Mayor Dunwell led prayer and the salute to the flag.

*Roll Call:* Present; Councilman Pettinelli, Councilman Preiss, Councilwoman Ronan, and Councilman Schwar. Absent: Councilwoman Grossman and Councilman Seiss.

*Resolutions:*

Motion made by Councilman Schwar to approve Resolution 2016-130, seconded by Councilman Pettinelli. Roll call: Ayes; Pettinelli, Preiss, Ronan, and Schwar. Nays; None.

**RESOLUTION 2016-130  
PERSON TO PERSON TRANSFER OF LIQUOR LICENSE**

**WHEREAS**, an application has been filed for a Person-to-Person Transfer of Plenary Retail Consumption License Number 2102-33-006-008, heretofore issued to Alpha Proof LLC (aka Pub 519) for premises located 431 Third Avenue, Alpha, New Jersey;

**WHEREAS**, the submitted application form is complete in all respects, the transfer fees have been paid, and the license has been properly renewed for the current license term;

**WHEREAS**, the applicant is qualified to be licensed according to all standard established by Title 33 of the New Jersey Statutes, regulations promulgated thereunder, as well as pertinent local ordinance and conditions consistent with Title 33;

**NOW, THEREFORE BE IT RESOLVED**, that the Borough of Alpha Governing Body does hereby approve, effective September 13, 2016 the Person-to-Person transfer of the aforesaid Plenary Retail Consumption License issued to Alpha Proof LLC and license is now therefore issued and transferred to Sharky's Alpha LLC, premises located at 431 Third Ave., Alpha, NJ 08865.

Motion made by Councilman Schwar to approve Resolution 2016-131, seconded by Councilman Pettinelli. Roll call: Ayes; Pettinelli, Preiss, Ronan, and Schwar. Nays; None.

**RESOLUTION 2016-131  
RESOLUTION AUTHORIZING BOROUGH ENGINEER  
TO EXECUTE CHANGE ORDER ON THE CONTRACT  
FOR RECONSTRUCTION OF A PORTION**

**OF FIRST AVENUE AND OLIVE STREET**

**WHEREAS**, the Mayor and Council of the Borough of Alpha determined that certain improvements are needed for the Borough's road system, including but not limited to the reconstruction of a portion of First Avenue and Olive Street in the Borough; and

**WHEREAS**, the Mayor and Council of the Borough of Alpha had openly and publicly bid such contract for said improvement work, pursuant to New Jersey law; and

**WHEREAS**, the Borough of Alpha had received the lowest responsible bid from Topline Construction Corp., of Somerville, New Jersey, based on the recommendation of the Borough Engineer for Base Bid #4; and

**WHEREAS**, the Council of the Borough of Alpha has received analysis and recommendation from the Borough Engineer to award a change order surrounding said contract, authorizing more road work.

**NOW, THEREFORE BE IT RESOLVED**, by the Borough Council of the Borough of Alpha, County of Warren, State of New Jersey that the Borough Engineer, Remington & Vernick Engineers, is hereby authorized to proceed with the change order on said contract for road improvement to include work on Sixth Avenue in the Borough for \$85,489.38 to Topline Construction Corp. (less than 20% of the original contract amount) and to execute all documents in accordance therewith, upon written certification of funds by the Borough CFO, as follows: See Change Order #1 hereby attached and incorporated.

**BE IT FURTHER RESOLVED**, that the Mayor, Clerk, Borough Attorney, and/or Borough Engineer are authorized to execute all necessary documents to effectuate the contract change order.

Motion made by Councilman Schwar to approve Resolution 2016-132, seconded by Councilman Pettinelli. Roll call: Ayes; Pettinelli, Preiss, Ronan, and Schwar. Nays; None.

**RESOLUTION 2016-132  
RESOLUTION AWARDING A CONTRACT FOR THE  
NJDOT SAFE ROUTES TO SCHOOLS SIDEWALK  
INSTALLATION AT SCHLEY AVENUE – PHASE II**

**WHEREAS**, the Mayor and Council of the Borough of Alpha have determined that certain improvements are needed for the Borough, including but not limited to the Alpha Safe Routes to School Federal Project #STP-0327(102) NJDOT PROJECT #7502305 in the Borough; and

**WHEREAS**, the Mayor and Council of the Borough of Alpha have openly and publicly bid such contract for said improvement work, pursuant to New Jersey law; and

**WHEREAS**, the Borough of Alpha has received the lowest responsible bid from Diamond Construction of Brick, New Jersey, based on the recommendation of the Borough Engineer.

**NOW, THEREFORE BE IT RESOLVED**, by the Borough Council of the Borough of Alpha, County of Warren, State of New Jersey that the said contract for the Alpha Safe Routes to School Federal Project #STP-0327(102) NJDOT PROJECT #7502305 in the Borough, including the contemplated work,

construction and improvements thereto, is hereby awarded to Diamond Construction of Brick, New Jersey, having bid \$108,696.00 for said work, upon written certification of funds by the Borough CFO and contingent upon NJDOT/Federal Highway approval.

**BE IT FURTHER RESOLVED**, that the Mayor, Clerk, Borough Attorney, and/or Borough Engineer are authorized to execute all necessary documents to effectuate the contract.

Motion made by Councilman Schwar to approve Resolution 2016-133, seconded by Councilman Preiss. Roll call: Ayes; Pettinelli, Preiss, Ronan, and Schwar. Nays; None.

**RESOLUTION 2016-133  
RESOLUTION AUTHORIZING BOROUGH ENGINEER TO  
PROVIDE CONSULTING ENGINEERING SERVICES  
FOR NEW SOCCER FIELD AT THE RECREATION COMPLEX**

**BE IT RESOLVED**, by the Borough Council of the Borough of Alpha, County of Warren, State of New Jersey that the firm of Remington & Vernick Engineers is hereby authorized to act as the Borough Engineer and proceed with engineering services in regard to the a new soccer field at the Borough recreational complex for the contemplated scope of work in accordance with the firm's proposal of September 1, 2016 (attached hereto) and in an amount not to exceed \$12,950.00, upon written certification of funds by the Borough CFO.

**BE IT FURTHER RESOLVED**, that the Mayor, Clerk, Borough Attorney, and/or Borough Engineer are authorized to execute all necessary documents to effectuate the services.

*Approval of Minutes:*

Motion made by Councilman Schwar to approve the regular session meeting minutes of August 9, 2016 and August 23, 2016, seconded by Councilman Pettinelli, all were in favor with the exception of Councilman Schwar and Councilwoman Ronan abstaining for the August 9, 2016 minutes.

Motion made by Councilman Schwar to approve executive session minutes of March 8, 2016 and March 22, 2016, seconded by Councilman Preiss, all were in favor.

*Department Reports:*

*Administration, Councilman Peter Pettinelli:* Councilman Pettinelli had no report. In closing, approved all bills, salaries, and wages for his department.

*Finance, Councilman Michael Schwar:* Councilman Schwar reported he sent an email to all of Council advising them of day in Hunterdon and just wanted to give a reminder. Spoke with CFO regarding budget meetings, best days would be October 18<sup>th</sup> or Thursday October 27<sup>th</sup>. If there are any PAIC insurance issues, please make him aware which will be forward to Sharon Cooper. Councilman Schwar requested five minutes executive session for tax collection. In closing, Councilman Schwar approved all bills, salaries, and wages for his department.

*Health & Welfare, Councilwoman Kathleen Ronan:* Councilwoman Ronan spoke of ordinances related to animals and issues of vegetation, which are re-scheduled for inspections. Received a complaint of buckets filled at rear of property, cooking oil and water. New mosquito populations cropping up that are resistant to cold weather. In closing, Councilwoman Ronan approved all bills, salaries, and wages for her department.

Mayor Dunwell stated he received a complaint of mosquitoes being bad near the pool area.

*Public Property, Councilwoman Tracy Grossman:* No report. In closing, Councilman Preiss approved all bill, salaries, and wages for this department in Councilwoman Grossman's absence.

*Public Safety, Councilman Thomas Seiss:* Councilwoman Ronan provided the report in Councilman Seiss' absence; Councilman Seiss had meeting with the crossing guards. The crossing guards will be taking a seminar next year in conjunction with the police department. The Borough is still looking for a new crossing guard due to the one applicant taking another position. Will have website updated. In closing, Councilwoman Ronan approved all bills, salaries, and wages for this department in Councilman Seiss' absence.

*Public Works, Councilman Jack Preiss:* No report. In closing, Councilman Preiss approved all bills, salaries, and wages for his department.

Mayor Dunwell led a discussion of a paving program from surrounding municipalities that work together in getting roads paved.

*Professionals & Official Reports*

*Mayor - Craig S. Dunwell:* Mayor Dunwell is happy to see cleaning up of properties such as Leigh Fuel. Mayor Dunwell reported that he spent time with Stephanie of R&V on the water project.

Mayor Dunwell requested the following times for executive session; 15 minutes for contractual-water, 15 minutes personnel-DPW, 10 minutes contractual for website and email, 15 minutes for Open space, 10 minutes contractual for sewer, 10 minutes potential litigation for water bill, five minutes potential litigation for ordinance regarding in-home daycare, and five minutes contractual for Alpha Volunteer Fire Company.

*Attorney - Christopher Troxell:* Attorney Troxell mentioned the seminar with the prosecutor, starts at 8:30 at Belvidere Manor banquet hall. There will be discussion of the marijuana legalization bill and its impact on Colorado.

*Engineer – Stephanie Cuthbert:* Ms. Cuthbert spoke of the grant application for Leigh Fuel. Need clarification of ownership for the DEP. Ms. Cuthbert requested approval for notice to bidders advertisement for soccer field. Benke Field bleacher repairs project, advertised bids, received 9/23/16. Backwash neutral tank, should flow by gravity. Asked if we are proceeding with that design and degasifier. Leaking valve at Pursel Street. Cost analysis disinfection methods from Frace Street by the end of this week. Homa Lane drainage, Mayor received email from Frank Seney. Meeting with DEP in late September. Pre-application meeting in Trenton believes the 26<sup>th</sup>.

*Sewer Engineer – Jim Hill:* Mr. Hill spoke of blockage of grease near railroad line. Reviewing report and distributing to Mayor and Council.

*Municipal Clerk – Laurie A. Barton:* The Clerk stated to the Mayor and Council to think about the Trick or Treat time this year. The office is already receiving inquiries on the time.

*Recycling Coordinator – Thomas Fey:* No Report.

*Code Enforcement –Thomas Fey:* Mr. Fey stated that he sent out two more notices at the end of the month and will be in Phillipsburg court again. End of September, 60 days expiring for Samogyi and Hai and summonses will go out. Mr. Fey was in discussion with Kevin Duddy regarding an up to date map of the Borough.

631 Dewey Avenue is in process of being cleaned up from the new owners.

536 Alpha Street, in communication with company in charge. Mayor Dunwell led discussion of updating our zoning map, they are old. Waiting for proposal from R&V. Complaint about Alpha Coal Co, discussed it with Councilman Preiss. Be very careful with sending this letter out, went over and looked at property and took pictures, place is a disaster.

*Library Board - Steve Noel:* Mr. Noel briefed Mayor and Council on upcoming library events. Schedule change for Thursday and Friday, hours will be 2pm-5pm. Led brief discussion of new programs. Mr. Noel discussed the audit report received.

*Second Public Comment:*

Tom Fey, East Boulevard, inquired about crossing guard. Mr. Fey went on to discuss the big dip on Helen St. and West Central Ave. Mr. Fey suggested that Council find out when the surrounding communities are holding Trick or Treat. Mr. Fey announced the Christmas tree lighting set for Friday, December 2<sup>nd</sup>.

Steve Noll, Dewey Avenue, asked who is responsible for weeds growing in gutters.

James Pfeiffer, East Central Avenue, spoke of snow removal and asked about replacement of sidewalks. Is he responsible to replace his own sidewalk?

*Payment of Bills & Claims:*

Councilman Schwar made a motion to make the director's report a part of the minutes. Councilman Preiss seconded the motion, all were in favor.

Councilman Schwar made a motion that the CFO be authorized to pay all bills authorized by the director. Councilman Pettinelli seconded the motion. Roll call: Ayes; Pettinelli, Preiss, Ronan, and Schwar. Nays: none.

Councilman Schwar made a motion that the CFO be authorized to pay all salaries and wages approved by the director, Councilman Pettinelli seconded. Roll call: Ayes; Pettinelli, Preiss, Ronan, and Schwar. Nays: none.

P.O. Type: All		Open: N	Paid: N	Void: N		
Range: First to Last		Rcvd: Y	Held: Y	Aprv: N		
Format: Condensed		Bid: Y	State: Y	Other: Y Exempt: Y		
PO #	PO Date Vendor	PO Description	Status	Amount	Void Amount	PO Type
16-00510	07/05/16 MACHENG MACH ENGINEERING	MACH TRI PACKS 2"	Open	2,418.00	0.00	
16-00513	07/05/16 EVOQUA Evoqua Water Technologies, LLC	Bioxide Odor Control	Open	2,257.45	0.00	
16-00519	07/07/16 CRITPICT CRITERION PICTURES, USA	3 MOVIE RENTALS	Open	490.00	0.00	
16-00595	08/02/16 ECONO ECONO SIGNS	STOP SIGNS AND POLES	Open	3,639.68	0.00	
16-00598	08/02/16 EVOQUA Evoqua Water Technologies, LLC	BIOXIDE 2 MONTH ODOR CONTROL	Open	2,990.00	0.00	
16-00621	08/11/16 EKETER EKETER SUPPLY COMPANY	SOIL PROB W/ZINC TIP 48"	Open	44.40	0.00	
16-00644	08/18/16 NJADVMED NJ ADVANCE MEDIA	AUDIT SUM/ORDIN/CLASSIFIED ADS	Open	15.67	0.00	
16-00648	08/23/16 SOSMETAL SOSMETAL PRODUCTS, INC.	HAND SOAP/VANDAL MARK REMOVER	Open	212.84	0.00	
16-00649	08/25/16 QC EUROFINIS QC, INC.	WATER TESTING 7/7,14,8/5,11/16	Open	480.00	0.00	
16-00650	08/25/16 MGL MGL PRINTING SOLUTIONS	UTILITY/TAX COLLECTOR ENVELOPE	Open	247.00	0.00	
16-00651	08/25/16 JCP&L JCP&L	ELECTRICITY CHRGS AUG/SEP 2016	Open	2,753.62	0.00	
16-00652	08/25/16 BARANSKY DANIEL BARANSKY	N-2 OPERATOR JULY/AUG 2016	Open	1,786.66	0.00	
16-00653	08/25/16 HOME HOME DEPOT CREDIT SERVICES	PAINT/SUB PUMP - WATER DEPT	Open	368.52	0.00	
16-00654	08/30/16 HEALTH STATE OF NJ HEALTH BENEFITS	August '16 Health Benefits	Open	8,493.09	0.00	
16-00655	08/30/16 ACTION ACTION DATA SERVICES	PAYROLL SERVICES 8/14 & 28/16	Open	257.59	0.00	
16-00656	08/30/16 EAS EAS BY ACTION DATA	PAYROLL SERVICES 8/14 & 28/16	Open	144.82	0.00	
16-00657	08/30/16 TOTLAWN Total Lawn Care & Landscape	2016 LAWN CARE SERV-S-JUL/SEPT	Open	2,857.16	0.00	
16-00658	08/30/16 SEAL SEAL MASTER	WHITE TRAFFIC PAINT	Open	359.96	0.00	
16-00659	08/30/16 MARLIN MARLIN BUSINESS BANK	POSTAGE METER LEASE	Open	333.94	0.00	
16-00660	08/30/16 MGL MGL PRINTING SOLUTIONS	CURRENT FUND CHECKS	Open	230.00	0.00	
16-00661	08/30/16 TRITE DE LAGE LANDEN FINANCIAL SERV	COPIER LEASE 8/15/16 - 9/14/16	Open	144.59	0.00	
16-00662	08/30/16 VANCEE VANCEE ENGINEERING ASSOCIATE	STRYKER 22 LLC 6/1/16-6/30/16	Open	120.00	0.00	
16-00663	08/30/16 VANCEE VANCEE ENGINEERING ASSOCIATE	PENN BOWER 6/1/16 - 6/30/16	Open	120.00	0.00	
16-00664	08/30/16 EHRLI EHRLICH, INC.	PEST PROTECTION SERVICE - AUG	Open	189.00	0.00	
16-00665	09/01/16 ONECA ONE CALL CONCEPTS	AUGUST REGULAR LOCATES	Open	7.50	0.00	
16-00666	09/01/16 NJADVMED NJ ADVANCE MEDIA	NOTICE TO BIDDERS	Open	1,068.23	0.00	
16-00667	09/01/16 TADDEO FRANCESCO TADDEO, LLC	GEN LABOR MATTERS 6/21-7/29/16	Open	165.00	0.00	
16-00672	09/06/16 VITAL VITAL COMMUNICATIONS, INC	SEPT MOD IV/CAMA TAX SYSTEM	Open	102.00	0.00	
16-00673	09/06/16 JPIPS J PIPS PAVING CO	LABOR/MATERIALS--ROUTE 519	Open	11,000.00	0.00	
16-00675	09/08/16 PROFE PROFESSIONAL GOVT. EDUCATORS	ETHICS/INTERNAL CONTROLS SEM	Open	90.00	0.00	
16-00677	09/08/16 RENDA Renda Roads Inc.	RECON 7TH AVE PHASE II, CERT 4	Open	33,758.49	0.00	
16-00678	09/09/16 ALFIR ALPHA VOLUNTEER FIRE CO	2016 FIREHOUSE EXPENSES	Open	28,000.00	0.00	
16-00679	09/13/16 VERIZ VERIZON WIRELESS	C. OLAH WIRELESS PHONE CHARGES	Open	50.66	0.00	
16-00680	09/13/16 ALLIED ALLIED OIL, LLC	93OCT PREMIUM NOLEAD GASOLINE	Open	272.37	0.00	
16-00681	09/13/16 NJSTA NJ STATE LEAGUE MUNICIPALITIES	MAYOR'S BOX LUNCHEON 11/16/16	Open	25.00	0.00	
16-00682	09/13/16 NJSTA NJ STATE LEAGUE MUNICIPALITIES	LEGISLATIVE BULLETIN RENEWAL	Open	49.00	0.00	
Total Purchase Orders: 36		Total P.O. Line Items: 0	Total List Amount: 105,542.24	Total Void Amount: 0.00		

*Executive Session:*

Motion made by Councilman Pettinelli to approve the following resolution to go into executive session for 1 hour and thirty minutes for contractual, litigation, and personnel. Motion seconded by Councilman Schwar, all were in favor.

**EXECUTIVE SESSION RESOLUTION**

**WHEREAS**, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS**, this public body is of the opinion that such circumstances presently exist.

1. The public shall be excluded from discussion(s) of the hereinafter specified subject matter(s).
2. The general nature of the subject matter(s) to be discussed is: Personnel, Litigation and/or Contractual,
3. It is anticipated at this time, that the above stated subject matter(s) will be made public when it is no longer a matter of confidentiality.
4. Action may or may not be taken after executive session.

**NOW THEREFORE BE IT RESOLVED**, by the governing body of the Borough of Alpha that the public shall be excluded from an executive session for approximately 1 hour(s), 30 minutes, allowing for a five (5) minute recess between the regular session and the executive session.

*Return to Regular Session:*

Motion made by Councilman Schwar to return to the regular session, motion seconded by Councilman Pettinelli, all were in favor. Councilman Preiss left the building at this time.

Motion made by Councilman Schwar to authorize the engineer to advertise for bids for the soccer fields, seconded by Councilman Pettinelli. Roll call: Ayes; Pettinelli, Ronan, and Schwar. Nays; None.

*Adjournment:*

Seeing no further business to come before Council, motion made by Councilman Schwar to adjourn this meeting at 10:18 pm, motion seconded by Councilman Pettinelli, all were in favor.

Respectfully submitted,

*Laurie A. Barton*

Borough Clerk