



BOROUGH OF ALPHA

1001 East Boulevard
Alpha, New Jersey 08865

REGULAR MEETING AGENDA Borough of Alpha Municipal Building Tuesday, August 9, 2016 – 7:00 pm

1. Call to Order: Open Public Meetings Notice-Mayor Craig S. Dunwell
2. Prayer & Salute to the Flag
3. Roll Call:

Mrs. Grossman, Mr. Pettinelli, Mr. Preiss, Ms. Ronan, Mr. Schwar and Mr. Seiss

4. Public Comment:

5. Ordinances:

6. Resolutions:

- **RESOLUTION 2016-120**
GOVERNING BODY CERTIFICATION OF THE ANNUAL AUDIT 2015
- **RESOLUTION 2016-121**
BOROUGH OF ALPHA
HAZARD MITIGATION PLAN
- **RESOLUTION 2016-122 (ADDED)**
RESOLUTION AWARING CONTRACT FOR THE
RECONSTRUCTION OF A PORTION OF FIRST AVENUE,
OLIVE STREET, AND SIXTH AVENUE
- **RESOLUTION 2016-123 (ADDED)**
RESOLUTION FOR CORRECTIVE
ACTION PLAN FOR 2015 AUDIT
- **RESOLUTION 2016-124 (ADDED)**
RESOLUTION AUTHORIZING THE CORRECTION
OF A 2016 PROPERTY ASSESSMENT

7. Approval of Minutes:
Regular Meeting:
Executive Session:

Unreleased Approved Executive Session Minutes:

8. Department Reports:

Administration – Councilman Peter Pettinelli
Finance – Councilman Michael Schwar
Health & Welfare – Councilwoman Kathleen Ronan
Public Property – Councilwoman Tracy Grossman
Public Safety – Councilman Thomas Seiss
Public Works – Councilman Jack Preiss

9. Committee Reports

10. Professionals & Officials Reports:

Mayor – Craig S. Dunwell – 2016 Ballot Referendum Question concerning voter approval of taxpayer support to re-open the John Dolak Memorial Pool. Discussion to be led by Council President Tracy Grossman.

Police Department
Fire Department – Sean McDyer
Emergency Squad
Office of Emergency Management- Hunter Stagg
Attorney – Christopher Troxell
Engineer – Frank J. Seney
Sewer Engineer – Jim Hill/John Ross
CFO- Charles Daniel
Municipal Clerk – Laurie A. Barton
Recycling Coordinator – Thomas Fey
Code Enforcement – Thomas Fey
Library Board – Louis Cartabona

11. Public Comment:

12. Payment of Bills and Claims

13. Old Business:

14. New Business:

- Approval of Raffle License RA-2016-6 Alpha Vol Fire Dept

15. Executive Session

16. Adjournment

Executive Session may be called anytime prior to adjournment.

The public may be excluded for the following reasons as stated in the Open Public Meetings Act, NJSA 10:4-12:

- (1) Any matter which, by express provision of Federal Law or State statute or rule of court, shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.
- (2) Any matter in which the release of information would impair a right to receive funds from the Government of the United States.
- (3) Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, date, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.
- (4) Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.
- (5) Any matter involving the purchase, lease, or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed.
- (6) Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection including any investigation of violations or possible violations of the law.
- (7) Any pending or anticipated litigation or contract negotiation other than in section 4 herein in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.
- (8) Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.
- (9) Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act or omission for which the responding party bears responsibility.

Unreleased Approved Executive Session Minutes List

Litigation:

06/13/95 (#1) Sewer
 04/13/99 (#2) Sewer (Pohatcong)
 05/11/99 (#2) Sewer (Pohatcong)
 05/25/99 (#1) Sewer (Pohatcong)
 05/25/99 (#3) Sewer (Pohatcong)
 09/09/99 (#2) Resnick
 09/28/99 (#1) Sewer (Phillipsburg)
 09/28/99 (#8) Resnick
 10/12/99 (#1) Sewer (Pohatcong)
 10/26/99 (#1) Sewer (Pohatcong)
 11/09/99 (#3) Sewer (Pohatcong)
 12/14/99 (#1) Resnick
 12/28/99 (#2) Resnick
 01/11/00 (#1) Sewer (Pohatcong)
 01/11/00 (#2) Resnick
 02/22/00 (#4) Resnick
 03/06/00 (#1) Resnick
 04/24/00 (#6) Resnick
 05/23/00 (-) Resnick
 06/08/00 (-) Resnick
 07/25/00 (#2) Resnick
 08/08/00 (#1) Resnick
 08/22/00 (#2) Sewer
 09/07/00 (#3) Sewer
 10/10/00 (-) Sewer
 11/28/00 (#2) Resnick
 12/12/00 (#5) Resnick
 01/09/01 (#5) Sewer (Hubbard)
 04/24/01 (#3) Pohatcong
 04/24/01 (#5) Litigation Updates
 05/08/01 (#1) Alpha 519
 06/26/01 (#3) Resnick
 02/26/02 (#2) EAI
 03/26/02 (#1) EAI
 06/25/02 (#2) Alpha 519
 07/23/02 (#3) Resnick
 08/13/02 (#2) Sewer
 10/22/02 (#4) Resnick
 11/12/02 (#1) Resnick
 11/26/02 (#7) Resnick
 12/10/02 (#3) Resnick
 01/14/03 (#4) Sewer Contract
 03/25/03 (#6) Alpha 519
 04/22/03 (#4) Alpha 519
 09/09/03 (#6) COAH
 09/23/03 (#1) Sewer Litigation
 09/23/03 (#3) Alpha 519
 10/14/03 (#2) Alpha 519
 10/28/03 (#1) Sewer Agreement
 11/10/03 (#1) Alpha 519
 11/10/03 (#4) Sewer
 12/09/03 (#2) Alpha 519
 12/09/03 (#3) DEP-Sewer
 12/16/03 (#1) Don Souders
 01/13/04 (#1) Lyn Aaroe-Sewer
 01/13/04 (#3) Souders-Sewer
 02/19/04 (#1) Sewer

Litigation (continued):

01/11/05 (#3) Alpha 519
 01/25/05 (#1) Alpha 519
 02/08/05 (#7) Alpha 519
 03/08/05 (#1) Pohat-Water/Sewer
 05/10/05 (#4) Alpha 519
 06/14/05 (#1) P'burg Sewer
 08/09/05 (#3) Litigation Updates
 08/23/05 (#2) Alpha 519
 09/27/05 (#2) Aqua
 09/27/05 (#3) EAI Letter
 10/11/05 (#5) EAI Letter
 01/24/06 (#2) Brian Prop
 02/28/06 (#1) Alpha 519
 02/28/06 (#2) COAH
 03/14/06 (#10) EAI Update
 03/29/06 (#5) COAH
 04/11/06 (#1) COAH
 04/11/06 (#6) Toll Brothers
 04/25/06 (#3) Ezekian-Crincoli-Landfill
 05/09/06 (#1) Toll Brothers
 08/08/06 (#5) Pohat School-Sewer
 10/10/06 (#1) CFO
 10/10/06 (#3) COAH
 10/10/06 (#5) Pohat & Alpha Sewer
 11/28/06 (#1) Rocco
 12/05/06 (#7) Homa Farm-Rocco
 12/19/06 (#3) Brian Properties
 03/13/07 (#3) Pohatcong-Sewer Lines
 03/13/07 (#2) Alpha 519
 03/27/07 (#1) Alpha 519
 03/27/07 (#2) Brian Properties
 04/10/07 (#2) Alpha 519
 05/08/07 (#2) Alpha 519
 05/08/07 (#3) Almond Tree Liquor Lic.
 06/12/07 (#1) Planning Board
 12/08/09 (#2) DEP-Home Water Dmg
 04/27/10 (#3) Woodhill
 07/13/10 (#5) Resolution for Quarry
 03/26/13 (#6) New Fire Truck
 04/23/13 (#2) DR Horton
 04/23/13 (#3) Sewer Blockag
 04/23/13 (#4) AYAA
 04/23/13 (#5) AYAA Missing Funds
 04/23/13 (#6) Library
 05/28/13 (#2) D.R. Horton
 05/28/13 (#5) DEP
 06/11/13 (#12) Pedestrian Injury
 06/11/13 (#13) DR Horton
 06/11/13 (#2) Sinkhole Third Ave
 6/11/13 (#10) Water Meters Malfunction
 07/09/13 (#1) DR Horton
 07/09/13 (#2) Lear-Fence
 07/09/13 (#3) Alpha V. John Does
 07/09/13 (#4) Fred Cook
 07/09/13 (#5) Sink Hole-Oberly Property
 07/09/13 (#6) AYAA
 08/13/13 (#5) Homa Farm

Contractual:

10/11/94 (-) Sewer Agreement
 01/28/97 (#8) Sewer Contract
 05/26/98 (#1) Sewer Negotiations
 06/09/98 (#2) Sewer Negotiations
 07/14/98 (#3) Sewer Contract
 07/14/98 (#4) Sewer Capacity
 11/24/98 (#2) Sewer Agreement
 12/08/98 (#1) Sewer Contract
 07/27/99 (#1) Sewer Contract
 10/08/02 (#3) Quarry
 10/22/02 (#3) Quarry
 11/12/02 (#3) Quarry
 12/10/02 (#1) Quarry
 12/10/02 (#4) Sewer
 09/09/03 (#2) Quarry
 09/23/03 (#2) Quarry
 10/28/03 (#2) Quarry
 09/28/04 (#6) Pohat Sewage Request
 10/12/04 (#1) P'burg Sewer Agrmnt.
 10/26/04 (#7) Sewer Agreement
 11/30/04 (#1) Quarry
 11/30/04 (#2) Alpha 519
 02/22/05 (#5) Water-Alpha 519
 04/26/05 (#3) Water Allocation
 06/28/05 (#8) Sewer
 07/12/05 (#1) Sewer Update
 08/23/05 (#1) Sewage
 09/13/05 (#3) Aqua
 10/25/05 (#3) Aqua
 05/23/06 (#1) Sewer w/P'Burg
 05/23/06 (#5) Quarry
 08/08/06 (#9) P'Burg Sewer Agrmnt
 11/28/06 (#3) CFO-Salaries
 12/05/06 (#8) DPW-CFO Contracts
 12/19/06 (#2) CFO
 06/23/09 (#2) Water System
 12/08/09 (#1) Clerk Transition
 01/26/10 (#2) Appraisal
 04/27/10 (#5) Quarry
 07/27/10 (#1) DPW Contract-Pension
 04/23/13 (#7) Fire Truck
 05/28/13 (#3) Firetruck
 05/28/13 (#4) Industrial Drive
 05/28/13 (#6) Sewer Highlands
 06/11/13 (#1) Indus Dr Realignment
 06/11/13 (#3) Valves & Pipe Upgrade
 06/11/13 (#4) Court-Shared Services
 06/11/13 (#8) Insurance
 07/09/13 (#8) Fire Truck Bill
 07/09/13 (#11) Admin Clerk
 07/09/13 (#12) Homa Farm
 08/13/13 (#1) Court
 08/13/13 (#7) Fire Truck
 09/10/13 (#3) Lease of Pub Property-Cell Tower
 09/10/13 (#4) Truck Purchase
 09/10/13 (#7) P'burg Sewer

Personnel:

03/14/06 (#4) DPW-Ins. Liability
 03/14/06 (#8) Pohat Sewer Billing
 05/23/06 (#4) Plan. Attny-Master Plan
 10/24/06 (#5) Labor Attny-DPW
 01/23/07 (#1) Open Space
 02/13/07 (#4) Attorney Souders
 02/27/07 (#2) Auditors
 02/27/07 (#4) CFO-Weekend Work
 03/13/07 (#4) Don Souders
 11/27/07 (#2) Health Benefits-Assessor
 11/10/09 (#2) Dep Clerk-Salary
 12/15/09 (#1) Pension for Sewer Emp.
 12/15/09 (#3) Sewer-Reports & AD
 01/05/10 (#1) CFO-Greenwich
 01/05/10 (#4) Savary-DPW Employees
 01/26/10 (#4) CFO-Greenwich
 01/26/10 (#5) Mayor-Letter Re'cd
 01/26/10 (#6) Licensed Operator
 02/09/10 (#1) Savary-Recycle Coord.
 02/23/10 (#1) Court Administrator
 03/09/10 (#2) Water Pump Operator
 03/23/10 (#3) Court Administrator
 03/23/10 (#5) Court Administrator
 03/23/10 (#6) CFO-Rice Notice
 04/27/10 (#1) Rice Notice CFO
 04/27/10 (#6) DPW Harassment Complaint
 05/11/10 (#6) Art Groves
 05/11/10 (#7) Clarence Deemer
 05/25/10 (#3) Art Groves
 05/25/10 (#4) Librarian
 07/13/10 (#8) Clerk-Personnel Records
 07/27/10 (#2) Scrap Metal
 07/27/10 (#6) Scrap Metal: Clean Up
 08/10/10 (#2) Clerk-Trenton
 08/10/10 (#4) Attny Conflict-J Caleca
 08/10/10 (#5) Security Cameras
 12/27/10 (#1) CFO-Shared Serv.
 01/19/2012 Construction Official
 03/26/13 (#2) DPW
 03/26/13 (#3) Code Book
 03/26/13 (#5) Clerk
 04/23/13 (#7) Easter Egg Hunt
 05/28/13 (#7) Dep Clerk Personal Days
 06/11/13 (#5) Clerk
 06/11/13 (#9) Library
 06/11/13 (311) NJLM Conf Hotel Limit
 06/11/13 (#14) Savary-Charges
 07/09/13 (#9) Clerks Office
 07/09/13 (#10) AYAA
 08/13/13 (#2) Tax Collector
 08/13/13 (#3) Library
 08/13/13 (#4) Clean Communities
 08/13/13 (#12) Hops N Barley Name Change
 09/10/13 (#2) DPW

Unreleased Approved Executive Session Minutes List (*continued*)

Litigation:

11/26/13 (#5) VanVeldhusien-Sewer Hook Ups
11/26/13 (#6) Judy Korp Property
11/26/13 (#9) Damage to Dog Fence
12/10/13 (#4) Invoices for Mold
12/10/13 (#8) Stormwater
12/30/13 (#4) Water Break-Response from DPW
01/14/14 (#1) Savary-Unauthorized Access
01/14/14 (#4) Penn Bower
02/11/14 (#) Sewer Back Up
02/11/14 (#4) Sewer Authority
02/25/14 (#1) Fred Cook
02/25/14 (#4) John Doe Lawsuits
02/25/14 (#5) Mrs. Lear Sewer Bill
04/08/14 (#3) Lee Ave Sewer Back Up
04/08/14 (#8) Lear Tort Claim
05/13/14 (#3) Firm Capacity
05/13/14 (#4) Fred Cook
05/13/14 (#7) HVAC System
06/10/14 (#1) DR Horton
06/10/14 (#2) Water Repairs 519
6/10/14 (#3) Lee Ave
6/10/14 (#6) Inspection Fees-Pohat
6/10/14 (#7) CFO-Greenwhich
6/24/14 (#1) Drainage-Homa
6/24/14 (#4) Pohat Eng Billing
6/24/14 (#5) Library
7/8/14 #1 DPW
7/8/14 #2 Library
7/8/14 #4 Computer Switch
7/8/14 #6 Penn Bower
9/9/14 #1 D.R. Horton
9/9/14 #3 Trane
9/9/14 #4 D.R. Horton
9/23/14 #3 Library
01/12/15 #1 Savary Litigation
02/09/15 #5 Pohatcong
02/23/15#1 Route 519-Lateral
02/23/15 #2 Penn Bower
02/23/15 #4 Fire Hydrant
02/23/15 #7 Christy Rose
3/10/15 #9 Pool Demolition Contract
07/14/15 #1 DEP Violation
07/14/15 #3 COAH
07/14/15 #4 Rt. 519
08/11/15 #3 Fire Hydrant
08/11/15 #4 Water Tower

Litigation (*continued*):

9/08/15 #2 Alpha Family Rest.
09/08/15 #3 Wayne St Sinkhole-Pohat
09/08/15 #5 Savary
09/08/15 #6 water Sewer Bill Estimation
9/21/15 #4 Mike Savary
9/21/15 #5 Christy Rose
9/21/15 #8 Sewer Rates/Problems
10/13/15 #2 Water/Sewer Rates
10/13/15 #3 Phillipsburg Colts
10/13/15 #4 D.R. Horton
10/27/15 #2 Wayne St
10/27/15 #4 Library
11/10/15 #1 Water/Sewer Bills
11/10/15 #2 Water/Sewer
11/10/15 #3 Christy Rose
11/10/15 #9 Manholes
11/10/15 #10 Engineer
11/10/15 #11 Rooks
11/24/15 #4 Water/Sewer
12/8/15 #1 Jerry Kern-Pohatcong W/S
12/29/15 #1 Jerry Kern
02/08/16 #1 Fence Agreement
02/08/16 #3 Rose-Unemployment
02/22/16 #1 Car Dealer License

Contractual:

12/10/13 (#5) DEP Firm Capacity
12/10/13 (#6) Water Softener
12/10/13 (#7) Sewer
12/30/13 (#1) Road Improvement Program-Engineer
01/14/14 (#2) Shared Services-Pohatcong –Police
01/14/14 (#3) Shared Services-Court
01/14/14 (#5) HVAC System
02/11/14 (#3) Shared Services-Court
02/14/14 (#5) Shared Services Court
02/25/14 (#2) PEG Bandwidth
03/11/14 (#1) Shared Services
03/11/14 (#2) Court
04/08/14 (#1) Garbage
04/08/14 (#2) Courts Shared Serv
04/8/14 (#4) Water Frace St Bids
04/8/14 (#5) Lease of Boro Property
04/08/14 (#6) DR Horton
04/08/14 (#7) Open Space
05/13/14 (#2) Debt Limit
05/21/14 (#1) Library
6/10/14 (#4) DPW
6/10/14 (9) Shared Services Court
6/10/14 (#10) DPW-Fence Repairs
6/24/14 (#3) Sprint Metro PC
7/8/14 #5 Alpha St Pump House
7/8/14 # 7 Redundancy
7/8/14 #8 T-Mobile
7/8/14 #10 Solar Panels
7/22/14 #1 Penn Bower
7/22/14 #2 Penn Bower-Emergency Call Out
7/22/14 #3 Open Space
7/22/14 #4 Solar Panels
7/22/14 #6 Fire Truck Purchase
8/12/14 #1 Shared Service-Pohatcong
8/12/14 #2 Penn Bower
8/12/14 #3 Metro PCS
8/12/14 #4 DPW
8/12/14 #5 River Edge
8/12/14 #6 Trane
9/9/914 # 2 Fire truck Purchase
9/23/14#1 Root Control Bid
9/23/14 # 5 Professionals
9/23/14 #6 Engineer Inspector
9/23/14 #4 Shared Services Greenwich
01/12/15 #3 Contract EMS-Post Office
01/12/15 #4 Contractual-DPW
01/12/15 #5 Contractual-Police
01/12/15 #6 Contractual-Shared Service-CFO
01/26/15 #2 DPW Contract
02/09/15 #1 DPW
02/09/15 #2 Emergency Squad
02/09/15 #4 CFO
02/23/15 #3 Police Contract
02/23/15#5 DPW
03/10/15 #1 CFO Shared Services
03/10/15#3 Redundancy
03/10/15 #4 Police Shared Services
03/10/15 #35 Norfolk
03/10/15 #6 Postage Machine
03/10/15 #8 DPW
03/24/15 #1 Emergency Squad
03/24/15 #2 Porta-John Contract
03/24/15 #3 Shared Services Police/Court
07/28/15 #1 Phase II Water Project
07/28/15 #2 Old Fire Truck
07/28/15 #3 Fieldhouse/Football Field

Personnel:

11/12/13 (#3) Library Titles
11/26/13 (#2) N2 Discharge Operator
11/26/13 (#7) DPW Laptop
12/10/13 (#1) Deputy Clerk
12/10/13 (#2) Civil Service-Library
12/30/13 (#2) William Packer
12/30/13 (#3) Adminsitrative Clerk Request
12/30/13 (#5) Library Employees-Funds
12/30/13 (#6) Password Policy
01/14/14 (#6) ACO Budget for Rabies Clinic
01/14/14 (#7) Library Resolution Appointments
02/11/14 (#2) Monitor Position
02/25/14 (#3) Library Pensions
02/25/14 (#6) Clerks Office
03/11/14 (#3) ACO
03/11/14 (#4) Library Personnel
05/13/14 (#1) Chief Faulborn Power Cat Purchase
05/21/14 (#2) Shared Services-Pohatcong-Clerk
6/10/14 (#5) Dunwell
6/24/14 (#2) Sidewalk Project Appointment
7/8/14 #3 CFP as LPA
7/8/14 #9 ACO
7/22/14 # 5 DPW Employee-Fire Calls
9/9/14 # 5 Field House
9/23/14 # 2 Deputy Clerk
01/12/15 #2 Temporary CFO-Personnel
01/26/15 #1 Deputy OEM
01/26/15 #3 Snow Plowing Employee
02/09/15 #3 Finance
02/23/15 #6 Water/Sewer Collector
02/23/15 #8 CFO Position
03/10/15 #2 Finance Clerk
03/10/15 #7 Temp CFO Appointment
04/14/15 #1 Payroll
04/14/15 #2 Mercantile Fees
08/11/15 #1 Code Enforcement Officer
09/21/15 #2 Tax Assessor
9/21/15 #3 Former CFO
10/13/15 #1 Tax Assessor
10/27/15 #5 Tax Assessor
12/8/15 #2 CFO
12/8/15 #3 Dunwell-Appointments
01/25/16 #3 Rose
01/25/16 #5 Code Enforcement
01/25/16 #7 Library
02/08/16 #6 Conflict Attorney
02/08/16 #7 Clerk

Contractual:

07/28/15 #4 County Project-Pipe-Back-Wash
8/11/15 #2 Emergency Squad
09/8/15 31 5th Ave
09/8/15 #4 Bob Canace
09/21/15 Shared Services Police
09/21/15 #6 Engineer R&V
09/21/15 #7 Engineer R&V
09/21/15 #9 DPW-Third Hire
10/27/15 #1 LMR
10/27/15 Engineer
11/10/15 #4 Troxell
11/10/15 #5 D.R. Horton
11/10/15 #8 LMR Disposal
11/24/15 #1 Shared Service-Police
11/24/15 #2 Engineer
11/24/15 #3 Cohen-Highlands
11/24/15 #5 Open Space
12/29/15 #2 Personnel
01/25/16 #1 Emergency Force Main Break
01/25/16 #2 LMR Contract
01/25/16 #4 ACO Shared Services
01/25/16 #6 Rocco
02/08/16 #2 Highlands Grant
02/08/16 #4 Dumpsters
02/08/16#5 Rocco
02/22/16 #2LMR
02/22/16 #3 DR Horton
02/22/16 #4 Rocco

RESOLUTION 2016-120
GOVERNING BODY CERTIFICATION OF THE ANNUAL AUDIT 2015

WHEREAS, N.J.S.A. 40A: 5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions, and

WHEREAS, the Annual Report of Audit for the year 2015 has been filed by a Registered Municipal Accountant with the Municipal Clerk pursuant to N.J.S.A. 40A: 5-6, and a copy has been received by each member of the governing body; and

WHEREAS, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and

WHEREAS, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall, by resolution, certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled “Comments and Recommendations; and

WHEREAS, the members of the governing body have personally reviewed, as a minimum, the Annual Report of Audit, and specifically the sections of the Annual Audit entitled “Comments and Recommendations, as evidenced by the group affidavit form of the governing body attached hereto; and

WHEREAS, such resolution of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and

WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board; and

WHEREAS, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52, to wit:

R.S. 52:27BB-52: A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office.

NOW, THEREFORE BE IT RESOLVED, That the Governing Body of the Borough of Alpha hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

**RESOLUTION 2016-121
BOROUGH OF ALPHA
HAZARD MITIGATION PLAN**

WHEREAS the **Borough of Alpha**, New Jersey, has experienced natural hazards that result in public safety hazards and damage to private and public property;

WHEREAS the hazard mitigation planning process set forth by the State of New Jersey and the Federal Emergency Management Agency offers the opportunity to consider natural hazards and risks, and to identify mitigation actions to reduce future risk;

WHEREAS the New Jersey Office of Emergency Management is providing federal mitigation funds to support development of the mitigation plan;

WHEREAS a *Hazard Mitigation Plan* (HMP) has been developed by the Mitigation Steering and Planning Committees;

WHEREAS the *Hazard Mitigation Plan* includes a prioritized list of mitigation actions including activities that, over time, will help minimize and reduce safety threats and damage to private and public property, and

WHEREAS the draft plan was provided to each participating jurisdiction and was posted on the Warren County website so as to introduce the planning concept and to solicit questions and comments; and to present the HMP and request comments, as required by law, and

NOW THEREFORE BE IT RESOLVED by the **Governing Body** of the **Borough of Alpha**:

1. The *Warren County Multi-Jurisdictional Hazard Mitigation Plan*, as submitted to the *New Jersey Office of Emergency Management and the Federal Emergency Management Agency on April 29, 2016* by the Warren County Department of Public Safety/Office of Emergency Management is hereby adopted as an official plan of the **Borough of Alpha**; minor revisions recommended by the Federal Emergency Management Agency and/or

the New Jersey Office of Emergency Management may be incorporated without further action.

2. The **Borough** departments identified in the HMP are hereby directed to pursue implementation of the recommended high priority activities that are assigned to their departments.
3. Any action proposed by the HMP shall be subject to and contingent upon budget approval, if required, which shall be at the discretion of the **Borough of Alpha**, and this resolution shall not be interpreted so as to mandate any such appropriations.
4. The Warren County Deputy Public Safety Director and Deputy Office of Emergency Management Coordinator is designated to coordinate with other offices and shall periodically report on the activities, accomplishments, and progress, and shall prepare an annual progress report to be submitted to the Warren County Department of Public Safety/Office of Emergency Management. The status reports shall be submitted on a yearly basis by a predetermined date as agreed upon by all stakeholders.

RESOLUTION 2016-122
RESOLUTION AWARDING A CONTRACT FOR THE
RECONSTRUCTION OF A PORTION
OF FIRST AVENUE, OLIVE STREET, AND SIXTH AVENUE

WHEREAS, the Mayor and Council of the Borough of Alpha have determined that certain improvements are needed for the Borough's road system, including but not limited to the reconstruction of a portion of First Avenue, Olive Street, and Sixth Avenue in the Borough; and

WHEREAS, the Mayor and Council of the Borough of Alpha have openly and publicly bid such contract for said improvement work, pursuant to New Jersey law; and

WHEREAS, the Borough of Alpha has received the lowest responsible bid from Topline Construction Corp., of Somerville, New Jersey, based on the recommendation of the Borough Engineer for Base Bid #3.

NOW, THEREFORE BE IT RESOLVED, by the Borough Council of the Borough of Alpha, County of Warren, State of New Jersey that the said contract for the reconstruction of a portion of First Avenue, Olive Street, and Sixth Avenue in the Borough, including the contemplated work, construction and improvements thereto, is hereby awarded to Topline Construction Corp., of Somerville, New Jersey, having bid \$653,444.76 for said work under Base Bid #3, upon written certification of funds by the Borough CFO.

BE IT FURTHER RESOLVED, that the Mayor, Clerk, Borough Attorney, and/or Borough Engineer are authorized to execute all necessary documents to effectuate the contract.

RESOLUTION 2016-123
RESOLUTION FOR CORRECTIVE ACTION PLAN FOR 2015 AUDIT REPORT
OF THE BOROUGH OF ALPHA, WARREN COUNTY, NEW JERSEY

WHEREAS, Local Finance Notice #92-15 issued July 8, 1992, requires that all municipalities prepare and submit a Corrective Action Plan as part of their annual audit process and in accordance with OMB Circulars and #92-15, and

WHEREAS, the resolution is submitted to the Division of Local Government Services, Department of Community Affairs and placed on file with the clerk sixty (60) days from the date the audit is received by the governing body, and

WHEREAS, the audit report was received on July 22, 2016, and

WHEREAS, this corrective action plan resolution has been prepared by the Chief Financial Officer and approved by the governing body of the municipality,

WHEREAS, Charles J. Daniel, the Chief Financial Officer, has prepared a corrective action plan for findings in the 2015 Audit Report of the Borough of Alpha, Warren County, New Jersey, and

WHEREAS, the Chief Financial Officer has provided the Mayor and the Council of the Borough of Alpha, Warren County, New Jersey with a copy of this corrective action plan, and

WHEREAS, the Mayor and the Council of the Borough of Alpha, Warren County, New Jersey have reviewed the findings and the corrective actions of this plan.

NOW, THEREFORE BE IT RESOLVED, that the Mayor and Council of the Borough of Alpha, Warren County, New Jersey approve the corrective action plan and that the Chief Financial Officer of the Borough of Alpha, County of Warren, New Jersey is hereby directed to carry out the Corrective Action Plan for the 2015 Audit Report and the Municipal Clerk will forward a copy of this resolution to the Department of Community Affairs.

BOROUGH OF ALPHA, WARREN COUNTY
AUDIT REPORT 2015
CORRECTIVE ACTION PLAN

Recommendation Number 1

Description: That a written certification of availability of funds for purchases made from current and general capital funds be obtained from the Chief Financial Officer prior to awarding of all contracts in excess of the bid threshold.

Analysis: Written certification of availability of funds for all purchases made from current and general capital funds was not obtained prior to awarding of contracts in excess of the bid threshold.

Corrective Action: Special care will be taken to obtain written certification from the Chief Financial Officer of the availability of funds prior to awarding of all contracts in excess of the bid threshold.

Implementation Date: On-going.

Recommendation Number 2

Description: That all departmental receipts be deposited or remitted to the Treasurer within 48 hours per N.J.S.A 40A:5-15.

Analysis: Cash receipts were not deposited within 48 hours in a number of departments.

Corrective Action: Cash receipts will be deposited within 48 hours.

Implementation Date: On-going.

Recommendation Number 3

Description: That a complete and accurate record of general fixed assets be maintained in accordance with N.J.A.C. 5:30-5.6.

Analysis: A record of general fixed assets was not maintained.

Corrective Action: A record of general fixed assets will be updated by the end of the year, 2016.

Implementation Date: December 31, 2016

Recommendation Number 4

Description: That all grant receivables and appropriated reserve balances be reviewed for possible collection, cancellation or expenditure as appropriate.

Analysis: A number of grant receivables had outstanding balances.

Corrective Action: Grant receivables and appropriated reserve balances have been and will continue to be reviewed from prior years as to outstanding balances.

Implementation Date: On-going.

RESOLUTION 2016-124
RESOLUTION BY THE BOROUGH OF ALPHA, COUNTY OF WARREN, STATE OF
NEW JERSEY, AUTHORIZING THE CORRECTION OF A 2016 PROPERTY

WHEREAS, the Assessor of the Borough of Alpha, County of Warren, State of New Jersey, has informed the Mayor and the Council of the Borough of Alpha of an assessment correction on Block 97, Lot 2.01, Q0032,

WHEREAS, the following property should have received an assessment for 2016 of \$3,600 for land and \$0 for the improvement, total of \$3,600 not \$357,000 for land and \$0 for the improvement, total \$357,000,

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Alpha, County of Warren, State of New Jersey that the Assessor and the Tax Collector of the Borough of Alpha are hereby authorized to make the necessary correction as listed above and correct the assessment for the tax year 2016.

BOROUGH OF ALPHA

EXECUTIVE SESSION RESOLUTION

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

1. The public shall be excluded from discussion(s) of the hereinafter specified subject matter(s).
2. The general nature of the subject matter(s) to be discussed is: Personnel, Litigation and/or Contractual,
3. It is anticipated at this time, that the above stated subject matter(s) will be made public when it is no longer a matter of confidentiality.
4. Action may or may not be taken after executive session.

NOW THEREFORE BE IT RESOLVED, by the governing body of the Borough of Alpha that the public shall be excluded from an executive session for approximately _____ hour(s), _____ minutes, allowing for a five (5) minute recess between the regular session and the executive session.

Vote: