

ANDOVER TOWNSHIP COMMITTEE MEETING MINUTES

DOLORES BLACKBURN, MAYOR
JACK BURKE, DEPUTY MAYOR
ELLSWORTH E. BENSLEY, JR
JANIS MC GOVERN
TOM WALSH

APRIL 25, 2016

The regular meeting of the Andover Township Committee was called to order at 6:38 P.M. by Mayor Blackburn, followed by a salute to the flag.

ROLL CALL: Present: Mr. Bensley, Mr. Burke, Ms. McGovern,
Mr. Walsh, Mayor Blackburn
Attorney, Fred Semrau, Diana Francisco, Clerk/Administrator

OPEN PUBLIC MEETING STATEMENT Statement of compliance with Chapter 231, P. L. 1975 was made by Mayor Blackburn.

EXECUTIVE SESSION: On a motion by Mr. Walsh, seconded by Ms. McGovern, the resolution to go into executive session to discuss:

Personnel Matters:

1. ***DPW-Personnel- Mechanic***
2. ***Personnel Policy***
3. ***Police Department - Staffing***

Contract Negotiations:

1. ***Union Contracts***
2. ***Hillside Hall/House***

Attorney-Client Privilege:

1. ***Lackawana Cutoff***
2. ***Properties No Longer Needed For Public Use by Township***

Potential Litigation:

1. ***Hemlock & Rutherford Ave Drainage Issue***

Was carried with all in favor.

The committee returned to regular session at 7:30 pm.

Andover Township Committee Meeting Minutes

APRIL 25, 2016

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Mayor Blackburn commented on the recent passing of Steven Benziger, Assistant DPW Supervisor. She recognized his family, coworkers, DPW, FOP, Fire Dept., and EMS, for the fine farewell.

APPROVAL OF THE GENERAL AGENDA Mr. Walsh moved to adopt the general agenda, seconded by Ms. McGovern and carried with all in favor.

APPROVAL OF CONSENT AGENDA:

Ms. McGovern moved to add **R #2016-68 A RESOLUTION ESTABLISHING THE PAYMENT TERMS RELATING TO THE SPECIAL ASSESSMENT FOR THE FOREST LAKES DAM REHABILITATION PROJECT**, to the consent agenda, seconded by Mr. Burke, carried with all in favor.

Ms. McGovern moved to approve the amended consent agenda, Mr. Burke seconded, motion carried by a unanimous roll call vote.

***CONSENT AGENDA:**

***OTHER BUSINESS:**

1. APPROVAL OF VOUCHERS FOR PAYMENT

***RESOLUTIONS:**

1. **R#2016-63 RESOLUTION OF THE TOWNSHIP OF ANDOVER, COUNTY OF SUSSEX AND STATE OF NEW JERSEY TO AUTHORIZE THE TAX COLLECTOR TO ISSUE A REFUND TO US BANK CUST PRO CAP 4 IN REGARDS TO THE REDEMPTION OF TAX SALE CERTIFICATION # 15-00021 SOLD FOR DELINQUENT TAXES FOR BLOCK 109, LOT 4.01 C0293 IN THE AMOUNT OF \$8,598.67**
2. **R#2016-65 RESOLUTION OF THE ANDOVER TOWNSHIP COMMITTEE TO CANCEL CAPITAL APPROPRIATION BALANCES**
3. **R#2016-66 RESOLUTION OF THE ANDOVER TOWNSHIP COMMITTEE TO RESCIND THE TAX COLLECTOR'S CASH FUND**
4. **R#2016-67 RESOLUTION TO SUPPORTY SUSSX COUNTY C.L.E.A. R. PROGRAM COMMUNITY LAE ENFORCEMENT ADDICTION RECOVERY**
5. **R #2016-68 A RESOLUTION ESTABLISHING THE PAYMENT TERMS RELATING TO THE SPECIAL ASSESSMENT FOR THE FOREST LAKES DAM REHABILITATION PROJECT,**

***MINUTES: February 8, 2016 Regular Session Minutes
April 11, 2016 Executive Session Minutes**

PUBLIC PORTION

Mayor Blackburn opened the public portion of the meeting.

Jackie Espinoza, First Energy Informed the committee that she is now on the Board of the Sussex County Economic Development Partnership.

Suzanne Jeska, a web designer spoke to the Committee about the proposal she submitted to improve the town's website to make it more user and mobile friendly.

Mr. Woodstrum, expressed his opinion on the township's summer schedule.

Seeing no other hands, Mayor Blackburn closed the public portion of meeting.

LAKELAND EMERGENCY SQUAD: Power Point Presentation given by Matt Jones, president of Lakeland Emergency Squad. He explained that the presentation was previously given to Byram Township and Andover Borough several months ago.

Mr. Jones went through their current financial situation, and third party billing. Stefani Leenstra, Chair of research committee, Trustee Peter Spinney, Rourke Day, EMS Committee member and past chief. Also present were Angelo Belcato, LES, Attorney and Linda Thomas, owner of a third party billing company,

Rourke Day spoke in detail regarding equipment and third party billing.

Linda Thomas spoke about what her company does and how it operates.

Ms. Leenstra spoke about their projected finances.

ORDINANCES: INTRODUCTION

ORDINANCE # 2016-05

AN ORDINANCE OF THE TOWNSHIP OF ANDOVER, COUNTY OF SUSSEX, STATE OF NEW JERSEY, TO MODIFY CHAPTER 10, SECTION 13, " ONE-WAY STREETS"

Mr. Bensley moved to adopt Ordinance 2016-05 on introduction, Mr. Burke seconded, the motion carried by a unanimous roll call vote.

ORDINANCE # 2016-06

AN ORDINANCE TO PURCHASE 2016 FORD EXPEDITION SSV 4X4 COMMAND VEHICLE, FOR THE TOWNSHIP OF ANDOVER AND TO PROVIDE FOR THE FUNDING THEREOF

Mr. Burke moved to adopt Ordinance 2016-06 on introduction. Mr. Walsh seconded, the motion carried by a unanimous roll call vote.

ORDINANCES: Public Hearing

ORDINANCE # 2016-04

AN ORDINANCE OF THE TOWNSHIP OF ANDOVER IN THE COUNTY OF SUSSEX AND STATE OF NEW JERSEY TO AMEND CHAPTER 3, ADMINISTRATION OF GOVERNMENT, ARTICLE V, TOWNSHIP CLERK SECTION 3-25, DEPUTY TOWNSHIP CLERK, OF THE CODE OF THE TOWNSHIP OF ANDOVER TO MODIFY PARAGRAPH A TO REPEAL THE RESIDENCY REQUIREMENT FOR THE DEPUTY TOWNSHIP CLERK

Mayor Blackburn read the ordinance by title then opened discussion to the public. With no response from the public, Mayor Blackburn closed to the public. She then opened the discussion to the committee. There being no comment from the committee she called for a motion.

Mr. Burke moved to adopt Ordinance 2016-04 on final reading, Mr. Walsh seconded, the motion carried by unanimous roll call vote.

UNFINISHED BUSINESS: Visionary Subcommittee; Mr. Burke offered to be on the committee once the committee has been created.

NEW BUSINESS: There was no new business discussed.

COMMITTEE REPORTS

Mr. Walsh: Reported that he and the Mayor continue to meet with parties interested in the Route 206 redevelopment sites. Mr. Walsh read a letter written by the DPW thanking all those who attended helped out with Steve Benziger's funeral services. He also remarked that Steve volunteered on his own time to help finish the dugouts.

Ms. McGovern: The Board of Education approved their budget spending \$15,184 per student for those attending Newton High School. The public hearing for their budget is May 3, 2016. The School Board chose a new superintendent, Matthew Beck. The Andover Seniors, chose a new senior of the year, she is Dolores Rescovac. The senior luncheon is scheduled for next Monday.

Mr. Bensley: Reported on Recreation, Sussex County Day is May 6, June 5 is the Barbeque, Movie Night, Miss, Little Miss, and Mr. Contests, On June 24 Trivia Game Night . The Land Use Board is working on ordinance amendments. Andover Day is July 23 this year.

Mr. Burke: Fire Department wet down is scheduled for June 11.

Ms. Blackburn: Environmental Commission met and are working on a Kiosk and mapping. They also want to pursue the Old Creamery property however, it has a current NJDEP lien and may not be not worth it.

REPORT FROM THE CLERK/ADMINISTRATOR

The clerk clarified for the committee the duties of the Registrar's office and that not only do we provide service to our own residents we handle all the applicants and certificates for all marriages, deaths and births occurring in Andover Township

REPORT FROM THE MUNICIPAL ATTORNEY

Mr. Semrau suggested to have the Clerk put the Creamery Property on executive session next meeting to go over the legal issues and history of the property.
He reminded them regarding the elected official's course they can take on line.

NEXT SCHEDULED MEETINGS:

**MAY 9, 2016, May 23, 2016
6:30PM Executive Session
7:30PM Regular Meeting**

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ADJOURN

With no further business, Mr. Walsh moved to adjourn the meeting at 8:29pm. Ms. McGovern seconded, the motion carried with all in favor.

Submitted by:



**Diana Francisco, RMC/CMR
Clerk/ Administrator**

TOWNSHIP OF ANDOVER
MOTION FOR EXECUTIVE SESSION

BE IT RESOLVED by the Township Committee of the Township of Andover on the 25th day of April 2016, that:

1. **Before the commencement of the Regular Meeting, the Township Council shall meet in Executive Session, from which the public shall be excluded, to discuss matters as permitted pursuant to N.J.S.A. 10:4-26, sub-section(s):**
- (x) a. (1) Confidential or excluded matters, by express provision of Federal law or State statute or rule of court.
 - () a. (2) A matter in which the release of information would impair a right to receive funds from the Government of the United States.
 - () a. (3) Material the disclosure of which constitutes an unwarranted invasion of individual privacy.
 - (x) a. (4) A collective bargaining agreement including negotiations.
 - (x) a. (5) Purchase, lease or acquisition of real property, setting of banking rates or investment of public funds, where it could adversely affect the public interest if disclosed.
 - () a. (6) Tactics and techniques utilized in protecting the safety and property of the public, if disclosure could impair such protection. Investigation of violations of the law.
 - (x) a. (7) Pending or anticipated litigation or contract negotiations other than in subsection b. (4) herein or matters falling within the attorney-client privilege.

Personnel Matters:

1. ***DPW-Personnel: Mechanic***
2. ***Personnel Policy***
3. ***Police Department - Staffing***

Contract Negotiations:

1. ***Union Contract Negotiations***
2. ***Hillside Barn/House***

Attorney-Client Privilege:

1. ***Lackawana Cutoff***
2. ***Properties No Longer Needed For Public Use by Township***

Potential Litigation

1. ***Hemlock & Rutherford Ave Drainage Issue***

- b. (9) Deliberations after a public hearing that may result in penalties.
 1. The time when the matter(s) discussed pursuant to Paragraph 1 hereof can be disclosed to the public is as soon as practicable after final resolution of the aforesaid matter(s).

Adopted: April 25, 2016

TOWNSHIP OF ANDOVER, COUNTY OF SUSSEX, STATE OF NEW
JERSEY

RESOLUTION #R2016-63

**RESOLUTION OF THE ANDOVER TOWNSHIP COMMITTEE TO
ISSUE A TAX REFUND TO US BANK CUST FOR PRO CAP 4 IN REGARDS
TO THE REDEMPTION OF TAX SALE CERTIFICATE # 15-00021 SOLD
FOR DELINQUENT TAXES FOR BLOCK 109, LOT 4.01, C0293
IN THE AMOUNT OF \$8,598.67**

WHEREAS, On October 6, 2015, Tax Sale Certificate #15-00021 was sold for delinquent 2014 taxes on Block 109, Lot 4.01, C0293, owner of record Michael & Julie Presher, to US Bank Cust for Pro Cap 4 in the amount of \$2,407.46, *and*,

WHEREAS, the lien holder, US Bank Cust for Pro Cap 4, paid subsequent taxes from the 1st quarter 2015 thru the 1st quarter 2016 in the amount of \$5,442.90, *and*,

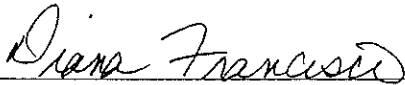
WHEREAS, on April 6, 2016, Caliber Home Loans, in regards to a mortgage on the property, paid the lien and subsequent principal of \$7,850.36, search & recording fees in the amount of \$52.00, penalties in the amount \$48.15 and interest in the amount of \$648.16 through April 26, 2016 for the redemption of Tax Sale Certificate #15-00021.

NOW, THEREFORE, BE IT RESOLVED by of the Township Committee of Andover, County of Sussex, State of New Jersey, that upon certification of Daryn L. Cashin, Tax Collector, a refund be issued to US Bank Cust for Pro Cap 4 in the amount of \$8,598.67.

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to the Tax Collector, the Chief Financial Officer, and Township Auditor for their records.

CERTIFICATION

I, Diana Francisco, Clerk of the Township of Andover, in the County of Sussex in the State of New Jersey, do hereby certify that the foregoing Resolution is a true copy of the Original Resolution duly passed and adopted by a majority of the full membership of the Andover Township Committee at the meeting of April 25, 2016.



Diana Francisco, R.M.C.
Municipal Clerk

TOWNSHIP OF ANDOVER, COUNTY OF SUSSEX, STATE OF NEW JERSEY

RESOLUTION #2016 – 65

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF ANDOVER,
COUNTY OF SUSSEX AND STATE OF NEW JERSEY TO CANCEL CAPITAL
APPROPRIATION BALANCES**


WHEREAS, certain General Capital Improvement appropriation balances remain dedicated to projects not completed; and

WHEREAS, it is necessary to formally cancel said balances so that the unexpended balances may be returned to each respective Capital Improvement Fund or to Fund Balance, and unused debt authorizations may be canceled.

NOW, THEREFORE, BE IT RESOLVED by a majority of the full membership of the governing body of the Township of Andover, County of Sussex, State of New Jersey that the following unexpended and dedicated balances of the General Capital appropriations be canceled:

<u>Ord. Number</u>	<u>Date Auth.</u>	<u>Purpose</u>	<u>Amount</u>
2010-04	6/10/2010	Solar Project	\$35,339.29
2011-04	5/16/2011	Resurfacing of Stickles Pond Road	\$ 4,125.00
2015-08	6/08/2015	Purchase of Asphalt Roller	\$ 2,000.00
2015-09	6/13/2015	DPW Truck	\$ 2,058.26
		Reserve for Preliminary Engineering Expenses	\$ 1,019.93
Total Improvement Authorizations to be canceled			\$ 44,542.43

Diana Francisco, Clerk of the Township of Andover, New Jersey, do hereby certify the foregoing to be a true and correct copy of a resolution adopted by the Township Committee at a meeting held on April 25, 2016.



Diana Francisco, R.M.C.
Municipal Clerk

TOWNSHIP OF ANDOVER, COUNTY OF SUSSEX, STATE OF NEW JERSEY

RESOLUTION #R2016-66

**RESOLUTION OF THE ANDOVER TOWNSHIP COMMITTEE TO
RESCIND THE TAX COLLECTOR'S CASH FUND**

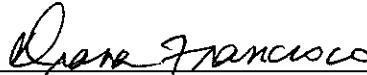
WHEREAS, the Tax Collector has requested that the change fund in the amount of \$100.00 for the tax office be rescinded as it is not necessary, *and*,

NOW, THEREFORE, BE IT RESOLVED by of the Township Committee of the Township of Andover, County of Sussex, State of New Jersey that the Tax Collector's change fund be rescinded, *and*,

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to the Tax Collector, the Chief Financial Officer, and Township Auditor for their records.

CERTIFICATION

I, Diana Francisco, Clerk of the Township of Andover, in the County of Sussex in the State of New Jersey, do hereby certify that the foregoing Resolution is a true copy of the Original Resolution duly passed and adopted by a majority of the full membership of the Andover Township Committee at the meeting of April 25, 2016.



Diana Francisco, R.M.C.
Municipal Clerk

**TOWNSHIP OF ANDOVER
RESOLUTION #2016-67**

**"Resolution to Support Sussex County CLEAR Program – Community Law Enforcement
Addiction Recovery"**

WHEREAS, it is well-established that drug use and addiction is a major problem that impacts all of us on multiple levels; individuals, families and communities bear the many ill-effects that it has on our safety, health and the economy; and

WHEREAS, the alarming reality of the heroin/opiate epidemic, in particular, has created an urgent need to work together to reverse these trends; and

WHEREAS, one in three people is affected by substance use disorders, no matter their occupation, income level, race or community status; and

WHEREAS, in 2015 there were 25 overdose deaths in Sussex County due to heroin, prescription medications and illicit substances, as well as 44 overdoses where Narcan was used to revive a person; and

WHEREAS, we recognize that for any anti-drug program to be effective, strong enforcement must be supported by an effort to reduce the demand for illegal substances and this is best accomplished through continued prevention education along with improved access to treatment and recovery support;

NOW, THEREFORE BE IT RESOLVED, by the Andover township committee, that we do hereby resolve our community's support of the Sussex County C.L.E.A.R. – **Community Law Enforcement Addiction Recovery** program, whose mission it is to form a collaborative network of professionals in our community who will facilitate medical intervention, improved access to treatment and recovery support for those struggling with drug addiction who seek assistance, without fear of arrest or prosecution, in order to make a positive difference in the quality of life for individuals, families and our entire community; and

BE IT FURTHER RESOLVED that we urge other Sussex County Municipalities to similarly adopt resolutions in support of the Sussex County C.L.E.A.R. Program and for individuals to visit www.clearprogram.org to learn more and join in support of this important community program.

CERTIFICATION

THIS IS TO CERTIFY that the above is a true copy of a Resolution adopted by the Andover Township Committee of the Township of Andover at a regular meeting of said Governing Body conducted on
Monday, April 25, 2016.



Diana Francisco, RMC
Municipal Clerk

RESOLUTION 2016-68

**A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF ANDOVER,
COUNTY OF SUSSEX AND STATE OF NEW JERSEY ESTABLISHING THE PAYMENT
TERMS RELATING TO THE SPECIAL ASSESSMENT FOR THE FOREST LAKES DAM
REHABILITATION PROJECT**

WHEREAS, on April 11, 2016, the Township of Andover adopted Ordinance 2016-2 entitled: "An Ordinance of the Township of Andover, County of Sussex, State of New Jersey Authorizing a Special Assessment to Ensure the Collection, Proper Administration, and Repayment of Loan Monies for the Forest Lakes Dam Rehabilitation to the 2003 Dam, Lake and Stream Revolving Loan Fund and/or NJDEP Pursuant to Dam Rehabilitation Loan"; and

WHEREAS, the Township of Andover is administering the special assessment payment process; and

WHEREAS, the Mayor and Township Committee wish to set forth the payment process details for the benefit of those subject to the special assessment.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Andover, County of Sussex, State of New Jersey as follows:

1. The full cost of the principal, interest, and any associated costs, fees, or penalties expended to complete the improvements and repairs of the Forest Lakes Dam to the satisfaction of the New Jersey Department of Environmental Protection, together with all costs associated with establishing and enforcing the assessments, shall be assessed against all benefitting properties as listed in the chart attached hereto as Exhibit A.
2. The procedures for making and collecting this special assessment, which are set forth in N.J.S.A. §40:56-1 *et seq.* and N.J.S.A. §40:49-6, have been followed in developing the information in Exhibit A.
3. The Andover Township and Byram Township Special Assessment Committee, in conjunction with the specially retained appraiser and consultant, were responsible for making the assessment in accordance with the statutory parameters.
4. The Township will not contribute to the repayment of any part of the costs of this local improvement.
5. The assessment shall constitute a first and paramount lien on the property pursuant to N.J.S.A. §40:56-33 and a record of same shall be maintained in accordance with N.J.S.A. §40:56-41.3.

6. The assessment shall be paid in annual installments, inclusive of all interest, over the course of ten (10) years. Bills for the assessment will be sent out by the Tax Collector, separate and apart from any tax bills. There will be no penalty for prepayment.
7. The first payment will be due to the Township Tax Collector no later than June 11, 2016, or the date the DEP seeks the first repayment, whichever is later.
8. If any payment is not made, except for good cause, the Township has the right to demand payment of the entire assessment, less amounts already remitted, in full be made within fifteen (15) days of the date of demand. If full payment is not made, the Township may pursue all legal options, including filing a lien against the property or forcing sale of the property.

Adopted:

Adopted this 25th day of April, 2016
and certified as a true copy of an original.



Diana Francisco,
Township Administrator/Clerk

**TOWNSHIP OF ANDOVER
SUSSEX COUNTY, NEW JERSEY**

ORDINANCE # 2016-05

**AN ORDINANCE OF THE TOWNSHIP OF ANDOVER, IN THE
COUNTY OF SUSSEX, AND THE STATE OF NEW JERSEY, TO
MODIFY CHAPTER 10, SECTION 13, "ONE-WAY STREETS"**

BE IT ORDAINED, by the Township Committee of the Township of Andover, in the County of Sussex, and the State of New Jersey, as follows:

SECTION 1. The Code of the Township of Andover is hereby amended at Chapter 10, Section 13, entitled "One-way Streets," to read in its entirety as follows:

10-13 One-way Streets.

The following described streets or parts of streets are hereby designated as one-way streets in the direction indicated.

<u>Name of Street</u>	<u>Direction</u>	<u>Limits</u>
Cedar Drive	Eastbound	Between Pine Cliff Road and Prospect Place
Pine Cliff Road	Southwest	Entire length
Ridge Road	East and North	Between Cedar Drive and its easterly terminus at Pine Cliff Road
Current Drive	Northwest	<u>Between the western most driveway of 20 Current Drive (Block 73, Lot 7) and Newton Sparta Road</u>

[Proposed amendments are underlined]

SECTION 2. All ordinances of the Township of Andover which are inconsistent with the provisions of this Ordinance are hereby repealed to the extent of such inconsistency.

SECTION 3. If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be unconstitutional or invalid, such decision shall not affect the remaining portions of this Ordinance.

SECTION 4. This Ordinance shall take effect immediately upon final passage, approval, and publication as required by law.

INTRODUCED: APRIL 25, 2016

ADOPTED:

EFFECTIVE DATE:

TOWNSHIP OF ANDOVER, COUNTY OF SUSSEX, STATE OF NEW JERSEY

ORDINANCE NO. 2016-06

AN ORDINANCE TO PURCHASE 2016 FORD EXPEDITION SSV 4X4 COMMAND VEHICLE, FOR THE TOWNSHIP OF ANDOVER AND TO PROVIDE FOR THE FUNDING THEREOF

BE IT ORDAINED by the Township Committee of the Township of Andover, County of Sussex and State of New Jersey, that the following improvements be properly authorized:

PURCHASE 2016 FORD EXPEDITION SSV 4X4 COMMAND VEHICLE
\$40,000.00

BE IT FURTHER ORDAINED that the financing for the above be as follows:


<u>PROJECTS</u>	<u>ESTIMATED COST</u>
PURCHASE 2016 FORD EXPEDITION SSV 4X4 COMMAND VEHICLE	\$40,000.00

BE IT FURTHER ORDAINED that the period of usefulness of the improvements is in excess of the five (5) year statutory requirement, and that no debt shall be incurred by the Township for this improvement authorization.

The total amount of \$40,000.00 is hereby appropriated from the Capital Improvement Fund – Fire Truck

The Chief Financial Officer hereby certifies the aforementioned funds are available.

This ordinance shall take effect immediately upon passage and publication in accordance with the law.



Diana Francisco, R.M.C.
Clerk/Administrator

INTRODUCED: April 25, 2016

ADOPTED:

**TOWNSHIP OF ANDOVER,
SUSSEX COUNTY, NEW JERSEY**

ORDINANCE NO. 2016-04

AN ORDINANCE OF THE TOWNSHIP OF ANDOVER, IN THE COUNTY OF SUSSEX, AND THE STATE OF NEW JERSEY, TO AMEND CHAPTER 3, ADMINISTRATION OF GOVERNMENT, ARTICLE V, TOWNSHIP CLERK, SECTION 3-25, DEPUTY TOWNSHIP CLERK, OF THE CODE OF THE TOWNSHIP OF ANDOVER TO MODIFY PARAGRAPH A TO REPEAL THE RESIDENCY REQUIREMENT FOR THE DEPUTY TOWNSHIP CLERK

WHEREAS, Chapter 3, Article V, Section 3-25A of the Code of the Township of Andover provides that "The Deputy Township Clerk shall be a resident of Andover Township and shall serve for one year"; and

WHEREAS, the Township Committee of the Township of Andover has determined that it wishes to repeal the residency requirement;

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Andover, County of Sussex, State of New Jersey, as follows:

SECTION 1. Chapter 3, Administration of Government, Article V, Township Clerk, Section 3-25, Deputy Township Clerk, is hereby amended to repeal the portion of Paragraph A regarding the residency requirement of the Deputy Township Clerk, to read as follows:

ARTICLE V Township Clerk

§ 3-25 Deputy Township Clerk

The office of Deputy Township Clerk shall be and hereby is established for the Township of Andover, Sussex County, New Jersey, pursuant to the provisions of N.J.S.A. 40A:9-135.

- A. The Deputy Township Clerk shall serve for one year.
- B. The Deputy Township Clerk shall have all the powers and perform all the duties of the Township Clerk during such times and for such specific periods as the Township Clerk shall be absent, disabled, or when delegated by the Township Clerk to exercise such powers and perform such duties. The Deputy Township Clerk shall also perform such function and duties as may be assigned to him by the Township Clerk or the Township Committee.

SECTION 2. All ordinances of the Township of Andover which are inconsistent with the provisions of this Ordinance are hereby repealed to the extent of such inconsistency.


SECTION 3. If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be unconstitutional or invalid, such decision shall not affect the remaining portions of this Ordinance.

SECTION 4. This Ordinance shall take effect immediately upon final passage, approval, and publication as required by law.

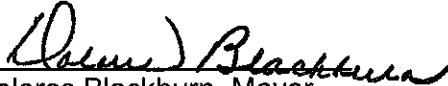
SECTION 5. This Ordinance may be renumbered for codification purposes.

**TOWNSHIP OF ANDOVER
COUNTY OF SUSSEX
STATE OF NEW JERSEY**

ATTEST:



Diana Francisco, Municipal Clerk

By: 

Dolores Blackburn, Mayor

AYES: 4
NAYES: 0
ABSENT: 1

Introduced: 4-11-16
Adopted: 4-25-16