

ANDOVER TOWNSHIP COMMITTEE MEETING AGENDA

DOLORES BLACKBURN, MAYOR
JACK BURKE, DEPUTY MAYOR
ELLSWORTH E. BENSLEY, JR
JANIS MC GOVERN
TOM WALSH

September 26, 2016

EXECUTIVE SESSION– 6:30 P.M.

REGULAR MEETING – 7:30 P.M.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

SUNSHINE NOTICE: This meeting is being held in compliance with the provisions of the Open Public Meetings Act, Public Laws of 1975, chapter 231 and has been properly advertised and certified by the Municipal Clerk.

RULES FOR MEETING: *No new business to be brought before the Committee after 8:30 P.M. The time allotted to the public will be determined by the Committee.*

EXECUTIVE SESSION:

Personnel Matters:

1. *Land Use Board*
2. *Scheduling of Office and Ballfields*

Contract Negotiations:

1. *Towing Services*
2. *Lease Agreement-Public Safety Training Academy*

Attorney-Client Privilege:

1. *Lackawanna Cutoff*
2. *Right of Way*

Potential Litigation:

Pending Litigation:

1. *Fair Share*
2. *CATO V. ANDOVER TOWNSHIP*

APPROVAL OF THE GENERAL AGENDA

APPROVAL OF CONSENT AGENDA

All items listed with an asterisk (*) are considered to be routine and non-controversial by the Committee and will be approved by one motion. There will be no separate discussion of these items unless a citizen or Committee member so requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

***CONSENT AGENDA:**

***OTHER BUSINESS:**

1. **APPROVAL OF VOUCHERS FOR PAYMENT**
2. **ACCEPTANCE OF THE BOARD OF HEALTH REPORTS JUNE, JULY, AUGUST 2016**

***RESOLUTIONS:**

1. **#R2016-139 RESOLUTION OF THE ANDOVER TOWNSHIP COMMITTEE TO ISSUE A TAX REFUND TO US BANK CUST BV TRST 2015-1 IN REGARDS TO THE REDEMPTION OF TAX SALE CERTIFICATE # 14-00018 SOLD FOR DELINQUENT TAXES FOR BLOCK 112.01 LOT 3 IN THE AMOUNT OF \$138,254.55**
2. **R#2016-140 BUDGET AMENDMENT CERTIFICATION, APPROPRIATIONS OFFSET BY REVENUES**
3. **2016-141 RESOLUTION OF THE TOWNSHIP OF ANDOVER, COUNTY OF SUSSEX, STATE OF NEW JERSEY TO AUTHORIZE THE EXECUTION OF A FIVE YEAR EXTENSION OF THE MEMORANDUM OF AGREEMENT BETWEEN THE NJDEP, DIVISION OF PARKS AND FORESTRY, AND THE TOWNSHIP OF ANDOVER FOR THE DEVELOPMENT, CONSTRUCTION AND MAINTENANCE OF A MULTI-USE TRAIL**
4. **R#2016 142 RESOLUTION OF THE TOWNSHIP OF ANDOVER, COUNTY OF SUSSEX AND STATE OF NEW JERSEY ADOPTING THE REVISED PERSONNEL POLICIES AND PROCEDURES MANUAL/HANDBOOK AS OF OCTOBER 1, 2016**
5. **#R2016-143 A RESOLUTION TO AFFIRM THE TOWNSHIP OF ANDOVER'S CIVIL RIGHTS POLICY WITH RESPECT TO ALL OFFICIALS, APPOINTEES, EMPLOYEES, PROSPECTIVE EMPLOYEES, VOLUNTERS, INDEPENDENT CONTRACTORS AND MEMBERS OF THE PUBLIC THAT COME INTO CONTACT WITH TOWNSHIP EMPLOYEES, OFFICIALS AND VOLUNTEERS**

- **MINUTES: September 12, 2016 REGULAR SESSION & EXECUTIVE SESSION**

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PUBLIC PORTION

RULES FOR THE PUBLIC PORTION OF THE MEETING

1. Please come forward when recognized and state your name and address.
2. Please direct your comments to the Township Committee.
3. The committee may comment or respond when you conclude your comments.
4. Normally, each member of the public will be recognized and given the floor. When you have concluded, you may be recognized again during that public portion of the meeting upon Committee approval.
5. Anyone that is disruptive and/or speaks when they are not recognized will be considered to be disruptive to the meeting and may be asked to leave.

ORDINANCES: INTRODUCTION

ORDINANCE #2016-14

AN ORDINANCE OF THE TOWNSHIP OF ANDOVER, COUNTY OF SUSSEX, AND STATE OF NEW JERSEY AMENDING CHAPTER 20, "ANIMALS" OF THE REVISED GENERAL ORDINANCES

ORDINANCE NO.2016-15

AN ORDINANCE OF THE TOWNSHIP OF ANDOVER, COUNTY OF SUSSEX, AND STATE OF NEW JERSEY TO AMEND CHAPTER 3. ADMINISTRATION OF GOVERNMENT, ARTICLE IX. DEPARTMENT OF BUILDINGS, GROUNDS AND RECREATION, SUBCHAPTER 3-39 RESPONSIBILITIES, SUBSECTION B

ORDINANCES ADOPTION

ORDINANCE #2016-12

AN ORDINANCE OF THE TOWNSHIP OF ANDOVER, COUNTY OF SUSSEX AND STATE OF NEW JERSEY AMENDING AND SUPPLEMENTING CHAPTER 125, "RECORDS, PUBLIC", SECTION 125-8, SUBSECTION D (4) "PROCEDURES AND FEES FOR PURCHASING COPIES OF PUBLIC RECORDS" OF THE REVISED GENERAL ORDINANCES

ORDINANCE NO.2016-13

AN ORDINANCE OF THE TOWNSHIP OF ANDOVER, COUNTY OF SUSSEX, AND STATE OF NEW JERSEY TO AMEND THE SALARY RANGE FOR THE POSITION OF TAX COLLECTOR

RESOLUTIONS:

NEW BUSINESS:

Drainage Matter

Best Practices Inventory

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UNFINISHED BUSINESS

1. Visionary Committee
2. Revisit Community Planning Meeting
- 3 ANNEXATION OF PROPERTY Block 166 Lot 2

OTHER BUSINESS:

Hillside Park Bathrooms
Verizon Wireless: Right-of-Way

COMMITTEE REPORTS

REPORT FROM THE CLERK/ADMINISTRATOR

REPORT FROM THE MUNICIPAL ATTORNEY

NEXT SCHEDULED MEETINGS:

**10/24/16 & 11/14/2016
6:30PM Executive Session
7:30PM Regular Meeting**

ADJOURN

MOTION FOR EXECUTIVE SESSION

BE IT RESOLVED by the Township Committee of the Township of Andover on the 26th day of September 2016, that:

1. **Before the commencement of the Regular Meeting, the Township Council shall meet in Executive Session, from which the public shall be excluded, to discuss matters as permitted pursuant to N.J.S.A. 10:4-26, sub-section(s):**

- (x) a. (1) Confidential or excluded matters, by express provision of Federal law or State statute or rule of court.
- () a. (2) A matter in which the release of information would impair a right to receive funds from the Government of the United States.
- () a. (3) Material the disclosure of which constitutes an unwarranted invasion of individual privacy.
- (x) a. (4) A collective bargaining agreement including negotiations.
- (x) a. (5) Purchase, lease or acquisition of real property, setting of banking rates or investment of public funds, where it could adversely affect the public interest if disclosed.
- () a. (6) Tactics and techniques utilized in protecting the safety and property of the public, if disclosure could impair such protection. Investigation of violations of the law.
- (x) a. (7) Pending or anticipated litigation or contract negotiations other than in subsection b. (4) herein or matters falling within the attorney-client privilege.

Personnel Matters:

- 1. ***Land Use Board***
- 2. ***Scheduling of Office and Ballfields***

Contract Negotiations:

- 3. ***Towing Services***
- 4. ***Lease Agreement-Public Safety Training Academy***

Attorney-Client Privilege:

- 5. ***Lackawanna Cutoff***
- 6. ***Right of Way***

Potential Litigation:

Pending Litigation:

- 7. ***Fair Share***
- 8. ***CATO V. ANDOVER TOWNSHIP***

- () b. (9) Deliberations after a public hearing that may result in penalties.
 - 1 The time when the matter(s) discussed pursuant to Paragraph 1 hereof can be disclosed to the public is as soon as practicable after final resolution of the aforesaid matter(s).

Adopted: September 26, 2016
