

**ANDOVER TOWNSHIP COMMITTEE MEETING MINUTES**

**DOLORES BLACKBURN, MAYOR  
JACK BURKE, DEPUTY MAYOR  
ELLSWORTH E. BENSLEY, JR  
JANIS MC GOVERN  
TOM WALSH**

**May 23, 2016**

The regular meeting of the Andover Township Committee was called to order at 6:39 P.M. by Mayor Blackburn, followed by a salute to the flag.

**ROLL CALL:** Present: Mr. Bensley, Mr. Burke, Ms. McGovern,  
Mr. Walsh, Mayor Blackburn  
Also, present: Attorney Semrau, Diana Francisco, Clerk/Administrator

**OPEN PUBLIC MEETING STATEMENT** Statement of compliance with Chapter 231, P. L. 1975 was made by Mayor Blackburn.

**EXECUTIVE SESSION:** On a motion by Mr. Walsh, seconded by Mr. Burke, the resolution to go into executive session at 6:39 P.M. to discuss:

**EXECUTIVE SESSION:**

**Personnel Matters:**

- 1. Labor Attorney- Policy Issues**
- 2. Summer Camp-Recreation**

**Contract Negotiations:**

- 1. Union Contracts**
- 2. County Dispatching Services**

**Attorney-Client Privilege:**

- 1. Lackawana Cutoff**

**Potential Litigation:**

- 1. Hemlock & Rutherford Ave Drainage Issue**

**Was carried with all in favor.**

**The Committee returned to regular session at 7:36pm**

**Andover Township Committee Meeting Minutes**

**May 23, 2016**

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**APPROVAL OF THE GENERAL AGENDA**

Mr. Burke moved to amend the regular agenda to delete Resolution **R #2016-83 RESOLUTION APPROVING THE TERMS OF A SUCCESSOR COLLECTIVE BARGAINING AGREEMENT WITH LOCAL 81427, IUE-CWA, AFL-CIO (DPW)** from the general agenda, seconded by Mr. Walsh and carried with all in favor.

**APPROVAL OF CONSENT AGENDA:** Ms. McGovern moved to amend the consent agenda and remove the March 14, 2016 Executive Session and Regular Session minutes, seconded by Mr. Walsh the motion carried by a unanimous roll call vote.

**\*CONSENT AGENDA:**

**\*OTHER BUSINESS:**

1. **APPROVAL OF VOUCHERS FOR PAYMENT**
2. **TAX COLLECTOR CORRESPONDENCE**

**\*RESOLUTIONS:**

1. **R# 2016-76 RESOLUTION OF THE TOWNSHIP OF ANDOVER, COUNTY OF SUSSEX AND STATE OF NEW JERSEY THAT ANDOVER TOWNSHIP COMMITTEE HAS REVIEWED THE 2015 MUNICIPAL AUDIT REPORT, COMMENTS AND RECOMMENDATIONS**
2. **R# 2016-77 RESOLUTION OF THE TOWNSHIP OF ANDOVER, COUNTY OF SUSSEX AND STATE OF NEW JERSEY TO AUTHORIZE THE TAX COLLECTOR TO CANCEL PARTIAL 2016 TAXES AND REFUND AN OVERPAYMENT MADE DUE TO THE APPROVAL OF A TAX EXEMPTION FOR BLOCK 150, LOT 1**
3. **R# 2016-78 RESOLUTION OF THE TOWNSHIP OF ANDOVER, COUNTY OF SUSSEX AND STATE OF NEW JERSEY AUTHORIZING THE RENEWAL OF PLENARY RETAIL CONSUMPTION LICENSE #1902-33-007-002, FOR FARMSTEAD CLUB INC. T/A FARMSTEAD GOLF & COUNTRY CLUB, FOR THE TERM JULY 1, 2016 THROUGH JUNE 30, 2017**
4. **R# 2016-79 A RESOLUTION IN SUPPORT OF A STATEWIDE TASK FORCE TO STUDY THE TREATMENT OF VETERANS DIAGNOSED WITH POST TRAUMATIC STRESS DISORDER (PTSD) IN JUDICIAL PROCEEDINGS**
5. **R# 2016-80 RESOLUTION OF THE TOWNSHIP OF ANDOVER, COUNTY OF SUSSEX AND STATE ON NEW JERSEY AUTHORIZING THE PROMOTION OF SERGEANT RODERICK MOSNER TO THE POSITION OF POLICE LIEUTENANT FOR THE ANDOVER TOWNSHIP POLICE DEPARTMENT IN A PERMANENT STATUS**

6. R# 2016-81 RESOLUTION OF THE TOWNSHIP OF ANDOVER, COUNTY OF SUSSEX AND STATE OF NEW JERSEY AUTHORIZING THE RENEWAL OF LIQUOR LICENSE #1902-31-014-002 - CLUB LICENSE FOR THE NEWTON COUNTRY CLUB, INC. FOR THE TERM JULY 1, 2016 THROUGH JUNE 30, 2017
  
7. R# 2016-82 RESOLUTION OF THE TOWNSHIP OF ANDOVER, COUNTY OF SUSSEX AND STATE OF NEW JERSEY AUTHORIZING THE RENEWAL OF LIQUOR LICENSE #1902-31-013-001 CLUB LICENSE FOR LT. CHAS A. MEYER POST 86 AMERICAN LEGION T/A AMERICAN LEGION POST 86 FOR THE TERM JULY 1, 2016 THROUGH JUNE 30, 2017

**\*MINUTES:**

March 21, 2016    Community Planning Minutes  
May 9, 2016      Executive Session Minutes

**POLICE LIEUTENANT SWEARING IN:**

Mayor Blackburn performed the swearing in ceremony of Police Sergeant Roderick Mosner to the position of Police Lieutenant which was witnessed by his family and Fellow Officers. It was followed by a hardy round of applause.

**PUBLIC PORTION**

Mayor Blackburn opened the public portion of the meeting.

Seeing no hands, Mayor Blackburn closed the public portion of the meeting.

A resident (name not audible) asked if the people delivering the yellow page phone books are required to have a permit. She commented that they are littering.

No one else from the audience requested to speak, Mayor Blackburn closed the public portion of the meeting.

**R# 2016-84 - RESOLUTION AUTHORIZING AWARD OF CONTRACT FOR COLLECTION OF COURT FEES**

Mr. Walsh moved to adopt the R #2016-84 stated above, Mr. Burke seconded, the motion carried with a unanimous roll call vote.

**ORDINANCES INTRODUCTION:**

**ORDINANCE NO. 2016-07**

## **AN ORDINANCE TO RENOVATE THE LOWER LEVEL OF THE BARN, FOR THE TOWNSHIP OF ANDOVER AND TO PROVIDE FOR THE FUNDING THEREOF**

DPW Supervisor Darren Dickinson commented that the renovations which included painting sheetrock, mold remediation are underway to accommodate the new tenant. Renovations appear to be on tract for a June 1, 2016 delivery of premises.

**Ms. McGovern moved to approve Ordinance 2016-07, Mr. Walsh seconded, the motion carried with a unanimous roll call vote.**

**UNFINISHED BUSINESS: Hillside Park Barn and Hillside Park House as added earlier in the meeting.** There was a lengthy discussion regarding the disproportion fee rates for the rental of both Hillside Park facilities. There was discussion regarding new refrigeration, and the possibility of the antique refrigerator to become a display case. Ms. McGovern drafted a new redlined ordinance for the committee to review. The fee schedule that was discussed at the previous meeting included 1 free rental per township nonprofit organization per calendar year. Day before and day after rentals will be the same daily rental rate and not all parties need to put down a security deposit. Ms. McGovern further added that she had met with Jim Sullivan and Toni Lu Martin for their input. Boy Scout meetings okay. A Three day package \$1800 for nonresidents and \$1500 for residents.

Outside access toilets at the park bathrooms, need upgrade, one runs continuously. A timer on the bathrooms was suggested.

### **COMMITTEE REPORTS**

**Mr. Bensley:** Reported that the Land Use Board's meeting is on the 21st. Did not met subcommittee on ordinances... The Recreation Committee is looking at different events for different age groups. Some of their plans include babysitting in December for Shoppers.

**Ms. McGovern:** Reported that Sustainable Andover meets next Thursday. The Newton Board of Education is putting together their long range facilities plan. Part of the plan at the High School is an 11 million dollar project. On June 2<sup>nd</sup>, the Andover

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Newton Board of Education is putting together their long range facilities plan. And part of the plan is upgrades 11million dollar project. High School. The new Superintendent is hosting a meet and greet on June 2<sup>nd</sup>. She further reported that the incoming kindergarten class has 57 new students. Jun e8 is the next Open Space Meeting. Mr. Peter Reynolds assembled a form for individuals who wish to request things to be considered for Open Space Property /

**Mr. Burke:** Reported on the Fire Department wet down which is scheduled for June 11. The event is from 3-10pm. Our Police Department received a grant and they are sponsoring a poster contest at the school for safety helmets.

**Mr. Walsh:** Reported that the pavilion at the park is complete, the park looks quite beautiful. There are lots of people from out of town commenting on how nice it is. There was a suggestion to micro pave the ball court. The DPW has been busy completing the barn for the new tenant, as well as preparing roads for oil, stone and patching.

**Ms. Blackburn:** Reported that she and the township clerk met on May 11 with the NJ Transit Arts committee regarding the train station installation. Ms.. Blackburn further explained that the proposed station is actually a shelter and the State Arts Council has appropriated \$27,000 for the artwork. The subject of the art work to be commissioned will be about local mining.

Several local business are busy preparing for Andover Day on July 23. Andover Eye Care is doing a picture booth with costumes. The Home Depot will do a project with kids.

**REPORT FROM THE CLERK/ADMINISTRATOR**

The clerk commented that the Transit Arts Committee are ready with their funding and vision of the project and are set to go.

**REPORT FROM THE MUNICIPAL ATTORNEY**

The attorney reported that on June 16, 2016 we have the first Affordable Housing hearing with Judge Hansbury. The follow week meets with the Sussex County Tax Board.

Mr. Semrau suggested to have the clerk put the Creamery Property on executive session next meeting to go over the legal issues and history of the property. He reminded them regarding the elected official's course they can take on line.

**Mr. Burke** added New Business: Ridge Riders at the Abby.

Wayne Grenewicz spoke on behalf the Ridge Riders. He explained that the Abby is requesting a letter from the township that we are okay with the Motorcycle event they are proposing. Wayne Grenewicz further explained the two day event to the township committee. They currently do their "hair scrambler" event in Hancock NY. The dates for this proposed event are September 17, and 18<sup>th</sup>.

Mr. Semrau suggested they have a written or mapped out plan for the township department heads to review. Because it is a special event we want to make sure that there are no surprises.

Mr. Grenewicz added that there may be as many as 2100 people on the first day and said it would bring in revenue to the town. People will need to sleep, eat, and get gas.

They are a nonprofit organization, which is what allows them to have an event at the Abby.

Mr. Semrau to look into any issues that may be prohibitive. Mr. Grenewicz to give the clerk contact information for the Abby.

**NEXT SCHEDULED MEETINGS:**

**JUNE 13, 2016 & JUNE 27, 2016  
6:30PM Executive Session  
7:30PM Regular Meeting**

**ADJOURN**

There being no further business:

Mr. Walsh moved to adjourn meeting at 8:39 PM, Ms. McGovern seconded. The motion was carried with all in favor.

Several local business are busy preparing for Andover Day on July 23. Andover Eye Care is doing a picture booth with costumes. The Home Depot will do a project with kids.

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Mr. Walsh moved to adjourn meeting at 8:39 PM, Ms. McGovern seconded. The motion was carried with all in favor.

Submitted by,

  
\_\_\_\_\_  
Diana Francisco, RMC/CMR  
Clerk/Administrator

  
\_\_\_\_\_  
Dolores Blackburn, Mayor

**TOWNSHIP OF ANDOVER**  
**MOTION FOR EXECUTIVE SESSION**

BE IT RESOLVED by the Township Committee of the Township of Andover on the 23rd day of May 2016, that:

1. Before the commencement of the Regular Meeting, the Township Council shall meet in Executive Session, from which the public shall be excluded, to discuss matters as permitted pursuant to N.J.S.A. 10:4-26, sub-section(s):
- (x) a. (1) Confidential or excluded matters, by express provision of Federal law or State statute or rule of court.
  - ( ) a. (2) A matter in which the release of information would impair a right to receive funds from the Government of the United States.
  - ( ) a. (3) Material the disclosure of which constitutes an unwarranted invasion of individual privacy.
  - (x) a. (4) A collective bargaining agreement including negotiations.
  - (x) a. (5) Purchase, lease or acquisition of real property, setting of banking rates or investment of public funds, where it could adversely affect the public interest if disclosed.
  - ( ) a. (6) Tactics and techniques utilized in protecting the safety and property of the public, if disclosure could impair such protection. Investigation of violations of the law.
  - (x) a. (7) Pending or anticipated litigation or contract negotiations other than in subsection b. (4) herein or matters falling within the attorney-client privilege.

**EXECUTIVE SESSION:**

**Personnel Matters:**

- 3. *Labor Attorney- Policy Issues*
- 4. *Summer Camp-Recreation*

**Contract Negotiations:**

- 3. *Union Contracts*
- 4. *County Dispatching Services*

**Attorney-Client Privilege:**

- 2. *Lackawana Cutoff*
- )

**Potential Litigation:**

- 2. *Hemlock & Rutherford Ave Drainage Issue*

- ( ) b. (9) Deliberations after a public hearing that may result in penalties.
  - 1. The time when the matter(s) discussed pursuant to Paragraph 1 hereof can be disclosed to the public is as soon as practicable after final resolution of the aforesaid matter(s).

Adopted: Adopted: May 23, 2016

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**ANDOVER TOWNSHIP TAX COLLECTOR**

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**DATE: May 12, 2016**

**TO: Mayor, Committee and Administrator, Andover Township**

**FROM: Daryn Cashin, Tax Collector**

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**I have examined our tax records and find that there are no uncollectible property taxes at this time.**

**Respectfully Submitted,**

  
**Daryn Cashin, C.T.C.**



TOWNSHIP OF ANDOVER, COUNTY OF SUSSEX, STATE OF NEW JERSEY

RESOLUTION #R2016-76

**RESOLUTION FOR ACCEPTANCE OF 2015 REPORT OF AUDIT**

**WHEREAS**, N.J.S.A. 40A:5-4 requires the governing body of every unit to have made an annual audit of its books, accounts and financial transactions, and

**WHEREAS**, The Annual Report of Audit for the year 2015 has been filed by a Registered Municipal Accountant with the Municipal Clerk as per the requirements of N.J.S. 40A:5-6, and a copy has been received by each member of the governing body, and

**WHEREAS**, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and,

**WHEREAS**, The Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall, by resolution, certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled: COMMENTS AND RECOMMENDATIONS and

**WHEREAS**, The members of the governing body have personally reviewed as a minimum the Annual Report of Audit, and specifically the sections of the Annual Audit entitled: COMMENTS AND RECOMMENDATIONS as evidenced by the group affidavit form of the Governing Body attached hereto, and

**WHEREAS**, Such resolution of certification shall be adopted by the Governing Body no later than forty-five days after receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5, and

**WHEREAS**, All members of the Governing Body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board, and

**WHEREAS**, Failure to comply with the promulgations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52 - to wit:

**R.S. 52:27BB-52** - "A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the Director of Local Government Services, under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office."

**NOW, THEREFORE BE IT RESOLVED** that the Governing Body of the Township of Andover, hereby states that it has complied with NJAC 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance

*I HEREBY CERTIFY THAT THIS IS A TRUE COPY OF THE RESOLUTION ADOPTED BY THE GOVERNING BODY AT THE MEETING HELD ON MAY 23, 2016.*

  
Diana Francisco, R.M.C./C.M.R.

NO PHOTO COPIES OF SIGNATURES

STATE OF NEW JERSEY  
COUNTY OF Sussex

We, members of the governing body of the Township of Andover in the County of (Sussex) being duly sworn according to law, upon our oath depose and say:

1. We are duly elected (or appointed) members of the (Andover Township Committee of the Township of Andover) in the county of Sussex.
2. In the performance of our duties, and pursuant to N.J.A.C. 5:30-6.5, we have familiarized ourselves with the contents of the Annual Municipal Audit filed with the Clerk pursuant to N.J.S.A. 40A:5-6 for the year (2015) ;
3. We certify that we have personally reviewed and are familiar with, as a minimum, the sections of the Annual Report of Audit entitled "Comments and Recommendations."

(L.S.) Ellsworth E Bentley (L.S.)  
 \_\_\_\_\_  
 (L.S.) J E Kelly (L.S.)  
 \_\_\_\_\_  
 (L.S.) John Korman (L.S.)  
 \_\_\_\_\_  
 (L.S.) Christopher Walker (L.S.)  
 \_\_\_\_\_  
 (L.S.) Donna Blackwell (L.S.)  
 \_\_\_\_\_

Diana Francisco  
 Clerk

Sworn to and subscribed before me this 24<sup>th</sup> Day of May, 2016

Toni-Louise Martin  
 Notary Public of New Jersey

TONI-LOUISE MARTIN  
 NOTARY PUBLIC OF NEW JERSEY  
 MY COMMISSION EXPIRES 12-8-2019

The Municipal Clerk (or Clerk of the Board of Chosen Freeholders as the case may be) shall set forth the reason for the absence of signature of any members of the governing body.

IMPORTANT: This certificate must be sent to the Bureau of Financial Regulation and Assistance, Division of Local Government Services, P.O. Box 803, Trenton, New Jersey 08625.

**TOWNSHIP OF ANDOVER, COUNTY OF SUSSEX, STATE OF NEW  
JERSEY**

**RESOLUTION #R2016-77**

**RESOLUTION OF THE ANDOVER TOWNSHIP COMMITTEE TO  
AUTHORIZE THE TAX COLLECTOR TO CANCEL PARTIAL 2016  
TAXES AND REFUND AN OVERPAYMENT MADE DUE TO THE  
APPROVAL  
OF A TAX EXEMPTION FOR BLOCK 150, LOT 1**

***WHEREAS***, on May 10, 2016, the Tax Assessor approved the application for a 100% Disabled Veteran of Joseph Mullaney, Jr, for Block 150, Lot 1, known as 101 West Lakeview Rd. *and*,

***WHEREAS***, the property is exempt from taxes as of May 4, 2016, the date the application was received, *and*

***WHEREAS***, taxes were billed and paid for the 1st and 2<sup>nd</sup> quarters of 2016, and are now overpaid in the amount of \$797.50, which represents the period of May 4 to June 30, 2016, *and*,

***NOW, THEREFORE, BE IT RESOLVED*** by the Township Committee of the Township of Andover, County of Sussex, State of New Jersey, that Daryn Cashin, the Tax Collector be authorized to cancel partial 2<sup>nd</sup> quarter taxes in the amount of \$797.50, and 3<sup>rd</sup> & 4<sup>th</sup> quarter 2016 taxes when determined, and refund Joseph Mullaney Jr. the overpaid amount of \$797.50.

***BE IT FURTHER RESOLVED*** that a certified copy of this resolution be forwarded to the Tax Collector, the Chief Financial Officer, and Township Auditor for their records.

**CERTIFICATION**

I, Diana Francisco, Clerk of the Township of Andover, in the County of Sussex in the State of New Jersey, do hereby certify that the foregoing Resolution is a true copy of the Original Resolution duly passed and adopted by a majority of the full membership of the Andover Township Committee at the meeting of May 23, 2016.



Diana Francisco, R.M.C.  
Municipal Clerk

TOWNSHIP OF ANDOVER, COUNTY OF SUSSEX, STATE OF NEW JERSEY

RESOLUTION - #R2016-78

RESOLUTION OF THE TOWNSHIP OF ANDOVER, COUNTY OF SUSSEX AND  
STATE OF NEW JERSEY AUTHORIZING THE RENEWAL OF PLENARY  
RETAIL CONSUMPTION LICENSE #1902-33-007-002, FOR FARMSTEAD  
CLUB INC.  
T/A FARMSTEAD GOLF & COUNTRY CLUB, FOR THE TERM  
JULY 1, 2016 THROUGH JUNE 30, 2017

**WHEREAS**, the following Plenary Retail Consumption Licenseholder has made proper application for renewal, has submitted to the New Jersey Division of Alcoholic Beverage Control the proper fee of Two Hundred Dollars (\$200.00) and to the Township of Andover, the proper fee of Five Hundred Ninety-Seven Dollars (\$597.00):

**#1902-33-007-002**

**Farmstead Club Inc.  
T/A Farmstead Golf & Country Club  
88 Lawrence Road  
Lafayette, New Jersey 07848**

**WHEREAS**, the Director of the Division of Taxation, in accordance with chapter 161, Laws of NJ, 1995, has reviewed the records of this holder of retail alcoholic beverage license. This licenseholder is in compliance and the necessary Tax Clearance Certificate has been filed.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Andover, County of Sussex and State of New Jersey, that the above listed Plenary Retail Consumption License be and is hereby renewed for the 2016-2017 licensing year, effective July 1, 2016, subject to substantial compliance with all existing codes and provisions of N.J.S.A. 33:1-12.13.

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution be forwarded to the Division of Alcoholic Beverage Control and the License holder for their records.

CERTIFICATION

I, Diana Francisco, Clerk/Administrator of the Township of Andover, in the County of Sussex in the State of New Jersey, do hereby certify that the foregoing Resolution is a true copy of the Original Resolution duly passed and adopted by a majority of the full membership of the Andover Township Committee at its meeting on May 23, 2016.



Diana Francisco, R.M.C./CMR  
Clerk/Administrator

**ANDOVER TOWNSHIP**

**RESOLUTION NO. 2016-79**

WHEREAS, in 2010 the NJ Legislature enacted an Act (A-161) establishing a statewide task force to study the treatment of veterans diagnosed with post-traumatic stress disorder ("PTSD") in judicial proceedings with a final report and recommendations due to be submitted to the Governor in May 2016; and

WHEREAS, the New Jersey Veterans PTSD Task Force will identify and review the issues and concerns facing New Jersey veterans who served in the United States Armed Forces and/or New Jersey National Guard who have been diagnosed with PTSD and how that diagnosis has impacted their treatment in judicial proceedings; and

WHEREAS, Veterans Treatment Courts, which have been established in 37 other U.S. States, aim to provide veterans with substance abuse or mental health treatment as an alternative to incarceration whenever possible and appropriate; and

WHEREAS, Veterans Treatment Courts start with the premise of providing veterans involved in the criminal justice system with a program and services to overcome the challenges they face in civilian life, often with the assistance of other armed forces veteran mentors; and

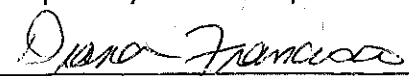
WHEREAS, New Jersey is home to 712,000 veterans, the 16<sup>th</sup> highest state veteran population in the nation, yet New Jersey remains one of only 13 states without a Veterans Treatment Court according to the not-for-profit Justice for Veterans Organization

NOW, THEREFORE, BE IT RESOLVED, by the Municipal Council of the Township of Andover, in the County of Sussex and State of New Jersey, as follows:

1. The Andover Township Committee publicly supports the efforts of the New Jersey State Legislature and the New Jersey Veterans PTSD Task Force for examining such an important issue with the ultimate goal of potentially providing additional protections and/or alternative treatment options to veterans of the United States Armed Forces who provided tremendous service to our Country.
2. A copy of this resolution shall be sent to the Freeholders of Sussex County and our New Jersey Legislative Representatives.

This resolution shall take effect immediately.

I, Diana Francisco, Municipal Clerk of the Township of Andover, do hereby certify the above to be a true and exact copy of resolution May 23, 2016, adopted by the Municipal Committee at their meeting held on May 23, 2016.

  
Diana Francisco, RMC/CMR  
Clerk/ Administrator

TOWNSHIP OF ANDOVER, COUNTY OF SUSSEX, STATE OF NEW JERSEY

RESOLUTION #R2016-80

RESOLUTION OF THE TOWNSHIP OF ANDOVER, COUNTY OF SUSSEX AND STATE  
ON NEW JERSEY AUTHORIZING THE PROMOTION OF SERGEANT ROD MOSNER  
TO THE POSITION OF POLICE LIEUTENANT FOR THE ANDOVER TOWNSHIP  
POLICE DEPARTMENT IN A PERMANENT STATUS

**WHEREAS,** a need arises in the Andover Township Police Department to fill the vacancy in the position of Police Lieutenant pursuant to Chapter 119-1 of the Township Ordinances; and,

**WHEREAS,** the Township Committee of the Township of Andover hereby accords special recognition to **Sergeant Rod Mosner** for his outstanding dedication and job performance to Andover Township and its citizens since his appointment to the Andover Township Police Department on January 2002; and,

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Andover, County of Sussex and State of New Jersey upon the recommendation of Eric C. Danielson, Chief of Police that **Sergeant Rod Mosner** be hereby promoted to the position of Police Lieutenant of the Andover Township Police Department, in a permanent status, said appointment made according to N.J.S.A. Title 11, Civil Service; and,


**BE IT FURTHER RESOLVED,** said permanent appointment was made as a result of successful completion of the Examination for Police Lieutenant, given by the New Jersey Civil Service Commission under Symbol No. PL121342; and,

**BE IT FURTHER RESOLVED,** that said appointment shall become effective April 25, 2016; and,

**BE IT FURTHER RESOLVED,** that certified copies of this resolution be forwarded to Lieutenant Mosner, Police Chief Danielson, the Finance Department, the Township Auditor and the NJ Civil Service Commission for their records.

CERTIFICATION

I, Diana Francisco, Clerk/Administrator of the Township of Andover, in the County of Sussex in the State of New Jersey, do hereby certify that the foregoing Resolution is a true copy of the Original Resolution duly passed and adopted by a majority of the full membership of the Andover Township Committee at its meeting on May 23, 2016.

  
\_\_\_\_\_  
Diana Francisco, R.M.C.  
Clerk/Administrator

TOWNSHIP OF ANDOVER, COUNTY OF SUSSEX, STATE OF NEW JERSEY

RESOLUTION #R2016-81

RESOLUTION OF THE TOWNSHIP OF ANDOVER, COUNTY OF SUSSEX AND STATE  
OF NEW JERSEY AUTHORIZING THE RENEWAL OF LIQUOR LICENSE  
#1902-31-014-002 - CLUB LICENSE FOR THE *NEWTON COUNTRY CLUB, INC.*  
FOR THE TERM JULY 1, 2016 THROUGH JUNE 30, 2017

**WHEREAS, *The Newton Country Club, Inc. T/A The Newton Country Club*** has made proper application for renewal of Club License Number 1902-31-014-002 for the licensing year 2016-2017, and has submitted to the New Jersey Division of Alcoholic Beverage Control the proper fee of Two Hundred Dollars (\$200.00) and to the Township of Andover the proper fee of One Hundred Fifty Dollars (\$150.00).


**WHEREAS,** the Director of the Division of Taxation, in accordance with chapter 161, Laws of NJ, 1995, has reviewed the records of this holder of retail alcoholic beverage license. This license holder is in compliance and the necessary Clearance Certificate has been filed.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Andover, County of Sussex and State of New Jersey, that the above listed Club License be and is hereby renewed for the 2016-2017 licensing year, effective July 1, 2016, subject to substantial compliance with all existing codes and provisions of N.J.S.A. 33:1-12.13.

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution be forwarded to the Division of Alcoholic Beverage Control and the Licenseholder for their records.

CERTIFICATION

I, Diana Francisco, Clerk of the Township of Andover, in the County of Sussex in the State of New Jersey, do hereby certify that the foregoing Resolution is a true copy of the Original Resolution duly passed and adopted by a majority of the full membership of the Andover Township Committee at its meeting on May 23, 2016.

  
\_\_\_\_\_  
Diana Francisco, R.M.C.  
Clerk/administrator

TOWNSHIP OF ANDOVER, COUNTY OF SUSSEX, STATE OF NEW JERSEY

RESOLUTION #R2016-82

RESOLUTION OF THE TOWNSHIP OF ANDOVER, COUNTY OF SUSSEX AND STATE  
OF NEW JERSEY AUTHORIZING THE RENEWAL OF LIQUOR LICENSE  
#1902-31-013-001 CLUB LICENSE FOR LT. CHAS A. MEYER POST 86  
AMERICAN LEGION T/A AMERICAN LEGION POST 86 FOR THE  
TERM JULY 1, 2016 THROUGH JUNE 30, 2017

**WHEREAS**, The *Lt. Chas A. Meyer Post 86 - American Legion T/A American Legion Post 86* has made proper application for renewal of Club License Number 1902-31-013-001 for the licensing year 2016-2017, and has submitted to the New Jersey Division of Alcoholic Beverage Control the proper fee of Two Hundred Dollars (\$200.00) and to the Township of Andover the proper fee of One Hundred Fifty Dollars (\$150.00).

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Andover, County of Sussex and State of New Jersey, that the above listed Club License be and is hereby renewed for the 2016-2017 licensing year, effective July 1, 2016, subject to substantial compliance with all existing codes and provisions of N.J.S.A. 33:1-12.13.

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution be forwarded to the Division of Alcoholic Beverage Control and the License holder for their records.

CERTIFICATION

I, Diana Francisco, Clerk/Administrator of the Township of Andover, in the County of Sussex in the State of New Jersey, do hereby certify that the foregoing Resolution is a true copy of the Original Resolution duly passed and adopted by a majority of the full membership of the Andover Township Committee at its meeting on May 23, 2016.



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Diana Francisco, R.M.C.  
Clerk/Administrator



**TOWNSHIP OF ANDOVER**  
**Resolution 2016-84**  
**Authorizing Award of Contract for Collection of Court Fees**

**WHEREAS,** the Township of Andover, County of Sussex, State of New Jersey, Municipal Court has a need for help in collection of past due fees: and

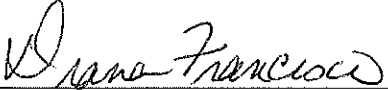
**WHEREAS,** the Administrative Director of the Courts has authorized use of a private collection company when the municipal court has exhausted all judicial enforcement remedies; and

**WHEREAS,** the Township Administrator and the Municipal Court Administrator met with the listed vendor (Williams, Alexander & Associates), and along with the Municipal Court Judge, are recommending to the Governing Body that past due fees be turned over to them for collection; and

**WHEREAS,** the contingency rate is not to exceed 22% of the debt to be paid by the debtor, in accordance with N.J.S.A. 40:23-6.53, therefore there is no cost to the Borough for this service if no recovery of the fees is made.

**NOW THEREFORE, BE IT RESOLVED,** by the Township Committee of Township of Andover, County of Sussex and the State of New Jersey, that the Mayor, CFO, Court Administrator and/or Municipal Clerk are authorized to sign a one year contract with Williams, Alexander & Associates for the terms listed above. Prior to implementation of the contract, the Township shall send to the Administrative Director of the Courts a copy of the contract for approval to the following address; Municipal Court Services Division; P.O. Box 986, Trenton, New Jersey 08625-0037.

**CERTIFICATION:** I, Diana Francisco, Municipal Clerk of the Township of Andover, in the County of Sussex, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Governing Body of the Township of Andover, County of Sussex, State of New Jersey at a regular meeting of said Governing Body held on May 23, 2016.

  
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Diana Francisco, Municipal Clerk

