

**MINUTES OF THE ANDOVER TOWNSHIP LAND USE BOARD MEETING HELD  
DECEMBER 6, 2016**

**OPEN MEETING:** Chairman Howell called the meeting to order at 7:30 p.m. and led the flag salute.

**OPEN PUBLIC MEETINGS ACT NOTICE:** Chairman Howell read the following statement: This is an open public meeting of the Andover Township Land Use Board. Notice of this meeting was given in accordance with the Open Public Meetings Act, Chapter 231, Public Law 85.

**ROLL CALL:**

Ken Roberts – Present  
Paul Messerschmidt, Vice Chairman – Present  
CeCe Pattison – Present  
Ellsworth Bensley, Jr., – Present @ 7:35 p.m.  
Dolores Blackburn – Present  
Eric Olsen – Absent  
John O'Connell – Present  
Suzanne Howell, Chairman – Present  
Richard Skewes (Alternate 2) – Present  
Wayne Grenewicz (Alternate 4) – Absent

**PROFESSIONALS PRESENT:** Board Professionals Richard Briigliodoro, Esq., Jessica C. Caldwell, PP, AICP, LEED GA, and Joseph R. Golden, P.E., P.P., C.M.E.

**MINUTES:** *Minutes of the Andover Township Land Use Board Meeting Held November 15, 2016:* A motion to approve was made by CeCe Pattison and seconded by Paul Messerschmidt. There was no discussion. Roll Call: Ken Roberts – yes, Paul Messerschmidt – yes, CeCe Pattison – yes, Dolores Blackburn – yes, Richard Skewes – yes, Suzanne Howell – yes. The motion carried.

**RESOLUTIONS:** There were no resolutions scheduled.

**COMPLETENESS REVIEW:** There were no matters scheduled for review.

**HEARINGS:** Andover Township Master Plan Amendment: *Housing Element and Fair Share Plan, Andover Township, Sussex County, New Jersey, October 18, 2016:* Jessica C. Caldwell, PP, AICP, LEED GA confirmed that the October 18, 2016 date was not changed. She presented that the Township opted to pursue an approval from the Court versus the initial intent to settle with the Fair Share Housing Center. Both Ms. Blackburn and Planner Caldwell stated that the Fair Share Housing Center wanted additional onerous compliance mechanisms at the last minute.

Ms. Caldwell reviewed the Township's affordable housing obligation stating there is an obligation of 18 units within the rehabilitation program, 55 units due from a prior round, and

284 units due from the third round. She explained that the obligation was granted an adjustment of 261 units due to a lack of adequate sewer and lack of other infrastructure.

Chairman Howell opened the meeting to the public. No members of the public addressed the Board. The meeting was closed to the public.

A motion to adopt the resolution dated December 6, 2016 titled TOWNSHIP OF ANDOVER LAND USE BOARD ADOPTION OF HOUSING ELEMENT AND FAIR SHARE PLAN AND AMENDMENT TO MASTER PLAN was made by John O'Connell and seconded by Paul Messerschmidt. Roll Call: Ken Roberts – yes, Paul Messerschmidt – yes, CeCe Pattison – yes, Ellsworth Bensley, Jr., – yes, Dolores Blackburn – yes, John O'Connell – yes, Richard Skewes – yes, Suzanne Howell – yes. The motion carried.

**PUBLIC PORTION:** Chairman Howell opened the meeting to the public. No members of the public addressed the Board. The meeting was closed to the public.

**OLD/NEW BUSINESS: Liaison Reports — Open Space Committee, Township Committee, Environmental Commission, Sustainable Andover:**

- **Open Space Committee** — Suzanne Howell reported there was no information to present.
- **Andover Township Committee** — Dolores Blackburn reported that representatives appeared before the Environmental Commission regarding potential paving of the lower parking lot at the Andover Professional Building Complex. She stated the principals were considering using pavers.
- **Sustainable Andover** — No report was given.

Board members discussed cancelling the December 20, 2016 meeting. A motion to cancel the meeting was made by John O'Connell and seconded by Paul Messerschmidt. All were in favor. The motion carried.

**VOUCHERS:** No vouchers were scheduled.

**ADJOURNMENT:** Having no further business, a motion to adjourn was made by Ellsworth Bensley, Jr., and seconded by CeCe Pattison. All were in favor. The motion carried. The meeting concluded at 7:50 p.m.

Minutes respectfully submitted by:

*/s/Anne-Marie Wilhelm*  
Anne-Marie Wilhelm  
Land Use Administrator