

ANDOVER TOWNSHIP COMMITTEE MEETING MINUTES

DOLORES BLACKBURN, MAYOR
JACK BURKE, DEPUTY MAYOR
ELLSWORTH E. BENSLEY, JR
JANIS MC GOVERN
TOM WALSH

December 12, 2016

The regular meeting of the Andover Township Committee was called to order at 6:39 p.m. by Mayor Blackburn, followed by a salute to the flag.

ROLL CALL: Present: Mr. Bensley, Ms. Mc Govern, Mr. Walsh, Mayor Blackburn
Excused: Mr. Burke
Also, present: Attorney Semrau, Diana Francisco, Clerk /Administrator

OPEN PUBLIC MEETING STATEMENT The statement of compliance with Chapter 231, P. L. 1975 was made by Mayor Blackburn.

EXECUTIVE SESSION: *Mr. Walsh motioned to go into executive session to discuss the following:*

Personnel Matters:

1. *Assistant Supervisor Position, Department Public Works*
2. *Road Laborer Jake Straway*

Contract Negotiations:

1. *ACO Services*

Attorney-Client Privilege:

1. *Lackawanna Cutoff*
2. *Lake Lenape Water Company*

Pending Litigation:

1. *Cottrell Matter*
2. *Tax Appeals*

Mr. Bensley seconded and motion was carried with all in favor.
The Committee returned to regular session at 7:37pm.

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APPROVAL OF THE GENERAL AGENDA

Mr. Bensley moved to approve the General Agenda, Mr. Walsh seconded, the motion was carried with a unanimous roll call vote.

APPROVAL OF CONSENT AGENDA

Mayor Blackburn added **R 2016-164 SETTLEMENT OF CERTAIN TAX APPEALS**

Mayor Blackburn asked the audience if there was anything they wished to have pulled from the consent agenda, with no response, she closed to the public.

Mr. Walsh moved to approve the consent agenda as amended, Ms. Mc Govern seconded, the motion carried with unanimous roll call vote.

****CONSENT AGENDA:***

****OTHER BUSINESS:***

- 1. APPROVAL OF VOUCHERS FOR PAYMENT***
- 2. ACCEPTANCE OF THE TAX COLLECTOR'S REPORT FOR THE MONTH OF NOVEMBER \$4,384,799.72 AND YEAR TO DATE \$21,982,213.20: SPECIAL ASSESSMENTS \$22,615.32***
- 3. ACCEPTANCE OF THE CFO REPORT***
- 4. ACCEPTANCE OF THE BOARD OF HEALTH REPORT FOR SEPT/OCT 2016***

***RESOLUTIONS:**

- 1. #R2016-162 2016 BUDGET APPROPRIATIONS TRANSFER RESOLUTION**
- 2. #R2016-163 RESOLUTION OF THE TOWNSHIP OF ANDOVER, COUNTY OF SUSSEX AND STATE OF NEW JERSEY TO ACCEPT THE LETTER OF RESIGNATION FROM ANDREW ALTIERI, PART-TIME PUBLIC SAFETY TELECOMMUNICATOR TRAINEE FOR THE ANDOVER TOWNSHIP POLICE DEPARTMENT**

PUBLIC PORTION

Mayor Blackburn opened the public session of the meeting.

Jay Fisher, 107 Cedar Drive Andover Township, came before the Committee to explain an event that happened at his business and to report that he was disappointed in the response that he received. One of his trucks had taken down a wire from a pole. The landlord was not helpful so he came to the Zoning Officer who asked him to put it in writing, which he had done almost immediately. He said he called and left messages for the electrical inspector which he stated he had no response. He then went to the Construction Department and had an unsatisfactory conversation with the Electrical Inspector, he disagreed with the inspector's findings and did not appreciate the way he was spoken to by the inspector.

Mr. Fisher further explained that he requested to speak to someone from the town, although the Township Administrator did correspond with him he was unhappy that someone from the Township Committee did not reach out to him.

The Township Attorney asked Mr. Fisher what resolution is he asking of the township administration. His claim was that there was work done by the landlord without a permit and some serious safety issues.

The building sub code official did inspect the property as well as the Electrical Sub code official, and their findings.

As far as the behavior of the sub code official, the administration brought it to the attention of the construction supervisor and has been duly noted.

The Township Attorney suggested Mr. Fisher review his lease and refer his landlord.

Seeing no others, Mayor Blackburn closed the public portion of the meeting.

ORDINANCES: ADOPTION

ORDINANCE NO. 2016-18

AN ORDINANCE FOR THE PURCHASE OF A DPW PICK UP TRUCK FOR THE TOWNSHIP OF ANDOVER AND TO PROVIDE FOR THE FUNDING THEREOF

Mayor Blackburn opened to the public for discussion. Seeing no hands, she closed public comment. She then opened the discussion to the committee. Mr. Walsh commented that the township had saved money on refitting the brine truck and was able to purchase this truck with that money. The Mayor called for a motion. Mr. Walsh moved to adopt **Ordinance 2016-18** referenced above on final reading, Mr. Bensley seconded, the motion carried with a unanimous roll call vote. Mr. Burke, absent.

ORDINANCE NO. 2016-17

AN ORDINANCE OF THE TOWNSHIP OF ANDOVER, COUNTY OF SUSSEX
AND STATE OF NEW JERSEY SUPPLEMENTING CHAPTER 3,
"ADMINISTRATION OF GOVERNMENT," ARTICLE VII, "DEPARTMENT OF
FINANCE," OF THE ANDOVER TOWNSHIP CODE BY CREATING SECTION 3-
35, "100% DISABLED VETERAN TAX REFUNDS"

Mayor Blackburn opened to the public for discussion. Seeing no hands, she closed public comment. She then opened the discussion to the committee.

Attorney Semrau advised the committee that this ordinance has been clarified to allow Veterans to come in with a completed application and to get tax exempt status and a refund, retro-active to the date of the completed application submittal. Ms. Mc Govern moved to adopt **Ordinance 2016-17** referenced above with that clarification on final reading, Mr. Walsh seconded, the motion carried with a unanimous roll call vote. Mr. Burke, absent.

NEW BUSINESS:

1. Limecrest Property- Pace Recycling: 78 acre site

Cory Stoner, Township Engineer, was present to inform the committee what he saw at the Jersey City location of the Pace Glass Recycling Facilities. He explained the process of the Class A Glass Recycling and described the process of separation and of making the cutlets of glass. The glass is sorted and separated by computer by color and size. There did not appear to be any dust outside the building and was clean. Inside the building there was dust however there was a vacuum and filter cleaning the air. They are proposing a preprocessing plant here in Andover Township. All of the materials will be housed inside of a large football sized building. Overall his main concern initially was air quality outside of the building. They provided him with information regarding Silica, which during this particular process does not pose a health hazard. The noise from the process is maintained inside the building. They need approval from the Sussex County Freeholder's Board and SWAC Sussex County Solid Waste Advisory Committee who oversees the recycling center. Pace Recycling is looking for a letter of support for their application from the township committee. They will also need to go to the Land Use Board for site plan review.

Mr. Stoner was asked by the committee to submit his findings in a final report.

UNFINISHED BUSINESS

- 1. Domestic Animals: From the information gathered by the committee, most towns in Sussex County have zoning which allows chickens in a residential area on property ranging from 2-5 acres. The committee will continue discussion in New Year.**

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OTHER BUSINESS

1. **Drainage Matter:** Mr. Stoner had reported on the property located at 319 Spring Drive as requested by the township committee at a previous meeting. A written report is on file in the Clerk's Office.

COMMITTEE REPORTS:

Ms. McGovern:

Reported she did not have any new meetings to report on since the committee met last.

Mr. Bensley

Reported that the LUB adopted the resolution for the revised Fair Share Plan.

Mr. Walsh

Reported that the DPW is busy getting the old brine truck fitted. The small storms are proving to be just as taxing as the large ones. The Finance Committee is meeting Thursday to work on the budget.

Mayor Blackburn

Reported on the Environmental Commission. Dr. Galeos has come to the Land Use Board regarding the paving of the parking lot at 135 Newton Sparta Rd.

There is a small lot at Lake Lenape which is up for sale. The owner has approval from the Sussex County Health Department to install an echo charcoal filtering system on the property.

The Joint Municipal Court received the review from the AOC, and had a glowing report.

REPORT FROM THE CLERK/ADMINISTRATOR

The Health Department, needs to have the Winter Market food vendor applications in by February 1, 2017.

She further reported that Toni-Lu Martin has registered for the Intro to Municipal Clerk which is on Saturday beginning in January 2017.

REPORT FROM THE MUNICIPAL ATTORNEY

He is reviewing the information he received from Mr. Burke regarding abandoned properties, and will be ready to discuss in the New Year.

NEXT SCHEDULED MEETINGS:

**REORGANIZATION MEETING- 01-06-17 @6:30 p.m.
January 23, 2017
6:30PM Executive Session
7:30PM Regular Meeting**

ADJOURN

There being no further business discussed, Mr. Walsh moved to adjourn the meeting at 8:55pm, Mr. Bensley seconded the motion carried with all in favor.

Submitted by

Diana Francisco, RMC/CMR



TOWNSHIP OF ANDOVER
MOTION FOR EXECUTIVE SESSION

BE IT RESOLVED by the Township Committee of the Township of Andover on the 12th day of December, 2016, that:

1. Before the commencement of the Regular Meeting, the Township Council shall meet in Executive Session, from which the public shall be excluded, to discuss matters as permitted pursuant to N.J.S.A. 10:4-26, sub-section(s):
- (x) a. (1) Confidential or excluded matters, by express provision of Federal law or State statute or rule of court.
 - () a. (2) A matter in which the release of information would impair a right to receive funds from the Government of the United States.
 - () a. (3) Material the disclosure of which constitutes an unwarranted invasion of individual privacy.
 - (x) a. (4) A collective bargaining agreement including negotiations.
 - (x) a. (5) Purchase, lease or acquisition of real property, setting of banking rates or investment of public funds, where it could adversely affect the public interest if disclosed.
 - () a. (6) Tactics and techniques utilized in protecting the safety and property of the public, if disclosure could impair such protection. Investigation of violations of the law.
 - (x) a. (7) Pending or anticipated litigation or contract negotiations other than in subsection b. (4) herein or matters falling within the attorney-client privilege.
 - (x) a. (8) Personnel matters.
 - (9) Deliberations after a public hearing that may result in penalties.
 - 1. The time when the matter(s) discussed pursuant to Paragraph 1 hereof can be disclosed to the public is as soon as practicable after final resolution of the aforesaid matter(s).

EXECUTIVE SESSION:

Personnel Matters:

- 3. *Assistant Supervisor Position, Department Public Works*
- 4. *Road Laborer Jake Straway*

Contract Negotiations:

- 2. *ACO Services*

Attorney-Client Privilege:

- 3. *Lackawanna Cutoff*
- 4. *Lake Lenape Water Company*

Pending Litigation:

- 3. *Cottrell Matter*
- 4. *Tax Appeals*
- 5. *Lake Lenape Water Company*
- 6. *Limecrest Property*

List of Bills - (0110101000002) CASH CHECKING FIRST HOPE

Current Fund

Meeting Date: 12/12/2016 For bills from 11/29/2016 to 12/08/2016

Check#	Vendor	Description	Payment	Check Total
20804	1003 - ACCURATE PEST CONTROL, INC.	PO 5429 2016 PEST CONTROL BLANKET	60.00	60.00
20805	1347 - ADVANCE AUTO PARTS	PO 5515 2016 PARTS BLANKET	441.86	441.86
20806	667 - ADVANTAGE SIGNS, INC.	PO 6513 FLAGS FOR TOWN HALL	91.00	91.00
20807	1486 - AG CHOICE. LLC	PO 6481 2016 LEAF COLLECTION BLANKET	1,560.00	1,560.00
20808	67 - AIRGAS USA, LLC	PO 5350 2016 SUPPLY BLANKET	18.35	18.35
20809	729 - ALLIED OIL COMPANY OIL LLC	PO 6574 11/18/16 - FUEL DELIVERY - 394.50 G	601.57	
		PO 6589 11/30/16 - FUEL DELIVERY - 400.7 GA	644.73	
20810	2262 - SYNCE/AMAZON	PO 6593 11/28/16 - FUEL DELIVERY - 566.30 G	895.95	2,142.25
20811	857 - AMERIGAS PROPANE LP	PO 6515 CLEAN COMMUNITIES MATERIALS	207.60	207.60
20812	127 - AURORA ELECTRICAL SUPPLY, LLC	PO 6575 11/18/16 - PROPANE DELIVERY 568.6 G	578.10	578.10
20813	1617 - BLUE DIAMOND DISPOSAL, INC.	PO 6514 LIGHT FOR OUTSIDE AT BARN (ROOFTOP)	42.75	42.75
20814	1054 - CENTRE CLEANERS, INC.	PO 6531 DEC 2016 TOWNSHIP REFUSE REMOVAL	49,250.00	49,250.00
20815	1498 - CENTURY LINK (1) COMMUNICATIONS	PO 5331 2016 BLANKET - POLICE UNIFORM CLEAN	81.25	81.25
20816	1485 - CENTURY LINK (40)	PO 6553 NOV 2016 TOWN HALL LONG DISTANCE SE	59.55	59.55
20817	1513 - CENTURY LINK (50)	PO 6587 NOV 2016 - TOWN HALL LOCAL PHONE CH	1,034.74	1,034.74
20818	2174 - CINTAS CORPORATION	PO 6580 NOV 2016 ATPD LOCAL PHONE CHARGES	909.92	909.92
20819	2172 - COSTA CONSTRUCTION & SON, LLC	PO 5663 2016 SUPPLY BLANKET	434.19	434.19
20820	2040 - DANA AUGELLO	PO 6397 Installation of Window in Court off	1,603.80	1,603.80
20821	189 - DEMPSEY, INC.	PO 6554 MILEAGE & EXAM FEE REIMBURSEMENT	172.52	172.52
20822	202 - DOVER BRAKE & CLUTCH CO., INC.	PO 6592 NOV 2016 DPW UNIFORM CLEANING SERVI	766.24	766.24
20823	151 - ESTELLE CAMPBELL	PO 5194 2016 SUPPLY BLANKET	1,923.95	1,923.95

List of Bills - (0110101000002) CASH CHECKING FIRST HOPE Current Fund

Meeting Date: 12/12/2016 For bills from 11/29/2016 to 12/08/2016

Check#	Vendor	Description	Payment	Check Total
20824	1388 - FASTENAL COMPANY CORP.	PO 6511 4TH QUARTER 2016 RETIREE MEDICARE R	314.70	314.70
20825	1109 - FIREFIGHTER ONE, LLC	PO 5260 2016 SUPPLY BLANKET	40.25	40.25
20826	2116 - FRANCES CATON	PO 6445 6"X6" ROCKER LUG MALE X LONG HANDLE	935.00	935.00
20827	1722 - FRED F. SULJIC & ASSOCIATES	PO 6510 4TH QUARTER 2016 RETIREE MEDICARE R	314.70	314.70
20828	230 - G & G DIESEL SERVICE, INC.	PO 6577 2016 ZONING OFFICER - NOVEMBER 2016	1,392.00	1,392.00
20829	236 - GARY KOLAKOWSKI	PO 5661 2016 SUPPLY BLANKET	460.24	460.24
20830	500 - GEORGE R. SMITH	PO 6523 snow tire mounting and balancing	363.83	425.03
		PO 6534 snow tires install	61.20	
20831	791 - GOLDEN & MORAN ENGINEERING, LLC	PO 6509 4TH QUARTER 2016 RETIREE MEDICARE R	629.40	629.40
20832	245 - HAROLD E. PELLOW & ASSOC. INC.	PO 6535 09/24/16 - LAND USE BOARD MEETING A	180.00	540.00
		PO 6607 03/20/16 - ENGINEERING SERVICES - M	360.00	
20833	693 - HOME DEPOT CREDIT SERVICES	PO 6598 OCT 2016 ENGINEERING SERVICES - 201	250.00	2,491.20
		PO 6603 OCT 2016 ENGINEERING SERVICES - MUN	2,116.20	
		PO 6604 OCT 2016 ENGINEERING SERVICES - GUID	125.00	
20834	1817 - J. CALDWELL & ASSOCIATES, LLC	PO 5201 2016 SUPPLY BLANKET	107.48	144.77
		PO 5235 2016 SUPPLY BLANKET	37.29	
20835	1055 - JAMES SULLIVAN	PO 6551 11/03/16 - PLANNER SERVICES - AFFOR	760.50	760.50
20836	312 - JANET M. LEALE	PO 6610 2016 VISION REIMBURSEMENT	150.00	150.00
20837	287 - JASON S. MILLS	PO 6504 DEC 2016 - RETIREE HEALTH INSURANCE	621.13	621.13
20838	288 - JCP&L	PO 6595 11/25/16 - PRESCRIPTION REIMBURSEMENT	32.00	32.00
20839	1813 - JEAN PERLEE	PO 6588 NOV 2016 - ELECTRIC CHARGES - MESSA	6.60	6.60
20840	1639 - JESCO, INC.	PO 6548 2016 WEB MAINTENANCE	1,340.00	1,340.00
		PO 6480 LOADER PARTS	90.49	90.49

List of Bills - (0110101000002) CASH CHECKING FIRST HOPE
Current Fund

Meeting Date: 12/12/2016 For bills from 11/29/2016 to 12/08/2016

Check#	Vendor	Description	Payment	Check Total
20841	2269 - JOHN BURKE	PO 6573 REIMBURSEMENT FOR 2016 LEAGUE OF MU	341.36	341.36
20842	294 - JOYCE COVALENCE	PO 6505 DEC 2016 - RETIREE MEDICARE REIMBUR	209.80	209.80
20843	1188 - KOCH AUTO PARTS, INC.	PO 5193 2016 SUPPLY BLANKET	12.25	12.25
20844	1260 - LOWE'S	PO 5322 2016 SUPPLY BLANKET	121.52	121.52
20845	134 - MAE BAUERLEIN	PO 6506 DEC 2016 RETIREE HEALTH INSURANCE &	1,412.07	1,412.07
20846	2265 - MICHELE VAN ALLEN ASSEMBLIES	PO 6533 11/28/16 - Kids Going Green Assembl	2,000.00	2,000.00
20847	344 - MONTAGUE TOOL&SUPPLY CO., INC.	PO 6482 EAR PLUGS AND 2 CYCLE GAS MIX	167.44	167.44
20848	2202 - MORRIS ASPHALT SUPPLY	PO 5929 2016 ASPHALT BLANKET	391.11	391.11
20849	1559 - MUNICIPAL RECORD SERVICE	PO 6489 PLEA AGREEMENTS & BUSINESS CARDS FO	229.00	229.00
20850	2071 - NEWTON BRAVES YOUTH FOOTBALL	PO 6582 11-05-16 - CLEAN COMMUNITIES CLEAN	500.00	500.00
20851	379 - NEWTON WATER & SEWER UTILITY	PO 6584 4TH QTR 2016 WATER SERVICE	295.80	295.80
20852	1230 - NORTH JERSEY MUNICIPAL, EMPLOYEE	PO 6564 DEC 2016 DENTAL INSURANCE PREMIUM	3,803.00	3,803.00
20853	2090 - PenTeleData	PO 6562 DEC 2016 - ATPD INTERNET SERVICE	59.95	59.95
20854	1976 - PHOENIX ADVISORS, LLC	PO 6550 2016 ANNUAL CONTRACT FOR CONTINUING	950.00	950.00
20855	1686 - R & L DATA CENTERS, INC.	PO 6594 NOV 2016 PAYROLL PROCESSING - JAN -	1,447.02	1,447.02
20856	437 - REGISTRARS ASSOC OF NJ	PO 6491 Membership renewal for NJ Registrar	25.00	25.00
20857	1116 - SPACE WILD ANIMAL FARM, INC.	PO 5195 2016 DEER REMOVAL BLANKET	62.00	62.00
20858	1291 - THE STANDARD INSURANCE CO.	PO 6555 DEC 2016 INSURANCE PREMIUM	1,278.65	1,278.65
20859	528 - STEPHEN MURRELL	PO 6507 DEC 2016 RETIREE HEALTH INSURANCE R	1,594.12	1,594.12
20860	544 - SUSSEX COUNTY MUNIC AUTHORITY	PO 5320 2016 BRUSH DISPOSAL BLANKET	10.00	10.00

List of Bills - (0110101000002) CASH CHECKING FIRST HOPE
Current Fund

Meeting Date: 12/12/2016 For bills from 11/29/2016 to 12/08/2016

Check#	Vendor	Description	Payment	Check Total
20861	2024 - TONI GRISAFFI	PO 6596 11/19/16 - PRESCRIPTION REIMBURSEME	55.88	55.88
20862	1996 - TONI LU MARTIN	PO 6556 2016 VISION REIMBURSEMENT	192.00	192.00
20863	1959 - TRANUNION RISK & ALTERNATIVE DATA	PO 5469 2016 BLANKET - POLICE DEPT PERSON S	25.00	25.00
20864	520 - TREASURER, STATE OF NJ	PO 6608 2016 ANNUAL ELEVATOR INSPECTION FEE	409.00	409.00
20865	2091 - U.S. POSTAL SERVICE	PO 6563 500 PRESTAMPED ENVELOPES FOR JOINT	870.75	870.75
20866	2179 - VENTURING CREW 276	PO 6557 11/28/16 - CLEAN COMMUNITIES CLEAN	500.00	500.00
20867	450 - VERIZON BUSINESS	PO 6558 NOV 2016 TOWN HALL LONG DISTANCE SE	42.08	42.08
20868	586 - VERIZON WIRELESS	PO 6559 NOV 2016 MOBILE PHONE SERVICE	552.64	552.64
20869	173 - WALTER CURRENT, SR.	PO 6508 DEC 2016 RETIREE HEALTH INSURANCE &	1,242.23	1,242.23
20870	1511 - WEINER LESNIAK LLP	PO 6536 SEPT 2016 LEGAL SERVICES - HOUSING	186.00	
		PO 6537 SEPT 2016 LEGAL SERVICES - ATTENDAN	697.50	
		PO 6538 OCT 2016 LEGAL SERVICES - HOUSING E	108.50	992.00
20871	616 - WILLCO, INC.	PO 6512 PARTS FOR COURT ROOM HEATER	32.64	32.64
TOTAL				91,890.39

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01-101-01-000-002	CASH CHECKING FIRST HOPE				
01-201-20-120-020	CLERK OTHER EXPENSE			0.00	91,890.39
01-201-20-140-020	INFORMATION TECH - OTHER EXPENSE	778.13			
01-201-20-155-020	LEGAL OTHER EXPENSE	2,787.02			
01-201-20-165-020	ENGINEERING OTHER EXPENSE	1,756.00			
01-201-21-180-020	PLANNING BRD OTHER EXPENSE	1,736.50			
01-201-21-186-010	ZONING OFFICER SALARY & WAGE	290.25			
		1,392.00			

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01-201-23-220-020	GROUP INSURANCE OTHER EXPENSE	11,849.68			
01-201-25-240-020	POLICE OTHER EXPENSE	866.20			
01-201-25-252-020	EMERGENCY MGMT OTHER EXPENSE	52.43			
01-201-25-255-020	FIRE DEPARTMENT - MISC EQUIPMENT	935.00			
01-201-26-290-020	PUBLIC WORKS OTHER EXPENSE	6,041.66			
01-201-26-305-020	GARBAGE REMOVAL OTHER EXPENSE	49,250.00			
01-201-26-310-020	BUILD & GRNDS OTHER EXPENSE	1,106.87			
01-201-31-460-020	UTILITY OTHER EXPENSE	5,294.28			
01-201-42-490-020	SHARED SERVICE - JOINT COURT O/E	1,603.80			
01-201-43-490-020	MUNICIPAL CRT OTHER EXPENSE	691.77			
01-201-44-908-000	CIF - ROAD OVERLAYS & IMPR'S	2,241.20			
01-213-40-000-000	FED & STATE GRANT - APPROP RESERVES			3,217.60	
TOTALS FOR Current Fund		88,672.79	0.00	3,217.60	91,890.39

Total to be paid from Fund 01 Current Fund

91,890.39

91,890.39

Checks Previously Disbursed

20803	PURCHASE POWER/PITNEY BOWES	PO# 6552	POSTAGE FOR COMMUNITY WIDE MAILER	1,800.00	11/30/2016

				1,800.00	

Total paid from Fund 01 Current Fund

1,800.00

1,800.00

Total for this Bills List: 93,690.39

List of Bills - (0410101000000) CAPITAL CASH
CAPITAL

Meeting Date: 12/12/2016 For bills from 11/29/2016 to 12/08/2016

Check#	Vendor	Description	Payment	Check Total
678	245 - HAROLD E. PELLOW & ASSOC.INC.	PO 6602 OCT 2016 ENGINEERING SERVICES - HAZ	2,215.92	2,215.92
TOTAL				2,215.92

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
04-101-01-000-000	CAPITAL CASH			0.00	2,215.92
04-226-55-000-000	IMP AUTHORIZATIONS - FUNDED			2,215.92	
TOTALS FOR	CAPITAL	0.00	0.00	2,215.92	2,215.92

Total to be paid from Fund 04 CAPITAL

2,215.92
 =====
 2,215.92

**List of Bills - (1310101000004) OTHER TRUST - FIRST HOPE - OTHER TRUST
OTHER TRUST**

Meeting Date: 12/12/2016 For bills from 11/29/2016 to 12/08/2016

Check#	Vendor	Description	Payment	Check Total
3615	791 - GOLDEN & MORAN ENGINEERING, LLC	PO 6539 09/28/16 - ENGINEERING SERVICES - M	210.00	
3616	245 - HAROLD E. PELLOW & ASSOC. INC.	PO 6540 09/28/16 - ENGINEERING SERVICES - A	180.00	390.00
3617	1260 - LOWE'S	PO 6599 OCT 2016 ENGINEERING SERVICES - L &	188.80	188.80
3618	1511 - WEINER LESNIAK LLP	PO 6440 SUPPLIES FOR HILLSIDE BARN REPAIRS	174.67	174.67
		PO 6541 SEPT 2016 LEGAL SERVICES - MROZ	589.00	
		PO 6542 OCT 2016 LEGAL SERVICES - MROZ	31.00	
		PO 6543 OCT 2016 LEGAL SERVICES - ALMA LANE	31.00	
		PO 6544 SEPT 2016 LEGAL SERVICES - ALMA LAN	589.00	
		PO 6545 SEPT 2016 LEGAL SERVICES - IAT REIN	961.00	2,201.00
		TOTAL		2,954.47

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
13-101-01-000-004	OTHER TRUST - FIRST HOPE - OTHER TRUST			0.00	2,954.47
13-260-58-100-000	MUNICIPAL TRUST ACCOUNTS			188.80	
13-260-58-200-000	RECREATION TRUST			174.67	
13-286-56-700-000	VARIOUS ESCROWS			2,591.00	
TOTALS FOR	OTHER TRUST	0.00	0.00	2,954.47	2,954.47

Total to be paid from Fund 13 OTHER TRUST

2,954.47
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ANDOVER TOWNSHIP

TAX DEPARTMENT

INTER-OFFICE MEMORANDUM

DATE: December 1, 2016
TO: Mayor, Committee & Administrator
FROM: Daryn Cashin, Tax Collector
SUBJECT: Monthly Report for November, 2016

November tax collections: \$4,384,799.72 (see attached)

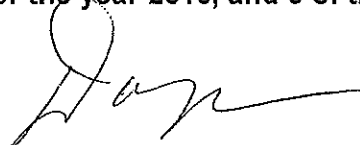
Below is a comparative chart of collections in the tax office, from 2015 to 2016.

	<u>2015</u>	<u>2016</u>
January	\$1,418,450.96	\$ 874,583.25
February	3,618,961.74	4,291,740.91
March	188,382.54	249,806.98
April	912,268.52	974,177.18
May	3,906,999.46	4,016,238.04
June	154,227.17	84,899.30
July	1,030,059.92	769,751.99
August	4,361,316.22	4,993,644.97
September	203,039.01	195,631.45
October	1,378,349.53	1,146,939.41
November	4,255,888.16	4,384,799.72
<i>Year to date</i>	<i>\$21,427,943.23</i>	<i>\$21,982,213.20</i>
Delinquent 2015	\$ 0.00	
Delinquent 2016	\$ 369,942.13	(142 accounts)
<i>Total Taxes Delinquent</i>	<i>\$ 369,942.13</i>	

Special Assessment (Forest Lakes Dam)

May collections	\$ 5,758.50
June collections	3,664.50
July collections	2,810.63
August collections	6,785.42
September collections	3,596.27
October collections	0.00
November collections	0.00
<i>Collected Year to Date</i>	<i>\$22,615.32</i>

There are no delinquent Forest Lakes Dam assessments. All installment payments have been made for the year 2016, and 3 of the assessments were paid in full.



Range: Block: First to Last
 Lot:
 Qual:
 Range of Codes: First to Last
 Range of Batch Ids: First to Last
 Range of Spec Tax Codes: First to Last
 Payment Type Includes: Tax: Y Sp Charges: Y Lien: Y Sp Assmnt: Y
 Misc: Y
 Payment Method Includes: Cash: Y Check: Y Credit: Y Range of Installment Due Dates: First to Last
 Print Miscellaneous w/Block/Lot/Qual: N
 Range of Years: First to 2017
 Range of Periods: 1 to 12
 Range of Dates: 11/01/16 to 11/30/16
 Print Ref Num: N
 Print Only Miscellaneous w/Block/Lot/Qual: N

Code Description	Count	Arrears/Other	Principal			Interest	Total
			2015	2016	2017		
001 TAX PAYMENT	2102	0.00	0.00	4,329,134.19	17,516.15	2,590.71	4,349,241.05
026 TAX SUB PAYMENTS	32	0.00	0.00	35,027.50	0.00	526.17	35,553.67
Tax Payments	2134	0.00	0.00	4,364,161.69	17,516.15	3,116.88	4,384,794.72
005 DUP/MEMO BILL FEE	1	5.00	0.00	0.00	0.00	0.00	5.00
Misc Payments	1	5.00	0.00	0.00	0.00	0.00	5.00
Payments Total:	2135	5.00	0.00	4,364,161.69	17,516.15	3,116.88	4,384,799.72
NSF Reversals Total:	0	0.00	0.00	0.00	0.00	0.00	0.00
Total:	2135	5.00	0.00	4,364,161.69	17,516.15	3,116.88	4,384,799.72

Total Cash: 13,522.23

Total Check: 4,371,277.49

Total Credit: 0.00

ANDOVER TOWNSHIP - CFO'S REPORT
for the Month Ending November 30, 2016

	Beginning Balance	Receipts	Disbursements	Ending Balance
Assessment Trust	\$ 16,432.22	\$ 6.39		\$ 16,438.61
Current Fund	\$ 945,801.92	\$ 4,527,340.74	\$ 2,626,409.42	\$ 2,846,733.24
Current Fund - Investment	\$ 123,184.23	\$ 46.42		\$ 123,230.65
Capital Fund	\$ 425,488.86	\$ 138.26	\$ 219,615.03	\$ 206,012.09
Capital Fund - Investment	\$ 180,828.94	\$ 65.22		\$ 180,894.16
Dog Trust Fund	\$ 54.59	\$ 8.22	\$ 61.40	\$ 1.41
COAH Trust Fund	\$ 18,388.99	\$ 6.63		\$ 18,395.62
Open Space Trust Fund	\$ 209,168.27	\$ 75.44	\$ 1,410.61	\$ 207,833.10
Escrow Trust Fund	\$ 375,494.38	\$ 7,437.02	\$ 7,480.22	\$ 375,451.18
Developers Escrow Accounts	\$ 84,313.05	\$ 3.44		\$ 84,316.49
Net Payroll Account	\$ 28.67	\$ 244,851.90	\$ 244,849.12	\$ 31.45
Agency Payroll Account	\$ 54,976.50	\$ 178,407.35	\$ 165,227.68	\$ 68,156.17
Sustainable Andover	\$ 4,633.16			\$ 4,633.16
SUI Trust Account	\$ 19,455.19	\$ 7.02		\$ 19,462.21
Totals	\$ 2,458,248.97	\$ 4,958,394.05	\$ 3,265,053.48	\$ 4,151,589.54

Submitted by *David Magura* Date December 8, 2016

Activity for (1902) Andover Township

Period from 09/01/2016 to 09/30/2016

Date	Blk/Lot	Facility	Location	Activity
9/12/2016	153/19	The Greek's Tavern	468 RT 206 SOUTH S ANDOVER TOWNSHIP, NJ 07860	FOOD B1/Retail Food Establishments - Facilities Inspected (Zachary Faiola)
9/13/2016	151/22	Willow Glen Academy	293 ROAD 206 ANDOVER TWP., NJ	FOOD B1/Retail Food Establishments - Facilities Inspected (Jennifer Shortino)
9/13/2016	153/33	Valley View Farms	290 ROUTE 206 SOUTH S NEWTON, NJ	FOOD B1/Retail Food Establishments - Facilities Inspected (Jennifer Shortino)
9/15/2016	/	Several restaurants.		FOOD C1/Retail Food Establishments - Complaint Investigation (Christine Davey)
9/20/2016	105/10	Fresh Farms	209 NEWTON SPARTA RD ANDOVER TWP., NJ	FOOD B1/Retail Food Establishments - Facilities Inspected (Jennifer Shortino)
9/20/2016	105.05/8	Chocolate Parfait	227 NEWTON SPARTA ROAD ANDOVER TOWNSHIP, NJ	FOOD B1/Retail Food Establishments - Facilities Inspected (Brittany Roesch)
9/22/2016	105.05/3	The Bagel Bistro	231 NEWTON SPARTA RD ANDOVER TWP, NJ	FOOD B1/Retail Food Establishments - Facilities Inspected (Brittany Roesch)
9/27/2016	109/5.02	Farmstead Golf & CC	88 LAWRENCE RD LAFAYETTE, NJ 07848	FOOD B1/Retail Food Establishments - Facilities Inspected (Brittany Roesch)
Total Food: 8				
9/1/2016	147/2.02		207 Stickle's Pond Road	DWR G1/Septic Intake (Trish Springer)
9/6/2016	154/29		19 Springdale Gardens Road	DWR G4F/Septic Inspections -- Grading (Jennifer Shortino)
9/6/2016	154/29		19 Springdale Gardens road	DWR G1AB/Septic Reviews As Builts (Jennifer Shortino)
9/6/2016	154/29		19 Springdale Gardens Road	DWR G1EC/Septic Reviews Engineers Certs (Jennifer Shortino)

Activity for (1902) Andover Township

Period from 09/01/2016 to 09/30/2016

Date	Blk/Lot	Facility	Location	Activity
9/6/2016	154/29		19 Springdale Gardens Road	DWR G5A/Certificate of Compliance - Wastewater (Jennifer Shortino)
9/6/2016	154/29		19 Springdale Gardens Road	DWR G4E/Septic Inspections - Final (Jennifer Shortino)
9/7/2016	28/9		243 Sussex Avenue	DWR G4A/Septic Inspections - Soil Log (Jennifer Shortino)
9/7/2016	28/9		243 Sussex Avenue	DWR G4A/Septic Inspections - Soil Log (Jennifer Shortino)
9/7/2016	38/10		24 Hemlock Avenue	DWR G4G/Septic Inspections - Other (Jennifer Shortino)
9/8/2016	147/2.02		207 STICKLES POND ROAD	DWR G4G/Septic Inspections - Other (Jennifer Shortino)
9/8/2016	39/1		25 HEMLOCK AVENUE	DWR G4A/Septic Inspections - Soil Log (Jennifer Shortino)
9/26/2016	156/2		14 huntsville road	DWR G1A/Septic Reviews Alter (Michael Plaza)
9/26/2016	105.03/9		16 Terrace Drive	DWR G4A/Septic Inspections - Soil Log (Jennifer Shortino)
9/27/2016	28/9		243 sussex avenue	DWR G1A/Septic Reviews Alter (Peter Bilby)
9/27/2016	116.02/1		131 Newton Sparta Road	OPRA SDS/Information Request - Septic System-Parcel (Trish Springer)
9/27/2016	116.01/1		131 Newton Sparta Road	OPRA SDS/Information Request - Septic System-Parcel (Trish Springer)
9/28/2016	31/4.03		218 sussex aven	DWR G1I/Septic Intake (Maureen Slack)
9/28/2016	28/9		243 Sussex Avenue	DWR G1I/Septic Intake (Maureen Slack)
9/28/2016	5/4		70 Andover Mohawk Road	DWR G4F/Septic Inspections - Grading (Jennifer Shortino)

Activity for (1902) Andover Township

Period from 09/01/2016 to 09/30/2016

Date	Blk/Lot	Facility	Location	Activity
9/28/2016	133/5.05		144 Goodale road	DWR G1/Septic Intake (Maureen Slack)
9/28/2016	56/2		14 Huntsville Road	DWR G4B/Septic Inspections - Excavation (Jennifer Shortino)
Total Septic: 21				
9/11/2016	126/4	The Cellar Tavern	108 Stickle Pond Road	SDW A3/Safe Water - Facility - Follow/Reinspection (Marcia Chirico)
9/2/2016	111.02/28.0	Manor Plaza	61-65 Newton Sparta	SDW A3/Safe Water - Facility - Follow/Reinspection (Marcia Chirico)
9/6/2016	32/5		32 Old Creamery Road	HZM C5/Hazmat - Site Remediation (James McDonald)
9/8/2016	106/17.08	Savour Plaza	287 Newton Sparta Road	SDW A2/Safe Water - Facility - Transient System (Dan Pelt)
9/8/2016	153/22.01	Bella Italia c/o Somerset Investors	448 Route 206 South	SDW C2/Safe Water - Complaint Investigation - Citizen Complaint (Marcia Chirico)
9/9/2016	111/8.01	Sussex County Medical	123 Newton Sparta Road	SDW A3/Safe Water - Facility - Follow/Reinspection (Marcia Chirico)
9/12/2016	111/8.01	Sussex County Medical	123 Newton Sparta Road	SDW A3/Safe Water - Facility - Follow/Reinspection (Marcia Chirico)
9/20/2016	106/17.08	Savour Plaza	287 Newton Sparta Road	SDW A2/Safe Water - Facility - Transient System (Dan Pelt)
9/28/2016	151/17	Thor Labs	Stickle Pond Road	SDW A3/Safe Water - Facility - Follow/Reinspection (Marcia Chirico)
9/29/2016	106/17.08	Savour Plaza	287 Newton Sparta Road	SDW A2/Safe Water - Facility - Transient System (Marcia Chirico)
9/29/2016	106/17.08	Savour Plaza	287 Newton Sparta Road	SDW D1/Safe Water - Correspondence (Marcia Chirico)

Activity for (1902) Andover Township

Period from 09/01/2016 to 09/30/2016

Date	Blk/Lot	Facility	Location	Activity
9/29/2016	104/1.02	Green Life Market	238-240 Newton Sparta Road	SDW A3/Sate Water - Facility - Follow/Reinspection (Marcia Chirico)
9/30/2016	111.02/28.0	Manor Plaza	61-65 Newton Sparta Road	SDW A3/Sate Water - Facility - Follow/Reinspection (Marcia Chirico)

Total Other: 13

Total for September 2016 42

Activity for (1902) Andover Township

Period from 10/01/2016 to 10/31/2016

Date	Blk/Lot	Facility	Location	Activity
10/13/2016	111/6	Newton Country Club	25 CLUB RD NEWTON, NJ 07860	FOOD B1/Retail Food Establishments - Facilities Inspected (Brittany Dix)
10/17/2016	105.05/8	Pezzo Pizza	227 NEWTON SPARTA RD ANDOVER TWP, NJ	FOOD B1/Retail Food Establishments - Facilities Inspected (Jennifer Shortino)
10/17/2016	105/11	Florence Burd School	219 NEWTON-SPARTA RD NEWTON, NJ 07860	FOOD B1/Retail Food Establishments - Facilities Inspected (Jennifer Shortino)
10/18/2016	124/11.03	American Legion Post # 86	20 YATES AVE NEWTON, NJ 07860	FOOD B1/Retail Food Establishments - Facilities Inspected (Jennifer Shortino)
10/19/2016	77/1	Sheridan's Lodge	631 LIMECREST RD ANDOVER TWP., NJ	FOOD B1/Retail Food Establishments - Facilities Inspected (Jennifer Shortino)
10/27/2016	73/4.02	Long Pond School	707 LIMECREST RD NEWTON, NJ 07860	FOOD B1/Retail Food Establishments - Facilities Inspected (Jennifer Shortino)
10/3/2016	133/5.05		144 goodale road	DWR G1R/Septic Reviews Repair (Joseph Farinella)
10/4/2016	5/4		70 Andover Mohawk Road	DWR G1AB/Septic Reviews As Builts (Jennifer Shortino)
10/4/2016	5/4		70 Andover Mohawk Road	DWR G1EC/Septic Reviews Engineers Certs (Jennifer Shortino)
10/4/2016	5/4		70 Andover Mohawk Road	DWR G5A/Certificate of Compliance - Wastewater (Jennifer Shortino)
10/5/2016	133/5.05		144 Goodale Road	DWR G4G/Septic Inspections -- Other (Jennifer Shortino)
10/7/2016	6/11.05		creamery road	DWR G1I/Septic Intake (Maureen Slack)
10/18/2016	124/25		10 Yates Avenue	DWR G4B/Septic Inspections - Excavation (Jennifer Shortino)

Total Food: 6

Activity for (1902) Andover Township

Period from 10/01/2016 to 10/31/2016

Date	Blk/Lot	Facility	Location	Activity
10/18/2016	156/2		14 Huntsville Road	DWR G4C/Septic Inspections – Suitable Fill/Disposal (Jennifer Shortino)
10/19/2016	124/25		10 Yates Avenue	DWR G4C/Septic Inspections – Suitable Fill/Disposal (Jennifer Shortino)
10/19/2016	124/25		10 Yates Avenue	DWR G4G/Septic Inspections – Other (Jennifer Shortino)
10/20/2016	124/25		10 Yates Avenue	DWR G4E/Septic Inspections – Final (Jennifer Shortino)
10/20/2016	6/11.03		andover mohawk	DWR G1N/Septic Reviews Septic New (Peter Bilby)
10/20/2016	158/14.06		61 brighton road	DWR G2N/Septic Reviews Well New (Michael Plaza)
10/21/2016	94/12		9 ravine drive	DWR G1R/Septic Reviews Repair (Joseph Farinella)
10/21/2016	94/12		9 Ravine Drive	DWR G1I/Septic Intake (Trish Springer)
10/24/2016	105.03/9		16 Terrace Rd	DWR G1I/Septic Intake (Maureen Slack)
10/24/2016	29/6.01		13 Lenape Avenue	DWR G4A/Septic Inspections – Soil Log (Jennifer Shortino)
10/24/2016	94/12		9 Ravine Drive	DWR G4G/Septic Inspections – Other (Jennifer Shortino)
10/24/2016	78/22		164 Lake Iliff Road	OPRA SDS/Information Request - Septic System-Parcel (Trish Springer)
10/24/2016	29/6.01		13 Lenape Avenue	DWR G4A/Septic Inspections – Soil Log (Jennifer Shortino)
10/28/2016	31/4.03		218 Sussex Avenue	DWR G1A/Septic Reviews Alter (Peter Bilby)
10/31/2016	124/25		10 Yates Avenue	DWR G4F/Septic Inspections – Grading (Jennifer Shortino)

Activity for (1902) Andover Township

Period from 10/01/2016 to 10/31/2016

Date	Blk/Lot	Facility	Location	Activity
10/14/2016	158/14.06		61 Brighton	DWR G2/Well Intake (Maureen Slack)
Total Septic: 22				
10/5/2016	126/4	The Cellar Tavern	108 Stickle Pond Road	SDW A3/Safe Water - Facility - Follow/Reinspection (Marcia Chirico)
10/5/2016	126/4	The Cellar		SDW A2/Safe Water - Facility - Transient System (Marcia Chirico)
10/6/2016	106/17.08	Savour Plaza	287 Newton Sparta Road	SDW D1/Safe Water - Correspondence (Marcia Chirico)
10/12/2016	104/1.02	Green Life (formerly Dale's)	238 Newton Sparta Road	SDW A2/Safe Water - Facility - Transient System (Dan Pet)
10/25/2016	111/3.01	Pavebo	31 Newton Sparta Road	DWR C5/Water Pollution - Contaminated Well Investigation (Marcia Chirico)
10/26/2016	134/17.08	Bright Ideas Tattoo & Body Piercing	521 Route 206	ART D1/Body Art/Tattoo Parlor - Correspondence (Jennifer Shortino)
10/26/2016	94/12		9 Ravine Drive	DWR C2/Water Pollution - Complaint Investigation - Citizen Complaint (Jennifer Shortino)
10/26/2016	94/12		9 Ravine Drive	DWR C2/Water Pollution - Complaint Investigation - Citizen Complaint (Jennifer Shortino)
10/27/2016	104/1.02	Green Life Market	238-240 Newton Sparta Road	SDW A3/Safe Water - Facility - Follow/Reinspection (Marcia Chirico)
10/31/2016	153/21	Andover Market - Krauzers	454 Route 206 S	SDW A2/Safe Water - Facility - Transient System (Marcia Chirico)
Total Well: 1				
Total Other: 10				

Activity for (1902) Andover Township

Period from 10/01/2016 to 10/31/2016

Date Blk/Lot Facility

Location

Activity

Total for October 2016

39

TOWNSHIP OF ANDOVER, COUNTY OF SUSSEX, STATE OF NEW JERSEY

RESOLUTION #R2016-162

2016 BUDGET APPROPRIATIONS TRANSFER

BE IT RESOLVED by the Township Committee of the Township of Andover, County of Sussex and State of New Jersey, that 2016 Budget Appropriations Transfers totaling \$25,600.00 are to be made in the following manner:

<u>FROM:</u>	<u>AMOUNT</u>
<u>FICA</u>	<u>\$ 4,500.00</u>
<u>Environmental</u>	<u>\$ 750.00</u>
<u>Police – Salary & Wages</u>	<u>\$ 8,500.00</u>
<u>Unemployment</u>	<u>\$ 3,100.00</u>
<u>Utilities</u>	<u>\$ 8,750.00</u>
<u>TOTAL:</u>	<u>\$ 25,600.00</u>
<u>TO:</u>	
<u>Administration – Salary & Wages</u>	<u>\$ 155.00</u>
<u>Mayor & Committee – Salary & Wages</u>	<u>\$ 275.00</u>
<u>Tax Collector – Salary & Wages</u>	<u>\$ 2,500.00</u>
<u>Dispatch – Salary & Wages</u>	<u>\$ 8,495.00</u>
<u>Public Works – Salary & Wages</u>	<u>\$ 14,175.00</u>
<u>TOTAL:</u>	<u>\$ 25,600.00</u>

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Township Auditor and Finance Department for their records.

I, Diana Francisco, Municipal Clerk of the Township of Andover, in the County of Sussex in the State of New Jersey, do hereby certify that the foregoing Resolution is a true copy of the Original Resolution duly passed and adopted by a majority of the full membership of the Andover Township Committee at its meeting on December 12, 2016.



Diana Francisco, R.M.C.
Municipal Clerk

TOWNSHIP OF ANDOVER, COUNTY OF SUSSEX, STATE OF NEW JERSEY

RESOLUTION #R2016-163

RESOLUTION OF THE TOWNSHIP OF ANDOVER, COUNTY OF SUSSEX AND STATE OF NEW JERSEY TO ACCEPT THE LETTER OF RESIGNATION FROM ANDREW ALTIERI PART-TIME PUBLIC SAFETY TELECOMMUNICATOR TRAINEE FOR THE ANDOVER TOWNSHIP POLICE DEPARTMENT

WHEREAS, Andrew Altieri was appointed June 13, 2016; and,

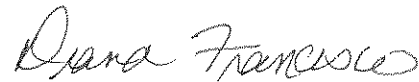
WHEREAS, Andrew Altieri had submitted his letter of resignation to Chief Danielson, a copy attached hereto; and,

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Andover, County of Sussex and State of New Jersey, to hereby accept the letter of resignation tendered by Mr. Altieri to be effective December 16, 2016; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Township Administrator, the Chief of Police, the Township Auditor, the Finance Department and the New Jersey Civil Service Commission for their records.

CERTIFICATION

I, Diana Francisco, Municipal Clerk of the Township of Andover, in the County of Sussex in the State of New Jersey, do hereby certify that the foregoing Resolution is a true copy of the Original Resolution duly passed and adopted by a majority of the full membership of the Andover Township Committee at its meeting on December 12, 2016.



Diana Francisco, R.M.C.
Municipal Clerk

RESOLUTION 2016-164

**A RESOLUTION OF THE TOWNSHIP OF ANDOVER,
COUNTY OF SUSSEX AND STATE OF NEW JERSEY
AUTHORIZING THE SETTLEMENT OF CERTAIN TAX APPEALS**

WHEREAS, appeals of the real property tax assessments of the following properties have been filed in the Tax Court of New Jersey:

PROPERTY OWNER	BLOCK	LOT
Reid, John & Joan	116	27

; and

WHEREAS, the Tax Assessor and Township Attorney, are of the opinion that it is in the best interest of the Township to settle these appeals.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee of the township of Andover, County of Sussex and State of New Jersey, as follows:

1. The settlement of the following tax appeals filed at the Tax Court of New Jersey is hereby authorized as follows:

PROPERTY OWNER	YEAR	ORIGINAL ASSESSMENT	PROPOSED SETTLEMENT
Reid, John & Joan	2014	\$341,100	Withdrawn
Reid, John & Joan	2015	\$341,100	\$315,000.
Reid, John & Joan	2016	\$359,400	\$320,000.

2. All refund checks are to be made payable to the attorneys for the taxpayer and the taxpayer, without any offsets or deductions for unpaid taxes or municipal charges for tax years subsequent to the tax years by this Resolution. Refunds are to be made within 60 days from the date of the entry of Judgment and interest is waived on said refunds on the condition that the refund is paid within 60 days from the date of the entry of Judgment.

3. All municipal officials are hereby authorized to take whatever actions may be necessary to implement the terms of this Resolution.

4. The Tax Collector is hereby authorized to credit and/or refund the appropriate taxes in accordance with the terms of this resolution.

5. This Resolution shall take effect immediately.

Adopted: December 12 2016

and

Adopted this 12th day of December, 2016
certified as a true copy of an original.



Diana Francisco, Township Clerk

**TOWNSHIP OF ANDOVER
COUNTY OF SUSSEX, STATE OF NEW JERSEY**

ORDINANCE NO. 2016-17

**AN ORDINANCE OF THE TOWNSHIP OF ANDOVER, COUNTY OF SUSSEX
AND STATE OF NEW JERSEY SUPPLEMENTING CHAPTER 3,
"ADMINISTRATION OF GOVERNMENT," ARTICLE VII, "DEPARTMENT OF
FINANCE," OF THE ANDOVER TOWNSHIP CODE BY CREATING SECTION
3-35, "100% DISABLED VETERAN TAX REFUNDS"**

WHEREAS, pursuant to N.J.S.A. 54:4-3.30, the dwelling house and the lot whereupon the same is erected, of any citizen and resident of this State, honorably discharged or released under honorable circumstances, from active service, in time of war, in any branch of the Armed Forces of the United States, who has been or shall be declared by the United States Veterans Administration or its successor to have a service-connected disability declared by the United States Veterans Administration or its successor to be a total or 100 percent permanent disability, and not so evaluated solely because of hospitalization or surgery and recuperation, sustained through enemy action, or accident, or resulting from disease contracted while in such active service, shall be exempt from taxation on proper claim made therefor; and

WHEREAS, pursuant to N.J.S.A. 54:4-3.31, upon review and approval of the required documentation by the municipal tax assessor, the assessor shall allow said exemption from taxation for the tax year in which the claim was filed; and

WHEREAS, pursuant to N.J.S.A. 54:4-3.32, the governing body of each municipality, by appropriate resolution, may return all taxes collected on property from prior years which would have been exempt had proper claim been timely made in writing; and

WHEREAS, the statutory intent to grant discretion to the governing body of every municipality has been affirmed by recent court decisions that have held that a municipality has discretion to grant or deny a taxpayer a retroactive refund of property taxes that has been paid from the effective date of the disability as determined by the United States Department of Veterans Affairs as set forth in N.J.S.A. 54:4-3.32; and

WHEREAS, the Township Committee of the Township of Andover desires to establish a formal policy providing that a retroactive refund of property taxes as set forth in N.J.S.A. 54:4-3.32 shall be limited to the current year of the submission of a proper claim to the tax assessor as required by N.J.S.A. 54:4-3.30 and, if timely filed, the prior year, but in no event greater than a twenty-four month period in the aggregate.

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Andover, in the County of Sussex, and State of New Jersey as follows:

SECTION 1. Chapter 3, "Administration of Government," Article VII, "Department of Finance," of the Code of the Township of Andover, is hereby amended and supplemented to create § 3-35, "100% Disabled Veteran Tax Refunds," which shall read in its entirety as follows:

§ 3-35 100% Disabled Veteran Tax Refunds.

A refund of property taxes pursuant to N.J.S.A. 54:4-3.32 shall be granted provided that the applicant submit a complete application to the tax assessor as required by N.J.S.A. 54:4-3.30. The refund of taxes may be granted retroactively only to the date that the complete application was submitted to the tax assessor.

SECTION 2. All Ordinances of the Township of Andover, which are inconsistent with the provisions of this Ordinance, are hereby repealed to the extent of such inconsistency.

SECTION 3. If any section, subsection, sentence, clause of phrase of this Ordinance is for any reason held to be unconstitutional or invalid, such decision shall not affect the remaining portions of this Ordinance.

SECTION 4. This Ordinance shall take effect immediately upon final passage, approval, and publication as required by law.

SECTION 5. This Ordinance may be renumbered for codification purposes.


Diana Francisco, RMC Clerk/Administrator

**VOTE : AYES: Mr. Bensley, Ms. McGovern, Mr. Walsh, Mayor Blackburn
Absent : Mr. Burke**

Notice of Final Adoption

PUBLIC NOTICE is hereby given that the foregoing Ordinance was introduced and passed at first reading at a Regular Meeting of the Township Committee of the Township of Andover held on November 14, 2016. The same came up for final adoption on December 12, 2016 at the Municipal Building, 134 Newton-Sparta Road, Andover Township, NJ, at which time all persons were given the opportunity to be heard concerning same, it was finally passed and adopted and will be in full force in the Township according to law

TOWNSHIP OF ANDOVER, COUNTY OF SUSSEX, STATE OF NEW JERSEY

ORDINANCE NO. 2016-18

AN ORDINANCE FOR THE PURCHASE OF A DPW PICK UPTRUCK FOR THE TOWNSHIP OF ANDOVER AND TO PROVIDE FOR THE FUNDING THEREOF

BE IT ORDAINED by the Township Committee of the Township of Andover, County of Sussex and State of New Jersey, that the following improvements be properly authorized:

PURCHASE OF DPW PICK UPTRUCK **\$28,000.00**

BE IT FURTHER ORDAINED that the financing for the above be as follows:

<u>PROJECTS</u>	<u>ESTIMATED COST</u>
PURCHASE OF DPW PICK UPTRUCK	\$28,000.00

BE IT FURTHER ORDAINED that the period of usefulness of the improvements is in excess of the five (5) year statutory requirement, and that no debt shall be incurred by the Township for this improvement authorization.

The total amount of \$28,000 is hereby appropriated as follows:

CAPITAL IMPROVEMENT FUND – ROAD DEPARTMENT **\$28,000.00**

The Chief Financial Officer hereby certifies the aforementioned funds are available.

This ordinance shall take effect immediately upon passage and publication in accordance with the law.


Diana Francisco, RMC/CMR

VOTE: Ayes: Mr. Bensley, Ms. Mc Govern, Mr. Walsh, Mayor Blackburn
Absent: Mr. Burke

Notice of Final Adoption

PUBLIC NOTICE is hereby given that the foregoing Ordinance was introduced and passed at first reading at a Regular Meeting of the Township Committee of the Township of Andover held on November 28, 2016. The same came up for final adoption on December 12, 2016 at the Municipal Building, 134 Newton-Sparta Road, Andover Township, NJ, at which time all persons were given the opportunity to be heard concerning same, it was finally passed and adopted and will be in full force in the Township according to law