

ANDOVER TOWNSHIP COMMITTEE MEETING MINUTES

THOMAS WALSH, JR, MAYOR
JANIS MC GOVERN, DEPUTY MAYOR
ELLSWORTH E. BENSLEY, JR
DOLORES BLACKBURN
JACK BURKE

February 27, 2017

The regular meeting of the Andover Township Committee was called to order at 6:36 p.m. at 134 Newton Sparta Rd., Andover Township, by Mayor Walsh, followed by a salute to the flag.

ROLL CALL: Present: Mr. Bensley, Ms. Blackburn, Mr. Burke, Ms. Mc Govern, Mayor Walsh

Also, present: Attorney Semrau, Diana Francisco, Clerk /Administrator

OPEN PUBLIC MEETING STATEMENT The statement of compliance with Chapter 231, P. L. 1975 was made by Mayor Walsh.

BUDGET WORKSHOP

Budget Workshop:

2017 Budget Requests

Land Use Board, representatives, John O'Connell and Richard Skewes were present requesting \$40K to \$47K. They explained that the board has 14 ordinances to review and amend, as well as the redevelopment plan of the route 206 corridor. The amendments help developers streamline their applications and helps determine what they can or cannot do. The committee discussed ways to fund that undertaking. The State of NJ allows you to do special emergency funding, since this would not be a recurring expense, the town is allowed initially to take money out of surplus funds, then pay yourselves (town) back 10K each year over the next 5 years. You can do the work in 2017 and start paying back in 2018.

Ms. Magura, CFO, further explained special emergency funding which stretches the cost over 5 years, which can be done by resolution. Mr. Burke suggested the town incorporate adopting an Abandoned Housing Ordinance in the into Rehabilitation Plan.

Public Works Supervisor Darren Dickinson was present to discuss the DPW Budget. The Supervisor reviewed the DPW budget with the committee. After some discussion, there was nothing in the proposed public works budget that stood out and appeared to be straight forward. Under buildings and grounds capital budget, an alarm/camera system is needed for all the buildings. Ms. Magura had prepared two different budget scenarios, one scenario takes out all the capital improvement items, and bonds the total amount. The current bonds will be over in 2020. The second scenario includes \$80k in capital improvements. The debt service remains constant until 2026 when all capital items are paid off. In the capital budget, there is currently \$35K in account for Fire Dept. equipment.

Open Space Discussion ensued regarding the open space fund. The fund is currently at \$207K, although it is not a budget amount, the committee discussed options giving a relief on a full 1 cent. The option of charging a ½ cent open space tax or zero cents for one year were considered. The committee did discuss several projects that are in line for open space improvements. The total costs of the projects will still be under the amount currently in the account. Members of the committee expressed that they did not want to deplete the account all in one year however the committee also conveyed that they did not want to overburden the tax payers, meantime maintain what the town already has.

Andover Township Committee Meeting Minutes

February 27, 2017

Page 2

Mayor Walsh opened the budget discussion to the public. Ms. Gillespie asked questions regarding the open space budget and recreation hall expenses. She spoke about federal taxes and the state legislature. She also mentioned that when the Open Space Tax was put in place she supported it, however many people supported it for different purposes, not all for recreation. She would like to adhere to the Open Space Plan.

Ms. McGovern conveyed that the purpose of the fund is to purchase property and to maintain open space property within regulations and guidelines. There was further discussion regarding whether or not to suspend the open space tax for one year.

Ms. Kostelnik commented, at their last meeting they created a priority project list for open space projects, which included restoring bathrooms and creating a parking lot at the Goodale sports field.

Seeing no other hands, Mayor Walsh closed to the Public on the budget.

Mr. Semrau informed the public that the Open Space Ordinance reads, up to 2 cents per \$100,000 of assessed value may be charged in the Open Space Tax. The committee has the discretion of adopting a resolution retroactive to January 1, for anywhere between zero and 2 cents.

Mayor Walsh summed up the current budget as presented equates to \$177.00 per the average household assessment. This includes 2016 rate for the school taxes and the county taxes. Mayor Walsh further added, the committee needs to look at what they are comfortable presenting to the residents.

Another budget meeting will be necessary to get an acceptable budget ready for introduction. The committee agreed to have another meeting on Monday March 6, 2017 at 6:30pm and requested the municipal clerk advertise the budget meeting.

The committee took a short recess at 7:48pm.

The Committee returned to regular session at 7:50pm. **There was the Salute to flag, a roll call and the Open Public meeting statement was made again by the Mayor for the members of the audience who were not present during the opening of the budget meeting.**

APPROVAL OF THE GENERAL AGENDA

Ms. Mc Govern moved to approve the general agenda, Mr. Burke seconded, the motion carried with a unanimous roll call vote.

APPROVAL OF CONSENT AGENDA

Mr. Walsh opened to the public, regarding the consent agenda. Mr. Burke asked about the bills list, he said he would like a more detailed bills list regarding supply blanket items.

Ms. Blackburn moved to approve the consent agenda, Ms. Mc Govern seconded, the motion carried by a unanimous roll call vote. With the exception, Mr. Burke abstained from the following items. 21026, 20136, 21076, 21091, 21025.

CONSENT AGENDA:

****OTHER BUSINESS:***

- 1. APPROVAL OF VOUCHERS FOR PAYMENT**
- 2. ACCEPTANCE OF THE TAX COLLECTOR'S REPORT FOR THE MONTH OF JANUARY 2017 \$1,178,601.13 AND YEAR TO DATE \$1,178,601.13**
- 3. ACCEPTANCE OF THE CFO REPORT FOR THE MONTH OF JANUARY 2017**

***RESOLUTIONS:**

Andover Township Committee Meeting Minutes

February 27, 2017

Page 3

1. #R 2017-45 A RESOLUTION OF THE TOWNSHIP OF ANDOVER, COUNTY OF SUSSEX AND STATE OF NEW JERSEY AUTHORIZING THE SETTLEMENT OF CERTAIN TAX APPEALS
2. #R2017-46 RESOLUTION OF THE TOWNSHIP OF ANDOVER, COUNTY OF SUSSEX AND STATE OF NEW JERSEY TO APPOINT RACHAEL NESTEL TO THE POSITION OF FULLTIME DEPUTY MUNICIPAL COURT ADMINISTRATOR
3. #R2017-47 RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF ANDOVER, COUNTY OF SUSSEX AND STATE OF NEW JERSEY TO AUTHORIZE THE LAKE ILIFF ROAD NJDOT GRANT APPLICATION
4. #R2017-48 RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF ANDOVER, COUNTY OF SUSSEX AND STATE OF NEW JERSEY TO AUTHORIZE THE EXECUTION OF THE EQUIPMENT LEASE AGREEMENT WITH NEWPOST FOR THE LEASE OF A IN600 AFWP5 MAILING SYSTEM WITH 5LB INTEGRATED WEIGHING AND ALL ASSOCIATED EQUIPMENT AND MAINTENANCE AS OUTLINED IN THE CONTRACT ATTACHED HERETO
5. # R 2017-50 RESOLUTION OF THE TOWNSHIP OF ANDOVER, COUNTY OF SUSSEX AND STATE OF NEW JERSEY TO APPOINT BRIAN CANNON TO THE POSITION OF PART-TIME PUBLIC SAFETY TELECOMMUNICATOR TRAINEE FOR THE ANDOVER TOWNSHIP POLICE DEPARTMENT
6. #R 2017-51 RESOLUTION OF THE TOWNSHIP OF ANDOVER, COUNTY OF SUSSEX AND STATE OF NEW JERSEY AUTHORIZING THE EXECUTION OF THE INTERLOCAL AGREEMENT BETWEEN THE TOWNSHIP OF ANDOVER AND SUSSEX COUNTY MUNICIPAL UTILITIES AUTHORITY FOR CERTIFIED RECYCLING PROFESSIONAL (CPR) TO CERTIFY THE 2016 ANNUAL RECYCLING TONNAGE REPORT
7. #R 2017-52 RESOLUTION OF THE ANDOVER TOWNSHIP COMMITTEE ENDORSING THE SUBMISSION OF THE 2016 RECYCLING TONNAGE GRANT APPLICATION TO THE NJ DEPARTMENT OF ENVIRONMENTAL PROTECTION

- Volunteer Application: *ECONOMIC DEVELOPMENT APPOINTMENT MICHAEL LENSAK*

- Minutes:
- January 6, 2017 Reorganization

November 28, 2016, December 12, 2016, January 23, 2017 Executive Session Minutes

PUBLIC

Mayor Walsh opened the public portion of the meeting.

Jackie Espinosa, JCP&L, clarified a notice on their website regarding when they expect to have the last customer restored, which is a requirement of the BPU.

Resident, Linda Gianni handed out Information regarding zip codes and how the town can have a postal zip code changed.

Seeing no other hands, Mayor Walsh closed the public portion of the meeting.

RESOLUTIONS

#R 2017-49 RESOLUTION OF THE TOWNSHIP OF ANDOVER, COUNTY OF SUSSEX AND STATE OF NEW JERSEY TO APPROVE THE PERSON TO PERSON TRANSFER OF PLENARY RETAIL CONSUMPTION LICENSE #1902-33-005-005 FROM J& M WALDRON INC. TO A&G PIZZERIA & RESTAURANT INC., EFFECTIVE IMMEDIATELY

Mr. Burke moved to adopt the above referenced resolution, Ms. Mc Govern seconded, the motion carried with a unanimous roll call vote.

ORDINANCES: Introduction:

ORDINANCE NO. 2017-01

AN ORDINANCE OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF ANDOVER AUTHORIZING THE ACQUISITION BY PURCHASE OR EMINENT DOMAIN IF NECESSARY, OF A TEMPORARY CONSTRUCTION EASEMENT ON A PORTION OF THE REAL PROPERTY KNOWN AS BLOCK 5, LOT 1 ON THE OFFICIAL TAX MAP OF THE TOWNSHIP OF ANDOVER FOR THE BENEFIT OF THE " LACKAWANNA CUT OFF RAIL PROJECT"

Although the Ordinance is on for introduction, Mayor Walsh suggested that it needed some explanation. The township's attorney explained the ordinance introduced. It regards gaining access to upgrade a culvert pipe which is required by NJ DEP, so that NJ Transit may move forward with its project. The Township would be seeking to have a temporary easement to make improvements through eminent domain for public purpose. This is the first step in the process.

Mayor Walsh moved to adopt ord. 2017-01 referenced above, on first reading, Mr. Burke seconded, the motion carried with a unanimous roll call vote.

ORDINANCE NO. 2017-04

AN ORDINANCE OF THE TOWNSHIP OF ANDOVER, COUNTY OF SUSSEX, AND STATE OF NEW JERSEY TO AMEND THE TOWNSHIP CODE BY AMENDING CHAPTER 122 "PROPERTY, ABANDONED" TO ADD SECTIONS TO ADDRESS VACANT PROPERTY

Mr. Burke moved to table the above stated ordinance, Ms. Mc Govern seconded, the motion carried with all in favor.

ORDINANCES: FINAL ADOPTION

ORDINANCE NO. 2017-02

AN ORDINANCE OF THE TOWNSHIP OF ANDOVER, COUNTY OF SUSSEX AND STATE OF NEW JERSEY TO PROVIDE AND DETERMINE THE RATES OF COMPENSATION FOR OFFICIALS, OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF ANDOVER

Mayor Walsh opened the hearing regarding above ord. 2017-02. The Municipal Clerk added that there was one position that was missed on first reading which was the Fleet Manager and since has been added. With no one from the public to be heard on this ordinance, Mayor Walsh closed to the public.

Mayor Walsh opened discussion to the committee, there being no discussion. Ms. Mc Govern moved to adopt ord. 2017-02, Ms. Blackburn seconded, the motion carried with a unanimous roll call vote.

Andover Township Committee Minutes

February 27, 2017

Page 5

ORDINANCE 2017-03

AN ORDINANCE OF THE TOWNSHIP OF ANDOVER, COUNTY OF SUSSEX AND STATE OF NEW JERSEY TO EXCEED THE CALENDAR YEAR 2017 MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (NJSA 40A:4-45.14)

Mayor Walsh opened the public hearing regarding above mentioned ordinance 2017-03.

There being no response, Mayor Walsh closed the public hearing. Mayor Walsh opened the discussion to the committee. He then closed to the committee. Ms. Mc Govern moved to adopt on final reading ord. 2017-03, Mr. Bensley seconded, the motion carried with a unanimous roll call vote.

COMMITTEE REPORTS:

Mr. Bensley

Recreation has Easter egg hunt, Bingo and a Dance coming up. Andover Township day is still a work in progress.

Ms. Mc Govern

The Andover Seniors meet Monday March 13, for a Senior Lunch
The Open Space Committee has agreed to meet every other month. The new chair person is Peter Reynolds
She was not able to attend the School Board meeting

Mr. Burke Reported that he met with the township's engineer and supervisor and discussed the options for roads being oil and stone, and micro surface bonding. The possibility of bonding for all the road improvements locks in prices today.

Dolores' Winter Market had 25 vendors, 606 attendees.

Environmental Commission is still working on trial maps. Amended fines/lien \$485,000 on Old Creamery property

Municipal Deputy Court Meeting with Judge to discuss Bail reform.

Mr. Walsh Reported that he attended the Fire Department Installation Dinner.

Economic Development reported that the Lakeland Bank, Andover Branch is closing its doors in June. The New Homers restaurant is open at Rolling Greens, Golf course on Newton Sparta Rd.

AG Pizzeria and Restaurant has relocated to Andover and is expecting to open in September-October of this year.

Old Jump Lumber/ Farmers market is in negotiations with a buyer.

The Economic Development Committee is expected to meet sometime in March. They will work on a business directory.

REPORT FROM THE CLERK/ADMINISTRATOR

The Municipal Clerk reported that Deputy Municipal Clerk Toni-Lu Martin completed the Introduction to Municipal Clerk course. She scored very well on the exam. Ms. Martin has expressed interest in taking more courses in the future.

Andover Township Committee Meeting Minutes

February 27, 2017

Page 6

REPORT FROM THE MUNICIPAL ATTORNEY

Fred Semrau reported that Almeda vs Andover Township, involving a hand gun permit lawsuit, has been dismissed by a Superior Court Judge.

He added regarding the Court Reform Mandate, no opinion has been issued.

He also added that he wished noting that the committee has been doing due diligence introducing the budget, and they are inside the guidelines for introduction. They do not want to rush introducing budget because it can be costly if you need to change the budget after introduction.

NEXT SCHEDULED MEETINGS: **March 6, 2017 Budget Workshop 6:30PM**

March 13, 2017

6:30PM Exec

7:30PM Regular Meeting

March 27, 2017

6:30PM Executive Session

7:30PM Regular Meeting

Mr. Burke moved to go into executive session, at 8:58pm after a 5 minute recess, he also stated that there may be action taken when they resume regular session. Mr. Bensley seconded, the motion carried with all in favor.

EXECUTIVE SESSION:

Personnel Matters:

- 1. Assistant Supervisor Position, Department Public Works**
- 2. 2017 Salary Resolution, Rates and Compensation**

Contract Negotiations

- 1. Rolling Hills Condo Association: Recycling**
- 2. T Mobile Lease Renewal**
- 3. Fire Department Public Safety (added)**

The Township Committee resumed regular session at 9:48pm. Mr. Burke moved to amend the executive session agenda to include Contract negotiations regarding the Fire Department Public Safety. Mr. Bensley seconded and the committee went back into executive session.

The Township Committee resumed regular session at 9:56PM There was no action taken. Mayor Walsh suggested the township committee be prepared to work hard at the next budget workshop.

ADJOURN There being no further business before the committee

Mr. Burke moved to adjourn at 10:07pm, there was a second, the motion carried with all in favor.

Submitted by,



Diana Francisco, RMC/CMR
Clerk Administrator

MOTION FOR EXECUTIVE SESSION

BE IT RESOLVED by the Township Committee of the Township of Andover on the 27th day of February 2017, that:

1. **After the commencement of the Regular Meeting, the Township Council shall meet in Executive Session, from which the public shall be excluded, to discuss matters as permitted pursuant to N.J.S.A. 10:4-26, sub-section(s):**
 - (x) a. (1) Confidential or excluded matters, by express provision of Federal law or State statute or rule of court.
 - () a. (2) A matter in which the release of information would impair a right to receive funds from the Government of the United States.
 - (X) a. (3) Material the disclosure of which constitutes an unwarranted invasion of individual privacy.
 - () a. (4) A collective bargaining agreement including negotiations.
 - () a. (5) Purchase, lease or acquisition of real property, setting of banking rates or investment of public funds, where it could adversely affect the public interest if disclosed.
 - () a. (6) Tactics and techniques utilized in protecting the safety and property of the public, if disclosure could impair such protection. Investigation of violations of the law.
 - (x) a. (7) Pending or anticipated litigation or contract negotiations other than in subsection b. (4) herein or matters falling within the attorney-client privilege.
 - (X) a. (8) Personnel matters.
 - (X) b. (9) Deliberations after a public hearing that may result in penalties.
 1. The time when the matter(s) discussed pursuant to Paragraph 1 hereof can be disclosed to the public is as soon as practicable after final resolution of the aforesaid matter(s).

Personnel Matters:

1. ***Assistant Supervisor Position, Department Public Works***
2. ***2017 Salary Resolution***

Contract Negotiations

1. ***Rolling Hills Condo Association***
2. ***T Mobile Lease Renewal***
3. ***Fire Department –Public Safety (added)***

Adopted: February 27, 2017

ORDINANCE NO. 2017-01

AN ORDINANCE OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF ANDOVER AUTHORIZING THE ACQUISITION BY PURCHASE OR EMINENT DOMAIN IF NECESSARY, OF A TEMPORARY CONSTRUCTION EASEMENT ON A PORTION OF THE REAL PROPERTY KNOWN AS BLOCK 5, LOT 1 ON THE OFFICIAL TAX MAP OF THE TOWNSHIP OF ANDOVER FOR THE BENEFIT OF THE " LACKAWANNA CUT OFF RAIL PROJECT"

WHEREAS, pursuant to N.J.S.A. 40:48-2, the Township of Andover ("Township") is authorized to adopt an Ordinance for the purpose of constructing the Lackawanna Cut-Off Rail Project which is for the benefit of public use; and

WHEREAS, pursuant to N.J.S.A. 40A:12-1 et seq., the Township has the power to acquire real property for a public purpose through negotiated agreement or by the exercise of its powers of eminent domain; and

WHEREAS, the Lackawanna Rail Project is one which will provide public rail transportation to the residents of Sussex County; and

WHEREAS, the completion of the Lackawanna Cut Off Project is contingent upon NJ Transit reconstructing a culvert which is located on the property commonly known as the "Hudson Farm Property" which is known as Block 5, Lot 1 on the official tax map of the Township of Andover; and

WHEREAS, the completion of the repairs to this culvert are critical and necessary to the completion of this project and to address certain public safety, storm water issues related to this project; and

WHEREAS, based on the recommendations of NJ Transit, the Township has determined that in order to make the required improvements to the culvert located on the Hudson Farm Property that are necessary for this project which is for rail transportation and the benefit of the public use, a temporary construction easement in the property known as Block 5, Lot 1, (known as the property on the official tax map of the Township of Andover) is necessary and required; and

WHEREAS, the Township of Andover has determined that the completed improvements in the Lackawanna Cut Off Rail Project will provide significant benefits to public transportation by creating a passenger railroad and station in Andover Township; and

NOW, THEREFORE BE IT ORDAINED, by the Township Committee of the Township of ANDOVER, County of Sussex, State of New Jersey that:

SECTION 1. The Township of Andover be and is hereby authorized to acquire, by negotiation, contract of purchase or, if necessary, by the exercise of its power of eminent domain pursuant to N.J.S.A. 20:3-1 et seq., a temporary construction easement in certain lands and/or any and all other interests in the Property for the purposes described hereinabove identified as Block 5 Lot 1 on the official tax map of Andover Township and the exhibits identified as plans designed by Jacobs Engineering for NJ Transit entitled "Lackawanna Cut-Off Andover Station Trackbed Restoration Project" on sections identified as "Hudson Farm Culvert Replacement Site Restoration Plan" (Exhibits A-F which are on file at the Township's Clerks Office), and take such

other actions necessary to take title and possession of the temporary construction easement in the Property; and

SECTION 2: The Township Attorney, any special counsel retained by the Township and the Township Administrator are hereby authorized to hire and employ such appraisers, consultants and experts as may be appropriate to effectuate such acquisition, whether by negotiation or eminent domain proceedings, and to pay said consultants and experts a reasonable fee for their services; and

SECTION 3. The amount to be offered by the Township of Andover to the record owner of the Property pursuant to N.J.S.A. 20:3-6 shall be fixed by further resolution of the Township upon receipt and approval of an appraisal report prepared on behalf of the Township by a qualified licensed real estate appraiser; and

SECTION 4. The Township Attorney, any special counsel retained by the Township and the Township Administrator are hereby authorized to take any and all actions necessary to acquire the temporary construction easement in the Property and/or any other interests thereto, either through negotiation or, if necessary, the exercise of the Township's powers of eminent domain; and

SECTION 5. The Mayor and Township Administrator are hereby authorized to execute and witness any documents or instruments necessary to acquire the temporary construction easement in the Property and/or any other interests thereto; and

SECTION 6. The Township Administrator is hereby authorized to take all actions necessary to coordinate the Township's improvements to the Hudson Farm Property; and

SECTION 7. If any word, phrase, clause, section or provision of this ordinance shall be adjudged by any Court of competent jurisdiction to be unenforceable, illegal or unconstitutional, such word, phrase, clause, section, or provision shall be severable from the balance of this Ordinance and the remainder of this Ordinance shall remain in full force and effect; and

SECTION 8. If any ordinances or parts thereof are in conflict with the provisions of this Ordinance, such ordinances or parts thereof are hereby repealed to the extent of such conflict; and

SECTION 9. All ordinances or parts of ordinances inconsistent herewith are repealed to the extent of such inconsistency.

SECTION 10. This ordinance shall take effect immediately upon final passage and publication as required by law.

Introduction 2/27/2017

Vote:

Ayes: E. Bensley, D. Blackburn, J. Burke, J. McGovern, T. Walsh

Nays: 0

Abstain :0

TOWNSHIP OF ANDOVER, COUNTY OF SUSSEX, STATE OF NEW JERSEY

ORDINANCE #2017-02

**AN ORDINANCE TO PROVIDE AND DETERMINE RATES
OF COMPENSATION FOR OFFICIALS, OFFICERS AND
EMPLOYEES OF THE TOWNSHIP OF ANDOVER, COUNTY
OF SUSSEX AND STATE OF NEW JERSEY**

BE IT ORDAINED by the Township Committee of the Township of Andover as follows:

SECTION 1. The following salaries for the officers hereinafter set forth for the year 2017 beginning January 1, and each year thereafter until amended or repealed, are hereby established and fixed as the salary to be paid for the officers wherein the salaries are set at fixed figures and for the officers wherein a minimum and maximum range is set for the salaries, the salaries shall be paid to the holders of said positions within the minimum and maximum range set by resolution of the Township Committee.

<u>POSITION</u>	<u>ANNUAL SALARY</u>	
	<u>MINIMUM</u>	<u>MAXIMUM</u>
MAYOR	3,000	5,600
TOWNSHIP COMMITTEE	2,500	4,500
ADMINISTRATOR	10,000	50,000
MUNICIPAL CLERK/REGISTRAR	50,000	75,000
ASSISTANT MUNICIPAL CLERK	45,000	70,000
ADMINISTRATIVE ASSISTANT (RH)	25,000	45,000
ANIMAL CONTROL CLERK	2,000	6,000
RECYCLING COORDINATOR	2,500	7,500
CLERK 1 – ADMINISTRATION	5,000	50,000
CHIEF FINANCIAL OFFICER/TREASURER	20,000	50,000
PRINCIPAL ACCOUNT CLERK/ DEPUTY TREASURER	25,000	65,000
CLERK 1 – FINANCE ACCOUNT CLERK	25,000	55,000
TAX COLLECTOR/TAX SEARCH OFFICIAL	30,000	65,000
TAX COLLECTOR SHARED SERVICES	5,000	7,000
TAX ASSESSOR	15,000	37,000
ASSISTANT TO THE TAX ASSESSOR	10,000	20,000
JUDGE/JOINT MUNICIPAL COURT	45,000	75,000
MUNICIPAL COURT ADMINISTRATOR	20,000	60,000
COURT ADMINISTRATOR SHARED SERVICE	5,000	20,000
DEPUTY COURT ADMINISTRATOR	10,000	50,000
CLERK 1- MUNICIPAL COURT	25,000	35,000
SUPERVISOR – DEPARTMENT OF PUBLIC WORKS	40,000	85,000

<u>POSITION</u>	<u>MINIMUM</u>	<u>MAXIMUM</u>
DPW FLEET MANAGER	60,000	75,000
BUILDINGS/GROUNDS/SPECIAL PROJECTS SUPERVISOR	5,000	20,000
DEPUTY STORMWATER COORDINATOR	3,000	5,000
BUILDING SERVICE WORKER	20,000	45,000
CONSTRUCTION OFFICIAL	20,000	45,000
BUILDING SUB CODE OFFICIAL	3,000	6,000
PLUMBING SUB CODE OFFICIAL	3,000	6,000
TECHNICAL ASSISTANT TO CONSTRUCTION OFFICE	10,000	20,000
FIRE OFFICIAL	1,000	5,000
ZONING OFFICER	1,000	6,000
FIRE PROTECTION SUB CODE OFFICIAL	1,500	4,500
POLICE CHIEF	70,000	140,000
POLICE SECRETARY	25,000	53,000
RECREATION DIRECTOR/SECRETARY	10,000	20,000
ANIMAL CONTROL OFFICER	4,000	7,500
CLEAN COMMUNITIES COORDINATOR	1,000	5,500
LAND USE BOARD SECRETARY	20,000	40,000
EMERGENCY MANAGEMENT COORDINATOR	2,500	7,000
DEPUTY EMERGENCY MANAGEMENT COORDINATOR	1,000	3,000

SECTION 2. The following officers and employees shall be paid compensation at an hourly basis and shall be subject to the overtime provision of Chapter 5, Section 5-6.1, Revised General Ordinances of the Township of Andover. The Township Committee, in consultation with the Administrator, Police and Public Works Department Supervisors, may authorize compensatory time off in lieu of overtime pay, pursuant to Chapter 5-5.4(d). Seasonal employees shall receive straight time for all hours worked and shall not be subject to overtime provisions.

<u>POSITION</u>	<u>HOURLY RATES</u>	
	<u>MINIMUM</u>	<u>MAXIMUM</u>
Clerk Typist	12.00	22.00
CLERK 1 - TAX	12.00	22.00
CLERK 1 – COURT	12.00	22.00
CLERK 2	12.00	22.00
TEMPORARY LABORER	15.00	25.00
SPECIAL COURT OFFICER	20.00	25.00
PART-TIME DISPATCHER	15.00	30.00

PER SESSION/MEETING/CALL OUT/PER HOUR

MUNICIPAL CLERK/ASSISTANT CLERK PER EVENING MEETING	25.00 PER HOUR	40.00 PER HOUR
MUNICIPAL COURT ADMINISTRATOR/ DEPUTY COURT ADMIN/PER EVENING SESSION	25.00 PER HOUR	40.00 PER HOUR
COURT ADMINISTRATOR/DEPUTY COURT ADMIN	30.00 per call out	40.00 per call out
PUBLIC DEFENDER/CONFLICT PUBLIC DEFENDER JOINT MUNICIPAL COURT BOARD/COMMISSION SECRETARY	150.00 PER CASE 25.00 PER HOUR	250.00 PER CASE 40.00 PER HOUR

SECTION 3. Specific salaries for each position set forth shall be adopted by Resolution of the Township Committee and may be amended.

SECTION 4. Regular pay period for officials, officers and employees shall be biweekly, provided the Treasurer may establish other suitable pay periods as necessary.

SECTION 5. The Township of Andover reserves the right to pay any new employees a salary less than the minimum stated above; provided, however, that upon successful completion of a probationary period, said employee shall be paid a salary of at least equal to the minimum stated for that position.

SECTION 6. The Township Committee may grant discretionary increments to any employee, provided that the employee's salary not exceed the maximum for that position.

SECTION 7. Should any section, paragraph, sentence, clause or phrase of the ordinance be declared invalid for any reasons, the remaining portions of this ordinance shall not be affected thereby and shall remain in full force and effect. The provisions of the ordinance are hereby repealed.

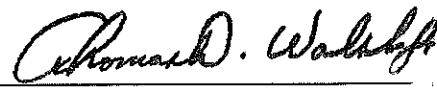
SECTION 8. All prior salary ordinances are hereby repealed.

SECTION 9. This Ordinance shall take effect upon the adoption and publication as provided by law.

ATTEST:



Diana Francisco, Clerk/Administrator

By: 

Thomas Walsh Jr., Mayor



**Introduced: January 23, 2017
Adopted: February 27, 2017
Published March 3, 2017**

VOTE: Yes: Bensley, Blackburn, Burke, Mc Govern, Walsh

CALENDAR YEAR 2017
ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS
AND TO ESTABLISH A CAP BANK
(N.J.S.A. 40A: 4-45.14)
ORDINANCE #2017-03

WHEREAS, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to .5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Township Committee of the Township of Andover in the County of Sussex finds it advisable and necessary to increase its CY 2017 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Township Committee hereby determines that a 3.0 % increase in the budget for said year, amounting to \$192,818.63 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

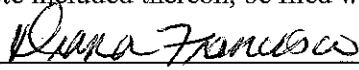
WHEREAS the Township Committee hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW THEREFORE BE IT ORDAINED, by the Township Committee of the Township of Andover, in the County of Sussex, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2017 budget year, the final appropriations of the Township of Andover shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5 %, amounting to \$224,955.07, and that the CY 2017 municipal budget for the Township of Andover be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.



Diana Francisco, RMC
Municipal Clerk

Introduction: January 23, 2017

Adoption: February 27, 2017

VOTE: Yes: Bensley, Blackburn, Burke, Mc Govern, Walsh

RESOLUTION 2017-45

**A RESOLUTION OF THE TOWNSHIP OF ANDOVER,
COUNTY OF SUSSEX AND STATE OF NEW JERSEY
AUTHORIZING THE SETTLEMENT OF CERTAIN TAX APPEALS**

WHEREAS, appeals of the real property tax assessments of the following properties have been filed in the Tax Court of New Jersey:

PROPERTY OWNER	ADDRESS	BLOCK	LOT
Jump, Richard	310 Stickles Pond Road	151	19

; and

WHEREAS, the Tax Assessor and Township Attorney, are of the opinion that it is in the best interest of the Township to settle these appeals.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee of the township of Andover, County of Sussex and State of New Jersey, as follows:

1. The settlement of the following tax appeals filed at the Tax Court of New Jersey is hereby authorized as follows:

PROPERTY OWNER	YEAR	ORIGINAL ASSESSMENT	PROPOSED SETTLEMENT
Jump, Richard	2016	\$983,200	\$800,000

2. All refund checks are to be made payable to the attorneys for the taxpayer and the taxpayer, without any offsets or deductions for unpaid taxes or municipal charges for tax years subsequent to the tax years by this Resolution. Refunds are to be made within 60 days from the date of the entry of Judgment and interest is waived on said refunds on the condition that the refund is paid within 60 days from the date of the entry of Judgment.

3. All municipal officials are hereby authorized to take whatever actions may be necessary to implement the terms of this Resolution.

4. The Tax Collector is hereby authorized to credit and/or refund the appropriate taxes in accordance with the terms of this resolution.

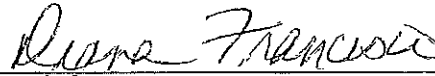
5. This Resolution shall take effect immediately.

Adopted: February 27, 2017

and

Adopted this 27th day of February, 2017

certified as a true copy of an original.

A handwritten signature in cursive script that reads "Diana Francisco". The signature is written in black ink and is positioned above a horizontal line.

Diana Francisco, Township Clerk

TOWNSHIP OF ANDOVER, COUNTY OF SUSSEX, STATE OF NEW JERSEY

RESOLUTION #R2017-46

RESOLUTION OF THE TOWNSHIP OF ANDOVER, COUNTY OF SUSSEX AND
STATE OF NEW JERSEY TO APPOINT RACHAEL NESTEL TO THE POSITION
OF FULLTIME DEPUTY MUNICIPAL COURT
ADMINISTRATOR

WHEREAS, there is currently a need for a Deputy Court Administrator due to the resignation of Dana Augello; and,

WHEREAS, interviews were held by Township Administrator/Clerk Francisco, Municipal Court Administrator Walls, and Municipal Court Judge Devine; and Jackie Reese Administrative Office of the courts, and

WHEREAS, following this process, a recommendation was made to the Administrative Office of the Courts (AOC) to appoint Rachael Nestel to the position of Deputy Municipal Court Administrator effective Feb. 8, 2017; and,

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Andover, County of Sussex, that Rachael Nestel be hereby appointed to the position of Deputy Municipal Court Administrator; and,


BE IT FURTHER RESOLVED, that said appointment shall become effective Feb. 08, 2017 and remuneration shall be at the annual rate of \$41,000 35 hours per week; and,

BE IT FURTHER RESOLVED, that compensation for call outs and court sessions shall be pursuant to the current Salary Resolution for this position; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to Rachael Nestel, the Municipal Court Administrator, the Township Administrator, the Municipal Court Judge, Administrative Office of the Courts, the Finance Department, Township Auditor and the NJ Civil Service Commission for their records.

CERTIFICATION

I, Diana Francisco, Clerk/Administrator of the Township of Andover, in the County of Sussex in the State of New Jersey, do hereby certify that the foregoing Resolution is a true copy of the Original Resolution duly passed and adopted by a majority of the full membership of the Andover Township Committee at its meeting on February 27, 2017.



Diana Francisco, R.M.C.
Municipal Clerk/Administrator

**Township of Andover
Resolution No. 2017-47**

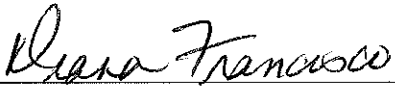
Resolution: Approval to submit a grant application and execute a grant contract with the New Jersey Department of Transportation for the Lake Iliff Road Improvements project.

NOW, THEREFORE, BE IT RESOLVED that the Andover Township Committee of the Township of Andover, County of Sussex, State of New Jersey formally approves the grant application for the Lake Iliff Road Improvements project.

BE IT FURTHER RESOLVED that the Mayor and Municipal Clerk/Administrator are hereby authorized to submit an electronic grant application identified as MA-2017-Lake Iliff Road Improvements-00100 to the New Jersey Department of Transportation on behalf of Andover Township.

BE IT FURTHER RESOLVED that the Mayor and Municipal Clerk/Administrator are hereby authorized to sign the grant agreement on behalf of Andover Township and that their signatures constitute acceptance of the terms and conditions of the grant agreement and approve the execution of the grant agreement.

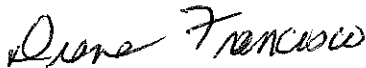
Certified as a true copy of the Resolution adopted by the Township Committee on this 27th day of February, 2017.



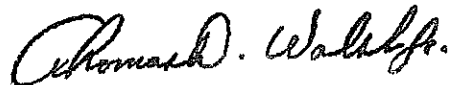
Diana Francisco
Municipal Clerk/Administrator

My signature and Municipal Clerk/Administrator's seal serve to acknowledge the above resolution and constitute acceptance of the terms and conditions of the grant agreement and approve the execution of the grant agreement as authorized by the resolution above.

ATTEST AND AFFIX SEAL



Diana Francisco
Municipal Clerk/Administrator



Thomas Walsh, Jr.
Mayor

TOWNSHIP OF ANDOVER, COUNTY OF SUSSEX, STATE OF NEW JERSEY

RESOLUTION #R2017-48

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF ANDOVER, COUNTY OF SUSSEX AND STATE OF NEW JERSEY TO AUTHORIZE THE EXECUTION OF THE EQUIPMENT LEASE AGREEMENT WITH NEWPOST FOR THE LEASE OF A IN600 AFWP5 MAILING SYSTEM WITH 5LB INTEGRATED WEIGHING AND ALL ASSOCIATED EQUIPMENT AND MAINTENANCE AS OUTLINED IN THE CONTRACT ATTACHED HERETO

WHEREAS, effective May 14, 2007 the US Postal Service implemented a rate change unlike any in recent years placing a greater emphasis on size, shape and weight of the mail being processed; and,

WHEREAS, our current contract with Pitney Bowes which is due to expire on March 31, 2017; and Neopost is offering a comparable unit at a lessor cost; and

WHEREAS, a description of the services required and cost proposal was submitted and following review by the Township Administrator, the Chief Financial Officer and the Township Attorney, recommendation has been made to the governing body to accept the lease agreement and authorize formal execution; and,


NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Andover, County of Sussex, State of New Jersey to hereby authorize Gail Magura, Chief Financial Officer to execute the equipment lease agreement with NJ State contract NEO Post IN600AFWP5 with 5LB Integrated Weighing and all associated Equipment and Maintenance as fully described in the agreement attached hereto; and,

BE IT FURTHER RESOLVED, that the monthly payment for the equipment and services shall be \$135.64 a month, payable monthly for a period of 60 months; and,

BE IT FURTHER RESOLVED, that certified copies of this Resolution be forwarded to the Township Administrator, the Chief Financial Officer, the Township Attorney and Township Auditor for their records.

CERTIFICATION

I, Diana Francisco, Clerk of the Township of Andover, in the County of Sussex in the State of New Jersey, do hereby certify that the foregoing Resolution is a true copy of the Original Resolution duly passed and adopted by a majority of the full membership of the Andover Township Committee at its meeting on February 27, 2017.



Diana Francisco, R.M.C.
Municipal Clerk

RECEIVED
FEB 28 2017
Andover Twp.
Finance Dept.

TOWNSHIP OF ANDOVER, COUNTY OF SUSSEX, STATE OF NEW JERSEY

RESOLUTION #R2017-50

RESOLUTION OF THE TOWNSHIP OF ANDOVER, COUNTY OF SUSSEX AND STATE OF NEW JERSEY TO APPOINT BRIAN CANNON TO THE POSITION OF PART-TIME PUBLIC SAFETY TELECOMMUNICATOR TRAINEE FOR THE ANDOVER TOWNSHIP POLICE DEPARTMENT

WHEREAS, there is a need for additional personnel for the position of Part-Time Public Safety Telecommunicator Trainee for the Andover Township Police Department; and,

WHEREAS, interviews were conducted and Lt. Rod Mosner has recommended Brian Cannon be appointed to fill this vacancy; and,

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Andover, County of Sussex and State of New Jersey, candidate Brian Cannon, be appointed to the position of Part-time Public Safety Telecommunicator Trainee, said appointment subject to N.J.S.A. Title 11, NJ Civil Service Commission; and,

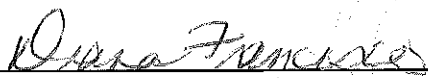
BE IT FURTHER RESOLVED that based on his experience, remuneration for said position shall be in accordance with step pay scale for part-time dispatchers in the current salary ordinance, and,

BE IT FURTHER RESOLVED that said appointment shall become effective immediately.

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to, the Township Administrator, the Police Chief, the Township Auditor, the Chief Financial Officer and the NJ Civil Service Commission for their records.

CERTIFICATION

I, Diana Francisco, Municipal Clerk of the Township of Andover, in the County of Sussex in the State of New Jersey, do hereby certify that the foregoing Resolution is a true copy of the Original Resolution duly passed and adopted by a majority of the full membership of the Andover Township Committee at its meeting on February 27, 2017.



Diana Francisco, R.M.C.
Municipal Clerk

TOWNSHIP OF ANDOVER, COUNTY OF SUSSEX, STATE OF NEW JERSEY

RESOLUTION #R2017-51

RESOLUTION OF THE TOWNSHIP OF ANDOVER, COUNTY OF SUSSEX AND STATE OF NEW JERSEY AUTHORIZING THE EXECUTION OF THE INTERLOCAL AGREEMENT BETWEEN THE TOWNSHIP OF ANDOVER AND SUSSEX COUNTY MUNICIPAL UTILITIES AUTHORITY FOR CERTIFIED RECYCLING PROFESSIONAL (CRP) TO CERTIFY THE 2016 ANNUAL RECYCLING TONNAGE REPORT

Beginning 2013, each New Jersey municipality is required by the Recycling Enhancement Act (REA) to have mandatory Annual Recycling Tonnage Reports approved and "executed" by a Certified Recycling Professional (hereinafter "CRP"). Recycling Tonnage Reports will be submitted by the SCMUA via email to the New Jersey Department of Environmental Protection (NJDEP) utilizing a spreadsheet compatible with the Microsoft Excel structure provided by the Department.

THIS AGREEMENT by and between the Township of Andover, a municipal body politic having its offices at 134 Newton Sparta Road, Newton, New Jersey, 07860, and the Sussex County Municipal Utilities Authority (SCMUA), Sussex County, New Jersey, a body corporate and body politic organized and operating pursuant to NJSA 40:14B-1 et seq. having its offices located at 34 South Route 94, New Jersey, 07848 (hereinafter SCMUA), is dated this 27th day of February, 2017.

WHEREAS, The Township of Andover, by ordinance, has duly enacted a recycling plan for all recyclable materials as designated by the Sussex County District Solid Waste Management Plan and amendments thereto and:

WHEREAS, the Township of Andover is desirous of retaining CRP services of the SCMUA for certification of said Annual Recycling Tonnage Report; and:

WHEREAS, the award of this contract between the SCMUA and the Township of Andover pursuant to N.J.S.A. Section 13:1E-99.14 and pursuant to N.J.S.A. Section 40A:11-5(2). is an exception to the bidding requirements as set forth in the "Local Public Contracts Law";

NOW, THEREFORE, in consideration of the terms, conditions, mutual benefits and covenants hereinafter set forth, the Township of Andover, and the SCMUA make this agreement.

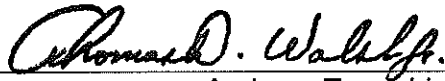
1. The Township of Andover shall retain the services of the SCMUA for a CRP that will be responsible for executing the mandatory annual municipal recycling tonnage report, as provided in the Sussex County District Solid Waste Management Plan, and with the State NJDEP.
2. It is understood that the responsibility for the accuracy of all tonnage and materials reported lies with the municipal representative as the designated preparer of the Recycling Tonnage Report. The Township of Andover designates Robyn Hattersley as the preparer of the report. The Municipal report preparer is responsible for report verification should the NJDEP audit the report submittal
3. The Township of Andover shall be responsible to retain the appropriate documentation for five years in the event of a NJDEP field review/audit.
4. The Township of Andover reserves the right to reasonably amend the terms of this Agreement by giving thirty (30) days written notification to the SCMUA of any changes thereto. The SCMUA reserves the right to terminate this Agreement if the amendment is unacceptable to the SCMUA.
5. The Township of Andover shall pay an annual fee of \$250 to the SCMUA for the CRP's services. The Township of Andover agrees to pay all invoices within thirty (30) days upon finalization of the report and submittal of voucher. Notwithstanding any other provision herein. The SCMUA's liability arising out of this agreement for any reason whatsoever, whether known or unknown shall never be greater than the annual fee.
6. This agreement is effective for calendar year 2017 (2016 Recycling Tonnage Report), and may be extended for future years, in yearly increments, upon the mutual consent of both parties.
7. This agreement is the entire agreement between The Township of Andover and the

SCMUA and supersedes all previous agreements and discussions. Any amendments hereto must be in writing and must be duly executed by both the Township of Andover and the SCMUA to become effective.

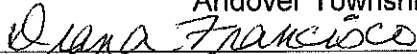
8. This Agreement will be entirely performed within the State of New Jersey and it shall be construed in accordance with the laws thereof.

9. If any provision of this Agreement is determined by a court of competent jurisdiction to be illegal, void, ultravires, or unconstitutional, the remainder of this Agreement shall continue in full force and effect.

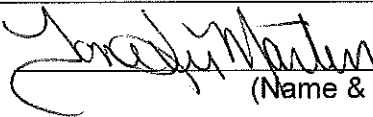
IN WITNESS HERETO the parties hereto have set their hands of the proper public official as of the date and year first above written.



Andover Township, Mayor



Diana Francisco, RMC/CMR, Clerk Administrator

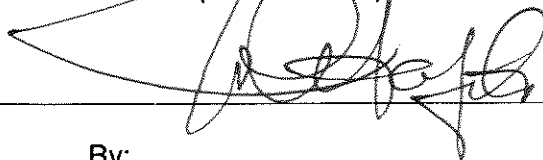
By: 

(Name & Title) Toni-LD Martin, Deputy Clerk

SUSSEX COUNTY MUNICIPAL UTILITIES AUTHORITY



(Name & Title)



By:

(Name & Title)

A copy of this executed agreement shall be forwarded to the NJDEP, either electronically to REATAx@dep.state.nj.us or by mail to:

NJDEP-Solid & Hazardous Waste Management Program
401 E. State Street
Mail Code 401-02C
PO Box 420
Trenton, NJ 08625-0420
Attn: Mr. Joe Davis

TOWNSHIP OF ANDOVER, COUNTY OF SUSSEX, STATE OF NEW JERSEY

RESOLUTION - #2017-52

RESOLUTION OF THE ANDOVER TOWNSHIP COMMITTEE ENDORSING THE SUBMISSION OF THE 2016 RECYCLING TONNAGE GRANT APPLICATION TO THE NJ DEPARTMENT OF ENVIRONMENTAL PROTECTION

WHEREAS, The Mandatory Source Separation and Recycling Act, P. L. 1987, c.102, has established a recycling fund from which tonnage grants may be made to municipalities in order to encourage local source separation and recycling programs; and

WHEREAS, It is the intent and the spirit of the Mandatory Source Separation and Recycling Act to use the tonnage grants to develop new municipal recycling programs and to continue and to expand existing programs; and

WHEREAS, The New Jersey Department of Environmental Protection has promulgated recycling regulations to implement the Mandatory Source Separation and Recycling Act; and

WHEREAS, The recycling regulations impose on municipalities certain requirements as a condition for applying for tonnage grants, including but not limited to, making and keeping accurate, verifiable records of materials collected and claimed by the municipality; and

WHEREAS, A resolution authorizing this municipality to apply for such tonnage grants will memorialize the commitment of this municipality to recycling and indicate the assent of the Andover Township Committee to the efforts undertaken by the municipality and the requirements contained in the Recycling Act and recycling regulations; and

WHEREAS, Such a resolution should designate the individual authorized to ensure the application is properly completed and timely filed.

NOW THEREFORE BE IT RESOLVED by the Andover Township Committee of the Township of Andover that the Township of Andover hereby endorses the submission of the recycling tonnage grant application to the New Jersey Department of Environmental Protection and designated Robyn Hattersley to ensure that the application is properly filed; and

BE IT FURTHER RESOLVED that the monies received from the recycling tonnage grant be deposited in a dedicated recycling trust fund to be used solely for the purposes of recycling.

Certification

It is hereby certified that this is a true and accurate copy of a resolution adopted by the governing body of the Township of Andover, County of Sussex, State of New Jersey, at a regular meeting held February 27, 2017 at the Municipal Building, 134 Newton-Sparta Road, Andover Township, NJ.



Diana Francisco, R.M.C.
Municipal Clerk

TOWNSHIP OF ANDOVER, COUNTY OF SUSSEX, STATE OF NEW JERSEY

RESOLUTION #R2017-49

RESOLUTION OF THE TOWNSHIP OF ANDOVER, COUNTY OF SUSSEX AND STATE OF NEW JERSEY TO APPROVE THE PERSON TO PERSON TRANSFER OF PLENARY RETAIL CONSUMPTION LICENSE #1902-33-005-005 FROM J&M WALDRON INC. TO A.G. PIZZERIA & RESTAURANT INC., EFFECTIVE IMMEDIATELY

WHEREAS, an application has been filed for a person to person transfer of Plenary Retail Consumption License, #1902-33-005-005 hereto issued to J&M Waldron inc. T/A Maxes to A.G. Pizzeria & Restaurant Inc. and,


WHEREAS, the submitted application form is complete in all respects, the transfer fees have been paid, and the license has been properly renewed for the current license term; and,

WHEREAS, the applicant is qualified to be licensed according to all standards established by Title 33 of the New Jersey Statutes, regulations promulgated thereunder, as well as pertinent local ordinances and conditions consistent with Title 33; and,

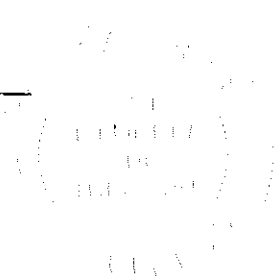
WHEREAS, the applicant has disclosed and the issuing authority reviewed the source of all funds used in the purchase of the license and the licensed business and all additional financing obtained in connection with the licensed business; and,

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Andover, County of Sussex, State of New Jersey does hereby approve, effective immediately that the transfer of the aforesaid Plenary Retail Consumption License to A.G. Pizzeria & Restaurant Inc., and does hereby direct the Municipal Clerk to endorse the license certificate to the new ownership as follows: "This license, subject to all its terms and conditions, is hereby transferred to A.G. Pizzeria & Restaurant Inc., effective February 27, 2017.

BE IT FURTHER RESOLVED, that certified copies of this resolution be forwarded to J & M Waldron, Inc., A.G. Pizzeria & Restaurant Inc., the State of New Jersey Division of Alcoholic Beverage Control, the Andover Township Chief of Police, the Township Attorney and the Township Auditor for their records.



Diana Francisco, R.M.C.
Municipal Clerk



ANDOVER TOWNSHIP

TAX DEPARTMENT

INTER-OFFICE MEMORANDUM

DATE: January 31, 2017
TO: Mayor, Committee & Administrator
FROM: Daryn Cashin, Tax Collector
SUBJECT: Monthly Report for January, 2017

January tax collections: \$1,178,601.13 (see attached)

Below is a comparative chart of collections in the tax office, from 2016 to 2017.

	<u>2016</u>	<u>2017</u>
January	\$ 1,418,450.96	\$ 1,178,601.13
<i>Year to date</i>	\$ 1,418,450.96	\$ 1,178,601.13
Delinquent 2016	\$ 227,603.10	
<i>Total Taxes Delinquent</i>	\$ 227,603.10	

Special Assessment (Forest Lakes Dam)

Collected Year to Date \$0.00



Range: Block: First to Last
 Lot:
 Qual:
 Range of Codes: First to Last
 Range of Batch Ids: First to Last
 Range of Spec Tax Codes: First to Last
 Payment Type Includes: Tax: Y Sp Charges: Y Lien: Y Sp Assmnt: N
 Misc: Y
 Payment Method Includes: Cash: Y Check: Y Credit: Y Range of Installment Due Dates: First to Last
 Print Miscellaneous w/Block/Lot/Qual: N Print Only Miscellaneous w/Block/Lot/Qual: N
 Range of Years: First to 2018
 Range of Periods: 1 to 12
 Range of Dates: 01/01/17 to 01/31/17
 Print Ref Num: N

Code Description	Count	Arrears/Other	Principal			Interest	Total
			2016	2017	2018		
001 TAX PAYMENT	496	0.00	30,981.98	1,059,209.93	0.00	2,093.64	1,092,285.55
Tax Payments	496	0.00	30,981.98	1,059,209.93	0.00	2,093.64	1,092,285.55
004 REDEEM LIEN	12	76,286.50	0.00	0.00	0.00	6,863.86	83,150.36
019 LIEN YEP 6%	2	2,608.76	0.00	0.00	0.00	484.46	3,093.22
024 LIEN RECORDING FEE	2	72.00	0.00	0.00	0.00	0.00	72.00
Lien Payments	16	78,967.26	0.00	0.00	0.00	7,348.32	86,315.58
Payments Total:	512	78,967.26	30,981.98	1,059,209.93	0.00	9,441.96	1,178,601.13
NSF Reversals Total:	0	0.00	0.00	0.00	0.00	0.00	0.00
Total:	512	78,967.26	30,981.98	1,059,209.93	0.00	9,441.96	1,178,601.13

Total Cash: 5,493.43
 Total check: 1,173,107.70
 Total Credit: 0.00

ANDOVER TOWNSHIP - CFO'S REPORT
for the Month Ending January 31, 2017

	Beginning Balance	Receipts	Disbursements	Ending Balance
Assessment Trust	\$ 19,588.66	\$ 10.12	\$	\$ 19,598.78
Current Fund	\$ 2,786,414.79	\$ 1,281,257.43	\$ 2,649,099.41	\$ 1,418,572.81
Current Fund - Investment	\$ 123,297.32	\$ 63.68	\$	\$ 123,361.00
Capital Fund	\$ 202,781.92	\$ 105.28	\$ 603.14	\$ 202,284.06
Capital Fund - Investment	\$ 180,207.76	\$ 93.11	\$	\$ 180,300.87
Dog Trust Fund	\$ 1.41	\$ 8,120.80	\$ 1,889.00	\$ 6,233.21
COAH Trust Fund	\$ 18,404.66	\$ 9.51	\$	\$ 18,414.17
Open Space Trust Fund	\$ 207,935.40	\$ 107.40	\$ 566.40	\$ 207,476.40
Escrow Trust Fund	\$ 378,309.52	\$ 3,514.94	\$ 24,135.71	\$ 357,688.75
Developers Escrow Accounts	\$ 84,320.04	\$ 3.55	\$	\$ 84,323.59
Net Payroll Account	\$ -	\$ 167,319.51	\$ 167,312.71	\$ 6.80
Agency Payroll Account	\$ 2,556.82	\$ 123,028.27	\$ 108,283.39	\$ 17,301.70
Sustainable Andover	\$ 4,633.16	\$	\$	\$ 4,633.16
SUI Trust Account	\$ 26,798.56	\$ 13.63	\$	\$ 26,812.19
Totals	\$ 4,035,250.02	\$ 1,583,647.23	\$ 2,951,889.76	\$ 2,667,007.49

Submitted by *Dee A. Maguire* February 23, 2017
Date