

**MINUTES OF THE ANDOVER TOWNSHIP LAND USE BOARD MEETING HELD  
MARCH 21, 2017**

**OPEN MEETING:** Chairman Howell called the meeting to order at 7:30 p.m. and led the flag salute.

**OPEN PUBLIC MEETINGS ACT NOTICE:** Chairman Howell read the following statement: This is an open public meeting of the Andover Township Land Use Board. Notice of this meeting was given in accordance with the Open Public Meetings Act, Chapter 231, Public Law 85.

**ROLL CALL:**

Ken Roberts – Present  
Paul Messerschmidt, Vice Chairman – Present  
CeCe Pattison – Present @7:35 p.m.  
Ellsworth Bensley, Jr., – Present  
Dolores Blackburn – Present  
Eric Olsen – Absent  
John O'Connell – Present  
Richard Skewes– Present  
Suzanne Howell, Chairman – Present  
Wayne Grenewicz (Alternate 4) – Present @ 7:40 p.m.

**BOARD PROFESSIONALS:**

Richard Briigliodoro, Esq. – Excused  
Joseph R. Golden, P.E., P.P., C.M.E. – Excused  
Jessica C. Caldwell, PP, AICP, LEED GA – Excused

**MINUTES:** *Minutes of the Andover Township Land Use Board Reorganization Meeting Held February 21, 2017* – A motion to approve was made by John O'Connell and seconded by Ken Roberts. Roll Call: Ken Roberts – yes, Paul Messerschmidt – yes, CeCe Pattison – yes, Ellsworth Bensley, Jr., – yes, Dolores Blackburn – yes, John O'Connell – yes, Richard Skewes – yes, Suzanne Howell – yes. The motion carried.

**RESOLUTIONS:** There were no resolutions scheduled.

**COMPLETENESS REVIEW:** A-3-17-1, Pace Glass, Inc., Preliminary and Final Site Plan, Steep Slope Variance Application, C Variances, Block 108 Lot 4.02, Block 1.01 Lot 1.01. The review was rescheduled to the April 4, 2017 meeting date.

**HEARINGS:** There were no matters scheduled.

**PUBLIC PORTION:** Chairman Howell opened the meeting to the public for general comments and inquiries. No members of the public addressed the Board. The meeting was closed to the public.

**OLD/NEW BUSINESS: Liaison Reports — Open Space Committee, Township Committee, Environmental Commission, Sustainable Andover:**

- **Open Space Committee** — Suzanne Howell reported the committee's is working on securing vendors/contractors for various improvement projects. She stated historical marker funding is available through the County and the committee will review the opportunity.
- **Andover Township Committee** — Dolores Blackburn presented the Township Committee met with the planning subcommittee. She noted John O'Connell needed help in reviewing permitted uses. She also presented that land use information was secured relative to questionable ownership of various Lake Lenape parcels and said information was provided to the Lake Lenape Association.
- **Environmental Commission** — No report was given. Mr. Messerschmidt noted the Winter Market was a huge success. Chairman Howell agreed.
- **Sustainable Andover** — No report was given.

John O'Connell noted the Township Committee is 100% behind the Board's planning agenda and approved the planning budget requests.

**EXECUTIVE SESSION:** Pursuant to N.J.S.A. 10:4-12b (7), a motion to enter executive session was made by Paul Messerschmidt and seconded by Ken Roberts. All were in favor. The Board entered executive session at 7:53 p.m. The meeting was called to order at 8:30 p.m.

**VOUCHERS:** Board members reviewed the vouchers. A motion to approve was made by Ellsworth Bensley, Jr., and seconded by John O'Connell. There was no discussion. All were in favor. The motion carried.

**ADJOURNMENT:** Having no further business, a motion to adjourn was made by Ellsworth Bensley, Jr. All were in favor. The motion carried. The meeting concluded at 8:35 p.m.

Minutes respectfully submitted by:

*/s/Anne-Marie Wilhelm*  
Anne-Marie Wilhelm  
Land Use Administrator