

**MINUTES OF THE ANDOVER TOWNSHIP LAND USE BOARD MEETING HELD  
SEPTEMBER 5, 2017**

**OPEN MEETING:** Chairman Howell called the meeting to order at 7:30 p.m. and led the flag salute.

**OPEN PUBLIC MEETINGS ACT NOTICE:** Chairman Howell read the following statement: This is an open public meeting of the Andover Township Land Use Board. Notice of this meeting was given in accordance with the Open Public Meetings Act, Chapter 231, Public Law 85.

**ROLL CALL:**

Ken Roberts – Present  
Paul Messerschmidt, Vice Chairman — Present  
CeCe Pattison — Present  
Ellsworth Bensley, Jr., – Present @7:40 p.m.  
Dolores Blackburn – Present  
Eric Olsen – Present  
John O'Connell – Present  
Richard Skewes – Present  
Suzanne Howell, Chairman – Present

**BOARD PROFESSIONALS:**

Richard Brigliadoro, Esq.  
Joseph R. Golden, P.E., P.P., C.M.E.

**MINUTES:**

*Minutes of the Andover Township Land Use Board Meeting Held August 15, 2017:* A motion to approve was made by CeCe Pattison and seconded by John O'Connell. There was no discussion. Roll Call: Ken Roberts – yes, Paul Messerschmidt – yes, CeCe Pattison – yes, Dolores Blackburn – yes, Eric Olsen – yes, John O'Connell – yes, Richard Skewes – yes, Suzanne Howell – yes. The motion carried.

**RESOLUTIONS:** There were no resolutions scheduled.

**ORDINANCE REFERRALS:** Board members continued discussion of the ordinances listed below. Advisory revisions suggested by the Board are attached.

- Ordinance #2017-07, AN ORDINANCE OF THE TOWNSHIP OF ANDOVER, IN THE COUNTY OF SUSSEX, AND THE STATE OF NEW JERSEY, TO MODIFY CHAPTER 190, SECTION 11, “ONE PRINCIPAL STRUCTURE PERMITTED;”

- Ordinance #2017-08, AN ORDINANCE OF THE TOWNSHIP OF ANDOVER, IN THE COUNTY OF SUSSEX, AND THE STATE OF NEW JERSEY, TO MODIFY CHAPTER 190, SECTION 21, “OUTDOOR STORAGE;”
- Ordinance #2017-09, AN ORDINANCE OF THE TOWNSHIP OF ANDOVER, IN THE COUNTY OF SUSSEX, AND THE STATE OF NEW JERSEY, TO MODIFY CHAPTER 190, SECTION 22(E), “PROHIBITED USES;”
- Ordinance #2017-10, AN ORDINANCE OF THE TOWNSHIP OF ANDOVER, IN THE COUNTY OF SUSSEX, AND THE STATE OF NEW JERSEY, TO MODIFY CHAPTER 190, SECTION 13, “ACCESORY BUILDINGS;” and
- Ordinance #2017-11, AN ORDINANCE OF THE TOWNSHIP OF ANDOVER, IN THE COUNTY OF SUSSEX, AND THE STATE OF NEW JERSEY, TO MODIFY CHAPTER 190, SECTION 90, “PROHIBITED SIGNS.”

**PUBLIC PORTION:** Chairman Howell opened the meeting to the public for general comments and inquiries.

No members of the public addressed the Board.

Chairman Howell closed the meeting to the public.

**OLD/NEW BUSINESS:**

**Liaison Reports** — Open Space Committee, Township Committee, Environmental Commission, Sustainable Andover, Redevelopment Subcommittee:

- **Open Space Committee** — Suzanne Howell stated no meeting was held since the last Land Use Board meeting.
- **Andover Township Committee** — Ms. Blackburn presented Township efforts relative to project development.
- **Environmental Commission** — Mr. Olsen stated no meeting was held since the last Land Use Board meeting.
- **Sustainable Andover** — Mr. Olsen noted the group was obtaining pricing for a Buy Local Business Directory from a designer. He noted an Eagle Scout would be doing a project at the Lake Iliff access.
- **Redevelopment Subcommittee** — Mr. O’Connell presented information about drive-through facility references in the ordinance. The group agreed to prepare an ordinance revision to include same as a permitted use. The group also discussed scheduling a meeting with Jessica C. Caldwell, PP, AICP, LEED GA, to work on the redevelopment project.

**Scheduling:** The September 19<sup>th</sup> and October 3<sup>rd</sup> meeting dates were confirmed. Board members discussed scheduling and permitting protocols.

**VOUCHERS:** There were no vouchers for review.

**ADJOURNMENT:** Having no further business, a motion to adjourn was made by John O'Connell. All were in favor. The meeting concluded at 10:20 p.m.

Minutes respectfully submitted by:

*/s/Anne-Marie Wilhelm*  
Anne-Marie Wilhelm  
Land

Use

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