

**MINUTES OF THE ANDOVER TOWNSHIP LAND USE BOARD MEETING HELD
OCTOBER 17, 2017**

OPEN MEETING: Chairman Howell called the meeting to order at 7:30 p.m. and led the flag salute.

OPEN PUBLIC MEETINGS ACT NOTICE: Chairman Howell read the following statement: This is an open public meeting of the Andover Township Land Use Board. Notice of this meeting was given in accordance with the Open Public Meetings Act, Chapter 231, Public Law 85.

ROLL CALL:

Ken Roberts – Present
Paul Messerschmidt, Vice Chairman – Present
CeCe Pattison – Present
Ellsworth Bensley, Jr., – Present
Dolores Blackburn – Present
Eric Olsen – Present
John O'Connell – Present
Richard Skewes – Present
Mildred DiIorio [Alternate I] – Absent
Suzanne Howell, Chairman – Present

BOARD PROFESSIONALS:

Joseph R. Golden, P.E., P.P., C.M.E.

MINUTES: There were no minutes scheduled for review.

RESOLUTIONS: — RESOLUTION TOWNSHIP OF ANDOVER LAND USE BOARD CONSISTENCY DETERMINATION FOR ZONING ORDINANCE NO. 2017-14 AN ORDINANCE OF THE TOWNSHIP OF ANDOVER, IN THE COUNTY OF SUSSEX, AND THE STATE OF NEW JERSEY, TO MODIFY ARTICLE XI, SIGNS, CHAPTER 190, SECTION 91, “GENERAL SIGN REQUIREMENTS” AT PARAGRAPH F DECIDED ON OCTOBER 3, 2017 MEMORIALIZED ON OCTOBER 17, 2017

Board members reviewed the resolution. There was no discussion. A motion to memorialize the resolution was made by Ken Roberts and seconded by John O'Connell. Roll Call: Ken Roberts – yes, Richard Skewes – yes, Paul Messerschmidt – yes, CeCe Pattison – yes, Ellsworth Bensley, Jr., – yes, Dolores Blackburn – yes, Eric Olsen – yes, John O'Connell – yes, Suzanne Howell – yes. The motion carried.

— RESOLUTION TOWNSHIP OF ANDOVER LAND USE BOARD CONSISTENCY DETERMINATION FOR ZONING ORDINANCE NO. 2017-11 AN ORDINANCE OF THE TOWNSHIP OF ANDOVER, IN THE COUNTY OF SUSSEX, AND THE

STATE OF NEW JERSEY, TO MODIFY CHAPTER 190, SECTION 90, "PROHIBITED SIGNS" DECIDED ON OCTOBER 3, 2017 MEMORIALIZED ON OCTOBER 17, 2017

Board members reviewed the resolution. There was no discussion. A motion to memorialize the resolution was made by Dolores Blackburn and seconded by Paul Messerschmidt. Roll Call: Ken Roberts – yes, Richard Skewes – yes, Paul Messerschmidt – yes, CeCe Pattison – yes, Ellsworth Bensley, Jr., – yes, Dolores Blackburn – yes, Eric Olsen – yes, John O'Connell – yes, Suzanne Howell – yes. The motion carried.

COMPLETENESS REVIEWS: There were no matters scheduled.

HEARING: There were no matters scheduled.

PUBLIC PORTION: Chairman Howell opened the meeting to the public for general comments and inquiries.

No members of the public were sworn.

Chairman Howell closed the meeting to the public.

OLD/NEW BUSINESS:

Liaison Reports — Open Space Committee, Township Committee, Environmental Commission, Sustainable Andover, Redevelopment Subcommittee:

- **Open Space Committee** — Suzanne Howell stated the Committee had not met since the last Land Use Board meeting.
- **Andover Township Committee** — Dolores Blackburn presented the Committee had not met since the last Land Use Board meeting.
- **Environmental Commission** — Eric Olsen presented the group was working on issues relative to a property that was formerly utilized as a land fill. Dolores Blackburn presented that the owner had proposed a donation of the property as a tax write-off. She noted that in addition to a DEP lien, taxes are overdue.
- **Sustainable Andover** — Eric Olsen stated the group had not met.
- **Redevelopment Subcommittee** — Members discussed work performed to date by the planner as reflected in billing. Following discussion, subcommittee member Paul Messerschmidt agreed to contact the planner to request she stop work on the redevelopment project. The Board agreed that the subcommittee would acquire and review additional redevelopment proposals and make a recommendation to the Board.

- **Planning:**

- Drive thru Draft Ordinance — John O'Connell requested to carry the matter to the next meeting. He requested an ordinance template. Mr. Messerschmidt presented he had software that would enable him to make proposed changes to the *Table of Regulations*.
- Professional Appointments — Board members discussed 2018 reorganization meeting preparation and agreed to review all professional appointments. Secretary Wilhelm was directed to obtain RFP documents utilizing an 11/20/17 deadline. It was agreed that all Board members would review the applications with a subcommittee to work on selection. Selected candidates would be invited to the December 5, 2017 Board meeting. Mr. Olsen inquired about review criteria.
- Dolores Blackburn presented information about a pending “Corridor Bill,” which if approved, would assign planning along state highways to the municipalities.

Scheduling: Chairman Howell confirmed the November 21, 2017 and December 5, 2017 meeting dates.

VOUCHERS: Board members reviewed the vouchers and questioned a submission. Following discussion, a motion to pay the bills as presented was made by John O'Connell and seconded by Paul Messerschmidt. Roll Call: Ken Roberts – yes, Richard Skewes – yes, Paul Messerschmidt – yes, CeCe Pattison y Ellsworth Bensley, Jr., – yes, Dolores Blackburn – yes, Eric Olsen – yes, John O'Connell – yes, Suzanne Howell – yes. The motion carried.

The Board recessed from 8:50 p.m. – 9:05 p.m.

ADJOURNMENT: Having no further business, a motion to adjourn was made by Ellsworth Bensley, Jr., and seconded by John O'Connell. All were in favor. The meeting concluded at 9:30 p.m.

Minutes respectfully submitted by:

/s/*Anne-Marie Wilhelm*
Anne-Marie Wilhelm
Land

Use