

**ANDOVER TOWNSHIP COMMITTEE  
REORGANIZATION MEETING AGENDA**

**ELLSWORTH BENSLEY, JR.  
DOLORES BLACKBURN  
JOHN CARAFELLO  
JANIS MC GOVERN  
THOMAS WALSH**

**JANUARY 05, 2018**

**6:30 P.M.**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**SUNSHINE NOTICE:** This meeting is being held in compliance with the provisions of the Open Public Meetings Act, Public Laws of 1975, chapter 231 and has been properly advertised and certified by the Municipal Clerk.

**STATEMENT OF DETERMINATION**

**OATHS OF OFFICE - *DULY ELECTED TO THE ANDOVER TOWNSHIP COMMITTEE  
FOR A THREE YEAR TERM JANUARY 1, 2018 TO DECEMBER 31, 2020***

***DOLORES BLACKBURN & JOHN CARAFELLO***

**NOMINATION AND ELECTIONS FOR MAYOR AND DEPUTY MAYOR FOR 2018**

- 1. RESOLUTION #R2018-01 NOMINATION AND ELECTION BY THE  
ANDOVER TOWNSHIP COMMITTEE TO FILL THE  
POSITION OF MAYOR FOR THE TERM  
JANUARY 1, 2018 THROUGH DECEMBER 31, 2018**

**OATH OF OFFICE FOR MAYOR & PRESENTATION OF GAVEL**

- 2. RESOLUTION #R2018-02 NOMINATION AND ELECTION BY THE  
ANDOVER TOWNSHIP COMMITTEE TO FILL THE  
POSITION OF DEPUTY MAYOR FOR THE TERM  
JANUARY 1, 2018 THROUGH DECEMBER 31, 2018**

**OATH OF OFFICE FOR DEPUTY MAYOR**

**APPROVAL OF AGENDA**

**APPROVAL OF CONSENT AGENDA** All items listed with an asterisk (\*) are considered to be routine and non-controversial by the Committee and will be approved by one motion. There will be no separate discussion of these items unless a citizen or Committee member so requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

**\*CONSENT AGENDA**

**\*MISCELLANEOUS RESOLUTIONS**

1. #R2018-03 Committee Meeting Schedule
2. #R2018-04 Official Newspapers
3. #R2018-05 Unemployment Compensation
4. #R2018-06 Rates of Interest on Delinquent Taxes
5. #R2018-07 Cancel Tax Amounts under \$10.00
6. #R2018-08 Tax Assessor to Defend Tax Appeals
7. #R2018-09 Tax Payments of Less Than 100%
8. #R2018-10 Appointment of Various Officers
9. #R2018-11 Professional Services - Appointment of Municipal Attorney  
**Fred Semrau, Esq.**
10. #R2018-12 Professional Services - Appointment of Township Auditor  
**Nisivoccia and Company**
11. #R2018-13 Professional Services - Appointment of Joint Municipal Court  
Prosecutor - **Anthony M. Arbore**
12. #R2018-14 Professional Services - Appointment of Municipal Court  
Public Defender - **Daniel A. Colfax**
13. #R2018-15 Appointment of a Substitute Municipal Court Prosecutor
14. #R2018-16 Appointment of a Substitute Municipal Court Public Defender
15. #R2018-17 2018 Cash Management Plan
16. #R2018-18 Appointment of Public Agency Compliance Officer
17. #R2018-19 Appointment of Finance Committee/Capital Projects
18. #R2018-20 2018 Temporary Budget
19. #R2018-21 Risk Management Consulting Services – Dental  
P.I.A. Security Programs, Inc.
20. #R2018-22 Appointment of Municipal Engineer, **Cory Stoner, PE**  
**Harold E. Pellow & Associates, Inc.**
21. #R2018-23 To Authorize the Contract With **Weather Works** for Weather  
Forecast and Consultation Service
22. #R2018-24 Appointment of Professional Services Contractor for Code  
Enforcement/Zoning Official - **Fred F. Suljic & Associates**

**\*CONSENT AGENDA (CONTINUED)**

**\*MISCELLANEOUS RESOLUTIONS (CONTINUED)**

23. #R2018-25 To Continue to Designate the Services of the Lakeland Emergency Squad as the Township's Ambulance/Rescue Squad
24. #R2018-26 Appointment of Labor Counsel  
***Matthew J. Giacobbe, Esq. of Cleary, Giacobbe, Alfieri, Jacobs***
25. #R2018-27 Resolution of the Township of Andover, County of Sussex and New Jersey for the Adoption of the Township of Andover
26. #R2018-28 Resolution of the Township of Andover, County of Sussex and State of New Jersey Authorizing the Execution of an Interlocal Shared Services Agreement with the Township of Wantage for the Provision of Animal Control Services
27. #R2018-29 Authorizing the Award of a Professional Services Contract To Phoenix Advisors, LLC to Serve as the Continuing Disclosure Agent and Conduct Continuing Disclosure Survey
28. #R2018-30 Resolution of the Township of Andover, County of Sussex and State of New Jersey to Authorize the renewal of the volunteer accident policy number fhh030157 from QBE Insurance Corporation at an annual premium of \$493 for the term January 1, 2018 through January 1, 2018
29. #R2018-31 Resolution of the Andover Township Committee Authorizing the Continuance of Statutory and Regular payments

State of  
Cafeteria Plan

**REGULAR AGENDA**

**PUBLIC PORTION**

**RULES FOR THE PUBLIC PORTION OF THE MEETING**

1. Please come forward when recognized and state your name and address.
2. Please direct your comments to the Township Committee.
3. The committee may comment or respond when you conclude your comments.
4. Normally, each member of the public will be recognized and given the floor. When you have concluded, you may be recognized again during that public portion of the meeting upon Committee approval.
5. Anyone that is disruptive and/or speaks when they are not recognized will be considered to be disruptive to the meeting and may be asked to leave.

**REGULAR APPOINTMENTS BY THE MAYOR**

**1. LAND USE BOARD**

Class I	_____	1 year term (2018)
Class II	_____	2 year term (2019)
Class IV	Vacancy	4 year term (2021)
Class IV	Vacancy	4 year term (2021)
Class IV	Vacancy	4 year term (2021)
Alternate No. 1	Vacancy	2 year term (2019)
Alternate No. 3	Vacancy	2 year term (2018)
Alternate No. 3	Vacancy	2 year term (2019)

**2. ENVIRONMENTAL COMMISSION**

Regular Member	(Vacancy)	Unexpired 3 year term (2018)
Regular Member	(Vacancy)	3 year term (2020)
Regular Member	(Vacancy)	3 year term (2020)
Regular Member	(Vacancy)	3 year term (2020)
Regular Member	(Vacancy)	3 year term (2020)
Alternate No. 1	(Vacancy)	2 year term (2019)
Alternate No. 2	(Vacancy)	2 year term (2018)

**3. 2018 LIAISON AND SUBCOMMITTEE APPOINTMENTS:**

**LAND USE BOARD – CLASS I DESIGNEE**

**FIRE DEPARTMENT**

**ECONOMIC DEVELOPMENT**

**ENVIRONMENTAL COMMISSION**

**SUSTAINABLE ANDOVER**

**FINANCE COMMITTEE/CAPITAL BUDGET/PROJECTS-Subcommittee**

**POLICE DEPARTMENT**

**RESCUE SQUAD**

**JOINT MUNICIPAL COURT  
SOLID WASTE ADVISORY COMMISSION-County  
BOARD OF EDUCATION  
OPEN SPACE  
SENIOR CITIZENS  
DEPARTMENT OF PUBLIC WORKS  
RECREATION COMMITTEE  
FIELD USE  
208 WATER  
CONTRACT REVIEW-Subcommittee  
HUMAN RESOURCES AND EMPLOYEE RELATIONS-Subcommittee  
ORDINANCE REVIEW: Subcommittee  
LACKAWANNA CUTOFF -Subcommittee**

**EMERGENCY MANAGEMENT COORDINATOR**

4. Office of Emergency Management 3 year term (2018-20)

**APPOINTMENTS BY TOWNSHIP COMMITTEE**

**1. LAND USE BOARD**

Class III Member of the Township Committee 1 year term (2018)

**2. OPEN SPACE, RECREATION AND FARMLAND AND HISTORIC PRESERVATION COMMITTEE**

Regular Member	Township Committee _____	1 year term (2018)
Regular Member	Recreation Committee _____	1 year term (2018)
Regular Member	Environmental Commission _____	1 year term (2018)
Regular Member	Land Use Board _____	1 year term (2018)
Regular Member	Member of the Public _____	1 year term (2018)
Regular Member	Member of the Public _____	1 year term (2018)
Regular Member	Member of the Public _____	1 year term (2018)
Alternate No. 1	_____	1 year term (2018)
Alternate No. 2	_____	1 year term (2018)

**APPOINTMENTS BY TOWNSHIP COMMITTEE (CONTINUED)**

**3. BOARD OF HEALTH**

Regular Member	Ellsworth E. Bensley, Jr	3 year term (2018)
Regular Member	Dolores Blackburn	3 year term (2020)
Regular Member	John Carafellow	3 year term (2020)
Regular Member	Janis Mc Govern	3 year term (2018)
Regular Member	Tom Walsh	3 year term (2019)

**4. RECREATION COMMITTEE**

Regular Member	_____	3 year term (2020)
Alternate No. 1	_____	1 year term (2018)
Alternate No. 2	_____	1 year term (2018)
Alternate No. 3	_____	1 year term (2018)

**5. ECONOMIC DEVELOPMENT ADVISORY COMMITTEE**

Regular Member	_____	1 year term (2018)
Regular Member	_____	1 year term (2018)
Regular member	_____	1 year term (2018)
Regular member	_____	1 year term (2018)
Regular Member	_____	1 year term (2018)
Regular Member	_____	1 year term (2018)
Regular Member	_____	1 year term (2018)
Regular Member	_____	1 year term (2018)

**6. SUSTAINABLE ANDOVER**

Regular Member	_____	1 year term (2018)
Regular Member	_____	1 year term (2018)
Regular member	_____	1 year term (2018)
Regular member	_____	1 year term (2018)
Regular Member	_____	1 year term (2018)
Regular Member	_____	1 year term (2018)
Regular Member	_____	1 year term (2018)
Regular Member	_____	1 year term (2018)

**OTHER BUSINESS:**

**1. FIREWORKS DISPLAYS**

**NEXT REGULAR MEETINGS**

**JANUARY 22, 2018**  
**FEBRUARY 26, 2018**

**6:30 P.M. EXECUTIVE SESSION**  
**7:30 P.M. REGULAR MEETING**

**ADJOURNMENT**

