

**MINUTES OF THE ANDOVER TOWNSHIP LAND USE BOARD MEETING HELD  
DECEMBER 19, 2017**

**OPEN MEETING:** Chairman Howell called the meeting to order at 7:30 p.m. and led the flag salute.

**OPEN PUBLIC MEETINGS ACT NOTICE:** Chairman Howell read the following statement: This is an open public meeting of the Andover Township Land Use Board. Notice of this meeting was given in accordance with the Open Public Meetings Act, Chapter 231, Public Law 85.

**ROLL CALL:**

Ken Roberts – Present  
Paul Messerschmidt, Vice Chairman – Present  
CeCe Pattison – Present  
Ellsworth Bensley, Jr., – Present  
Dolores Blackburn – Present  
Eric Olsen – Present  
John O'Connell – Present  
Richard Skewes – Present  
Mildred DiIorio [Alternate I] – Present  
Steven Kepreos [Alternate II] – Present  
Suzanne Howell, Chairman – Present

**BOARD PROFESSIONALS:** The Board's professionals were excused.

**MINUTES:** *Minutes of the Andover Township Land Use Board Meeting Held December 5, 2017:* A motion to approve was made by CeCe Pattison and seconded by Ellsworth Bensley, Jr. Roll Call: Ken Roberts – yes, CeCe Pattison – yes, Ellsworth Bensley, Jr., – yes, Dolores Blackburn – yes, Eric Olsen – yes, John O'Connell – yes, Richard Skewes – yes, Mildred DiIorio – yes, Suzanne Howell – yes. The motion carried.

*Minutes of the Andover Township Land Use Board Executive Session Meeting Held December 5, 2017:* A motion to approve was made by Ellsworth Bensley, Jr., and seconded by Dolores Blackburn. Roll Call: Ken Roberts – yes, Richard Skewes – yes, CeCe Pattison – yes, Ellsworth Bensley, Jr., – yes, Dolores Blackburn – yes, Eric Olsen – yes, John O'Connell – yes, Mildred DiIorio – yes, Suzanne Howell – yes. The motion carried.

**RESOLUTIONS:** There were no resolutions scheduled.

**COMPLETENESS REVIEWS:** There were no matters scheduled.

**HEARING:** There were no matters scheduled.

**PUBLIC PORTION:** Chairman Howell opened the meeting to the public for general comments and inquiries.

No members of the public addressed the Board.

Chairman Howell closed the meeting to the public.

**OLD/NEW BUSINESS:**

**Liaison Reports** — Open Space Committee, Township Committee, Environmental Commission, Sustainable Andover, Redevelopment Subcommittee:

- **Open Space Committee** — Suzanne Howell reported that the Open Space Committee was looking for new members. She stated Lake Illif access improvements are moving ahead including the construction of new lots on the soccer fields, and the committee is looking for a contractor to construct bocce courts.
- **Andover Township Committee** — Dolores Blackburn confirmed that the Land Use Board is the lead agent responsible for the redevelopment study with no involvement from the Township Committee anticipated.
- **Environmental Commission** — Eric Olsen announced the Andover Township Winter Market date of 2/23/18.
- **Sustainable Andover** — No comments were made.
- **Redevelopment Subcommittee** — No comments were made.
- **Planning** — No comments were made.

**Scheduling:** Chairman Howell confirmed the January 16, 2018 Reorganization Meeting date.

The Board recessed at 8:20 p.m. The meeting resumed at 8:25 p.m.

**EXECUTIVE SESSION:** A motion to enter Executive Session to discuss matters as permitted pursuant to N.J.S.A. 10:4-12b(7) was made by John O'Connell and seconded by Paul Messerschmidt. The Board entered Executive Session at 8:25 p.m.

The meeting resumed at 9:40 p.m.

**VOUCHERS:** A motion to approve a recommendation to pay the vouchers was made by Paul Messerschmidt and seconded by Ellsworth Bensley, Jr. The Board discussed the

meaning of approving the vouchers relative to billings and development stages. All were in favor. The motion carried.

**ADJOURNMENT:** Having no further business, a motion to adjourn was made by John O'Connell. All were in favor. The meeting concluded at 9:40 p.m.

Minutes respectfully submitted by:

*/s/Anne-Marie Wilhelm*

Anne-Marie Wilhelm

Land

Use

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