

**MINUTES OF THE ANDOVER TOWNSHIP LAND USE BOARD MEETING HELD  
JANUARY 16, 2018**

**OPEN MEETING:** Chairman Howell called the meeting to order at 7:50 p.m. and led the flag salute.

**OPEN PUBLIC MEETINGS ACT NOTICE:** Chairman Howell read the following statement: This is an open public meeting of the Andover Township Land Use Board. Notice of this meeting was given in accordance with the Open Public Meetings Act, Chapter 231, and Public Law 85.

**ROLL CALL:**

Ken Roberts – Absent  
Paul Messerschmidt, Vice Chairman – Present  
CeCe Pattison – Absent  
Ellsworth Bensley, Jr., – Present  
Dolores Blackburn – Absent  
Eric Olsen – Present  
John O'Connell – Present  
Richard Skewes (Alternate 2) – Present  
Suzanne Howell, Chairman – Present  
Mildred Di Iorio (Alternate 1) – Present  
Steve Kepreos (Alternate 2) – Present

**PROFESSIONALS PRESENT:** Richard Brigliadoro, Esq., Jessica C. Caldwell, PP, AICP, LEED GA, and Joseph R. Golden, P.E., P.P., C.M.E., were excused.

**MINUTES:** A motion to adopt the *Minutes of the Andover Township Land Use Board Meeting Held December 19, 2017* was made by John O'Connell and seconded by Paul Messerschmidt. There was no discussion. Roll Call: Paul Messerschmidt – yes, Ellsworth Bensley, Jr., – yes, Eric Olsen – yes, John O'Connell – yes, Richard Skewes – yes, Mildred DiIorio – yes, Steve Kepreos – yes, Suzanne Howell – yes. The motion carried.

A motion to adopt the *Minutes of the Andover Township Land Use Board Executive Session Held December 19, 2017* was made by Paul Messerschmidt and seconded by Richard Skewes. Roll Call: Richard Skewes – yes, Paul Messerschmidt – yes, Ellsworth Bensley, Jr., – yes, Eric Olsen – yes, John O'Connell – yes, Suzanne Howell – yes. The motion carried.

**RESOLUTIONS:** The Board carried review of *RESOLUTION Township of Andover Land Use Board Report on Variance Applications and Amendment Recommendations* pending input from Board Attorney Brigliadoro.

**COMPLETENESS REVIEW:** There were no matters scheduled for review.

**HEARINGS:** There were no matters scheduled.

**PUBLIC PORTION:** Chairman Howell opened the meeting to the public.  
No members of the public addressed the Board. The meeting was closed to the public.

**OLD/NEW BUSINESS: Liaison Reports — Open Space Committee, Township Committee, Environmental Commission, Sustainable Andover:**

- **Open Space Committee** — No report was given.
- **Environmental Commission** — Eric Olsen noted the Environmental Commission and Open Space Committee might combine.
- **Andover Township Committee** — No report was given.
- **Sustainable Andover** — No report was given. Mr. Olsen confirmed the 2/25/18 Winter Market date stating the event would be held at The Barn from 11:00 a.m. – 3:00 p.m.

**Land Use Board Subcommittee Reports — Ordinance Review Subcommittee, Redevelopment Subcommittee:**

- **Ordinance Review Subcommittee** — Chairman Howell reappointed John O'Connell to the Ordinance Review Subcommittee. Mr. O'Connell noted the Township Committee was reviewing Land Use Board recommendations regarding drive-ups and stated he would review the Airport Zones next.
- **Redevelopment Subcommittee** — Paul Messerschmidt presented the group had met with Jessica C. Caldwell, PP, AICP, LEED GA and elected to proceed with work on the redevelopment project. John O'Connell stated the subcommittee would research land use, zoning, and construction files for five-year parcel histories in an effort to control costs.

**VOUCHERS:** A motion to recommend payment of the vouchers to the Township Committee was made by Ellsworth Bensley, Jr., and seconded by Paul Messerschmidt. There was no discussion. All were in favor. The motion carried.

**ADJOURNMENT:** A motion to adjourn was made by Ellsworth Bensley, Jr. All were in favor. The motion carried. The meeting concluded at 8:10 p.m.

Minutes respectfully submitted by:

*/s/Anne-Marie Wilhelm*  
Anne-Marie Wilhelm  
Land

Use