

MINUTES OF THE ANDOVER TOWNSHIP LAND USE BOARD MEETING HELD MARCH 20, 2018

OPEN MEETING: Chairman Howell called the meeting to order at 7:30 p.m. and led the flag salute.

OPEN PUBLIC MEETINGS ACT NOTICE: Chairman Howell read the following statement: This is an open public meeting of the Andover Township Land Use Board. Notice of this meeting was given in accordance with the Open Public Meetings Act, Chapter 231, and Public Law 85.

ROLL CALL:

Ken Roberts – Present @7:35 p.m.
Paul Messerschmidt, Vice Chairman – Present
CeCe Pattison – Present
Ellsworth Bensley, Jr., – Present
Dolores Blackburn – Present @7:35 p.m.
Eric Olsen – Present
John O'Connell – Absent
Richard Skewes (Alternate 2) – Absent
Suzanne Howell, Chairman – Present
Mildred Di Iorio (Alternate 1) – Present
Steve Kepreos (Alternate 2) – Present

PROFESSIONALS PRESENT: Richard Briigliodoro, Esq., and Joseph R. Golden, P.E., P.P., C.M.E.

MINUTES: A motion to approve the *Minutes of the Andover Township Land Use Board Meeting Held February 20, 2018* was made by Paul Messerschmidt and seconded by Ellsworth Bensley, Jr. There was no discussion. Roll Call: Paul Messerschmidt – yes, CeCe Pattison – yes, Ellsworth Bensley, Jr., – yes, Eric Olsen – yes, Suzanne Howell – yes. The motion carried.

A motion to approve the *Minutes of the Andover Township Land Use Meeting Held March 6, 2018* was made by Ellsworth Bensley, Jr., and seconded by Steven Kepreos. There was no discussion. Roll Call: Ellsworth Bensley, Jr., – yes, Millie Di Iorio – yes, Steven Kepreos – yes, Suzanne Howell – yes. The motion carried.

RESOLUTIONS: A-1-18-1, Pace Glass, Inc., Amended Preliminary and Final Site Plan, “D” Variance, “C” Variance, Andover Township Block 108 Lot 4.02, Lafayette Township Block 1.01 Lot 1.01 – A motion to adopt the resolution as presented was made by CeCe Pattison and seconded by Paul Messerschmidt. There was no discussion. Roll Call: Ken Roberts – yes, Paul Messerschmidt – yes, CeCe Pattison – yes, Suzanne Howell – yes. The motion carried.

COMPLETENESS REVIEWS:

- **A-2-18-1, DQ & Sons, LLC, Minor Subdivision. Block 155 Lot 5:** Board members discussed a completeness report dated March 5, 2018 submitted by Joseph R. Golden, P.E., P.P., C.M.E. Mr. Golden recommended the application be deemed incomplete. Richard Briigliodoro, Esq., explained the need for a “D” Variance as the application proposes an expansion of a pre-existing nonconforming use.

A motion to deem the application incomplete was made by Paul Messerschmidt and seconded by Ken Roberts. Roll Call: Ken Roberts – yes, Paul Messerschmidt – yes, CeCe Pattison – yes, Ellsworth Bensley, Jr., – yes, Dolores Blackburn – yes, Eric Olsen – yes, Mildred DiIorio – yes, Steve Kepreos – yes, Suzanne Howell – yes. The motion carried.

- **A-2-18-2, LAC REALTY CORP, Preliminary and Final Site Plan. Block 116.02 Lot 1:** Board members discussed a completeness report dated March 11, 2018 submitted by Joseph R. Golden, P.E., P.P., C.M.E. Mr. Golden recommended the application be deemed incomplete. Applicant’s consultants Jason Dunn, P.P., and Megan Ward, Esq., participated in the discussion and agreed to provide Preliminary and Final Site Plan Checklist Items 15, 21, 23, 40, and 46 for completeness. The Applicant submitted a copy of a Preliminary Site Plan application forwarded to Sussex County Division of Planning and Economic Development marked Hand Delivery and dated February 16, 2018.

Scheduling logistics were also discussed, and it was agreed that the matter could be tentatively scheduled for both a completeness review and hearing on April 17, 2018 if all submission requirements were met.

A motion to deem the application incomplete was made by Paul Messerschmidt and seconded by Ken Roberts. Roll Call: Ken Roberts – yes, Paul Messerschmidt – yes, CeCe Pattison – yes, Ellsworth Bensley, Jr., – yes, Dolores Blackburn – yes, Eric Olsen – yes, Mildred DiIorio – yes, Steve Kepreos – yes, Suzanne Howell – yes. The motion carried.

HEARINGS: There were no matters scheduled.

PUBLIC PORTION: Chairman Howell opened the meeting to the public. No members of the public addressed the Board. The meeting was closed to the public.

OLD/NEW BUSINESS: Liaison Reports —

- **Environmental Commission** - Eric Olsen presented the group met for first time post-merger with the Open Space Committee. He stated the group discussed initiatives, and the next meeting is set to take place on 4/5/18.

- **Sustainable Andover** – Eric Olsen presented the group will be hosting Earth Day with Kittatinny State Park on 4/21/18. He stated the *Buy Local* initiative, which is a project shared with the Economic Development Committee, is also moving forward.
- **Redevelopment Subcommittee** – Paul Messerschmidt presented the group was collecting information from the police, construction, zoning, and tax departments.

Chairman Howell asked Mr. Golden if he could provide training for the Land Use Board, and he agreed to do so.

Mr. Golden asked the Board about inspection scheduling and standards. The Board informed Mr. Golden his inspection schedule and determinations were at his discretion and it was not the Board's job to determine same.

VOUCHERS: A motion to approve a recommendation to the Township Committee for payment of the bill list was made by Ellsworth Bensley, Jr., and seconded by Ken Roberts. Roll Call: Ken Roberts – yes, Paul Messerschmidt – yes, CeCe Pattison – yes, Ellsworth Bensley, Jr., – yes, Dolores Blackburn – yes, Eric Olsen – yes, Mildred DiIorio – yes, Steve Kepreos – yes, Suzanne Howell – yes. The motion carried.

ADJOURNMENT: A motion to adjourn was made by Ellsworth Bensley, Jr. All were in favor. The motion carried. The meeting concluded at 8:50 p.m.

Minutes respectfully submitted by:

/s/Anne-Marie Wilhelm

Anne-Marie Wilhelm

Land

Use

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