



Village of Bannockburn

# VILLAGE OF BANNOCKBURN

## SINGLE FAMILY HOME NEW CONSTRUCTION

<b>Permit Applicant Information</b>		<b>CONTACT PERSON:</b>	
PROPERTY OWNER:		PHONE #	
INSTALLATION ADDRESS:		E-Mail Address:	

**Single Family Home Plans Include:** Check all that apply to the Project.

- Water connection
- New Driveway
- Grading changes
- Tree Removal Plan
- Outdoor Kitchen/Fire pit
- Pool Removal
- Septic Tank Removal
- Single Family Home
- Generator
- Demolition of Existing Home
- Fence/Pillars/Gate
- Landscape plan
- New Water meter
- Patio/Deck/Pergola
- Pool & Spa
- Sewer connection
- Wetlands
- Well Removal/Seal

### **Prerequisite to Single Family Home Permit Application**

Architecture Review Commission (ARC) and/or Planning Zoning Board of Appeals (PCZBA) approval required prior to permit approval. Review ARC Approval Document for Conditions.

If a Demolition plan was approved as a part of ARC approval for this home, you may submit both applicational at the same time. See Demolition Guidelines for required submission items.

**List all modifications to plans made after ARC approval:**

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**Have all conditions required for ARC approval been met?**                      **Yes**                      **No**

### **Permit Application Review Process Timeline**

A building permit application review can take between 15-20 business days.

### **Required Single Family Home Permit Documents – Incomplete applications will not be accepted**

Please include this list with your application in order to expedite the process.

- **BUILDING PERMIT APPLICATION**
- **BUILDING PERMIT & APPLICATION FEE DEPOSIT:** A deposit of \$15,575 for a Residential Permit. The \$15,000 is for construction security of expenses for a pass thru costs incurred by the Village, the \$575 is a deposit of permit fees. Payment by check or cash.
- **BUILDING PERMIT FEES:** The total amount of permit fees and balance due will be provided upon notification that the permit is ready for pick-up.
- **CONSTRUCTION SECURITY AGREEMENT**

- **CONSTRUCTION SECURITY DEPOSIT:** The amount of the construction security deposit will be included in the permit fee calculation. A construction security deposit is based upon estimated pass through professional service expenses. A detailed fee schedule will be provided upon notification that the permit is ready for pick-up.
- **5 COLOR COPIES AND ELECTRONIC PDF OF ALL OF THE FOLLOWING:**
  - **DETAILED WORKING DRAWING:**
    - Plans shall be drawn at 1/4" scale, sections at 1/2" scale.
    - Plans shall be stamped by a State of Illinois Registered Architect.
    - Plans shall include the following:
      - Elevations of all proposed structures and if appropriate, a section through,
      - Type of material (stone, pavers, windows, siding, and roof etc.),
      - Gas piping schematic,
      - Electrical or plumbing details proposed as part of the project.
  - **CURRENT PLAT OF SURVEY:**
    - Show the location of the proposed work and dimensions from the property lines.
    - Path of gas or electric, if proposed.
  - **ENGINEERING/PROPOSED GRADING, WATER, SEWER, DRAINAGE PLANS.**
    - Plans shall be drawn at 1"=20' and
    - Prepared and stamped by a State of Illinois Registered Professional Engineer
  - **MANUFACTURER'S SPECIFICATION SHEET FOR:**
    - Required for Outdoor Kitchen, Appliances, Fire Pit, Gazebo, Fence, Gates, and Lighting.
- **MANUAL J (Load Calculation) AND MANUAL S (Sizing and Selection)** for New HVAC for Residential new construction.
- **LANDSCAPE PLANS:** Including tree protection fencing.
- **RESIDENTIAL FIRE SPRINKLERS ARE REQUIRED FOR NEW SINGLE FAMILY HOME:**  
Residential sprinkler permit application is required to be submitted to the Deerfield Bannockburn Fire Department at <http://www.deerfieldbannockburnfire.org/>

***Adherence to the Village of Bannockburn Ordinance & Building Codes:***

- International Building Code – 2018
- International Residential Code for One- and Two-Family Dwellings – 2018
- International Property Maintenance Code – 2018
- International Fuel Gas Code – 2018
- International Mechanical Code – 2018
- International Fire Code – 2018
- International Energy Conservation Code – 2018
- International Swimming Pool and Spa Code – 2018
- Illinois Plumbing Code - 2014
- National Electrical Code – 2017
- Village Code – Bufferyards, Landscaping & Screening Requirements
- Village Building Code Amendments