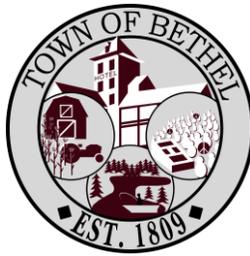


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Town of Bethel Planning Board

PO Box 300, 3454 Route 55
White Lake, NY 12786

The Town of Bethel Planning Board held a Work Session on Monday, August 3, 2020 at 7:00 PM at the Dr. Duggan Community Center, 3460 State Route 55, White Lake, New York. A regular meeting of the Planning Board followed on the same date at 7:30 PM. On the agenda at this time was the following;

In attendance are the following: Jim Crowley, Chairman, David Biren, Michael Cassaro, Robert Yakin, Jr. Alternate, Bette Jean Gettel, Code Enforcement Officer, Jacqueline Ricciani, Attorney, and Jannetta MacArthur, Recording Secretary.

Pledge to the flag.

Excused Susan Brown Otto, Wilfred Hughson, Steve Simpson, and David Slater.

Seating Robert Yakin Jr.

Jim Crowley: Good evening, Welcome to the Town of Bethel Planning Board meeting. The July 20th minutes we will review at the next meeting. We have one item on the agenda this evening.

1) Application for a License Renewal to allow for Transient Camping with 30 campsites and 42 parking spaces to be located at 38 Dr. Duggan Road, known as Bethel Tax Map #: 26-1-14, proposed by Roberta Reynolds. (Reynolds)

Roberta Reynolds: We are basically going to have the same event as last year. Porta potties, sanitary cleaning stations.

Jacqueline Ricciani: Can you give us the dates and times?

Roberta Reynolds: August 14, 15th, 16th. 12 pm Friday until 5 pm Sunday.

Jacqueline Ricciani: How many campsites are you using?

Roberta Reynolds: I'm not really sure. Hopefully 75%.

Jacqueline Ricciani: Your letter says 50%.

Roberta Reynolds: That was before Cuomo changed it. 120 people when it is normal. I have 5 acres, so there is no problem of social distancing.

Jacqueline Ricciani: Last year you had about 30 RV's?

Roberta Reynolds: Yes.

Roberta Reynolds: I will close the horse fence. It is portable.

David Biren: What measures are you taking for COVID?

Roberta Reynolds: We are going to have the social distancing; I have the wash stations at the bathrooms.

David Biren: You are going to need more than that.

Roberta Reynolds: What do you need?

David Biren: You tell me what you are doing besides that.

Roberta Reynolds: They are coming to clean the bathrooms every day.

David Biren: Are you going to have any disinfectant?

Roberta Reynolds: We are going to have disinfectant pumps.

David Biren: We need it on the map showing me where you are going to have these pumps located throughout your area. It is very important at this stage, in these times. We need to see where you have disinfectant pumps, when people come into the area, there should be pumps throughout the area, if you have 80 people, there should be at least 20 pumps available for people to use.

Roberta Reynolds: I'll put them out, BJ can see when she comes out to inspect it.

David Biren: I think it should be on the map. There should be at least 20 pumps. You can't expect people to bring in everything, it should be available to them. It's important for people to feel comfortable and safe, that they can sanitize their hands when they want. They are going to be eating.

Roberta Reynolds: A lot will be bringing in their own.

David Biren: You can't expect them too. You have to provide certain things, and this is one of the most important things, is sanitizing.

Roberta Reynolds: The public will have it. I can bring it to BJ tomorrow to show her where.

David Biren: I don't see anything shown to me, I'm not giving you a hard time, these are very rough times. I don't need 30 people going home sick. I'm not say they will be, we need to minimize that.

Roberta Reynolds: I plan on being very safe. I will make sure everybody is safe. I have two parents living with me, in wheel chairs. I have to be protected.

David Biren: I need to see it. You telling me without showing me it, you didn't bring it up.

Roberta Reynolds: I have a map here; I can point it out to you where I will put the things.

David Biren: I really need to see where they are going to be, I really do.

Mike Cassaro: I think it would be good if you have the supply of stuff as the people come, ask them if they have their own stuff, if they don't then you can supply them with something. As far as saying it is going to be here, here, here, things change every day. As long as she has it available to them, at the toilet station, on the picnic tables. She says she has it available to them, I don't care if she keeps it at the front gate, or the back of the property, as long as it is readily available.

David Biren: I don't care where.....

Jacqueline Ricciani: Do you have some kind of check in procedure when the campers arrive?

Roberta Reynolds: Yes, I am going to be there, when they come in.

Jacqueline Ricciani: So why don't you explain to the board what your procedure is, offering individual hand sanitizer to everyone. Just run it in the check in procedure. How do they get to their campsites, how do they get their hand sanitizers, etc.

David Biren: As long as they have it.

Mike Cassaro: I think it makes the most sense ask them if they have it, if they don't you provide for them. You can't wash their hands for them, you can just provide for them.

Roberta Reynolds: I will have it all at the wash stations. I will have 80 bottles.

Jacqueline Ricciani: Do you want it as a condition of approval that everyone is offered a hand sanitizer?

David Biren: Yes, that would be great. Thank you. And some masks available in case people forget to bring them. As part of the condition.

Jim Crowley: Does the board have any other questions? BJ?

Bette Jean Gettel: No amplified music.

Roberta Reynolds: No stage.

Bette Jean Gettel: You are aware that Hectors will be closed. You have to keep your patrons on your property.

Roberta Reynolds: The people that are coming, it's not like a public thing, people like last year.....we will be watching out for Hectors.

Bette Jean Gettel: I just have to make you aware it will be closed and we have to protect their property.

Roberta Reynolds: She knows, anything that goes on there, I will call them.

Jacqueline Ricciani: You are not exceeding 60 hours. A couple things from last year, we are going to be repeating again this year, okay. In addition to Porta Johns, and hand washing stations, you also have a water spicket available, is that going to be available this time?

Roberta Reynolds: Yes.

Jacqueline Ricciani: Okay. And you have a designated area for parking, and all the cars will be just on that designated area. Are you going to have some lighting in the trees for safety?

Roberta Reynolds: Yes.

Jacqueline Ricciani: Last year you indicated that you have a golf cart, to shuttle campers from the parking area? Do you still plan on doing that?

Roberta Reynolds: Yes.

Jacqueline Ricciani: How are you going to do social distancing with a golf cart?

Roberta Reynolds: Wear masks, I will bring their camping supplies to the campsites, and tell them where to go.

Jacqueline Ricciani: You don't pick their camping spot? They pick their own spot?

Roberta Reynolds: Yes.

Jacqueline Ricciani: Okay. Are you having RV's or travel trailers, or anything like that this year?

Roberta Reynolds: Some

Jacqueline Ricciani: Last year the RV's were restricted to a certain number of campsites on your site plan, 13-15, and 20 – 30. Will they be restricted to the same area as last year.?

Roberta Reynolds: There will be less this year. I know 3 that won't be coming because they are afraid.

Jacqueline Ricciani: The number of RV's last year, one of the restrictions were no more than 8 RV's on the property.

Bette Jean Gettel: That's a fair number Jacy. She could remain at 8 with the RV's. That way you will be able to get in the back.

Jacqueline Ricciani: Okay. So, it will be restricted to that number in those locations. Do you want me to run through what the conditions were last year?

Jim Crowley: BJ did you have problems last year?

Bette Jean Gettel: I had no problems. They were back and forth between their property and Hectors. Music wise the noise was done by 11 pm, midnight the latest. They were down to no amplified music. That was of their own doing. I don't remember if their permit had restrictions

on the noise. I did not get any complaints out there. The garbage was picked up a few days after the event was done, so we didn't have any garbage issues.

Mike Cassaro: I was on patrol that weekend, and there really weren't any issues. It went very well.

Jim Crowley: Okay, Jacy, yes.

Jacqueline Ricciani: Last year they limited the number of campers to 120. The property has 30 campsites, roughly 4 per campsite on average, so the maximum number last year was 120.

Jim Crowley: BJ you will have to see what the amount of people that the Governor is allowing, unless the board feels different. If it is half or 75%, as it gets closer, it changes daily.

Bette Jean Gettel: He just gave a news briefing today and things were changing, he came out with another two executive orders. So, it is ever evolving. We can put into the resolution that at this time we accept x amount of people, but if the Governor's orders change then the figure would have to be adjusted according.

Mike Cassaro: You will have to follow the executive order at the time.

Jim Crowley: Whatever it is on noon Friday.

Jacqueline Ricciani: What is the number now? 90 people (75%). 22.5 campsites. You had 30 last year, right?

Roberta Reynolds: Right

Jacqueline Ricciani: So, 23 campsites, so subject to whatever the Governor's order is, gathering on August 14th. To provide the Town of Bethel proof of insurance, last year it was \$250,000. The applicant was given a date approximately a week prior to the event, so you will have to figure out when that needs to be provided to BJ. The applicant is to provide the Town of Bethel with any contract information, for trash disposal collection, sanitary services, potable water prior to getting the license. No vendors on the site. The applicant shall act to ensure traffic movements on Dr. Duggan Road is not impaired. Make sure that the camper's vehicles are parked within the bounds delineated. You have areas that are marked within the bounds. No parking on Dr. Duggan Road or other properties. Applicant shall permit the Town of Bethel Building Inspector, Code Enforcement Officer, and Constables to conduct site inspections to ensure that the conditions are being honored. No open-air music events on the property, no amplified music. Applicant shall take affirmative steps to mitigate any impact on agricultural uses, I think you border on farmland, right?

Roberta Reynolds: We don't touch Pete's land.

Jacqueline Ricciani: So, it is your obligation to ensure that no trespassing on any of the adjoining properties. You are going to monitor the buffer zone between your property and the farmland to make sure that it is unoccupied by persons vehicles or debris. No paper lanterns, fireworks, or any other kinds of noises that can disturb the farm animals. You are going to erect temporary fencing if required to restrict entry to the site from the adjoining properties. your property and surrounding properties will be clear of all camping related debris and equipment, by

a date which this board generally sets about a week to 10 days after the event, have it all cleaned up. The RV's being restricted to sites 13-15, 20-30, no more than 8, and pay all your fees. We are going to add that upon entry that the applicant will offer individual hand sanitizer and masks to each camper and everyone stay on their property.

Jim Crowley: Does the board have anything else?

Jacqueline Ricciani: There is a provision under the code under the license renewal, where you can waive public hearing on this application, if you find thatyou can renew, if it meets the terms of the code, which it does from last time, that she is using the same site plan as last time, that the transient campground is not a potential source of danger to the general public or safety. That the application does not contain any substantial new element(s) that would require a new site plan. You also have the ability to waive the public hearing on this application. If you want to waive the public hearing you will need to do that by motion, or schedule for a public hearing.

Motion to waive public hearing by Mike Cassaro, second by David Biren.

All in favor – 4

Opposed-0

Agreed and carried

Jacqueline Ricciani: If you just want to fill in the two dates, when the applicant has to provide the proof of insurance, and when the area needs to be cleaned up afterwards

Jim Crowley: When do you usually do the site inspection?

Bette Jean Gettel: For the current event I need insurance information no later than August 10th, so a week from today. Clean up needs to be completed no later than August 24th.

Roberta Reynolds: It will be done Monday. It's not hanging around. I can bring the insurance tomorrow or Wednesday.

Motion to renew the transient camping license with conditions listed previously by David Biren, second by Mike Cassaro.

Roll call vote:

Robert Yakin Jr. – Yes

Mike Cassaro – Yes

David Biren – Yes

Jim Crowley – Yes

Motion passed.

Motion to adjourn by Mike Cassaro, second by Robert Yakin Jr.

All in favor – 4

Opposed-0

Agreed and carried

Jim Crowley: Thank you ladies and gentleman for coming out.

Respectively submitted,

Jannetta MacArthur

Recording Secretary