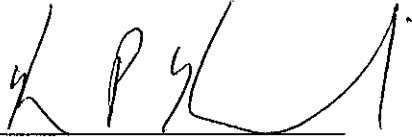


POLICY FOR MINUTES

All minutes from any Village Board or Committee Meeting, or Public Hearing shall be typed and submitted for review to the governing body members within 10 calendar days after the meeting. Approval of said minutes shall take place at the next meeting of the applicable Board or Committee with the exception of Public Hearing minutes (i.e. Board of Zoning Appeals).

Within 3 business days following approval of any minutes, they shall be posted on the Village of Belgium website and in three (3) posting places within the Village.

Dated: September 13, 2010

A handwritten signature in black ink, appearing to read 'K P K', written over a horizontal line.

Kevin P. Kowalkowski
Village President