



**Borough of Bellevue
Council Minutes
January 26, 2016
7:00 p.m.
Rosemary Hefflin Council Chambers**

I. Call to Order

At 7:00 p.m. President Tennant-Heffley called the meeting to order with the Pledge of Allegiance and a moment of silence.

II. Roll Call

Councilpersons Heffley, Coder, Fodi, Hrynda, Lenard, Menosky, Saylor, Senvisky, Woshner; Mayor Cusick, Solicitor Racunas, Treasurer Scioscia, DAS Borczyk were present.

III. Public Contribution (5 minutes per person).

Tom Kelly, 24 South Bryant (Employee), informed Council that he was hired because of his Concrete working ability. He stated that improper protocol was followed during the last snowstorm which hurt efficiency. Mr. Kelly noted that there was bad morale in the department and urged Council to be proactive in order to improve the production of the department. Also, that a DPW study was performed on the department and nothing ever came of it. Councilperson Woshner informed Mr. Kelly that Council has worked with the study done by the Governors' Center and hired a new Supervisor. Councilperson Woshner asked if Mr. Kelly had gone to his Supervisor about his concerns (no response from Mr. Kelly). Councilperson Woshner asked that this be discussed further by the DPW Committee.

John Smallwood, Bellevue VFD, informed Council that a Springfest fundraiser, similar to that held in the fall, was being planned for May 14, 2016. Mr. Smallwood mentioned that he was aware of the coordination needed with the Borough Departments. Councilperson Coder asked if he would consider holding the event along with other possible events to be scheduled in May and that another House Tour was in the works for May 7, 2016. Coordinating with other events might improve attendance for both parties.

IV. Review of Prior Meeting Minutes:

Councilperson Woshner made a Motion to Approve meeting minutes from November 10, 2015 Pre-Council; November 24, 2015 Council; December 8, 2015 Budget Public Hearing; December 8, 2015 Pre-Council; December 22, 2015 Council; January 4, 2016 Council Re-Organization; January 12, 2016 Parks and Rec; and January 12, 2016 DPW. The Motion was seconded by Councilperson Menosky. Councilperson Hrynda asked if the salary increase given Chief Sentner in the December 8, 2015 minutes was for the year 2015 and was answered in the affirmative by Mayor Cusick. The Motion carried via unanimous voice vote.

V. Reports:

- i. Tax Collector's Reports- written reports submitted.**
- ii. Jordan Tax Collector Reports – written reports submitted.**
- iii. Northwest EMS- written report submitted.**

VI. Committee Chair Reports

a. Finance

Councilperson Woshner made a Motion to permit DAS to advertise Part-time Administrative position at a cost not to exceed \$100.00. (Budget Account No. 01-406-341). The Motion was seconded by Councilperson Fodi. Councilperson Woshner suggested that the position be advertised on Craig's List and the LGA website. The Motion carried via unanimous roll call vote.

Councilperson Woshner notified Council that job descriptions for admin and Library were being reviewed by the Finance Committee. Councilperson Heffley commented that the Library job descriptions had been discussed by Council several times. Councilperson Coder suggested that a Personnel Committee be set up so that deadlines could be set for personnel issues.

b. Parks & Recreation

- i. MOTION: Motion to approve 2016 Spring Baseball field usage requests from CMU and NABA.**

Councilperson Heffley informed Council that there may be a schedule issue with the use of the field by NABA and the subject should be returned to the Parks and Rec Committee.

Councilperson Coder inquired as to the progress of the Parks Master Plan. Councilperson Heffley provided Council with a brief update.

Councilperson Heffley informed Council that a discussion of a Committee for the Bellevue Borough Sesquicentennial would be discussed at the next Parks & Rec Committee Meeting.

c. Public Works

- i. MOTION: Motion to approve Building Maintenance Agreement – Heating/Air Conditioning Systems. (Budget Account No. 01-409.375).**

Due to unavailability of DPW Supervisor Olczak, DAS Borczyk suggested that this item be moved to the February Pre-Council Agenda.

Councilperson Fodi Motion to approve application for payment to Insight Pipe Contracting in the amount of \$4950.00. (Budget Account No. 08.429.721). The Motion was seconded by Councilperson Woshner and carried via unanimous roll call vote.

Councilperson Lenard commended the Department of Public Works on their response during the recent snow event.

d. Public Safety

Councilperson Senvisky made a Motion to purchase 2nd Upgrade Handheld for Parking Enforcement System in the amount of \$1775.00. (Budget Account No. 01.410.252). The Motion was seconded by Councilperson Lenard. Councilperson Woshner inquired as to why a second unit was needed. Mayor Cusick explained several instances where the second unit would

be useful. The Motion then carried via 8-1 vote (Menosky – nay).

i. ServePro Contract

DAS Borczyk suggested that this item be returned to the Public Safety Committee.

Councilperson Senvisky made a Motion to use \$7700.00 asset forfeiture funds to upgrade tasers. The Motion was seconded by Councilperson Lenard. Councilperson Woshner asked how tasers were upgraded. Chief Sentner discussed the procedure of maintenance and availability of the six (6) taser units in the Bellevue Police Department and that their age made maintenance difficult. The Motion the carried via unanimous roll call vote.

VII. Resolutions:

Councilperson Woshner made a motion to approve Resolution No. 03 - 16, authorizing refund of real estate taxes. The Motion was seconded by Councilperson Menosky and carried via unanimous roll call vote.

VIII. Ordinances:

Councilperson Woshner made a motion to introduce Ordinance No. 15-14 Establishing 2016 Wages and Benefits. The Motion was seconded by Councilperson Senvisky.

Councilperson Woshner made a Motion to Table, after the second reading and further discussion, Ordinance 15-14 Establishing 2016 Wages and Benefits. The Motion was seconded by Councilperson Coder.

There was Council discussion about the procedure for passing an Ordinance. Councilperson Coder discussed that the current process did not permit discussion as the motions included tabling the Ordinance. Councilperson Woshner noted that there should be three readings over three months. Solicitor Racunas stated that advertisement and public adoption permitted sufficient transparency. Councilperson Coder asked that the Ordinance Adoption Procedure be placed on the Finance Committee Agenda. Councilperson Fodi expressed a desire for the process to require two meetings for adoption.

IX. Old Business – None.

X. New Business

Councilperson Fodi initiated discussion as to whether the Home Rule Charter allows for the President of Council serving as Chairperson of a Committee.

Councilperson Heffley stated that in the selection of the Committees, she attempted to take expertise into consideration, however, the requirement to have representation from each Borough Ward on each Committee restricted her abilities to appoint by expertise. Councilperson Heffley informed Council that she had consulted with the Solicitor and will not step down from the Parks & Recreation Committee as she wished to continue the parks work that had been started by that committee. Councilperson Coder noted that when she was Council President, she wished to remain on the Finance Committee and was not permitted to do so, therefore, setting a precedent that should continue. Mayor Cusick recalled the Public Safety Committee has the same circumstances in the 90's, Councilperson Woshner stated that she understood the wish to spearhead the Parks effort, Councilperson Fodi stated that the situation limits leadership opportunities. Solicitor Racunas informed Council that he performed exhaustive research and the service of a Council President on a Committee is not prohibited. Solicitor Racunas suggested that specifics be placed in the Administrative Code and any ambiguity could be corrected.

XI. MOTION: Motion to approve payment of the January 26, 2016 bill list.

Councilperson Woshner made a motion to approve the January, 2016 Bill List as submitted. The Motion was seconded by Councilperson Lenard and carried via unanimous roll call vote.

XII. Public Contribution (2 minutes per person).

Connie Rankin, Arch Street, commented that the method for reading and approval of Ordinances goes to the municipality. It has never been a one meeting passage in Bellevue. Ohio Township adopts ordinances with 3 readings in two meetings and their advertisement.

XIII. Executive Session

Council entered Executive Session at 8:30 P.M. and returned at 9:02 P.M. for Personnel and Collective Bargaining issues.

XIV. Motion to Adjourn

Councilperson Senvisky made a motion to adjourn the meeting. The Motion was seconded by Councilperson Lenard. The meeting adjourned at 9:04 P.M.

Minutes approved by Bellevue Borough Council on February 23, 2016.