



**Borough of Bellevue
Pre-Council Minutes
February 9, 2016
7:00 p.m.
Rosemary Heflin Council Chambers**

I. Call to Order

At 7:00 P.M. President Tennant Heffley called the meeting to order with the Pledge of Allegiance and a moment of silence.

II. Roll Call

Councilpersons Coder, Fodi, Tennant-Heffley, Hyrnda, Lenard, Menosky, Saylor, Senvisky, Woshner, DAS Borczyk Mayor Cusick, Treasurer Scioscia and HRG Engineer Gilberti were present.

At this time, (7:04 P.M.) Council convened an Executive Session for a Personnel Issue (Employee Grievance). Council returned at 7:33 P.M.

III. Public Contribution (5 minutes per person) – None.

IV. Reports:

i. Mayor's Report

Mayor Cusick reported \$ 8,000 collected.

- ii. Treasurer's Report** – written report submitted.
- iii. Tax Collector's Reports** – written report submitted.
- iv. Jordan Tax Service Collector's Reports** – written report submitted.
- v. Administration/DAS Report**

DAS Borczyk informed Council that his written report was submitted. DAS Borczyk requested a Motion from Council to accept a bid from Mercante Plumbing to perform the necessary excavation and venting in Alley C. Other companies had been requested to submit a bid and none wished to dig in the winter. The amount would be taken from the Sewer Budget, which also showed repair efforts by the Borough as an item of compliance with the federal consent decree. Councilperson Woshner made a Motion to accept the bid by Mercante Plumbing to perform the Alley C work for an amount not to

exceed \$ 7,800.00. The Motion was seconded by Councilperson Menosky and carried via unanimous roll call vote.

- vi. **Engineer's Report** - reviewed by Engineer Gilberti.
- vii. **Library Report** – written report submitted.
- viii. **Code Enforcement Report**-no report completed.

V. Committee Chair Reports

a. Finance

i. Update – Job Descriptions – Admin

Councilperson Woshner informed Council that the job descriptions were being reviewed by the Finance Committee.

ii. Ordinance Adoption Procedure

Councilperson Woshner noted that this would be discussed with the Salary Ordinance later in the meeting. Councilperson Heffley asked why salaries had changed from the original Ordinance. Councilperson Woshner noted that the Finance Committee revised the Ordinance pending further review of the job descriptions.

Councilperson Woshner also asked that the renewal of the CONNECT membership be addressed as a separate item on the February Council meeting agenda.

b. Parks and Recreation:

i. Update – Bellevue Parks Master Plan

Progress was reviewed during Engineer's Report. A meeting will be held on February 18, 2016 to review the results of the information secured to this point.

ii. Bellevue 150th Anniversary – Special Committee

Councilperson Heffley informed Council that the framework of the celebration was discussed in the Committee as was advertisement to the public.

iii. Pool Concession Stand – Discuss Tri-State Proposal for Operation of Concession at Bellevue Pool for 2016 Season.

The proposal was discussed. Councilperson Woshner asked if the prices charged would be consistent with past years.

iv. CMU – Spring Baseball Field Usage Request – reviewed.

v. MOTION: I move to approve advertisement for Pool Manager for 2016 Season at a cost not to exceed \$150.00.

Councilperson Woshner made a Motion to approve the advertisement for Pool Manager for the 2016 Season at a cost not to exceed \$150.00. The

Motion was seconded by Councilperson Menosky and carried via unanimous roll call vote.

VI. Committee Chair Reports continued:

c. Public Works:

i. Discussion – 2016 Paving Plan. Committee recommendation of one large project scheduled early in season.

Councilperson Lenard informed Council that it was recommended to do one large paving project and bid it early in the season. DAS Borczyk was asked to submit copies of the paving cost estimates to all members of Council and Mayor Cusick.

ii. Discussion – Insight Pipe Video Inspection Report – Alley C, South Jackson, and Monroe.

Engineer Gilberti reviewed the results of the video camera work done on the streets listed. Generally, while aged, the storm sewers were functioning well.

iii. Discussion – Streetscape Committee

Councilperson Lenard discussed the need for a Streetscape Committee and asked that any suggestions for citizen participation be forwarded to DAS Borczyk. Councilpersons Menosky, Lenard and Mayor Cusick were solicited by the Public Works Committee. One business owner name had already been forwarded.

iv. Building Maintenance Agreement – HVAC.

This item will be postponed until input is received from DPW Supervisor Olczak, who is currently on medical leave.

Councilperson Coder asked if PASER Software and MS-4 Compliance could be added to the DPW Committee agenda.

d. Public Safety:

i. ServePro Proposal

Councilperson Senvisky informed Council that another vendor would be researched for future hazardous spill support.

ii. Saturday Parking Enforcement on Lincoln Avenue/No Stopping or Parking on South Howard Avenue – Ordinance Revision.

Requires revision of Ordinance by Borough Solicitor.

iii. TurnKey Update – Software: Basic Gov Systems by Salesforce.

Meeting with Mark Schuster to include Councilperson Woshner and DAS Borczyk scheduled for February 10, 2016. Code Enforcement Officer Delcroix corrected a previous error by informing Council that the data accumulation system used by Bellevue Code Enforcement is Basic Government Systems, owned by Sales Force.

iv. Springfest VFD Fundraiser – May 7, 2016.

Date set by Volunteer Fire Department so as to coincide with this year's House Tour.

v. New Police Vehicle.

Councilperson Woshner reviewed an inventory of Police Vehicles and asked if the Explorer was a 2008 or 2009 (Sentner answered 2009) and which vehicle is used by the SRO (Sentner answered 2011 Charger). It was suggested that this item be further discussed at the next Public Safety Committee.

vi. MOTION: I move to approve purchase of ammunition in an amount not to exceed \$5,300.00. (For action on February 23, 2016. Budget Account No. 01.410.239 & No. 01.410.217.)

Councilperson Senvisky reviewed this item. Councilperson Saylor asked why this annual purchase was not all made in January. Chief Sentner answered that there is almost always a delay in supply by the vendor.

vii. MOTION: I move to approve purchase of 5" supply hose for pumper from Fire Safety USA in an amount not to exceed \$4,500.00. (For action on February 23, 2016. Budget Account No. 01.411.249.)

To be included on Agenda of Council Meeting of February 23, 2016.

viii. Discussion – Appropriate NIMS testing for Council Members to be completed by April 30, 2016).

Chief Sentner informed Council that he was setting up the ability for the new Council Members to take the test on-line and directions would be given shortly. Chief Sentner also noted that he had study guides available, if needed.

VII. Resolutions – None.

VIII. Ordinances:

i. MOTION: I move to take from the table for third and final reading, Ordinance No. 15-14 fixing the 2016 Compensation of Members of Town Council; the Mayor; and certain employees of the Borough of Bellevue.

Noted for action at the Council Meeting on February 23, 2016.

IX. Old Business - None.

X. New Business:

i. Update – Employee Clearances

DAS Borczyk informed Council that the Police, Crossing Guards and Library employees were in compliance. Summer pool employees would be sent a letter with instructions of securing the clearances shortly.

X. MOTION: Motion to Approve Payment of the February bill list.

Noted for action on February 23, 2016.

XII. Public Contribution (2 minutes per person)

Joseph Scioscia, resident and Borough Treasurer asked if the Borough is responsible for property damaged by the Borough and suggested that we need to budget for pipe for upcoming storm sewer repair issues.

XIII. Executive Session

Council entered Executive Session to discuss a collective bargaining issue at 8:40 P.M. Council returned to open session at 9:00 P.M.

XIV. Adjournment

Councilperson Woshner made a Motion to Adjourn at 9:00 P.M. The Motion was seconded by Councilperson Saylor and carried via unanimous voice vote. The meeting was adjourned.

Minutes approved by Bellevue Borough Council on February 23, 2016.