



**Borough of Bellevue  
Pre-Council Minutes  
March 8, 2016  
7:00 p.m.  
Rosemary Heflin Council Chambers**

**I. Call to Order**

At 7:00 P.M., President Hefley called the meeting to order with the Pledge of Allegiance and a moment of silence.

**II. Roll Call**

Councilpersons Hefley, Coder, Fodi, Hrynda, Lenard, Menosky, Saylor, Senvisky, Woshner, Mayor Cusick, DAS Borczyk, Solicitor Racunas, Treasurer Scioscia and HRG Engineer Gilberti were present.

**III. Public Contribution (5 minutes per person)**

**IV. Reports:**

- i. **Mayor's Report** – written report submitted.
- ii. **Treasurer's Report** – written report submitted.
- iii. **Tax Collector's Reports** – written report submitted.
- iv. **Jordan Tax Service Collector's Reports** –written report submitted.
- v. **Administration/DAS Report.**

Written report submitted. After explanation of detail, Councilperson Woshner made a motion to approve Resolution 03-16, authorizing the execution of the Consent Order and Agreement with the Allegheny County Health Department. The Motion was seconded by Councilperson Saylor and carried via unanimous roll call vote.

- vi. **Engineer's Report** – HRG Engineer Gilberti reviewed written report.
- vii. **Library Report** – written report attached.
- viii. **Code Enforcement Report** – written report submitted.

**V. Committee Chair Reports**

**a. Finance**

- i. **Update – Job Descriptions – Admin.**

Councilperson Woshner informed Council that the Finance Committee wanted a chance to review the Administrative Job Descriptions. Councilperson Fodi stated that he could not vote to spend extra tax dollars on wages. Councilperson Saylor stated that we need an established policy on performance reviews.

- ii. **MOTION: I move to permit Councilperson Woshner to attend the ALOM Spring Education Conference, April 7 – 10, 2016 at Seven Springs Mountain Resort. (Budget Account No. 01.400.460.) (For action on March 22, 2016.)**

Councilperson Woshner informed Council that this would be included on the agenda of the March 22, 2016 Council Meeting for approval.

- iii. **MOTION: I move to approve the request to remove the tax lien for property at 160 N. Sprague Avenue. (For action on March 22, 2016.)**

Councilperson Fodi noted that this resident would pay the amount due to avoid the tax lien, but, wished to have interest and penalty amounts refunded.

- iv. **MOTION: I move to ratify settlement of DPW Grievance as presented to Council on February 9, 2016. (For action on March 22, 2016.)**

Councilperson Woshner stated that this grievance contained many open-ended stories and the situation was handled poorly. She noted that she represented the taxpayer and did not believe that this item should have been settled. Councilman Lenard asked that this point not be belabored and we should settle and move on. Councilperson Woshner stated that it would be up for vote at the Council Meeting of March 22, 2016.

**b. Parks and Recreation:**

- i. **Discussion – Pool Concession Stand Outsourcing.**

Councilperson Heffley advised Council that this item, outsourcing the operation to Tri State Foods as per their quotation, would be on the agenda of the Council Meeting of March 22, 2016.

- ii. **MOTION: I move to approve advertisement for Bellevue Pool Staff for 2016 Season at a cost not to exceed \$100.00. (Budget Account No. 01.406.34.) (For action on March 22, 2016.)**

Councilperson Heffley informed Council that this would be included on the agenda of the March 22, 2016 Council Meeting. It was reminded that Tri-State would hire refreshment stand workers, but, consider Bellevue residents as high priority.

- ii. **Update – Bellevue Parks Master Plan.**

Councilperson Heffley informed Council that the next meeting would be March 17, 2016 with priority of discussion being Bayne Park.

- iii. **Update – Bellevue 150<sup>th</sup> Anniversary – Special Committee.**

Councilperson Heffley informed Council that general discussion had begun and a Committee would be set up at a future Parks & Rec Meeting.

**b. Public Works:**

**i. Recommendations for 2016 Paving Project:**

- **Memorial Park Parking Lot: \$41,065.00**
- **Brighton – Sumner to Jacks Run: \$130,468.00**
- **Florence – Shade to brick street: \$47,121.00**
- **Bond Alley-Virginia to N. Jackson: \$55,315.00**

Councilperson Lenard informed Council that the above items were recommended by the DPW Committee as the 2016 Paving Plan. Action was scheduled for the Council Meeting of March 22, 2016.

**ii. Update – Streetscape Steering Committee.**

There was general discussion on the Streetscape Committee and upcoming meetings.

**iii. MOTION: I move to approve part-time hiring of Bob Dunham to fill in on the DPW staff while two employees are on medical leave. (For action on March 9, 2016.)**

DAS Borczyk informed Council that he would like to hire Bob Dunham for part-time work while two DPW employees are on medical leave. Council was also informed that Dunham was interviewing with another community and while the offer was requested, it may be in vain. Councilperson Woshner made a Motion to approve Resolution 04-16 hiring Bob Dunham. The Motion was seconded by Councilperson Coder and carried via unanimous roll call vote.

**d. Public Safety:**

**i. MOTION: I move to approve Saturday Parking Enforcement on Lincoln Avenue/No Stopping, Standing, or Parking on South Howard Avenue. (For action on March 22, 2016.)**

Councilperson Senvisky informed Council that the above item would be on the agenda of the March 22, 2016 Council Meeting. The Solicitor explained the changes that were made on the Ordinance.

**ii. MOTION: I move to approve Fire Marshall Jeff Wissner’s attendance at a fire investigation class titled “Expert Witness Courtroom Testimony” at a cost not to exceed \$1,750.00. (Budget Account No. 01.411.461.) (For approval on March 22, 2016.)**

Councilperson Senvisky informed Council that the above approval request would be on the agenda of the March 22, 2016 Council Meeting.

**iii. MOTION: I move to approve replacement of remaining floor in Police Department with installation by Bellevue DPW at a cost not to exceed \$3,000.00. (Budget Account No. 01.409.375.) (For action on March 22, 2016.)**

Councilperson Senvisky informed Council that the above approval request would be on the agenda of the March 22, 2016 Council Meeting.

**iii. Discussion – NIMS testing: Who still needs compliance?**

Councilperson Saylor requested a list of those who need to take the testing and at what level. Fire Marshall Wissner was in the process of compiling such.

**iv. Discussion – Zoning Standards – Lincoln Avenue.**

There was general discussion of the types of businesses that were desirable on Lincoln Avenue. Councilperson Coder offered to send a “soft-copy of documentation of an Ordinance form another community. It was requested that Jack Manning of Town Center Associates attend the meeting on March 22, 2016 to offer guidance.

**VII. Resolutions – None.**

**VIII. Ordinances:**

**i. MOTION: I move to introduce Ordinance No. 15-14 fixing the 2016 Compensation of Members of Town Council; the Mayor; and certain employees of the Borough of Bellevue. (For action on March 22, 2016.)**

There was general Council discussion about the decision at the Council Meeting of March 22, 2016.

**IX. Old Business**

Councilperson Coder requested a list of upcoming grants and deadlines.

Councilperson Fodi requested a copy of the Large Vehicle Ordinance.

**X. New Business**

**XI. MOTION: Motion to Approve Payment of the March bill list. (For action on March 22, 2016.) – To be on the agenda of the March 22, 2016 Council Meeting.**

**XII. Public Contribution (2 minutes per person - None**

**XIII. Executive Session - None.**

**XIV. Adjournment**

Councilperson Lenard made a Motion to Adjourn the meeting at 8:40 P.M. The Motion was seconded by Councilperson Fodi and carried via unanimous voice vote. The meeting was adjourned.

Minutes approved by Bellevue Borough Council on April 27, 2016.