



**Borough of Bellevue**  
**Pre-Council Minutes**  
**May 10, 2016**  
**7:00 p.m.**  
**Rosemary Heflin Council Chambers**

**I. Call to Order**

At 7:00 P.M., President Hefley called the meeting to order with the Pledge of Allegiance and a moment of Silence.

**II. Roll Call**

Councilpersons Hefley, Coder, Fodi, Hrynda, Lenard, Menosky, Saylor, Senvisky, Woshner, Mayor Cusick, DAS Borczyk, Solicitor Racunas, Treasurer Scioscia, Chief Sentner and Engineer Gilberti were present.

**III. Public Contribution (5 minutes per person) – None.**

**V. Approval of Meeting Minutes – To be submitted at May Council Meeting.**

**VI. Reports:**

- i. **Mayor's Report** – written report submitted
- ii. **Treasurer's Report** – written report submitted
- iii. **Tax Collector's Reports** – written report submitted.

Solicitor Racunas informed Council that he had been in contact with Keystone Collections and was arranging for him to attend a future Council Meeting.

- iv. **Jordan Tax Service Collection Reports** – written report submitted.
- v. **Administration/DAS Report**

DAS Borczyk informed Council that his written report was submitted. DAS Borczyk also notified Council that he had received written notification from Cargill, Inc. that there would be no increase in road salt prices for the 2016-2017 winter season.

- vi. **Engineer's Report** – HRG Engineer Gilberti reviewed written report.
- vii. **Library Report** – written report submitted
- viii. **Code Enforcement Report** – written report submitted.

**VII. Committee Chair Reports**

**a. Finance:**

- i. **MOTION: Motion to approve the continuation of services by Town Center Associates as submitted through December 31, 2017. (For action On May 24, 2016.) (Budget Account No. 01.400.319).**

Councilperson Woshner presented this item for action on May 24, 2016. Councilperson Heffley asked what we got for the money. Councilperson Fodi noted that Bellevue received partnering with a consultant. Councilperson Saylor discussed taking TCA would be effective if we took their recommendations and enforced them. Councilperson Coder noted that the original program was for three (3) years and Bellevue had received the benefit of six (6) years of their program. Councilperson Woshner mentioned that she would like to see a quarterly report from TCA if we move forward.

**ii. Discussion – Payment of Bellevue Boro invoices – twice per month.**

Councilperson Woshner mentioned that Bellevue should pay their bills twice per month. DAS Borczyk noted that Bill Lists are provided twice a month and payment is not a large additional effort. Council then expressed a desire to pay vendors twice per month.

**b. Parks and Recreation:**

**i. MOTION: Motion to adopt the Master Parks Plan as submitted by HRG Engineers. (For action on May 24, 2016.)**

Councilperson Heffley mentioned this item for acceptance at the May Council meeting.

Councilperson Heffley noted that the HRG proposal to prepare the grant application for the CFA Grant would be on the May 24, 3026 Council Agenda. Councilperson Coder informed Council that she had a problem paying \$6,000.00 for the preparation of the grant.

Councilperson Heffley also mentioned that meeting to kick off the Bellevue Borough 150<sup>th</sup> Anniversary Celebration would be scheduled shortly.

**c. Public Works:**

**i. Maintenance of Streetscape Landscaping and Litter Clean Up**

DPW Supervisor Olczak will schedule a meeting with Brad Hazelwood, CEC Engineering, to construct a maintenance plan for Streetscape.

**ii. Update - Installation of Sound System for Council Chambers – Discussion, Proposal**

DAS Borczyk discussed a proposal submitted for installation of a sound system in the Council Chambers. Councilperson Lenard requested that the Council receive three proposals.

**iii. Update – 2016 Paving Plan**

HRG Engineer Gilberti discussed the progress of the bidding for the 2016 Paving Plan. Bids will be due on June 2, 2016.

There was discussion about enforcing the “No Parking” during street sweeping if the equipment is not functional.

**d. Public Safety:**

**i Discussion – North Avenue Parking/Traffic Flow**

Chief Sentner discussed the submission of another proposal for a solution to the issue.

Councilperson Saylor reviewed the progress of the NIMS testing and completion.

**VIII. Resolutions:**

- i. **MOTION: I move to approve Resolution No. 14-16 authorizing and directing the hiring of Owen King as a part-time Library Page. (For action on May, 24, 2016.)**

Councilperson Heffley reviewed this item and noted that it would be scheduled for vote at the May 24, 2016 Council Meeting.

- ii. **MOTION: I move to approve Resolution No. 15-16 authorizing and directing the hiring of Joyce Hughes as a part-time Office Clerk/Secretary. (For action on May 24, 2016.)**

Councilperson Heffley reviewed this item and noted that it would be scheduled for vote at the May 24, 2016 Council Meeting.

**IX. Ordinances:**

- i. **MOTION: I move to take from the table for third and final reading and adoption of Ordinance No. 15-14 fixing the 2016 Compensation of Members of Town Council for the Mayor; and certain employees of the Borough of Bellevue. (For action on May 10, 2016.)**

Councilperson Lenard made a Motion to take from the table for the third and final reading the adoption of Ordinance No. 15-14 fixing the 2016 Compensation of Members of Town Council for the Mayor; and certain employees of the Borough of Bellevue. The Motion was Seconded by Councilperson Menosky and carried via roll call vote of 7-2 (Menosky, Woshner – no).

- ii. **MOTION: I move to take from the table for third and final reading and adoption of Ordinance No. 16-02, amending Ordinance No. 10-10 designating no stopping, standing, or parking on South Howard Avenue. (For action on May 24, 2016.)**

Councilperson Heffley reviewed this item and noted that it would be scheduled for vote at the May 24, 2016 Council Meeting.

- iii. **MOTION: I move to take from the table for second reading and further discussion of Ordinance No. 16-03, the revised Pawnshop Ordinance. (For action on May 24, 2016.)**

Councilperson Heffley reviewed this item and noted that it would be scheduled for vote at the May 24, 2016 Council Meeting.

**X. Old Business - None**

**XI. New Business**

Councilperson Coder noticed posters regarding the Flea Market at Gillott Field. She noted that there should not be any functions where money is made with the use of Borough property.

Councilperson Woshner noted that this year's fireworks would be scheduled for June 25, 2016 at Avalon Park. Volunteers were needed for the event.

Councilperson Woshner also noted that no department heads were at the meeting. She stated that department heads Goodman, Olczak and Delcroix should be attending Council meetings.

**XII. MOTION: Motion to Approve Payment of the 05.03.16 Bill List.**

Councilperson Woshner made a Motion to approve payment of the May 3, 2016 Bill List. The Motion Seconded by Councilperson Saylor and carried via unanimous roll call vote.

**XIII. Public Contribution (2 minutes per person) – None.**

**XIV. Executive Session - None.**

**XV. Adjournment**

Councilperson Saylor made a Motion to Adjourn at 8:45 P.M. The Motion was seconded by Councilperson Fodi and carried via unanimous voice vote. The meeting was Adjourned

Minutes approved by Bellevue Borough Council on June 28, 2016.