



Borough of Bellevue
Pre-Council Meeting Minutes
December 8, 2015
7:00 p.m.
Rosemary Heflin Council Chambers

I. Call to Order

At 7:07 P.M., President Helbling called the meeting to order with the Pledge of Allegiance and a moment of silence.

II. Roll Call

Councilpersons Lenard, Helbling, Heffley, Scisciani, Menosky, Senvisky, Woshner, DAS Borczyk, Mayor Cusick, Solicitor Racunas (arrived 7:20 P.M.), Treasurer Scioscia and HRG Engineer Gilberti were present. Councilpersons Camello and Coder were absent.

III. Public Contribution (5 minutes per person) – None.

IV. Streetscape Engineering RFP Presentations:

- i. Groundwork Civil Engineering – Art Gadzik**
- ii. KU Resources, Inc. – Tysen Miller**
- iii. Mackin Engineering – Robert Gentner**

The above companies made short presentations and answered questions, for Council, concerning their bids for Streetscape – Phase III Engineering.

V. Reports:

i. Mayor's Report

Mayor Cusick informed Council of a possible breach of contract with Meter Feeder involving lack of synchronization between their program and our ticket writing system. Councilperson Lenard made a Motion to have our Solicitor contact Meter Feeder. The Motion was seconded by Councilperson Woshner and carried via unanimous voice vote.

- ii. Treasurer's Report** – reviewed by Treasurer Scioscia.
- iii. Tax Collector's Reports** – written report submitted.
- iv. Jordan Tax Service Collector's Reports** – written report submitted.
- v. Administration/DAS Report** – written report attached.

DAS Borczyk clarified date and time of Reorganization Meeting as Monday, January 4, 2016 at 8 P.M. and asked if Council wished to have a short reception after the Business Meeting on that date.

- vi. Engineer's Report** – HRG Engineer Gilberti reviewed written report.
- vii. Library Report** – written report submitted.

viii. Code Enforcement Report – written report submitted.

Councilperson Woshner asked for an update on Forest Ave/Alley C situation. Code Enforcement Officer Delcroix described the broken lateral, testing done and actions to be taken to remedy the situation.

VI. Committee Chair Reports

a. Finance – None.

b. Parks and Recreation:

i. Update – Bellevue Parks Master Plan.

Councilperson Heffley informed Council that the Public Hearings are complete and the on-line survey will be active until December 31, 2015.

Councilperson Heffley also informed Council that she had received three (3) bids for carpet replacement in the Library. The bid included 1st Floor, 2nd Floor, Steps and any furniture moving. The lowest bid was Tony's Floors at \$ 10,800.00 and he was local. Councilperson Scisciani made a Motion to accept the bid of Tony's Floors (acct 04.409.373). The Motion was seconded by Councilperson Lenard and carried via unanimous roll call vote.

c. Public Works – None.

Mayor Cusick thanked the DPW employees for their help in installing the Community Christmas Tree as donated by the family of former Bellevue Police Chief Bracken.

d. Public Safety:

i. Drone for Emergency Services. (Budget Account No. 01.410.700)

Councilperson Scisciani asked Solicitor Racunas to research regulations on drone use. DAS Borczyk was asked to contact our insurance carrier. Councilperson Woshner asked that this be included on the December 22, 2015 Council Meeting Agenda.

VIII. Resolutions

Solicitor Racunas informed Council that Resolution 27-15 would be prepared for inclusion on the December 22, 2015 Council Agenda Meeting.

IX. Ordinances:

Councilperson Woshner made a motion to introduce Ordinance 15-12 establishing the Real Estate Tax Rate for 2016.

Councilperson Woshner motion to table after second reading and further discussion Ordinance No. 15-12 establishing the Real Estate Tax Rate for 2016. She noted that the rate would remain 4.89 mills. The Motion was seconded by Councilperson Heffley and carried via unanimous roll call vote.

Councilperson Woshner made a motion to introduce Ordinance 15-13 adopting the 2016 Bellevue Borough Budget.

Councilperson Woshner made a motion to table after second reading and further discussion Ordinance No. 15-13 adopting the 2016 Bellevue Borough Budget. The Motion was seconded by Councilperson Scisciani and carried via 4-2 roll call vote (Menosky, Woshner – nay).

X. Old Business

Council asked that Streetscape Engineering be placed on the agenda of the December 22, 2015 Council Meeting.

XI. New Business:

i. Update – Employee Clearances

DAS Borczyk updated Council on the status of Employee Clearances as they pertain to the state requirements for those working with children. The Library, Police Dept. and Fire Dept (non-volunteers) were in compliance. Appropriate clearances would be needed for seasonal pool employees as part of the hiring process this Spring.

Councilperson Woshner asked if a reception could be scheduled after the January, 2016 Reorganization Meeting, similar to 2014. Council agreed that it would be appropriate.

XII. MOTION: Motion to Approve Payment of the December bill list.

Reviewed and short discussion. To be included on the Agenda of the December 22, 2015 Council Meeting.

XIII. Public Contribution (2 minutes per person) – None.

XIV. Executive Session

Council recessed to Executive Session at 8:46 P.M. for a personnel issue. Council returned from Executive Session at 8:59 P.M.

Upon return, Councilperson Scisciani made a Motion to Approve a salary increase of 2 % to Chief Sentner for the 2015 calendar year. The Motion was seconded by Councilperson Lenard and carried via unanimous roll call vote.

XV. Adjournment

Councilperson Senvisky made a Motion to Adjourn at 9:00 P.M. The Motion was seconded by Councilperson Lenard and carried via unanimous voice vote. The meeting was adjourned.

Minutes approved by Bellevue Borough Council on January 26, 2016.