



**Borough of Bellevue
Council Minutes
August 25, 2015
7:00 p.m.
Rosemary Heflin Council Chambers**

I. Call to Order

At 7:00 p.m. President Helbling called the meeting to order with the Pledge of Allegiance and a moment of silence.

II. Roll Call

Councilpersons Helbling, Lenard, Menosky, Scisciani, Senvisky, Woshner; Mayor Cusick, Solicitor Racunas, Treasurer Scioscia and Administrative Employee Moss were present. DAS Borezyk and Councilpersons Camello, Coder, and Heffley were absent.

III. Public Contribution (5 minutes per person)

Joint Planning Commission Member Catherine Tulley informed council on the Tri-Boroughs Planning Commission's plan to hold a public meeting and a resident's request to consolidated two parcels into one. Details will be provided to council when available.

Volunteer Firefighter John Smallwood requested authorization for the Fire Company to host an Oktoberfest on Bayne and Hawley Avenue on October 3, 2015 between 2:00 and 10:00 p.m.

- i. **MOTION:** Councilperson Scisciani made a motion to close Bayne and Hawley Avenues on October 3, 2015 between 2:00 and 10:00 p.m. to host an Oktoberfest provided proper permits are obtained. The motion was seconded by Councilperson Woshner. Council requested a written proposal with the details of the event including a drawing of the proposed area where alcohol would be served. Solicitor Racunas advised the administration office and volunteer fire company to contact each insurance carrier to confirm adequate coverage is obtained. The motion carried unanimously.

Joseph Scioscia prepared a preliminary Parks Plan and requested that Council rescind their previous motion to contract the Borough Engineer to prepare a Parks Plan. Council recommended this issue be addressed at the Parks and Recreation Committee Meeting on September 1, 2015 and invited Mr. Scioscia to attend. No motion was made.

- B. Connie Rankin requested Bellevue support urban farming to the Tri-Borough Zoning Commission. She recommended that we contact Avalon Borough for additional information.

IV. Review of Prior Meeting Minutes

- i. **MOTION:** Councilperson Woshner made a motion to accept the prior meeting minutes of June 9, 2015 Pre Council; July 7, 2015 Parks & Rec; July 14, 2015 Pre Council; August 5, 2015 DPW; August 5, 2015 Public Safety; and August 5, 2015 Finance. The motion was seconded by Councilperson Scisciani and carried via unanimous voice vote.

V. Committee Chair Reports

A. Finance

i. Banking Account Changes/Charges

Councilperson Senvisky and Treasurer Scioscia advised council of the Finance Committee's immediate need to adjust bank accounts and services due to unexpected fees being imposed by Citizens Bank effective September 1, 2015.

ii. Payroll Outsourcing Update

Treasurer Scioscia advised that proposals for payroll outsourcing are expected in time for next week's Finance Committee Meeting.

- iii. Mayor Cusick requested council authorize the Administrative Office to advertise and hire a replacement crossing guard immediately with council ratification after the fact.

MOTION: Councilperson Scisciani made a motion to allow the Police Chief and the DAS to advertise and hire a Crossing Guard immediately for ratification at a future council meeting. The motion was seconded by Councilperson Woshner. Motion passed unanimously by roll call vote.

Mayor Cusick also requested that council authorize the Administrative Office to utilize a temporary agency to fill the position of Administrative Clerk while council conducts a thorough evaluation of the duties and qualifications needed in the Administrative Office.

MOTION: Councilperson Woshner made a motion to authorize the DAS to contract a temporary employee for the administrative office with fees not to exceed \$25 an hour. Seconded by Councilperson Scisciani. Motion passed unanimously via roll call vote.

- iv. Councilperson Menosky asked for an update from the Finance Committee on proposed raises for non-union employees. Councilperson Senvisky and Helbling will address it again in the Finance Committee.

B. Parks and Recreation – No report

- i. Parks Plan submitted by Mr. Scioscia will be brought to the Parks & Recreation Committee.

C. Public Works:

- i. **MOTION:** Councilperson Woshner made a motion to award the Sanitary Sewer Project to low-bidder: Insight Pipe in the amount of \$236,637.50. (Budget Account No. 08.429.721). Councilperson Menosky seconded the motion. Motion carried unanimously via roll call vote.
- ii. **MOTION:** Councilperson Woshner made a motion to approve the purchase of a Paint Sprayer from Sherwin Williams in the amount of \$3378.00. (Budget Account No. 01.430.260). Motion seconded by Councilperson Scisciani. Motion passed via unanimous roll call vote.

D. Public Safety

- i. **MOTION:** Councilperson Scisciani made a motion to approve training fees for Jack Davin, Bill Hartman, and Jeff Wissner for a 3 day Vehicle Fire Investigation class from September 21-23, 2015 in Warren, OH for a fee not to exceed \$1,250.00. (Budget Account No. 01.411.461) Seconded by Councilperson Woshner. Motion carried unanimously via roll call vote.
- ii. **MOTION:** Councilperson Scisciani made a motion to repair the radiator for the Bellevue Borough Fire Engine (Pumper) at a cost not to exceed \$5,500.00. (Budget Account No. 01.411.251) Seconded by Councilperson Woshner. Motion carried unanimously via roll call vote.

VI. Resolutions:

- A. **MOTION:** Councilperson Woshner made a motion to approve Resolution 22-15 allowing Bellevue to participate in the Allegheny County Live Well Program. Seconded by Councilperson Scisciani. Motion carried unanimously via roll call vote.

VII. Ordinances:

- A. **MOTION:** Councilperson Woshner made a motion to take from the table for third and final reading and adoption of Ordinance No. 15-03; amending Chapter 16, Section 16-101 in order to prohibit smoking in Andrew Bayne Memorial Park. Seconded by Councilperson Scisciani. Editor of The Citizen Newspaper, Connie Rankin, informed Council that the advertisement was not received in time for publication last week. Councilperson Woshner withdrew her motion.
- B. **MOTION:** Councilperson Woshner made a motion to introduce Ordinance No. 15-08, amending Ordinance No. 12-21, the Pension Plan for the full-time non-uniformed employees of the Borough of Bellevue. The motion was seconded by Councilperson Scisciani. Councilperson Woshner invited all interested parties to contact her individually to address concerns regarding the pension funding and reporting.
- C. **MOTION:** Councilperson Woshner made a motion to introduce Ordinance No. 15-10, revising Ordinance No 93-20 regarding Meter Parking. Motion was seconded by Councilperson Scisciani.

VIII. Old Business

- A. Mayor Cusick addressed questions about the Meter Feeder program.

IX. New Business:

A. Lack of Responsiveness by Jordan Tax to provide Delinquent Taxpayer List as promised on Tuesday, August 11, 2015.

- i. **MOTION:** Councilperson Lenard made a motion to authorize Solicitor Racunas to request a list of all property owners with delinquent real estate taxes, not actively participating in a payment plan, by Tuesday, September 1, 2015 at 4:00 p.m. The motion was seconded Councilperson Woshner. Motion carried unanimously via voice vote.
- ii. **MOTION:** Councilperson Woshner made a motion to approve the August Bill List. Seconded by Councilperson Scisciani. Motion carried unanimously via roll call vote.

X. **Public Contribution** – none

XI. Motion to Adjourn

Councilperson Woshner made a motion to adjourn the meeting. Seconded by Councilperson Scisciani. Motion carried unanimously via voice vote and the meeting adjourned at 8:20 P.M.