



**Borough of Bellevue
Council Minutes
September 23, 2014
7:00 P.M.
Rosemary Heflin Council Chambers**

I. Call to Order

At 7:00 P.M., President Helbling called the meeting to order with the Pledge of Allegiance and a moment of silence.

II. Roll Call

Councilpersons Lenard, Camello, Coder, Helbling, T. Heffley, Scisciani, Menosky, Senvisky, Woshner, Mayor Cusick, Solicitor Reis and DAS Borczyk were present.

III. Public Contribution (5 minutes per person)

Scott Keener of J.P.C. updated Council on the activities of the Committee. Mr. Keener noted that the Intergovernmental Agreement was executed. The JPC is in need of Steering Committee Members including one Councilperson and one citizen/business person. It was also noted that this year's budget was \$80-\$90K (mainly professional fees) and they were funded by Grants (L.G.A.= \$34K County = \$34K) and a contribution of \$5,000. It was suggested that future reports be given at Pre- Council meetings.

IV. Review of Prior Meeting Minutes:

Councilperson Woshner made a motion to accept the August 6, 2014 Parks & Recreation Committee Meeting, August 6, 2014 Public Safety Committee Meeting, August 26, 2014 Council Meeting, and the September 2, 2014, Parks & Recreation Committee Meeting. The motion was seconded by Councilperson Scisciani and carried via unanimous voice call vote.

V. Motion to Approve Payment of the September bill list

Councilperson Woshner made a motion to approve the September bill list. The motion was seconded by Councilperson Menosky and carried via unanimous roll call vote.

VI. Reports

- a. Mayor - none
- b. Treasurer none

VII. Committee Chair Reports

a. Finance

i. Discussion – Strategic Planning for 2015.

Councilwoman Coder informed Council that the Strategic Planning and scheduled meetings would be on the agenda of the Finance Committee for the January, 2015 cycle.

Councilperson Woshner asked that the 2014 Budget be analyzed as there were a few items that exceeded the allocated amounts.

Councilperson Woshner discussed the Slush Puppy machine at the Borough pool and suggested that alternatives, such as snow cones, be offered next year in light of the high cost of the Slush Puppie contract.

Councilperson Woshner made a motion to advertise the DPW Supervisor position in the Post Gazette and The Citizen at an amount not to exceed \$500 and Craig's List or LinkedIn (at no cost). Councilperson Scisciani seconded the motion and carried via unanimous voice vote.

ii. Update: Improve the Vue/Day of Caring: October 25, 2014.

Councilperson Coder informed Council that the effort would be all commercial & residential and no Borough support would be needed.

b. Parks and Recreation

Councilperson Heffley made a motion to approve and proceed with the full application for the 2014 Keystone Grant for \$75,000 for Bayne Library building renovations and the motion was seconded by Councilperson Woshner and carried via unanimous voice call votes. Councilperson Woshner asked which renovations were needed and was answered with installation of pediments and soffit/ fascia repair.

Councilperson Heffley asked if the DAS could contact Taylor Reed for a year-end concession report for the Borough pool.

Councilperson Coder commented that the renovation of the Doughboy Statue in Bayne Park looked great.

c. Public Works

Councilperson Coder noted that there would be no need for DPW support at the Day of Caring event on October 25, 2014. Generally, the volunteers would to maintain the Memorial Park Trail and paint for private residents.

c. Public Safety

Chief Sentner mentioned that W. Riverview Ave. (wall collapse area) should not be open to traffic due to safety concerns. It would not be prudent to have normal traffic flow in a wall collapse area that is protected by unsecured barriers.

Councilperson Scisciani made a motion to appoint Catherine Tulley to serve as the Bellevue Borough representative for the Joint Planning Commission. The motion was seconded by Councilperson Heffley and carried via unanimous voice vote. Councilperson Woshner dislikes the process.

Councilperson Scisciani made a motion to hire Carol Czakowski to fill the position of the Part-Time Meter attendant at a wage of \$ 13.50 per hour. The motion was seconded by Councilperson Menosky and carried via unanimous roll call vote.

Councilperson Scisciani made a motion to approve bullet proof vests for the fire department at a cost of \$ 1,055 per vest. The motion was seconded by Councilperson Lenard and carried via unanimous roll call vote.

Councilperson Scisciani made a motion to authorize the Civil Service Committee to begin preparation of a hiring list and a promotions list. The motion was seconded by Councilperson Menosky and carried via voice vote (Woshner acknowledged as “no” vote).

Mayor Cusick spoke to the Committee about signage to enforce free Saturday hours for parking.

IX. Resolutions

Councilperson Woshner made a motion to approve the Resolution No. 27-14, authorizing the Real Estate Tax Refunds for specific properties as provided by the Real Estate Tax Collector. The motion was seconded by Councilperson Menosky and carried via unanimous roll call vote.

X. Ordinances

Councilperson Woshner made a motion to move, take from the table, for the third and final reading of Ordinance No. 14-05 requiring all persons, partnerships, businesses, and corporations to obtain a permit for any construction development; providing for the issuance of such permits; development within areas of the borough of Bellevue which are subject to flooding; and establishing penalties for any persons who fail, or refuse to comply with, the requirements or provisions of this ordinance. The motion was seconded by Councilperson Menosky and carried via unanimous voice vote.

Councilperson Woshner made a motion to adopt Ordinance No. 14-05 which was seconded by Councilperson Scisciani and carried via unanimous voice vote.

iii. MOTION:

Councilperson Woshner made a motion to take from the table, for the third and final reading, Ordinance No. 14-03 – Shade Tree Ordinance. The motion was seconded by Councilperson Scisciani and carried via unanimous voice vote. Councilperson Woshner had voiced many issues about her concerns with the Ordinance including tree caliper, height, maintenance concerns and that the Committee should be advisory. These concerns will be directed to Solicitor Racunas who was not present at the meeting.

A motion was made by Councilperson Woshner to table the Shade Tree Ordinance. The motion was seconded by Councilperson Heffley and carried via unanimous voice vote.

iv. MOTION:

Councilperson Woshner made a motion to take from the table, for the second reading, Ordinance 14-03 to amend Bellevue’s Administrative Code to include a Social Media Policy. The motion

was seconded by Councilperson Scisciani and carried via unanimous voice vote. DAS Borczyk will schedule a public hearing prior to the October Council Meeting.

XI. Old Business

DAS Borczyk informed Council that the 2015 Budget Schedule had been advertised as discussed at the Pre-Council meeting.

XII. New Business

Councilperson Coder asked to look into a delegate to the Zone Hearing Board and their residency status..

i. Pension Revision Recommendations – Visit by Ron Bittner – October 14, 2014.

Councilperson Woshner asked that Mr. Bittner provide actuarial reports to Council.

ii. Annual Quaker Valley COG Dinner – Shannopin Country Club

DAS Borczyk announced that reservations for the annual dinner, scheduled for October 15, 2014, were due by October 6, 2014 through his office.

Councilperson Helbling asked for any volunteers for the J.P.C. Steering Committee. It was requested that meeting schedule be forwarded to him so that he could properly assign a delegate.

XIII. Public Contribution (2 minutes per person)

Susan – Requested that Meeting Minutes be posted on website and encouraged individuals to help Improve the Vue with their “Day of Caring.”

Joe Scoscia – 256 Lincoln Avenue commented that when he was on Council, the budget had \$400,000 - \$500,000 included for Capital maintenance. Mr. Scioscia urged Council to keep roads at an acceptable level of maintenance.

XIV. Executive Session

Council entered Executive Session at 8:20 P.M. and returned at 8:48 P.M. The reason for the Executive Session was discussion of personnel issues.

After the Executive Session, Councilperson Heffley made a motion to approve the payment of a \$3,000 bonus to Director of Administrative Services (DAS) Ronald Borczyk due to his performance and working without a Director of Public Works. The motion was seconded by Councilperson Lenard and carried by a roll call vote of 7 yes, 1 no (Menosky) and one “non-vote (Councilperson Coder had left the meeting before this vote was held).

XV. Adjournment

Councilperson Senvisky made a motion to adjourn the meeting at 8:50 P.M. The motion was seconded by Councilperson Heffley and carried via unanimous voice vote.