



**Borough of Bellevue  
Council Meeting Agenda  
February 12, 2013 7:00 P.M.  
Rosemary Heflin Council Chambers**

*Minutes*

**I. Call to Order**

President Woshner called the Regular Meeting of the Town Council of the Borough of Bellevue to order at 7:04 pm.

**II. Flag Salute**

**III. Roll Call**

Councilpersons Braunlich, Camello, Coder, Helbling, Scisciani, Viscusi, Viscusi and President Woshner were present. Mayor Doscher, Interim DAS Whitney Brady, and Solicitor Racunas were also present.

**IV. Public Contribution (5 minutes per person)**

**V. Approval of February 2013 Bill List**

A motion was made by Ms. Braunlich, seconded by Mr. Viscusi, to approve the bill list as of February 12, 2013.

The motion carried with a unanimous roll call vote (8-0).

**VI. Review of Prior Meeting Minutes: January 8, 2013 Council Meeting, January 22, 2013 Special Meeting, January 22, 2013 Public Safety Committee Meeting, January 22, 2013 Finance Committee Meeting, January 22, 2013 Parks and Recreation Committee Meeting, and January 22, 2013 DPW Committee Meeting, February 5, 2013 Pre-Council Meeting.**

**Motion** made by Ms. Braunlich, and seconded by Mr. Viscusi, to adopt prior meeting minutes from 22, 2013 Special Meeting, January 22, 2013 Public Safety Committee Meeting, January 22, 2013 Finance Committee Meeting, January 22, 2013 Parks and Recreation Committee Meeting, and January 22, 2013 DPW Committee Meeting, February 5, 2013 Pre-Council Meeting.

The motion carried with a unanimous voice vote (8-0).

**VII. Reports**

**a. Treasurer**

Treasurer Cusick made a verbal report. Mr. Cusick reported that the Fund Report had been eliminated and that the Borough's January cash flows were normal.

**b. Mayor**

Mayor Doscher made a verbal report. Mayor Doscher explained his veto of the Borough's Budget. The Mayor explained that he vetoed this year's budget because the health insurance contribution percentage, 7% for administrative staff, is unreasonably higher than that of the Borough's unionized

employees, which is 5%. Mayor Doscher asked why Council didn't see fit to honor the 5% contribution rate.

- c. EMS
- d. Engineer

A written report was provided to Council.

- e. Tax Collector

A written report was provided to Council.

- f. Administration
- g. Council

#### VIII. Committee Chair Reports

- a. Finance

**Ms. Viscusi moved and was seconded by Mr. Scisciani, to ratify and extend the contract with Public Partners LLC at a cost not to exceed \$350.00 per month to include basic Borough Manager Search Services and \$80.00 per hour for on-site interview assistance.**

President Woshner spoke to clarify that everything beyond the \$350.00 mark, which could include creating interview questions, interviewing, and other items would be billed at \$80.00 per hour. Interim DAS Brady noted that Public Partners LLC services seeks to guide Council in the search for a new Borough manager, as opposed to actually doing the interviews separately from council. President Woshner explained that there would be a committee to pare down the number of candidates that Council would interview in order to be best able to select the best candidate.

Several Councilmembers expressed concern over the number of people who would have power to decide which candidates get selected for interview. Interim DAS Brady noted that a committee would select and screen candidates and that any member of council would have access to any information gained by the committee.

Ms. Coder stated that she wanted to be able to see all candidates for the position because that was the practice for previous positions. President Woshner stated that there may be some candidates that Public Partners doesn't feel are suitable to forward to Council for consideration.

The motion carried with a unanimous roll call vote (8-0).

**Ms. Viscusi moved, and was seconded by Ms. Braunlich, to approve the January 2013 Invoice from CONNECT at a cost not to exceed \$607.00.**

The motion carried with a unanimous roll call vote (8-0).

**Ms. Viscusi moved, and was seconded by Ms. Braunlich, to approve the contract addendum with the International Association of Fire Fighters Local 4014 to convert the Fire Fighters to the MEIT Health Insurance Q1500 Plan.**

The motion carried with a roll call vote (7-1), with Councilpersons Braunlich, Camello, Coder, Helbling, Scisciani, Viscusi, and Viscusi voting aye, and with President Woshner voting nay.

**Ms. Viscusi moved, and was seconded by Mr. Scisciani, to approve the contract with the Teamsters Local 926 effective January 1, 2013 for a term to expire June 30, 2015.**

President Woshner asked for clarification as to which contract was being considered.

Interim DAS Brady answered that the contract being considered was for the Borough's Part Time Crossing Guards. President Woshner asked if this topic was supposed to be discussed in executive session. Interim DAS Brady noted that this topic was supposed to be discussed in this week's Regular Council Meeting based on last week's executive session meeting. President Woshner explained that she would be voting nay on this issued, based on the idea that Council should not be giving pay increases higher than the inflation rate.

The motion carried with a roll call vote (7-1), with Councilpersons Braunlich, Camello, Coder, Helbling, Scisciani, Viscusi, and Viscusi voting aye, and with President Woshner voting nay.

**Ms. Coder moved, and was seconded by Mr. Helbling, to change the Administrative Healthcare Plan contribution percentage from 7% to 5%.**

Ms. Coder explained that she brought this topic up because she agrees with the Mayor's point that Council stated that this topic would be readdressed. President Woshner disagreed by stating that 7% is fair with no deductibles and no contributions. President Woshner also stated that she did not recall promising to revisit the topic. Ms. Braunlich agreed with President Woshner, and did not recall promising to revisit the topic.

Ms. Coder stated that the message that not changing from 7% to 5% would be that of penalizing those who are not in unions. Ms. Coder then noted that the administrative staff could unionize to demand these changes, but choose not to, and that they should be supposed regardless of their union status. Mayor Doscher reminded council of their previously agreed upon obligation to the Borough's employees, regardless of union status. The Mayor argued that, in the grand scheme of things, the cost to the Borough is not that great, but the effect on the individual employees would be much greater by comparison. Ultimately, the Mayor argued, "this is the right thing to do."

President Woshner reiterated that it would cost the Borough \$4,000.00 to implement this, if passed, and that there was no way she would have promised to revisit the matter, as the Mayor suggested. The Mayor asked how many employees are covered under the increase, in regards to the \$4,000.00 comment made by President Woshner. President Woshner stated that she was unsure because this topic was not scheduled for discussion. Interim DAS Brady didn't have the number readily available.

The motion carried (5-3) with Councilpersons Camello, Coder, Helbling, Scisciani and Ms. Viscusi voting aye, with Councilpersons Braunlich, Mr. Viscusi, and President Woshner voting nay.

#### **b. Public Safety**

**Ms. Braunlich moved, and was seconded by Ms. Viscusi, to have the "No Parking" signs along Kendal Avenue Removed**

Mayor Doscher asked if this street was covered under the current parking ordinance. Ms. Braunlich replied that this street was recommended by the Chief for a change in parking status.

The motion carried with a unanimous voice vote (8-0).

**Ms. Braunlich moved, and was seconded by Mr. Scisciani, to approve the purchase of software from Sunguard Public Sector for Evidence Room Records Management at a cost not to exceed \$13,017.00 from budget line item 410-700.**

President Woshner asked what the reason behind the change in software was and what the old system included. Ms. Braunlich noted that this software helps code evidence and helps interaction with other communities.

The motion carried with a unanimous roll call vote (8-0).

#### **c. Public Works**

**Mr. Viscusi moved, and was seconded by Mr. Helbling, to approve the 2013 Sanitary Sewer Repair Project Proposal for Engineering Services from HRG for a lump sum fee of \$22,000.00 including reasonable and customary reimbursable expenses.**

The motion carried with a unanimous roll call vote (8-0).

**Mr. Viscusi moved, and was seconded by Mr. Scisciani, to approve the 2013 Road Program for Engineering Services from HRG for a lump sum fee of \$15,250.00 including reasonable and customary reimbursable expenses.**

The motion carried with a unanimous roll call vote (8-0).

**Mr. Viscusi moved, and was seconded by Mr. Scisciani, to approve the purchase of a 2013 Ford F-550 from Day Automotive through the SHACOG Purchasing Alliance at a cost not to exceed \$70,000.00.**

Mr. Viscusi asked how long it would take, once ordered, for the order to be filled. Interim DAS Brady noted that this order would take around 45 days to be filled because the truck would need to be retrofitted to meet the needs of the Borough. Ms. Coder asked why the line items were not included for this, and several other items. President Woshner noted that this will have to be changed for the next meeting. President Woshner also noted that this item was definitely in the budget. Ms. Braunlich noted that this purchase was coming out of two line items, the sanitary sewer fund and the capital fund. The motion carried with a unanimous roll call vote (8-0).

**Mr. Viscusi moved, and was seconded by Mr. Scisciani, to approve the municipal expense portion of handicapped ramp construction on State Route 65 as part of the Pennsylvania Department of Transportation milling and resurfacing project at a cost not to exceed \$2,790.70.**

The motion carried with a unanimous roll call vote (8-0).

**Mr. Viscusi moved and was seconded by Mr. Scisciani to authorize the Borough Engineer to prepare all documentation necessary, and place for public bid, the 2013 Pavement Maintenance Program.**

The motion carried with a unanimous voice vote (8-0).

#### **d. Parks and Recreation**

Mr. Scisciani noted how important it was to get a head start on establishing the pool manager and pool assistant positions.

**Mr. Scisciani moved to hire a pool manager and staff at the same salary rates as 2012.**

Ms. Coder asked if Council wanted to advertise the position before hiring. Ms. Coder then asked why Council was hiring. Mr. Scisciani replied that he wanted to retain the same manager as last year. Ms. Coder replied that she would vote no because even though last year's manager did a great job, she wanted to advertise the position in the interest of fairness. Mr. Helbling agreed that this topic should come up soon, but wondered if the price, salary, and other contingencies should be discussed first. Mr. Helbling also noted that this position must be advertised. Ms. Braunlich agreed that the position must be advertised.

**Mr. Scisciani moved to amend the previous motion to advertise for a pool manager.**

Ms. Baunlich asked if lifeguards should also be included in the advertisement.

**Mr. Scisciani moved and was seconded by Ms. Braunlich to amend the previous motion to include lifeguards and pool staff not to exceed \$500.00 with the manager to apply by 2/26/13 and lifeguards and staff by 3/12/13.**

The motion carried with a unanimous roll call vote (8-0).

## **IX. Special Committee Reports**

Ms. Coder reported that the Chamber of Commerce is holding a clean-up for Earth Day (4/20/13 9:00pm to 12:00pm) and included a signup sheet. Ms. Coder noted that Bellevue rarely got people from Council or the Borough to turn out for the event.

Ms. Coder noted that Bellevue has not been well represented at the COG meetings and that this reflects poorly on the Borough and could damage the Borough's chances of receiving grant funding and other opportunities. Ms. Coder explained that Bellevue received much more in grant funding than other Boroughs, but that the Borough was slow to move on the grants, and that both the County and COGs were not pleased with the lack of action.

President Woshner noted that it's not always Council's fault that Council is not kept on time for some grants.

Ms. Coder replied that Council needed to be cognizant that there are towns that would love to have the money, and that Bellevue should continue to act as it did on the streetscape plans.

## **X. Resolutions**

## **XI. Old Business**

Ms. Coder noted that she had a family illness and may have missed it, but asked if she could have a copy of the agreement of engagement the Borough has with the Solicitor's law firm.

Solicitor Racunas replied that he thought it was sent to Ms. Coder, but if not, he can get it sent.

President Woshner noted that many of the specifics Ms. Coder had previously asked about were included in their proposal.

## **XII. New Business**

### **XIII. Public Contribution (2 minutes per person)**

**Danina DiBattista of 525 Orchard Avenue asked where the Council's minute taker was.**

President Woshner replied that she was not present.

Ms. DiBattista asked if she was not here, or just not here on that night.

President Woshner replied that she didn't know.

Mr. Viscusi noted that she was present earlier that day.

Ms. DiBattista also asked why the Council meeting minutes and agendas had not been available for several months.

President Woshner noted that the Borough was low on staff.

Interim DAS Brady emailed the Chief, and stated that the Borough's website was in the process of being updated.

### **XIV. Executive Session for discussion of contracts and personnel issues.**

Council dismissed itself into executive session for discussion of contract and personnel issues at 7:49 pm.

## **XV. Adjournment**

President Woshner noted that there was no further action to be taken.

Several Councilmembers motioned to adjourn.

Council adjourned at 8:55 pm.

Respectfully Submitted,

Whitney M Brady

Interim DAS