



**Borough of Bellevue
Council Meeting Minutes
January 28, 2014
7:00 p.m.
Rosemary Heflin Council Chambers**

I. Call to Order

A 7:00 P.M., President Helbling called the meeting to order with the Pledge of Allegiance and a moment of silence.

II. Roll Call

Councilpersons Heffley, President Helbling, Lenard, Menosky, Scisciani, Senvisky, Woshner, Mayor Cusick, DAS Borczyk, and Solicitor Racunas were present. Councilpersons Camello and Coder and Engineer Rusnak were absent.

III. Public Contributions (5 minutes per person)

Jane Braunlich, 27 E. Roseridge Ave., asked if members of the various committees of Council could be published. At that time, President Helbling announced the committees and asked that they be published on the Borough website. Braunlich also stated that she was "for" the replacement of CEC for the Streetscape project.

George Dudash, Management Partner of Northwest EMS delivered a brief annual service report for Bellevue Borough.

Connie Rankin, Arch Street, voiced several items of criticism of CEC on the Streetscape project including delays, cost overruns and generally bad communications.

IV. Review of Prior Meeting Minutes: - None

V. Motion to approve payment of January Bill List

Councilperson Scisciani made a motion to approve the payment of the January Bill List. The motion was seconded by Councilperson Heffley and passed via unanimous roll call vote.

VII. Reports

- a. Mayor – gave report.
- b. Treasurer
- c. Tax Collector's Report
- d. Administration

Councilman Scisciani made a motion to approve designation of Ronald L. Borczyk as agent for Bellevue Borough to execute all required forms and documents for the purpose of obtaining financial assistance for PEMA Disaster DR-4149. The motion was seconded by Councilperson Woshner and carried via voice vote.

DAS Borczyk submitted a report on winter salt usage and inventory. While inventory was at a comfortable level, Bellevue Borough was quickly approaching 140% of its projected usage, which would increase the cost per ton from \$ 57.52 through \$ 63.27 (between 125% and 140% of projected usage) to \$ 81.62 (over 140 % of projection). With the large amounts of snowfall for the season, it is likely that Bellevue Borough will be in the highest cost category soon. Per a recent memo, Cargill, Inc. will still guarantee delivery and DPW will manage inventory to keep low for the end of the season and stock up salt for next season after the price resets on September 1, 2014.

DAS Borczyk noted that final paperwork is being prepared to FEMA for reimbursement of costs associated with the rain event of July 10, 2014. The amount to be reimbursed is \$ 17,728.38.

DAS Borczyk requested an Executive Session for a personnel issue with the Department of Public Works.

DAS Borczyk also noted that a Resolution for Real Estate Tax Refunds was to be acted upon later in the meeting.

e. Engineer

In the absence of Engineer Rusnak, DAS Borczyk asked Council to review the written report and submit any questions to him.

f. Council

Councilperson Woshner attended the Intergovernmental Committee Meeting, which discussed the promotion of the schools as an asset to the community. Councilperson Woshner also stated that the Committee may schedule tours of the school for April, 2014.

g. Fire

Councilperson Scisciani made a motion to scrap de-commissioned fire truck on DPW parking lot. The motion was seconded by Councilperson Woshner and carried via unanimous voice vote.

Councilperson Scisciani made a motion to approve Lieutenant Bill Hartman's attendance at the Fire Department Instructors Conference in April for a total cost of \$3114.74. (General Fund budget item 01.411.461). The motion was seconded by Councilperson Vencent. Councilperson Lenard questioned the detail submitted with the request stating that had he not looked it up on the internet, he would not have known that the event was in Indianapolis, Indiana. There was also a difference of around \$ 600 between the amount requested and the detail given in the request. After a request for more and accurate detail, the motion and second were withdrawn.

h. Code Enforcement

Councilperson Scisciani made a motion to approve the parts for the repair of the 2009 Charger from Mick's North Hills Chrysler in the amount not to exceed \$3,000. (General Fund Budget Item 01.410.251). The motion was seconded by Councilperson Vencent and carried via unanimous roll call vote.

VIII. Committee Chair Reports

a. Finance

Councilperson Senvisky made a motion to approve CEC Proposal for Professional Services for Phase II Streetscape Design Services in the amount of \$24,250.00. The motion was seconded by Councilperson Vencent. Councilperson Woshner commented that this item must be put out to bid as a responsibility to the taxpayers. Councilperson Woshner questioned whether deadlines were stated in the contract and mentioned that she had spoken with Lance Chimka (Allegheny County Economic

Development) who stated that very little engineering should be necessary to complete the project.

Councilperson Woshner, again, stressed that this needs to be put out to bid. After several comments, DAS Borczyk was asked to check with John Jakiela (Quaker Valley COG) to see if sending the Engineering out to bid would jeopardize the contract. After the commentary, the motion and second were withdrawn.

Councilperson Senvisky made a motion to permit DAS to advertise for Administrative Clerical position as provided for in 2014 budget. This position will also perform clerical duties for the Police Department one day per week (General Fund Budget Item 405.140). The motion was seconded by Councilperson Heffley. Councilperson Woshner commented that under the Administrative Code, all responsibility of this position falls under the Director of Administrative Services and the statement of specific duties for the Police Department were not necessary. The motion was adjusted and carried via unanimous roll call vote.

Councilperson Senvisky made a motion to approve Resolution 01-14 for Real Estate Refunds. The motion was seconded by Councilperson Heffley and carried via roll call vote of six (6) yes and one (1) abstention (Woshner). After the vote, Councilperson Woshner requested that the detail of the refunds be submitted with future refund resolutions.

b. Parks and Recreation

Councilperson Senvisky made a motion to approve request for CMU to use Bellevue Memorial Park field on March 29th, 30th and April 6th, 2014 for Spring Baseball. The motion was seconded by Councilperson Heffley after discussion about the system for tracking field usage and carried via unanimous voice vote.

c. Public Works

Councilperson Woshner made a motion to approve hosting of Quaker Valley Council of Governments Recycling Day on May 10th, 2014 from 9:00 a.m. – 1:00 p.m. The motion was seconded by Councilperson Scisciani and carried via unanimous voice vote.

d. Public Safety

Councilperson Scisciani made a motion to approve purchase of 2014 Chevrolet Caprice Police Vehicle form Day Chevrolet, Inc. at a price of \$36,748.00 – to be financed with a three (3) year lease. (General Fund Budget Item 410.700). The motion was seconded by Councilperson Heffley and carried via unanimous roll call vote.

IX. Resolutions

X. Ordinances

XI. Old Business

XII. New Business

Councilperson Heffley made a motion to advertise for seasonal summer employees. The motion was seconded by Councilperson Scisciani and carried via unanimous voice vote.

XIII. Public Contribution (2 minutes per person)

Grant Saylor, 146 N. Balph Avenue, commented that he is in support of CEC continuing the Streetscape contract and pointed out that Council should consider the cost of re-bidding Phase II.

XIV. Executive Session

Council conducted an Executive Session at 8:05 P.M. It was announced that no further actions would be taken after the conclusion of the Session. The Executive Session concluded at 8:35 P.M. Subject was personnel issues as they pertain to individuals of the Department of Public Works.

XIV. Adjournment

Councilperson Heffley made a motion to adjourn at 8:36 P.M. The motion was seconded by Councilperson Lenard and carried via unanimous voice vote.