



**Borough of Bellevue
Finance Committee Meeting Minutes
January 12, 2016
7:35 PM
Rosemary Heflin Council Chambers**

I. Roll Call

A meeting of the Bellevue Borough Finance Committee was called to order at 7:35 P.M., by Councilperson Woshner.

In attendance were Councilperson Woshner (Chair), Menosky, Fodi, Coder (guest), Borczyk DAS and Treasurer Scoscia.

II. Public Contribution (5 minutes per person)

Andrew Belsick, BIGr, informed the Committee of an event (Bands, Bites and Brews) that is in the initial planning stages for Bellevue. At this time, nothing is definite, but, a late July, 2016 date is anticipated. Mr. Belsick will inform Council as more specifics are decided upon.

III. Reports – None.

IV. Old Business

i. Ordinance No. 15-14 Establishing 2016 Wages and Benefits.

After discussion of this subject and Item V (below), it was decided to re-submit Ordinance 15-14 reflecting a 2% wage increase for all administrative and Library personnel except Borough Office Clerk-Accounting (to reflect on increase due to that granted during the year). All collectively bargained employees would reflect increases as granted through contract negotiations in the Ordinance.

V. New Business

i. Incorporation of revised job descriptions into Personnel System.

DAS Borczyk explained the process for updating the Personnel Code with revised job descriptions. Councilperson Woshner asked that the revised job descriptions be given to the Committee for review. DAS Borczyk supplied the Committee with revised job descriptions for the Library positions and Finance Office/Administrator along with the minor adjustments to the other office staff job descriptions.

Councilperson Woshner asked if it could be researched whether we could promote an employee without opening the job to other candidates.

Councilperson Menosky asked if Treasurer Scioscia could provide the Committee with the recommended spending levels that he had been referring to in several prior meetings.

Councilperson Coder supplied the Committee with a list of Unfinished and Follow-up items from the Finance Committee of the previous year. DAS Borczyk asked if he could provide response as to progress of the items.

Councilperson Woshner made a Motion to include the advertisement of the part-time Borough Office/Secretary position on the Agenda of the January 26, 2016 Council Meeting.

VI. Public Comment – None.

VII. Adjournment

Councilperson Fodi made a Motion to Adjourn the meeting and was seconded by Councilperson Menosky. The meeting was adjourned at 9 P.M.

Minutes approved by Bellevue Borough Council on February 23, 2016.