



**Borough of Bellevue
Pre-Council Meeting Minutes
September 13, 2016
7:00 p.m.
Rosemary Hefflin Council Chambers**

I. Call to Order

At 7:00 P.M., Vice President Coder called the meeting to order with the Pledge of Allegiance and a moment of silence.

II. Roll Call

Councilpersons Coder, Fodi, Hrynda, Lenard, Menosky, Saylor, Senvisky, Woshner, Mayor Cusick, DAS Borczyk, Solicitor Racunas, Treasurer Scioscia, Chief Sentner and Engineer Gilberti were present. Councilperson Heffley was absent.

III. Public Contribution (5 minutes per person)

Mr. Gloucester, discussed the Private Alley weeds need cut and advises Council that properties should be leined if not in compliance.

Decklin Edwards, discussed the need for the Police to have foot patrol throughout the Borough. The crosswalks off of Lincoln Avenue not honored – cars should give pedestrians the right-of-way.

David Gillingham, discussed the issues with the Police Department and illegal dumping at East Riverview Avenue. Mr. Gillingham submitted a Right-to-Know form and reminded all that we had five (5) days to respond. Mr. Gillingham left the meeting at that time.

Bridgette Jackson, discussed Walk to School Day.

IV. Approval of Meeting Minutes:

i. July 12, 2016 Pre-Council Meeting

President Heffley noted that these meeting minutes would be on the agenda for approval at the September 27, 2016 Council Meeting.

V. Reports:

i. Mayor's Report

Mayor Cusick informed Council that his report would be available at September 27, 2016 Council Meeting.

- ii. **Treasurer's Report**-Summarized by Treasurer Scioscia.
- iii. **Tax Collector's Reports** – written reports provided.
- iv. **Jordan Tax Service Collection Reports** – written reports provided.
- v. **Administration/DAS Report**-DAS Borczyk reviewed.
- vi. **Engineer's Report**-Engineer Gilberti reviewed.
- vii. **Library Report** – written report provided.
- viii. **Code Enforcement Reports** – written reports provided.

VII. Committee Chair Reports

a. Finance:

i. Telecommunications Policy

Councilperson Woshner informed Council that the policy was being researched by DAS Borczyk.

ii. Ordinance Passage Policy

Councilperson Woshner informed Council that a revised policy allowing Ordinance passage over a two Council meeting period was being reviewed by the Committee.

iii. Discussion – e-Code

Councilperson Woshner informed Council that Finance Clerk Moss was reviewing the revised code and online capabilities with the Committee

iv. Turnkey-Business Privilege

Councilperson Woshner informed Council that Turnkey had collected \$ 11,000 in delinquent Business Privilege Taxes for the Borough.

Council asked DAS Borczyk to arrange a meeting with the Borough Auditors prior to the September Council or October Pre-Council Meeting.

b. Parks and Recreation:

i. 150th Anniversary Celebration

Councilperson Heffley informed Council that a 150th Anniversary Committee Meeting will be held on September 15, 2016 at 6:30 P.M. in Council Chambers.

ii. DCNR Handicapped Access – Grant. Construction begins 9-14-16.

Engineer Gilberti reviewed the DCNR Handicapped Access Grant and upcoming work to be scheduled for October, 2016.

iii. Update – KaBOOM! Grant Planning and Equipment Selection.

DAS Borczyk reviewed the KaBOOM! Grant Planning and Equipment selection options as discussed by the Parks and Recreation Committee. Councilperson Lenard made a Motion to approve the installation of the Paralleloslide Equipment as recommended by the Parks and Recreation Committee with funding to include \$ 15,000 KaBOOM! Grant, \$ 12,000 as budgeted for capital purchases in the General Fund Budget and the remainder (approximately \$ 9,000) to be taken from the Capital Improvements Account. The Motion was seconded by Councilperson Menosky and carried via 7-1 roll call vote (Fodi-no).

v. CDBG Pre-Application

DAS Borczyk informed Council that CDBG Pre-Applications were appropriately and timely submitted to the Quaker Valley Council of Governments for Streetscape and Playground Equipment.

v. Library Operating Hours Revision.

Library Director Goodman discussed her desire to eliminate Sunday hours of operation for the Library and open for the entire day on Saturdays. Attendance indicated light usage on Sundays and it would allow more efficient scheduling of employees. Councilperson Lenard made a Motion to eliminate the Sunday operating hours for a trial period of 90 days. The Motion was Seconded by Councilperson Menosky and carried via voice vote.

c. DPW:

i. Discussion/Possible Motion to accept low bid of Eisler for Streetscape Phases III and IV in the amount of \$621,677. (For action on September 13, 2016) – Awaiting Confirmation from CEC Engineers.

Councilperson Lenard made a Motion to accept the bid of Eisler for Streetscape Phases III and IV in the amount of \$621,677. The Motion was Seconded by Councilperson Fodi and carried via unanimous roll call vote.

ii. MOTION: Motion to approve proposal of HRG Engineering for Engineering of 2016 Sewer Project including Smoke Testing. (For action on September 13, 2016.) (Budget Account No. 08.408.000.)

Engineer Gilberti addressed questions including cost of \$ 24,000, same as the 2015 project. Councilperson Lenard made a Motion to approve proposal of HRG Engineering for Engineering including Smoke Testing. (Budget Account No. 08.408.000). The Motion was Seconded by Councilperson Menosky and resulted in a roll call vote of five (5) yes and one (3) no votes. (Coder, Fodi, Saylor).

iii. Update – 2016 Paving Plan.

DAS Borczyk informed Council that Paving would begin in early October.

iv. Discussion: ALCOSAN-GROW Program – Application Submission.

DAS Borczyk informed Council that one of the two (2) applications submitted for the ALCOSAN GROW Program was invited to submit a full application. DAS Borczyk will be attending a mandatory meeting at ALCOSAN on September 15, 2016. Application deadline is October 31, 2016.

DAS Borczyk updated Council on the West. Riverview Road Grant Submission Schedule. A meeting would be held in October with final grant announcements anticipated around November 1, 2016.

d. Public Safety

i. Update – Draft of Ordinance No. 16-05: Saturday Parking Regulations.

Councilperson Senvisky informed Council that this Ordinance was with the Solicitor and an expected revision was scheduled for the September 27, 2016 Council Meeting.

ii. Update – Police Consolidation

Mayor Cusick informed Council that no meeting was held due to the administrative situation in Avalon Borough.

- iv. **MOTION: I move to approve the hiring of _____ for the School Crossing Guard position for the 2016-2017 school year. (For action on September 13, 2016.)**

Chief Sentner is currently evaluating the applications submitted for the hiring of the School Crossing Guard.

- v. **MOTION: I move to approve the update of Police Policies as presented by Chief Sentner. (For action on September 27, 2016.)**

Councilperson Senvisky informed Council that Solicitor Racunas will review the policy updates as submitted by Chief Sentner.

- vi. **Discussion – Green Light – GO GRANT Program.**

The Police Department is evaluating traffic signals so that the appropriate requests can be submitted for the Green Light, GO Grant application.

DAS Borczyk informed Council that only one (1) applicant had submitted a letter to request appointment to the Tri-Boroughs Planning Commission. Councilperson Lenard made a Motion to Appoint Tom Hrynda to the Tre-Boroughs Planning Commission. After discussion as to process, Councilperson Lenard called for Question. The Call for Question was seconded by Councilperson Menosky and passed via 6-2 roll call vote (Saylor, Fodi – no). It was then decided to return this item to the Public Safety Committee for recommendation.

VIII. Ordinances

- i. **MOTION: I move to table, after second reading and further discussion – Ordinance No. 16-06 Adoption of Code. (For action on September 27, 2016.)**

Councilperson Coder informed Council that this item would be on the agenda of the September 27, 2016 Council Meeting.

- ii. **MOTION: I move to table after second reading and further discussion – Ordinance No. 16-04 to supplement the pension plan for Police Officers of the Borough of Bellevue. (For action on September 27, 2016.)**

Councilperson Coder informed Council that this item would be on the agenda for the September 27, 2016 Council Meeting.

IX. Resolutions - None.

X. Old Business

XI. New Business

Councilperson Lenard asked what Town Center Associates had accomplished since the contract agreement. DAS Borczyk gave a brief summary. Councilperson Coder questioned who was guiding their effort. Councilperson Fodi suggested the creation of a Main Street Committee.

Councilperson Coder made a Motion make arrangements and advertise a meeting with the Borough Auditors for 6:15 P.M., prior to the September Council Meeting in an amount not to exceed \$ 100.00. The Motion was seconded by Councilperson Woshner and carried via unanimous roll call vote.

Councilperson Fodi informed Council that he attended the CONNECT Opioid Workshop and suggested that the Bellevue Police be given the necessary training to carry NARCAN. Mayor Cusick responded that the police do not wish to become an EMS Organization and the documented EMS response time was sufficient to effectively administer the proper care to overdose victims. It was suggested that this subject be placed on the Public Safety Committee agenda.

XII. MOTION: Motion to Approve Payment of the 09.13.16 Bill List. (For approval on 09-13-16.)

Councilperson Woshner made a Motion to Approve Payment of the 09.13.16 Bill List. The Motion was seconded by Councilperson Menosky and carried via unanimous roll call vote.

XIII. Public Contribution (2 minutes per person)

Dave Fodi, resident, inquired if the purchase of the 150th Anniversary T-Shirts were with taxpayers' money. Mr. Fodi also informed Council that the crosswalk at Lincoln and South Euclid was not being observed by motorists and the police should issue citations to violators.

XIV. Executive Session

There was a short Executive Session to discuss a possible property violation.

XV. Adjournment

Councilperson Saylor made a Motion to Adjourn at 9:25 P.M. The Motion was Seconded by Councilperson Menosky and carried via unanimous voice vote. The meeting was Adjourned.

Minutes approved by Bellevue Borough Council on October 25, 2016