



Borough of Bellevue
Pre-Council Minutes
January 10, 2017
7:00 p.m.
Rosemary Heflin Council Chambers

I. Call to Order

At 7:00 P.M., President Heffley called the meeting to order with the Pledge of Allegiance and a moment of silence.

II. Roll Call

Councilpersons Heffley, Fodi, Coder, Hrynda, Lenard, Saylor, Woshner, Mayor Cusick, DAS Borczyk, Solicitor Racunas, Treasurer Scioscia, Police Chief Sentner and Code Enforcement Officer Delcroix were present.

III. Public Contribution (5 minutes per person) - None.

IV. Approval of Meeting Minutes:

President Heffley informed Council that the following meeting minutes would be on the January 24, 2017 Council Meeting Agenda for approval:

- i. December 13, 2016 Pre-Council Meeting.

DAS Borczyk informed Council that all Committee Meeting minutes were given to them prior to the meeting and would also be scheduled for approval at the January 24, 2017 Council Meeting.

V. Reports:

- i. Mayor's Report - Mayor Cusick reviewed his report with Council.
- ii. Treasurer's Report – Treasurer Scioscia reviewed his report with Council and discussed a new format. Solicitor Racunas then discussed the positive timing for Bond refunding.
- iii. Tax Collector's Report – written reports were included in the Council packet.
- iv. Jordan Tax Service Collection Reports – written reports were included in the Council packet.
- v. Administration/DAS Report – DAS Borczyk reviewed his report with Council highlighting that he had received the name of the assigned adjuster and a Claim Number from West View Water for their submission to insurance for the water break on Sumner Avenue.
- vi. Bayne Library Report – written reports were included in the Council packet.
- vii. Engineer's Report – HRG Engineer Gilberti reviewed his report with Council.
- viii. Code Enforcement Report – Code enforcement Officer Delcroix reviewed his report with Council.

VII. Committee Chair Reports

a. Finance

- i. MOTION: Councilperson Woshner made a Motion to approve the bid of Dinnin & Parkins Associates in the amount of \$65,210.00 for the 2017 Bellevue Borough Liability Insurance (Budget Account No. 01.486.000). She noted that the current vendor has awarded dividends and bid an additional three (3) vehicles when compared to the other bids. Councilperson Woshner also noted that Dinnin and Parkins' underwriter was endorsed by PSAB. The Motion was Seconded by Councilperson Menosky and carried via unanimous roll call vote.
- ii. Cost of Collection Ordinance – Solicitor Racunas to provide an Ordinance Draft at the Council Meeting of January 24, 2017.
- iii. Discussion – West Riverview Wall Bids/Cost – This item will be discussed at the February 7, 2017 Finance Committee Meeting as Engineer Gilberti preferred that financing be in place prior to securing of bids due to the limited time that bid amounts can be held.
- iv. Discussion – Part time Police Officers – Councilperson Woshner discussed budget concerns. Mayor Cusick noted challenges with incorporating them into our current force. Councilperson Heffley noted that they were included in the 2017 budget.

b. Parks and Recreation

- i. MOTION: Councilperson Heffley discussed a motion to approve at the January 24, 2017, Council Meeting the purchase of a Book Drop for the Andrew Bayne Memorial Library as per the proposal of American Book Returns in the amount of \$ 5,325.00, using the proceeds of the Buncher Foundation Grant. (Budget Account No. 04.456.720).
- ii. Discussion: Councilperson Heffley informed Council that a 2017 Pool Party Rate Increase would be scheduled for action at the January 24, 2017 Council Meeting.
- iii. MOTION: Councilperson Heffley informed Council that a Motion to instruct DAS to advertise for the position of 2017 Swimming Pool Manager. (Budget Account No. 01.406.341). – For action at the January 24, 2017 Council Meeting.

c. DPW

- i. Discussion – 2017 Paving Plan – street suggestions as submitted by Council.

Councilperson Lenard asked Council to suggest five (5) streets to be included in the 2017 Paving Plan. These suggestions should be forwarded to the DAS so that it can be prepared to bid by the end of February, 2017.

Councilperson Coder informed Council that BIGr would like to collaborate with the Borough to maintain the Lincoln Avenue Bumpouts. Councilperson Lenard asked that this be included on the February Committee Meeting Agenda and that a Bellevue DPW representative be at the meeting.

d. Public Safety

- i. Discussion – New Parking Ordinance.

Code Enforcement Officer Delcroix explained the necessary changes to Ordinance 95-24. Councilperson Heffley asked that copies of the revised Ordinance be forwarded to all Council Members.

ii. Discussion – Key Lock Box Ordinance Revision.

Fire Marshall Wissner explained the need to expand the Ordinance to include all locations with a Fire Alarm. This access is needed to allow emergency workers to inactivate the alarm after response. Mayor Cusick informed Council that business owners had a trust issue with keyholders. Councilperson Fodi asked about the cost for this system and was informed that it was approximately \$ 300.00. This item was requested to be included on the agenda of the January 24, 2017 Council Meeting.

DAS Borczyk informed Council that the initial Zoning Hearing Board Meeting would be held next week for the purpose of organizing the all new member Board.

VIII. Resolutions:

- i. MOTION: Motion to approve Resolution No. -17 Refunding Real Estate Taxes due to overpayment/duplicate payment.

Councilperson Heffley informed Council that this item would be included on the agenda of the January 24, 2017 Council Meeting.

IX. Ordinances: - None.

X. Old Business

- i. Councilperson Fodi inquired the Ordinance passage process. Solicitor Racunas informed him that it would be prepared for the January 24, 2017 Council Meeting.

XI. New Business:

- i. Zoning Hearing Board Initial Meeting.

Solicitor Racunas informed Council that the expenses of the Board would need to be budgeted for.

XII. MOTION: Councilperson Woshner made Motion to Approve Payment of the 1 10 17 Bill List.

Councilperson Coder informed Council that she would be voting ‘no’ because she had only received the list today. Councilperson Lenard inquired as to why an invoice was on the list for a dumpster which was asked to be removed several months ago. He mentioned that he would like to approve the bill list except for the dumpster invoice. The Motion was Seconded by Councilperson Hrynda and carried via 8-1 roll call vote (Coder-No).

XIII. Public Contribution (2 minutes per person)

Connie Rankin, Arch Avenue, expressed that she thought the Downtown Committee meetings should be advertised. The Solicitor noted that a recommendatory committee, as this was with two (2) Council members, did not need to advertise under the Sunshine Act. There was general discussion including opinions on the 150th Anniversary Committee. Ms. Rankin also discussed the safety of Straw Avenue because of the water break. Councilperson Woshner discussed that any meeting should be disclosed to Council and that a calendar should be created.

XIV. Executive Session - None.

XV. Adjournment

Councilperson Fodi made a Motion to Adjourn the Meeting at 8:45 P.M. Councilperson Saylor Seconded the Motion and carried via unanimous voice vote. The Meeting was Adjourned.

Minutes approved by Bellevue Borough Council on January 24, 2017