

REORGANIZATION MEETING AGENDA

Friday, January 1, 2016

REORGANIZATION MEETING
REGULAR MEETING
MAYOR & BOARD OF ALDERMEN

TOWN OF BOONTON
100 WASHINGTON STREET
BOONTON, NEW JERSEY 07005

All cell phones must be silenced or turned off

CALL MEETING TO ORDER

The meeting will be called to order at 1:00 P.M.

SALUTE TO THE FLAG

The Mayor and Board of Aldermen will salute to the flag

ADEQUATE NOTICE

Pursuant to the requirements of R.S. 10:4-10, I, Clerk of the Town of Boonton, shall enter into the minutes of this meeting an accurate statement to the effect that:

1. Notice of the meeting was posted at Town Hall on December 23, 2015 and this agenda was posted on December 30, 2015.
 2. Notice of the meeting was published in the Citizen of Morris County and the Daily Record Newspapers on December 23, 2015 and a copy of this agenda was forwarded to each of the Town's official newspapers on December 30, 2015.
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OATH OF ALLEGIANCE

The following members of the governing body will be sworn in:

Mayor :	Matthew DiLauri
1 st Ward Alderman:	Michael Eoga
2 nd Ward Alderman:	Keith Price
3 rd Ward Alderman:	Daniel Piccioni
4 th Ward Alderman:	James Lynch

ROLL CALL

On a call of the roll, the following officials should be present:

Mr. Daniel Carey	1 st Ward Alderman
Mr. Michael Eoga	1 st Ward Alderman
Mr. Keith Price	2 nd Ward Alderman
Ms. Doris Yanez	2 nd Ward Alderman
Mr. Scott Minitier	3 rd Ward Alderman
Mr. Daniel Piccioni	3 rd Ward Alderman
Mr. Anthony Scozzafava	4 th Ward Alderman
Mr. James Lynch	4 th Ward Alderman
Mr. Matthew DiLauri	Mayor
Mr. Fred Semrau	Town Attorney
Mr. Terry McCue	Administrator
Ms. Cynthia Oravits	Town Clerk

MAYOR'S ADDRESS

Mayor DiLauri will address the public.

**MAYOR'S APPOINTMENTS FOR BOARD OF ALDERMEN
AND PUBLIC OFFICIALS**

COMMITTEE	CHAIR	ALDERMAN	ALDERMAN
Economic Development	James Lynch	Doris Yanez	Keith Price
Finance & Personnel	Michael Eoga	James Lynch	Doris Yanez
Fire	Anthony Scozzafava	Michael Eoga	Daniel Carey
License & Ordinance	Scott Minitier	Daniel Carey	Anthony Scozzafava
Public Works & Property	Keith Price	Daniel Piccioni	Dan Carey
Police	Dan Carey	Scott Minitier	Daniel Piccioni
Parking	Dan Piccioni	James Lynch	Scott Minitier
Communications & Citizen Engagement	Doris Yanez	Daniel Piccioni	Keith Price
LIAISON TO:		ALDERMAN	
Board of Education	Scott Minitier		
Board of Health	Doris Yanez		
Boonton Holmes Library	Michael Eoga		
Boonton Main Street	Doris Yanez		
Historic Preservation Commission	Daniel Piccioni		
Housing Authority	Anthony Scozzafava		
Municipal Alliance	Anthony Scozzafava		
Parks & Recreation	Keith Price		
Planning Board	James Lynch		
Recycling & Waste	Dan Carey		
APPOINTMENT	TERM EXPIRES	NAME	
Alternate Prosecutor	12/31/16	Daniel Danzi, Esq.	
Recycling Coordinator	12/31/16	Janet LaChance	
Fire Official	12/31/16	Salvatore Marino	
Mechanical Inspector	12/31/16	Russell Heiney	
Official Assessment Searcher	12/31/16	Cynthia Oravits	
Official Tax Searcher	12/31/16	Jeffery Theriault	
Municipal Land Use Law Admin. Officer	12/31/16	Russell Heiney	
Deputy Emergency Management Coordinator	12/31/16	Michael Petonak	

MAYOR'S APPOINTMENTS OF COMMITTEES & COMMISSIONS

Historic Preservation Commission – 4 Year Term

Elliott Ruga
Bill Gregory

Housing Authority

Paul Nevadomski

Parks & Recreation – 5 Year Term

Beth Phelps
Doreen Ohlott
Scott Minitier

Planning Board

<u>Name</u>	<u>Class/Term</u>
Tajammul R. Khokhar	II, 1 year
Adam Brewer	IV, 4 years
Jason Reineck	IV, 4 years
Ashley Henschel	Alternate IV, 2 years
Matthew DiLauri	Mayor
Kurt Senesky, Esq.	Attorney

BOARD PRESIDENT NOMINATIONS

Mayor DiLauri will ask for nominations for Board President for the Year 2016

RESOLUTION 16-01

RESOLUTION TO APPOINT BOARD PRESIDENT

BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Boonton, New Jersey, that _____ be and is hereby appointed Board President for the Year 2016.

Moved	Seconded	Voice Vote	
		In favor _____	Against _____

RESOLUTION 16-02

MAYOR AND BOARD OF ALDERMEN APPOINTMENTS

Planning Board

<u>Name</u>	<u>Class/Term</u>
James Lynch	Class III, 1 Year

Office of Emergency Management

David Mayhood, Boonton Police Chief
Raymond Ryerson, Jr., Boonton Fire Chief
Bill Hunt, Kiwanis Ambulance
Michael Petonak, Department of Public Works Superintendent
Peter Herbert, OEM Coordinator
Terry McCue, Town Administrator
Robert Presuto, Board of Education Superintendent
Steven Austin, Boonton Health Department
Michael Gulla, Boonton Police Department

Municipal Alliance – 1 Year Term

Robert DeStefano
Robert Presuto, Bd. Of Education Superintendent
Rosemarie Lynch
Tajammul R. Khokhar
Waqar Khokhar
Louis Caruso, John Hill School Principal
BPD Liaison: Scott Gamsby

Moved	Seconded	Voice Vote	
		In favor _____	Against _____

BOONTON FIRE DEPARTMENT PRESENTATION

2014-2015 Boonton Fire Chief Michael Sulpy will be presented with the Ex-Chief's Badge

BOONTON FIRE DEPARTMENT APPOINTMENTS

RESOLUTION 16-03

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF BOONTON ACCEPTING 2016 FIRE DEPARTMENT APPOINTMENTS

BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Boonton that the following Fire Department appointments be made:

<p><u>Position</u> Chief: Deputy Chief: Battalion Chief:</p>	<p><u>2-Year Term: 1/1/15– 12/31/15</u> Raymond J. Ryerson, Jr. Edward W. Robillard David Kaplan</p>
<p><u>Maxfield Hose & Engine Co. No. 1</u> Captain: Lieutenant: Chief Driver:</p>	<p><u>Term: 1/1/16-12/31/15</u> Mike Shondel Bruce Middleton Glen Baker</p>
<p><u>Harmony Hose & Engine Co. No. 2:</u> Captain: Lieutenant: Chief Driver:</p>	<p><u>Term: 1/1/16-12/31/15</u> John Cosentino Frank Paulozzo Edward Bohon</p>
<p><u>South Boonton Hose & Engine Co. No. 3:</u> Captain: Lieutenant: Chief Driver:</p>	<p><u>Term 1/1/16-12/31/15</u> George Westenberger, IV Shane Dencker George Westenberger, III</p>
<p><u>Maxfield Hook & Ladder Co. No. 1</u> Captain: Lieutenant: Chief Driver:</p>	<p><u>Term: 1/1/16-12/31/15</u> Scott Bednar Anthony Cosentino Jack Steinhauer</p>
<p><u>Salvage & Rescue Co. No. 1</u> Captain: Lieutenant: Chief Driver:</p>	<p><u>Term: 1/1/16-12/31/15</u> Christopher Petonak Nicholas Petonak Ray Ryerson, Sr.</p>

Moved	Seconded	Voice Vote	
		In favor _____	Against _____

OATH OF ALLEGIANCE

The following members of the Fire Department will be sworn in:

Lieutenants: Anthony Cosentino, Nicholas Petonak, Bruce Middleton, Frank Paulozzo, Shane Dencker
 Captains: Scott Bednar, Christopher Petonak, Michael Shondel, John Cosentino, George Westenberger IV

Battalion Chief: David Kaplan
 Deputy Chief: Edward Robillard
 Chief: Raymond Ryerson, Jr.

CONSENT AGENDA

Resolutions 16-04 through 16-44 have been placed on the Consent Agenda

MEETING OPEN TO THE PUBLIC FOR CONSENT AGENDA

Mayor DiLauri will open this portion of the meeting to the public for comments regarding the Consent Agenda.

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RESOLUTION 16-04

RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL SERVICES

WHEREAS, the Town of Boonton has a need to acquire professional services as a non-fair and open contract; and

WHEREAS, the Chief Financial Officer has determined and certified in writing that the value of these acquisitions will exceed \$17,500.00; and

WHEREAS, the anticipated term of these contracts is one year; and

WHEREAS, the following Professionals (Contracting Entities) have submitted proposals indicating their services and they are on file in the Clerk's office; and

WHEREAS, the Contracting Entities have completed and submitted their Business Entity Disclosure Certifications which certify that the Contracting Entities have not made any reportable contributions to a political or candidate committee in the Town of Boonton in the previous one year; and that the contract will prohibit the Contracting Entity from making any reportable contributions through the term of the contract; and

WHEREAS, the Chief Financial Officer has certified that sufficient funds are available for the subject contracts.

NOW THEREFORE, BE IT RESOLVED that the Board of Aldermen of the Town of Boonton hereby authorizes the Mayor to enter into contracts with the Contracting Entities as described herein.

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certifications and the Determination of Value be placed on file with this resolution.

Professional Service	Name	Address
Attorney	Fred Semrau, Esq.	Dorsey & Semrau 714 Main Street Boonton, NJ
Auditor	Timothy Vrabel, RMA, PSA	T.M. Vrabel & Associates, LLC 350 Main Road, Suite 104 Montville, NJ
Bond Counsel	Robert Beinfield, Esq.	Hawkins, Delafield & Wood 1 Gateway Center Newark, NJ
Engineer	John Miller, PE, PP, CME	Suburban Consulting Engineers, Inc. 10 Valley Road Mt. Arlington, NJ
Labor Counsel	Matthew J. Giacobbe, Esq.	Cleary Giacobbe Alfieri Jacobs, LLC 7 James Street Florham Park, NJ
Planner	P. David Zimmerman, PP	Community Planning Consultant 21 Western Avenue Morristown, NJ
Planning Board Attorney	Kurt Senesky, Esq.	Schenck, Price, Smith & King, LLP 220 Park Avenue, PO Box 991 Florham Park, NJ
Prosecutor	Douglas Cabana, Esq.	104 Elcock Avenue Boonton, NJ
Public Defender	Joseph Bell, Esq.	The Bell Law Group, PC 150 Mineral Spring Road, PO Box 220 Rockaway Township, NJ
Risk Manager	Mark Todisco, COO	The Chadler Group 330 Passaic Avenue, PO Box 11115 Fairfield, NJ

RESOLUTION 16-05

**RESOLUTION OF THE TOWN OF BOONTON, COUNTY OF MORRIS AND STATE OF NEW JERSEY
APPOINTING JEFFERY THERIAULT AS THE MUNICIPAL TAX SEARCH OFFICER OF THE TOWN OF BOONTON**

BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Boonton, County of Morris and State of New Jersey that Jeffery Theriault be and is hereby appointed Municipal Tax Search Officer of the Town of Boonton.

RESOLUTION 16-06

RESOLUTION APPOINTING QUALIFIED PURCHASING AGENT

WHEREAS, N.J.S.A. 40A:11-3a permits an increase in the bid threshold if a Qualified Purchasing Agent is appointed as well as granting the authorization to negotiate and award such contracts below the bid threshold; and

WHEREAS, N.J.A.C. 5:34-5 et seq. establishes the criteria for qualifying as a Qualified Purchasing Agent; and

WHEREAS, Terry McCue possesses the designation of Qualified Purchasing Agent as issued by the Director of the Division of Local Government Services in accordance with N.J.A.C. 5:34-5 et seq.; and

WHEREAS, the Mayor and Board of Aldermen of the Town of Boonton desire to take advantage of the increased bid threshold;

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Board of Aldermen of the Town of Boonton, in the County of Morris, State of New Jersey, hereby increases its bid threshold to \$40,000; and

BE IT FURTHER RESOLVED that the Mayor and Board hereby appoint Terry McCue as the Qualified Purchasing Agent to exercise the duties of the purchasing agent pursuant to N.J.S.A. 40A:11-2(30), with specific relevance to the authority, responsibility, and accountability of the purchasing activity of the contracting unit; and

BE IT FURTHER RESOLVED that in accordance with N.J.A.C. 5:34-5.2 the Town of Boonton Municipal Clerk is hereby authorized and directed to forward a certified copy of this resolution and a copy of Terry McCue's certificate to the Director of the Division of Local Government Services.

RESOLUTION 16-07

RESOLUTION CREATING EMERGENCY PROCUREMENT PROCEDURES

WHEREAS, Section NJSA 40A:11-6 of the Local Public Contracts Law permits local contracting units to use emergency purchasing procedures, and pursuant to corresponding Local Public Contracts Law rules adopted by the State's Division of Local Government Services on December 4, 2000, the governing body of each contracting unit shall adopt rules to ensure that there are written procedures for determining and confirming the existence of an emergency; and

WHEREAS, according to NJAC 5:34-6.1(b) such rules or regulations shall include such provisions that ensure that if initially designated individuals are not available, there is a clear chain of command to ensure that there are always appropriate individuals to make such decisions; and

WHEREAS, when an emergency arises requiring certain purchases to be made pursuant to emergency purchasing procedures, the Mayor and Board of Aldermen of the Town of Boonton has determined that the following procedures shall apply.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Boonton, Morris County, State of New Jersey that the following is adopted as the emergency purchasing policy for the Town of Boonton:

A. POLICY GOVERNING EMERGENCY PURCHASING PROCEDURES

1. Contracts, including purchase orders, shall be entered into, and funds committed or expended for an emergency pursuant to NJSA 40A:11-6 and corresponding Rules, NJAC 5:34-6.1, subject to the following requirements:
 - a. An actual or imminent emergency must exist requiring the immediate delivery of the goods or the performance of the service(s);
 - b. The emergency must directly affect the public health, safety or welfare, and requires the immediate delivery of goods or the performance of service(s);
 - c. Emergency purchasing shall not be used for administrative convenience or for failure to plan. Sound business practices shall be used when an emergency purchase must be made;
 - d. The emergency purchasing procedures may not be used unless the need for the goods or performance of the service(s) could not have been reasonably foreseen or the needs for such goods or service(s) has arisen notwithstanding a good faith effort on the part of the Town of Boonton to plan for the purchase of any required goods or service(s);
 - e. The contract shall be of such limited duration as to meet only the immediate needs of the emergency declared;
 - f. Under no circumstances shall the emergency purchasing procedure be used to enter into a multi-year contract;
 - g. Any emergency condition(s) in which the estimated cost is in excess of fifty thousand dollars (\$50,000.00) shall be approved by the Mayor and Board of Aldermen.

B. PROCEDURE FOR THE DECLARATION OF AN EMERGENCY

1. A department head, or in their absence his/her designee, as soon as reasonably possible, shall notify the Town Administrator of the need for awarding of a contract or purchase order, the nature of the emergency, the time of its occurrence and the need for invoking the emergency provision of the law;
2. If the Town Administrator is satisfied that an emergency exists, he/she shall be authorized to award a contract or contracts for such purposes as may be necessary to respond to the emergent needs;
3. Within 48 hours of an emergency occurrence, the department head, or in his/her absence his/her designee, shall submit to the Town Administrator a written report (certification of Request for Emergency Purchases) providing the information referenced above;
4. In the Town Administrator's absence, the chain of command for adherence to the requirements of 1, 2 and 3 shall be:
 - a. Chief Financial Officer
 - b. Chief of Police
 - c. Town Clerk
 - d. Town Attorney

RESOLUTION 16-08

RESOLUTION APPOINTING DEPUTY TOWN CLERK FOR YEAR 2016

BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Boonton, New Jersey, that Elizabeth Bonsiewich be and is hereby appointed Deputy Town Clerk for a term expiring December 31, 2016.

RESOLUTION 16-09

RESOLUTION APPOINTING PUBLIC AGENCY COMPLIANCE OFFICER-AFFIRMATIVE ACTION

WHEREAS, N.J.A.C. 17:27-1.1 provides that no public work contracts can be awarded nor any monies paid until the prospective contractor has agreed to contract performance which complies with an approved affirmative action program; and

WHEREAS, N.J.A.C. 17:27-3.5 provides that each public agency shall annually designate an officer or employee to serve as its public agency compliance officer;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Boonton, County of Morris, State of New Jersey, that Cynthia A. Oravits, Town Clerk, be and is hereby appointed as Public Agency Compliance Officer for a one-year term ending December 31, 2016.

RESOLUTION 16-10

RESOLUTION APPOINTING MORRIS COUNTY MUNICIPAL JOINT INSURANCE FUND COMMISSIONER AND ALTERNATE FOR 2016

WHEREAS, pursuant to the proposed bylaws of the Morris County Municipal Joint Insurance Fund, the Mayor and Board of Aldermen of the Town of Boonton, New Jersey, must appoint a Commissioner to represent the Town in the Fund, and that said appointment must be made by resolution.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Boonton, New Jersey, that Cynthia Oravits be and is hereby appointed Commissioner and Terry McCue be and is hereby appointed Alternate Commissioner to the Morris County Municipal Joint Insurance Fund for 2016.

RESOLUTION 16-11

RESOLUTION AUTHORIZING ASSESSOR AND TOWN ATTORNEY TO EXECUTE STIPULATION OF SETTLEMENT WITH RESPECT TO TAX APPEALS

WHEREAS, the Mayor and Board of Aldermen of the Town of Boonton wish to facilitate the stipulation and settlement of Tax Appeals filed before the Morris County Board of Taxation or the Tax Court of New Jersey;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Boonton that the Tax Assessor and the Town Attorney are hereby authorized to execute on behalf of the Town of Boonton stipulations of settlement with respect to tax appeals.

RESOLUTION 16-12

RESOLUTION AUTHORIZING THE TAX ASSESSOR AND TAX APPEAL ATTORNEY TO FILE APPEALS

WHEREAS, there exists instances when errors are discovered in the Tax List of the Town of Boonton; and

WHEREAS, the process of correcting these errors is that of an appeal to the Morris County Board of Taxation or the New Jersey Tax Court; and

WHEREAS, it is the responsibility of the Tax Assessor to determine the correct and fair assessed value of every property within the Town of Boonton.

NOW, THEREFORE, BE IT RESOLVED by the Board of Aldermen of the Town of Boonton that the Tax Assessor and the Town Attorney are hereby authorized to file appeals to correct errors in the 2016 Town of Boonton Tax List.

RESOLUTION 16-13

RESOLUTION AUTHORIZING THE TAX ASSESSOR AND TOWN ATTORNEY TO FILE COUNTER CLAIMS

WHEREAS, it is anticipated that certain taxpayers of the Town of Boonton will file tax appeals disputing their assessed valuation for the year 2016; and

WHEREAS, the Tax Assessor is of the opinion that said properties, in some cases, are undervalued and that the assessed value of said properties should be increased and not decreased as the taxpayer seeks; and

WHEREAS, a method exists in the Tax Law for the Municipality to counterclaim against the property owner to seek an increase in the assessed value; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Aldermen of the Town of Boonton, that the Tax Assessor and the Town Attorney are authorized and directed to take whatever steps necessary and appropriate to file counterclaims against the taxpayer in question seeking to raise the assessed value of said properties to the value which the Tax Assessor deems to more properly reflect the value of said property for the year 2016.

RESOLUTION 16-14
RESOLUTION APPOINTING 2016 SAFETY DELEGATE

BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Boonton, New Jersey, that Terry McCue be and is hereby appointed as the Town of Boonton's 2016 Safety Delegate to the Morris County Joint Insurance Fund.

RESOLUTION 16-15
RESOLUTION APPOINTING OEM COORDINATOR FOR THE TOWN OF BOONTON

BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Boonton, New Jersey, that Peter Herbert be and is hereby appointed Office of Emergency Management Coordinator for a term expiring December 31, 2016 at an annual salary of \$6,000.00.

RESOLUTION 16-16
RESOLUTION APPOINTING 2016 CLEAN COMMUNITIES COORDINATOR

BE IT RESOLVED that the Mayor and Board of Aldermen of the Town of Boonton, New Jersey, do hereby appoint Michael Petonak as the 2016 Clean Communities Coordinator for the Town of Boonton, effective January 1, 2016.

RESOLUTION 16-17
RESOLUTION APPOINTING NOTARIES FOR THE YEAR 2016

BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Boonton, New Jersey, that the following individuals are hereby appointed as notaries to be available to the public for the year 2016:

Joan Egan	Carol Kohut	Cynthia Oravits	Nancy Koptula
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RESOLUTION 16-18
RESOLUTION APPOINTING SPECIAL POLICE OFFICERS, CLASS 1A AND SCHOOL CROSSING GUARDS

BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Boonton, New Jersey that the following list of Special Police Officers, Class 1A, be sworn in for the year 2016

Dan Vnencak	Shane Dencker	Mario Santulli	William Olesin
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BE IT FURTHER RESOLVED by the Mayor and Board of Aldermen of the Town of Boonton, New Jersey, that the following School Crossing Guards for the school calendar year 2016 be appointed as follows:

Janet Middleton	Geraldine Carcich	Robin Barroso
Ingrid Florez	Salvatore Malanga	Rich Bruno
Jessica Swody	Michael LoRusso (Sub)	Travis Knoedler (Sub)

RESOLUTION 16-19
RESOLUTION APPOINTING MATRON FOR THE BOONTON POLICE DEPARTMENT

BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Boonton, New Jersey, that Lisette Giacobbe be and is hereby appointed as matron for the Boonton Police Department for the Year 2016 at a rate of \$ 25.00 per hour.

RESOLUTION 16-20
RESOLUTION TO EXECUTE AN AGREEMENT FOR WATER METER READING SERVICES IN 2016

BE IT RESOLVED that the Mayor and Board of Aldermen of the Town of Boonton do hereby authorize the Mayor and Town Clerk to execute an agreement with John Bohringer, for Water Meter Reading Services for the Town of Boonton at a monthly rate of \$ 1,290.30 commencing January 1, 2016 and expiring December 31, 2016.

RESOLUTION 16-21

RESOLUTION TO EXECUTE AN AGREEMENT FOR ALTERNATE ANIMAL CONTROL OFFICER DURING 2016

BE IT RESOLVED, that the Mayor and Board of Aldermen of the Town of Boonton does hereby appoint Bill Karpack as Alternate Animal Control Officer for the Town of Boonton for 2016.

BE IT FURTHER RESOLVED that the Mayor and Board of Aldermen of the Town of Boonton do hereby authorize the Mayor and Town Clerk to execute a contract with Bill Karpack to perform the duties of Animal Control Officer, of the Revised General Ordinances of the Town, at a rate of \$120/call, as needed, commencing January 1, 2016 and expiring December 31, 2016.

RESOLUTION 16-22

RESOLUTION TO EXECUTE AN AGREEMENT FOR ANIMAL CONTROL OFFICER DURING 2016

BE IT RESOLVED, that the Mayor and Board of Aldermen of the Town of Boonton does hereby appoint Carl M. Dula as Animal Control Officer for the Town of Boonton for 2016.

BE IT FURTHER RESOLVED that the Mayor and Board of Aldermen of the Town of Boonton do hereby authorize the Mayor and Town Clerk to execute a contract with Carl M. Dula to perform the duties of Animal Control Officer, of the Revised General Ordinances of the Town, at a yearly rate of \$5,000.00, plus covering the Town at night at a call-out rate of \$120/call, commencing January 1, 2016 and expiring December 31, 2016.

RESOLUTION 16-23

RESOLUTION APPOINTING RVRSA COMMISSIONER

BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Boonton, New Jersey, that T.J. Reccia be and is hereby appointed RVRSA Commissioner to a five (5) year term, expiring December 31, 2020.

RESOLUTION 16-24

RESOLUTION SETTING PAY PERIOD

BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Boonton, New Jersey, that the pay period for the fixed salaried employees of the Town of Boonton and hourly employees of the Water and Street Departments be and is hereby established as a bi-weekly pay period, beginning Saturday and ending Friday.

RESOLUTION 16-25

RESOLUTION TO ESTABLISH TOWN OF BOONTON 2016 HOLIDAYS

BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Boonton, New Jersey, that the following holidays be recognized for 2016:

New Year's Day	January 1
Martin Luther King, Jr. Day	January 18
Presidents' Day	February 15
Good Friday	March 25
Memorial Day	May 30
Independence Day	July 4
Labor Day	September 5
Columbus Day	October 10
Veteran's Day	November 11
Thanksgiving	November 24
Thanksgiving Friday	November 25
Christmas Eve	December 23
Christmas Day	December 26

RESOLUTION 16-26

RESOLUTION SETTING FEES FOR DELINQUENT TAXES AND WATER/SEWER CHARGES

WHEREAS, R.S. 54:4-67 permits the governing body of each municipality to fix the rate of interest to be charged for nonpayment of taxes, water/sewer or assessments subject to any abatement or discount for the late payment of taxes, water/sewer or assessments as provided by law; and

WHEREAS, R.S. 54:4-67 has been amended to permit the fixing of said rate of 8% per annum on the first \$1,500.00 of the delinquency and 18% per annum of any amount in excess of \$1,500.00;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Boonton, New Jersey, as follows:

1. The Tax Collector is hereby authorized and directed to charge 8% per annum on the first \$1,500.00 of taxes becoming delinquent after the due date and 18% per annum on any amount of taxes in excess of \$1,500.00 becoming delinquent after the due date, subject to any abatement or discount for the late payment of taxes as provided by law.
2. Quarterly tax payments made by cash, check or money order shall have a ten (10) day grace period.
3. The Tax Collector is hereby authorized and directed to charge 8% per annum on the first \$1,500.00 of water charges becoming delinquent after the due date and 18% per annum on any amount in excess of \$1,500.00 becoming delinquent after the due date.
4. The Tax Collector is hereby authorized and directed to charge 8% per annum on the first \$1,500.00 of sewer charges becoming delinquent after the due date and 18% per annum on any amount in excess of \$1,500.00 becoming delinquent after the due date.
3. Any payments not made in accordance with this resolution shall be charged interest from the due date, as set forth in paragraph one of this resolution.
4. This resolution shall be published in its entirety once in the Daily Record Newspaper.

RESOLUTION 16-27

RESOLUTION AUTHORIZING EXEMPTION OF MUNICIPAL FEES FOR ALL LEGALIZED GAMES OF CHANCE APPLICATIONS FOR 2016

BE IT RESOLVED that the Town of Boonton hereby waives the municipal fees for all Legalized Games of Chance applications for 2016.

RESOLUTION 16-28

RESOLUTION TO SET FEES FOR PRINTOUT OF TAX AND WATER/SEWER HISTORY, FEES FOR MISCELLANEOUS COPIES, POLICE DEPARTMENT AND MUNICIPAL COURT DISCOVERY

BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Boonton, New Jersey, that the following fees be and are hereby established, as indicated:

Fees for Printout of Tax and Water/Sewer History, Municipal Records, Court Discovery and Miscellaneous Copies

A. Government Records.

- 1) Except as otherwise provided by law or regulation, including N.J.S.A. 47:1A-5(b), the fee assessed for the duplication of a government record embodied in the form of printed matter shall be \$0.05 per letter size page or smaller, and \$0.07 per legal size page or larger, CD's, \$1.00.
- 2) Police reports, related documents (including discovery and insurance requests) and photographs.
 - a. If requested and picked up in person: \$0.05 per page, starting with the first page.
 - b. Police accident reports, when copies are requested other than in person: \$5 for the first three pages and \$1 per page for each additional page, as established by N.J.S.A. 39:4-141.
 - c. Photographs. Copies of color photographs under eight-by-ten inches: \$2 per page; photographs larger than eight-by-ten: \$7.50, provided, however, that where a photostatic copy is required, then in that event, the charge will be in accordance with Subsection (a) above.
- 3) Copies of tax map pages (per sheet): \$1.
- 4) Full set of tax sheets: \$125.
- 5) List of property owners within 200 feet: \$10.

On any item that cannot be photocopied on the Town copy machine or not otherwise provided for in this schedule, the actual costs paid to the other entity shall be paid by the requestor.

RESOLUTION 16-29

RESOLUTION ESTABLISHING CHARGES FOR USE OF DPW EQUIPMENT FOR THE YEAR 2016

BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Boonton, New Jersey, that the following charges for Department of Public Works equipment, in addition to any labor or material charges, be and are hereby established for calendar year 2016:

DESCRIPTION	CHARGE/HOUR	DESCRIPTION	CHARGE/HOUR
8 yd. Dump Truck w/Plow	\$ 65.00	Pickup Truck w/Plow	\$ 65.00
8 yd. Dump Truck	\$ 50.00	Pickup Truck	\$ 35.00
Backhoe	\$ 50.00	Roller	\$ 30.00
Bucket Truck	\$ 30.00	Sander – Large Truck	\$ 100.00
Chain Saw	\$ 25.00	Sander – Small Truck	\$ 45.00
Chipper	\$ 35.00	Sewer Cable Cleaner	\$ 25.00
Compressor	\$ 25.00	Snow Loader	\$ 75.00
Gas Masonry Saw	\$ 25.00	Stump Grinder	\$ 30.00
Generator	\$ 25.00	Sweeper	\$ 50.00
High Pressure Sewer Truck	\$ 75.00	Tamper	\$ 20.00
Loader	\$ 80.00	Water Pump	\$ 15.00
Mason Dump w/Plow	\$ 40.00	Water Utility Truck w/Plow	\$ 35.00
Mason Dump	\$ 35.00	Water Utility Truck	\$ 30.00

RESOLUTION 16-30

RESOLUTION LISTING AUTOMOBILE AND TRUCK TOWING CONTRACTORS TO BE UTILIZED BY THE POLICE DEPARTMENT ON A ROTATING BASIS FOR 2016

WHEREAS, Ordinance 5-92 adopted by the Mayor and Board of Aldermen on March 23, 1992, authorized the provisions of towing services on a rotating basis;

WHEREAS, Code Section 4-12.3 provides that the Mayor and Board of Aldermen of the Town of Boonton, New Jersey, shall establish annually by resolution a list of automobile towing contractors and a list of truck towing contractors to be utilized by the police department on a rotating basis; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen, upon the recommendation of the Police Department, as follows:

- The following automobile towing contractors are to be utilized by the police department on a rotating basis through December 31, 2016 or until further resolution by the Mayor and Board of Aldermen, whichever is later:

Corigliano Towing	27 Intervale Road	Boonton, NJ
Boonton Service Center	240 Myrtle Avenue	Boonton, NJ

- The aforementioned automobile and truck-towing contractors are to furnish certification of insurance to the Town Clerk in accordance with the provisions of Section 4-12.6.

RESOLUTION 16-31

RESOLUTION TO APPOINT COMMUNITY DEVELOPMENT REVENUE SHARING COMMITTEE REPRESENTATIVE AND ALTERNATE FOR 2016

WHEREAS, the Town of Boonton is a participant in the Morris County Community Development Program and the Community Development Revenue Sharing Committee.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Boonton, NJ, that the following representatives to the Morris County Community Development Revenue Sharing Committee for 2016 be and are hereby appointed as indicated:

Mayor's Appointee	Mr. Cyril Wekilsky
Board of Aldermen's Appointee	Mr. Carl Sparano
Mayor's Appointed Alternate	Mr. Bruce MacNeal

RESOLUTION 16-32

A RESOLUTION ADOPTING A FORM REQUIRED TO BE USED FOR THE FILING OF NOTICES OF TORT CLAIMS AGAINST THE TOWN OF BOONTON IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY TORT CLAIMS ACT, N.J.S.A. 59:8-6

WHEREAS, the New Jersey Tort Claims Act, N.J.S.A. 59:8-6, provides that a public entity may adopt a form to be completed by claimants seeking to file a Notice of Tort Claim against the public entity; and

WHEREAS, the Town of Boonton is a public entity covered by the provisions of the New Jersey Tort Claims Act; and

WHEREAS, the Town of Boonton deems it advisable, necessary and in the public's interest to adopt the Notice of Tort Claim form available in the Town Clerk's Office.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Boonton, New Jersey assembled in public session the 1st day of January 2016, that the Notice of Tort Claim Form for the Town of Boonton be and is hereby adopted; and

BE IT FURTHER RESOLVED that all persons making claims against the Town of Boonton pursuant to the New Jersey Tort Claims Act, N.J.S.A. 59:8-1, et. seq., be required to complete the form herein adopted as a condition of compliance with the notice requirement of the New Jersey Tort Claims Act.

RESOLUTION 16-33

RESOLUTION CANCELING 2016 TAXES FOR BLOCK 70; LOT 21.02

WHEREAS, JAZZ'R Holdings, LLC has agreed to permit the Town of Boonton to use the JAZZ'R Holdings, LLC parking lot on Division Street for public parking in exchange for improvements and tax relief;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Boonton, in the County of Morris, State of New Jersey, that the taxes assessed for Block 70, Lot 21.02 be and are hereby canceled for the year 2016.

RESOLUTION 16-34

RESOLUTION DESIGNATING OFFICIAL NEWSPAPERS OF THE TOWN OF BOONTON

BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Boonton, New Jersey, the following newspapers shall serve as the "Official Newspapers" of the Town of Boonton:

Citizen of Morris County and Daily Record Newspaper

RESOLUTION 16-35

RESOLUTION TO ESTABLISH PETTY CASH FUNDS AND CHANGE FUNDS

WHEREAS, N.J.S.A. 40A:5-21 authorizes the establishment of a Petty Cash Fund; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of New Jersey, the following Petty Cash Funds be established:

<u>FUND</u>	<u>AMOUNT</u>	<u>CUSTODIAN</u>
Clerk's Office	\$ 200	Cynthia A. Oravits
Health Department	\$ 200	Steven Austin
Municipal Court Office	\$ 100	Joan Egan
Police Department	\$ 200	David Mayhood
Water Utility	\$ 200	Michael Petonak

BE IT FURTHER RESOLVED that the following Change Funds be established:

<u>FUND</u>	<u>AMOUNT</u>	<u>CUSTODIAN</u>
Health Department	\$ 50	Steve Austin
Municipal Court Office	\$ 100	Joan Egan
Tax Collector	\$ 65	Jeffery Theriault
Water & Sewer Utility Collector	\$ 65	Jeffery Theriault

BE IT FURTHER RESOLVED that the Custodians of the Funds shall be bonded in an amount not less than \$1,000 and will maintain said funds in accordance with the laws and regulations covering its operation.

RESOLUTION 16-36

RESOLUTION TO DESIGNATE DEPOSITORIES AND CHECK SIGNATURE AUTHORIZATION

WHEREAS, Revised Statutes 40A:5-14 of the State of New Jersey provide that the Governing Body of every municipality shall designate the depository or depositories wherein all public moneys and other funds of the municipality shall be kept;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Boonton, New Jersey that the following financial institutions be and are hereby designated as the depositories wherein all such public moneys and funds shall be deposited to the credit of the Town of Boonton and custodial shall be:

Lakeland Bank	New Jersey Cash Management Fund
Bank of America	Santander Bank

BE IT FURTHER RESOLVED that all disbursements shall be made by check signed by the persons hereinafter indicated:

<u>Account</u>	<u>Name</u>
Payroll-----	Terry McCue, Jeffery Theriault
Court-----	Joan Egan, Anne Galluzzi
All Others:-----	Matthew DiLauri, Mayor; Terry McCue, CFO;
-----	Jeffery Theriault, Asst. Treasurer; Cynthia Oravits, Town Clerk

RESOLUTION 16-37
RESOLUTION TO INVEST IDLE FUNDS

BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Boonton, New Jersey, that the Chief Financial Officer be and is hereby authorized to invest idle Town of Boonton funds from the Water Department, Sewer Department, Current Account and Trust Account at the best rate of interest available at the time in the following institutions:

Lakeland Bank	New Jersey Cash Management Fund
Bank of America	Santander Bank
Capital One	TD Bank

RESOLUTION 16-38
RESOLUTION AUTHORIZING A FEE FOR RETURNED CHECKS

BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Boonton, New Jersey, that there shall be a charge of \$30.00 of each check returned for insufficient funds, or for any other reason, to be paid in cash to the Treasurer.

RESOLUTION 16-39
RESOLUTION AUTHORIZING THE USE OF FACSIMILE SIGNATURES FOR SPECIFIED ACCOUNTS

WHEREAS, the Town of Boonton has established certain accounts at Lakeland Bank, and from time to time the use of facsimile signatures is necessary for the transfer to and from said accounts;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Boonton, New Jersey that the use of facsimile signatures be and is hereby authorized as follows:

<u>Account</u>	<u>Facsimile Signatures</u>
Payroll-----	Terry McCue & Jeffery Theriault
All Others (except Court)-----	Matthew DiLauri & Cynthia Oravits
Not part of Municipal Government Operations	

RESOLUTION 16-40
RESOLUTION AUTHORIZING PARTICIPATION IN THE COOPERATIVE PRICING COUNCIL

WHEREAS, each year the Departments of the Town of Boonton realize cost savings by purchasing equipment and materials through the Morris County Cooperative Pricing Council; and

WHEREAS, it is the recommendation of the Town Auditor that the Mayor and Board of Aldermen adopt a resolution each year authorizing participation in the Cooperative Pricing Council;

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Board of Aldermen of the Town of Boonton, New Jersey, do hereby authorize participation in the Morris County Cooperative Pricing Council for the year 2016.

RESOLUTION 16-41
RESOLUTION AUTHORIZING PARTICIPATION IN THE COOPERATIVE PRICING COUNCIL

WHEREAS, NJSA 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the Cranford Police Cooperative Pricing System (ID #47-CPDCPS), hereinafter referred to as the "Lead Agency" has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services;

NOW THEREFORE, BE IT RESOLVED that the Mayor and Board of Aldermen of the Town of Boonton, County of Morris and State of New Jersey duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services, effective immediately.

RESOLUTION 16-42
RESOLUTION EXEMPTING BOONTON HOLMES LIBRARY EMPLOYEES FROM PARKING PERMIT CHARGES FOR THE YEAR 2016

WHEREAS, the Town of Boonton charges a fee for parking permits, a fee typically paid by employers for their employees; and

WHEREAS, the Boonton Holmes Library is a municipal entity that derives most of its funding from the Town of Boonton and faces a daunting financial struggle every year to provide a service to the community;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Boonton, New Jersey, that the Boonton Holmes Library employees be exempt from parking permit charges for the year 2016.

RESOLUTION 16-43

RESOLUTION ESTABLISHING A CASH MANAGEMENT PLAN

WHEREAS, it is in the best interest of the Town of Boonton to earn additional revenue through the investment and prudent management of its cash receipts; and

WHEREAS, P.L. 1983, Chapter 8 approved January 18, 1983, is an act concerning the Local Fiscal Affairs Law and amends N.J.S.A. 40A:5-2 and N.J.S.A. 40A:5-14; and

WHEREAS, this law requires that each local unit shall adopt a cash management plan.

NOW, THEREFORE, BE IT RESOLVED that the following shall constitute the Cash Management Plan for the Town of Boonton and the Town of Boonton shall deposit and manage its funds pursuant to this plan:

I. Statement Of Purpose

This Cash Management Plan (the "Plan") is prepared pursuant to the provisions of N.J.S.A. 40A:5-14 in order to set forth the basis for the deposits ("Deposits") and investment ("Permitted Investments") of certain public funds of the Town of Boonton ("Town"), pending the use of such funds for the intended purposes. The Plan is intended to assure that all public funds identified herein are deposited in interest bearing Deposits or otherwise invested in Permitted Investments hereinafter referred to. The intent of the Plan is to provide that the decisions made with regard to the Deposits and the Permitted Investments will be done to insure the safety, the liquidity (regarding its availability for the intended purposes), and the maximum investment return within such limits. The plan is intended to insure that any Deposit or Permitted Investment matures within the time period that approximates the prospective need for the funds deposited or invested so that there is not a risk to the market value of such Deposits or Permitted Investments.

II. Identification Of Funds And Accounts To Be Covered By The Plan

A. The Plan is intended to cover the deposit and/or investment of the following funds and accounts of the Town:

Water Department
Sewer Department
Current Account
Trust Account

B. It is understood that this Plan is not intended to cover certain funds and accounts of the Town, specifically:

Escrow
P/R agency and net payroll funds
Court accounts

III. Designation Of Officials Of The Town Authorized To Make Deposits And Investments Under The Plan

The Chief Financial Officer of the Town, Terry McCue and the Assistant Treasurer of the Town, Jeffery Theriault (the "Designated Officials") are hereby authorized and directed to deposit and/or invest the funds referred to in the Plan. Prior to making any such Deposits or any Permitted Investments, such officials of the Town are directed to supply to all depositories or any other parties with whom the Deposits or permitted Investments are made a written copy of this Plan which shall be acknowledged in writing by such parties and a copy of such acknowledgment kept on file with such officials.

IV. Designation Of Depositories

The following banks and financial institutions are hereby designated as official depositories for the Deposit of all public funds referred to in the Plan, including any certificates of Deposit which are not otherwise invested in Permitted Investments as provided for in this Plan:

Lakeland Bank – Lead Bank
NJ Cash Management Fund
Bank of America
Santander Bank
TD Bank
Capital One Bank

All such depositories shall acknowledge in writing receipt of this Plan by sending a copy of such acknowledgement to the Designated Official(s) referred to in Section III above.

V. Designation Of Brokerage Firms And Dealers With Whom The Designated Officials May Deal

Brokerage firms and/or dealers and other institutions may be designated as firms with whom the Designated Official(s) of the Town referred to in this plan may deal for purposes of buying and selling securities identified in this Plan as permitted investments or otherwise providing for Deposits. All such brokerage firms and/or dealers shall acknowledge in writing receipt of this Plan by sending a copy of such acknowledgment to the Designated Official(s) referred to in Section III above.

VI. Authorized Investments

A. Except as otherwise specifically provided for herein, the Designated Official is hereby authorized to invest the public funds covered by this plan, to the extent not otherwise held in Deposits, in the following permitted Investments:

- (1) Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America (any investment contracts provided for resale arrangements with the supplier should be analyzed for legality and should be specifically authorized in the cash management plan);
- (2) Government money market mutual funds;
- (3) Any obligation that a federal agency or a federal instrumentality has issued in accordance with an act of Congress, which security has a maturity date not greater than 397 days from the date of purchase, provided that such obligation bears a fixed rate of interest not dependent on any index or other external factor;
- (4) Bonds or other obligations of the Local Unit or bonds or other obligations of school districts of which the Local Unit is a part or within which the school district is located;
- (5) Bonds or other obligations, having a maturity date not more than 397 days from the date of purchase, approved by the Division of Investment of the Department of the Treasury for investment by Local Units;
- (6) Local government investments pools;
- (7) Deposits with the State of New Jersey Cash Management Fund established pursuant to section 1 of P.L. 1977, c281 (C.52:18A-90.4); or
- (8) Agreements for the repurchase of fully collateralized securities if:
 - (a) the underlying securities are permitted investments pursuant to paragraphs (1) and (3) of this subsection a;
 - (b) the custody of collateral is transferred to a third party;
 - (c) the maturity of the agreement is not more than 30 days;
 - (d) the underlying securities are purchased through a public depository as defined in section 1 of P.L. 1970, c.236 (C.17:9-41); and
 - (e) a master repurchase agreement providing for the custody and security of collateral is executed.

For purposes of the above language, the terms "government money market mutual fund" and "local government investment pool" shall have the following definitions:

Government Money Market Mutual Fund. An investment company or investment trust:

- (a) which is registered with the Securities and Exchange Commission under the "Investment Company Act of 1940," 15 U.S.C. sec. 80a-1 et seq., and operated in accordance with 17 C.F.R. sec. 270.2a-7;
- (b) the portfolio of which is limited to U.S. Government securities that meet the definition of any eligible security pursuant to 17 C.F.R. sec. 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities; and
- (c) which has:
 - (i) attained the highest rating or the highest letter and numerical rating of a nationally recognized statistical rating organization; or
 - (ii) retained an investment advisor registered or exempt from registration with the Securities and Exchange Commission pursuant to the "Investment Advisors Act of 1940," 15 U.S.C. sec. 80b-1 et seq., with experience investing in U.S. Government securities for at least the most recent past 60 months and with assets under management in excess of \$500 million.

Local Government Investment Pool. An investment pool:

- (a) which is managed in accordance with 17 C.F.R. sec. 170.2a-7;
- (b) which is rated in the highest category by a nationally recognized statistical rating organization;
- (c) which is limited to U.S. Government securities that meet the definition of an eligible security pursuant to 17 C.F.R. sec. 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities;
- (d) which is in compliance with rules adopted pursuant to the "Administrative Procedure Act." P.L. 1968, c.410 (c.52:14B-1 et seq.) by the Local Finance Board of the Division of Local Government Services in the Department of Community Affairs, which rules shall provide for disclosure and reporting requirements, and other provisions deemed necessary by the board to provide for the safety, liquidity and yield of the investments;
- (e) which does not permit investments in instruments that: are subject to high price volatility with changing market conditions; cannot reasonably be expected, at the time of interest rate adjustment, to have a market value that approximates their par value; or utilize an index that does not support a stable net asset value; and

- (f) which purchases and redeems investments directly from the issuer, government money market mutual fund, or the State of nNew Jersey Cash Management Fund, or through the use of a national or State bank located within this State, or through a broker-dealer which, at the time of purchase or redemption, has been registered continuously for a period of at least two years pursuant to section 9 of P.L. 1967 c.9 (C.49:3-56) and has at least \$25 million in capital stock (or equivalent capitalization if not a corporation), surplus reserves for contingencies and undivided profits, or through a securities dealer who makes primary markets in U.S. Government securities and reports daily to the Federal Reserve Bank of New York its position in and borrowing on such U.S. Government securities.
- B. Notwithstanding the above authorization, the monies on hand in the following funds and accounts shall be further limited as to maturities, specific investments or otherwise as follows:

Federally insured or banked
All terms maturing within one (1) year cycle

VII. Safekeeping Custody Payment And Acknowledgement Of Receipt Of Plan.

To the extent that any Deposit or permitted Investment involves a document or security which is not physically held by the Town, then such instrument or security shall be covered by a custodial agreement with an independent third party, which shall be a bank or financial institution in the State of New Jersey. Such institution shall provide for the designation of such investments in the name of the Town to assure that there is no unauthorized use of the funds or the Permitted Investments or Deposits. Purchase of any Permitted Investments that involve securities shall be executed by "delivery versus payment" method to insure that such permitted Investments are either received by the Town or by a third party custodian prior to or upon the release of the Town's funds. To assure that all parties with whom the Town deals either by way of Deposits or permitted Investments are aware of the authority and the limits set forth in this Plan, all such parties shall be supplied with a copy of this Plan in writing and all such parties shall acknowledge the receipt of that plan in writing, a copy of which shall be on file with the Designated Official(s).

VIII. Reporting Requirements

On the first day of each month during which this plan is in effect, the Designated Official(s) referred to in Section III hereof shall supply to the governing body of the Town a written report of any Deposits or Permitted Investments made pursuant to this plan, which shall include, at a minimum, the following information:

- A. The name of any institution holding funds of the Town as a Deposit or a Permitted Investment;
- B. The amount of securities or Deposits purchased or sold during the immediately preceding month.
- C. The class or type of securities purchased or Deposits made;
- D. The book value of such Deposits or Permitted Investments;
- E. The earned income on such Deposits or permitted Investments. To the extent that such amounts are actually earned at maturity, this report shall provide an accrual of such earnings during the immediately preceding month;
- F. The fees incurred in to undertake such Deposits or Permitted Investments;
- G. The market value of all Deposits or Permitted Investments as of the end of the immediately preceding month;
- H. All other information which may be deemed reasonable from time to time by the governing body of the Town of Boonton.

IX. Cash Flow

- A. The Treasurer shall ensure that the Town's accounting system provides regular information concerning the Town's cash position and investment performance;
- B. All moneys, shall be turned over to the Treasurer and deposited in accordance with N.J.S.A. 40A:5-15;
- C. The Treasurer is authorized and directed to invest surplus funds of the Town of Boonton as the availability of the funds permit. In addition, it shall be the responsibility of the Treasurer to minimize the possibility of idle cash by depositing the Town's moneys in interest bearing accounts wherever practical and in the best interest of the Town of Boonton.

X. Term Of Plan

This plan shall be in effect from January 1, 2016 to December 31, 2016. Attached to this plan is a resolution of the governing body of the Town approving this Plan for such period of time. The Plan may be amended from time to time. To the extent that any amendment is adopted by the Council, the Designated official is directed to supply copies of the amendments to all of the parties who otherwise have received the copy of the originally approved Plan, which amendment shall be acknowledged in writing in the same manner as the original Plan was so acknowledged.

RESOLUTION 16-44

RESOLUTION TO ADOPT TEMPORARY 2016 BUDGET

WHEREAS, 40A:4-19 Local Budget Act provides that (where any contracts, commitments or payments are to be made until the final adoption of the 2016 Budget) temporary appropriations be made for the purposes and amounts required in the manner and time therein provided:

WHEREAS, the date of this resolution is within the first thirty days of 2016; and

WHEREAS, the total appropriation of the 2015 Budget, less appropriations made for capital improvement fund, debt service and relief of the poor (public assistance) are as follows:

General	\$ 11,940,655
Water Utility	\$ 1,718,261
Sewer Utility	\$ 1,473,590

WHEREAS, 26.25% of the total appropriations in the 2015 budget is as listed above less appropriations for capital improvement fund, debt service and relief of the poor (public assistance) in the said 2015 Budget is as follows:

General	\$ 3,134,422
Water Utility	\$ 451,044
Sewer Utility	\$ 386,817

NOW, THEREFORE BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Boonton, New Jersey, that the following temporary appropriations be made and that a certified copy of this resolution be transmitted to the Chief Financial Officer for his records:

Current Fund	Salaries & Wages	Other Expenses	TOTAL
General Administration	\$ 15,000.00	\$ 15,000.00	
Mayor & Board of Aldermen	11,000.00		
Municipal Clerk	17,000.00	5,000.00	
Financial Administration	25,000.00	3,000.00	
Audit Services	-	-	
Collection of Taxes	10,000.00	2,000.00	
Tax Assessment	16,000.00	5,000.00	
Legal Services		10,000.00	
Engineering Services		5,000.00	
Planning Board/Zoning	35,000.00	5,000.00	
Uniform Construction Code	30,000.00	4,000.00	
Insurance-Other Insurance Premiums		120,000.00	
Group Insurance Plans for Employees		350,000.00	
Unemployment Insurance		500.00	
Police	670,240.00	32,333.00	
Police Dispatch/911	33,000.00		
Office of Emergency Management	2,000.00		
Aid to Volunteer Fire Dept.		20,000.00	
First Aid Organization			
Municipal Prosecutor		5,000.00	
Municipal Public Defender		1,000.00	
Municipal Court	40,000.00	3,000.00	
Streets and Roads	170,000.00	25,000.00	
Solid Waste Collection		50,000.00	
Buildings and Grounds		25,000.00	
Vehicle Maintenance		5,000.00	
Public Health Services	54,000.00	15,000.00	
Celebration of Public Events		1,000.00	
Electricity		18,000.00	
Street Lighting		20,000.00	
Telephone		11,000.00	
Natural Gas		25,000.00	
Gasoline & Diesel Fuel		40,000.00	
Telecommunications Costs		1,000.00	
Recreation	22,000.00	5,000.00	
Landfill Dumping Fees		55,000.00	
Social Security		55,000.00	
Police & Fire Retirement System		511,206.00	
Public Employees Retirement System		120,006.00	
Operation – Outside Cap			
Fair Share Housing			
Maintenance of Library		110,000.00	
Main Street New Jersey		12,000.00	
Interest on Bonds – 2008 Issue		60,000.00	
Interest on Bonds – 1996 & 2002 Issue		40,000.00	
Bond Principal – 2008 & 2015 Issue		194,137.00	
Total Appropriations	\$ 1,150,240.00	\$ 1,984,182.00	\$ 3,134,422.00

Water Utility Fund	Salaries & Wages	Other Expenses	TOTAL
Operating Expenses	\$ 111,000.00	\$ 122,889.00	
Debt Services		197,155.00	
Social Security		20,000.00	
Total Appropriations	\$ 111,000.00	\$ 340,044.00	\$ 451,044.00

Sewer Utility Fund	Salaries & Wages	Other Expenses	TOTAL
Operating Expenses	\$ 111,000.00	\$ 260,817.00	
Debt Services			
Social Security		15,000.00	
Total Appropriations	\$ 111,000.00	\$ 275,817.00	\$ 386,817.00

CONSENT AGENDA VOTE

Resolutions 16-04 through 16-44

Moved:			Seconded:	
Board Member	Yes	No	Absent	Abstain
Mr. Carey				
Mr. Eoga				
Mr. Lynch				
Mr. Minitier				
Mr. D. Piccioni				
Mr. K. Price				
Mr. Scozzafava				
Ms. Yanez				
Mayor DiLauri				

MEETING OPEN TO THE PUBLIC

Mayor DiLauri will open this portion of the meeting to the public.

RESOLUTION 16- RESOLUTION TO RECESS INTO CLOSED SESSION

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231 P.L. 1975 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Boonton, New Jersey as follows:

1. The public shall be excluded from discussion of and action upon the hereinafter specified subject matter(s).
2. The general nature of the subject matter to be discussed is as follows: _____
3. It is anticipated at this time that the above stated subject matter will be made public at the conclusion of each individual specified subject matter.
4. This resolution shall take effect immediately.

Moved: _____ Seconded: _____ Voice Vote: in favor [] against []

ADJOURN

There being no further business, the meeting shall adjourn. (Time _____)

Moved: _____ Seconded: _____ Voice vote Yes__ No__
