

**Elizabeth Township  
Board of Commissioners  
Monday, November 20, 2017  
Commissioners' Meeting  
Agenda**

**Call to Order**

**Pledge of Allegiance & Moment of Silence**

**Roll Call**

**Executive Session Acknowledgement:**

**Department Reports:**

Code Enforcement

Engineer

Police

Public Works

Solicitor

Sanitary-Veolia Water

**Citizens to address agenda items:**

**Discussion Topics:**

Poultry Ordinance

**Resolutions:**

Motion to adopt a resolution for Elizabeth Township authorizing and directing the President of the Board to sign the previously executed PennDOT sidewalk maintenance agreement on March 6, 2017.

Motion to adopt a resolution for Elizabeth Township reaffirming the Township's adoption of the National Incident Management System.

Motion to adopt a resolution for Elizabeth Township authorizing the purchase of a 2018 Mack dump truck at cost of \$146,727.00 with financing through Northwest Bank at the fixed rate of 3.75% for a 5 year term with annual payments.

**Items for Consideration:**

1. Motion to approve the Commissioner meeting minutes dated May 15, 2017 and June 5, 2017.
2. Motion to approve the General Fund Bill Warrant dated November 20, 2017 in the amount of \$357,064.15.
3. Motion to approve the Sanitary Fund Bill Warrant dated November 20, 2017 in the amount of \$256,082.93.
4. Motion to reimburse Officer Novacek in the amount of \$105.24 for K-9 training related expenses.

5. Motion to approve Sanitary Bond Requisition No. 54 in the amount of \$25, 882.12.
6. Motion to authorize payment in the amount of \$1,268,751.88 for principal and interest on Sanitary bonds. *To be paid out of Sanitary General Fund.*
7. Motion to advertise the 2018 Elizabeth Township General Fund and Sanitary Fund Budgets for public inspection and adoption.
8. Motion to accept and approve Engineering Proposal received from KLH Engineers for the CITF Schweitzer Wall Project in accordance with CITF grant funding.
9. Motion to place Ammco brake lathe machine, 1955 4-cylinder generator and 2011 International dump truck out for bid on Municibid website. *Equipment no longer used and motor is blown in dump truck.*
10. Motion to ratify phone poll taken on 10/31/17 approving the installment of HD camera system and security system at Chapel Drive facility by Barrier Protection Systems.
11. Motion to ratify phone poll taken 10/20/17 approving amendments to be made to the Boston Field Cameras Installment and Maintenance Agreement.
12. Motion to ratify phone poll taken 11/8/17 approving Legal Tax Service to make all determinations on shutoffs.
13. Motion to ratify phone poll taken 10/20/17 approving the hiring of Joe Volpe at \$13.00 per hour part time as Assistant to Code Enforcement Officer effective 10/16/17.
14. Motion to ratify phone poll taken 10/23/17 approving to hold off sending the proposed poultry ordinance to County Planning.
15. Motion to ratify phone poll taken 11/3/17 approving the purchase of gift cards for Thanksgiving for 2 temp. Employees.
16. Motion to approve cost of backup system software installation and yearly monitoring in the amount of \$1900.00.
17. Motion to approve the purchase of \$50.00 Visa Gift Cards for all Employees for Christmas as done in years past.
18. Motion to ratify the advertising of Budget Workshop Meeting that was held on Wednesday, November 8, 2017 at 6:00 PM.
19. Motion to advertise Ordinance 933 fixing the tax rate for the year 2018 at 3.926 mills. The tax rate for general purposes, the sum of 3.426 mills and the tax rate for fire service, the sum of 0.500 mills.
20. Motion to approve the 2018 Sanitary and Township tentative budgets and advertise for public inspection and final adoption.

21. Motion to approve the FY2018 Consulting Engineer's Annual Report in accordance with the proposed 2018 Sanitary Budget to be submitted to BNY Mellon.
22. Motion to advertise Commissioner Meeting dates for 2018.

**Motion to Adjourn:**