

City of Englewood
City Council Work Shop
Meeting Minutes

March 22, 2011 at 7:30pm

Roll Call: Present: Mayor/Council President Frank Huttle III
Council member Ken Rosenzweig
Council member Michael Cohen
Council member Scott Reddin
Council member Lynne Algrant
City Manager Daniel Fitzpatrick
Assistant City Manager Robert Gorman
City Clerk Lauren Vande Vaarst

Absent: Council member Jack Drakeford

Mayor/Council President Huttle called the meeting to order.

The City Clerk stated that adequate notice of this meeting was given by the posting, filing and distribution of a Special Notice as required by the Open Public Meetings Act.

John T. Wright Ice Arena and Russell C. Major Liberty School Study:

Mayor Frank Huttle presented a summary of these sites for the City Council.

Lincoln School- Discussion of Redevelopment Area:

Mayor Huttle and Ken Albert explained that this has previously been designated as an Area in Need of Redevelopment.

An Area in Need of Redevelopment, also called an Overlay Zone, puts the City Council in charge of the redevelopment and not the Planning Board.

The process to designate an Area in Need of Redevelopment is as follows:

- Council designates area.
- Council then sends it to the Planning Board for review. Planning Board then sends recommendations to the Council.
- Council passes an ordinance, and can then retain control of the project or pass it on to a redeveloper.
- Redevelopment Plan is then crafted by the Council (or designated redeveloper).
- Redevelopment Plan then goes to Planning Board for its recommendations.
- Council has final authority over what is built at the site.

All of these projects are interrelated and impact the City's Master Plan:

- John T. Wright Ice Arena
- Russell C. Major Liberty School
- Lincoln School
- Firehouse
- City Hall

Master Plan:

Mayor Huttle is requesting that the Council puts money into the 2011 Budget to fund a revision of the 2009 Master Plan.

The Planning Board voted in 2010 to revise the newly adopted 2009 Master Plan.

Appropriate funding is needed to hire the best Planners to revise the Master Plan.

Bob Gorman explained that Master Plans can be funded over a 5-year period through a Special Emergency Appropriation.

State law requires that municipalities reexamine their Master Plans every 6years and they can revise it or completely revamp it.

Mayor Huttle wants to bring the Master Plan to a new level and create a tool that can be utilized as a visioning mechanism for the City's future.

A revised Master Plan would include more public input.

The Planning Board will interview and select a Planner, but the funding has to be in place first.

The goal is to get the revision of the Master Plan completed within 2011.

Master Plan Process:

- o City Council approves funding.
- o Planning Board subcommittee begins interviews of Planners.
- o Planner is selected.
- o Study Commences.
- o Revised Master Plan is presented to the Planning Board for review and then adoption.

Bill Bailey reviewed the definition of a Master Plan and explained that there are 16 criteria included but only the first 2 are required for municipalities.

Master Plans are not site specific but provide an overall vision of a municipality. It usually includes an inventory of existing assets and the vision and direction in which a community wants to go.

Questions and Comments from the Mayor and Council followed.

Mayor Huttie wrapped up the discussion and asked for a consensus from the Council as to providing the funding to revise the Master Plan. The consensus of the City Council is that it supports the revision of the Master Plan.

1 Year Extension of Lease - John T. Wright Ice Arena:

The current operator has requested that the cooling tower be replaced, and provided a quote for \$35,000. There are roof repairs that also need to be completed.

The cooling tower is still operational and the rink can be leased as is. The work would take approximately 7 to 9 weeks and would have to be done in the off season so as not to jeopardize the rink operator's 3rd party contracts with hockey teams, etc.

Councilman Rosenzweig, Chair of the Ice Arena Committee, feels that an assessment should be done of the cooling tower and roof, and bids would need to go out for any work that needs to be done. Can be put in the Capitol Budget and amortized over 5 years.

The recommendations of the Ice Arena Committee are:

- o Approve extension of 1-year lease with current operator.
- o Immediately start to draft a 5-year lease.
- o Assess cooling tower and other needed repairs.

The consensus of the Council is to approve the 1-year lease extension.

Ordinance:

Councilman Cohen presented An Ordinance Requiring a Debt Management Plan for the City of Englewood.

Explained that the ordinance does not tie the hands of a future Council, but provides the information for them to make a decision as to whether they want to choose to pay down principle on current debt.

Currently the City pays back 2.8% on principle and this Ordinance provides for 5%.

Questions and comments from the Mayor and Council followed.

This Ordinance will be placed on the Agenda for Introduction/ First Reading at the March 29, 2011 meeting.

Appointments to Boards and Committees:

Councilman Reddin explained that he has to resign as Council Liaison for the Recreation Advisory Committee due to a schedule conflict.

Councilman Rosenzweig offered to take over as Council Liaison, and the Resolution will be placed on the Agenda for the March 29, 2011 meeting.

Will hold off on appointments to the Board of Health until all council members are present.

Mayor Huttie will contact Roselyn Anderson, Executive Director of the Englewood Housing Authority, in regard to the appointment of a Resident Commissioner.

Public Session:

Phil Vogel 318 Marlboro Road

- o Spoke about the Ice Rink, the committee, operator and lease agreement.
- o Mentioned that the Board of Education has expressed an interest in taking over as operator of the ice rink.

Jeanne Hopewell 380 Liberty Road

- o Spoke about the shredding event that was held on March 20, 2011.
- o Ice Rink and the need for more programming there.

Shirley Green 198 Central Avenue

- o Suggested the Ice Rink be opened year round and used for roller skating in the off season.
- o An Ice Rink Advisory Committee should be formed and she is willing to serve on it.

Sandy Greenberg 449 Liberty Road

- o Spoke about the Ice Rink and is glad that the Council will approve the 1-year lease extension. More programs are needed for the children of Englewood and especially at the rink.

RESOLUTION #079-03-22-11

PERMIT THE COUNCIL OF THE CITY OF ENGLEWOOD TO ENTER INTO CLOSED SESSION

BE IT RESOLVED by the Council of the City of Englewood, pursuant to the provisions of the Open Public Meetings Act, that the Council meet in closed session to discuss the following subject matter:

Personnel and Litigation

Which subject matter is permitted to be discussed in closed session pursuant to the following designated sub-section(s) of Section 7 of the Open Public Meetings Act:

- () Sub-section 1 dealing with material rendered confidential by express provision of Federal or State law.
- () Sub-section 2 covering a matter in which release of information would impair a right to receive federal funds.
- () Sub-section 3 involving disclosure of material which would constitute an unwarranted invasion of privacy, including material related to an individual's personal and family circumstances, without the express written consent of the individual involved.
- () Sub-section 4 pertaining to collective bargaining agreements and the terms, conditions, and negotiations thereof.
- () Sub-section 5 dealing with the acquisition of real property, the settling of bank rates, or the investment of public funds where discussion thereof would adversely affect the public interest.
- () Sub-section 6 dealing with tactics and techniques used in protecting the safety and property of the public where disclosure could impair such protection or investigation of violation of the law.
- (X) Sub-section 7 dealing with pending or anticipated litigation, contract negotiations, or matters falling within the attorney-client privilege.
- (X) Sub-section 8 dealing concerning personnel matters dealing with employment, appointment, termination, or terms and conditions of employment of any person or persons, or the evaluation, promotion or disciplining of employees unless all employees involved consent to disclosure thereof.
- () Sub-section 9 involving deliberations after public hearing on a matter which may result in the imposition of a civil penalty or the suspension or loss of a license.

AND BE IT FURTHER RESOLVED that, as precisely as can be determined at this time, the discussion conducted in the said closed session can be disclosed to the public upon taking final action thereon, provided disclosure shall not violate the attorney-client privilege or constitute an undue invasion of privacy; and

BE IT FURTHER RESOLVED that, although it is not envisioned that the Council will return to open session after this meeting, the Council reserves the right to do so upon conclusion of the closed session.

<i>COUNCIL</i>	<i>MOTION</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>Algrant</i>		X			
<i>Rosenzweig</i>	X	X			
<i>Reddin</i>		X			
<i>Cohen</i>		X			
<i>Drakeford</i>					X

ADJOURN: 10:55PM

Motion: Algrant
All in Favor

Lauren Vande Vaarst, RMC
City Clerk