

**RESOLUTION OF THE BOARD OF FREEHOLDERS  
COUNTY OF ESSEX**

**RESOLUTION NO.** \_\_\_\_\_ **AUTHORITY FOR RESOLUTION:** N.J.S.A. 40:41A-38(n)

**PROPOSED BY:** COUNTY EXECUTIVE **AUTHORITY FOR ACTION:** N.J.S.A. 40:41A-36(i)

**SUBJECT:**

**DEPARTMENT OF PUBLIC WORKS, DIVISION OF ENGINEERING – CONTRACT AWARD TO APPLIED LANDSCAPE TECHNOLOGIES, INC., THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER TO PROVIDE MINIATURE GOLF COURSE CARPET REPLACEMENT AT SOUTH MOUNTAIN RECREATION COMPLEX – AMOUNT NOT TO EXCEED \$76,924.00**

**WHEREAS**, the County of Essex has a need for a vendor to provide Miniature Golf Course Carpet Replacement at the South Mountain Recreation Complex (the “Services”) for the Department of Public Works; and

**WHEREAS**, the County’s Office of Purchasing has publicly advertised for bids for the Services; and

**WHEREAS**, the County has received from two (2) vendors, written responses to the aforesaid advertisement for bids; and

**WHEREAS**, the County’s Office of Purchasing recommends the Board of Chosen Freeholders award the contract for the Services to Applied Landscape Technologies, Inc., the lowest responsive and responsible bidder; and

**WHEREAS**, the Chief Financial Officer has certified the availability of funds to pay the contract (which certification is attached hereto); and

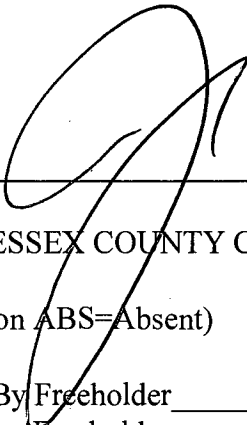
**WHEREAS**, the New Jersey Public Contracts Law (N.J.S.A. 40a: 11-1 et. seq.) requires that the Board of Chosen Freeholders by resolution approve the awarding of a contract for the provision or performance of any goods or services, the cost of which in the aggregate exceed the statutory bidding threshold; now, therefore, be it.

**RESOLVED**, by the Essex County Board of Chosen Freeholders:

1. That the award of a Contract for the Services at a cost not to exceed \$74,924.00 to Applied Landscape Technologies, Inc., the lowest responsive and responsible bidder, in accordance with the recommendation of the County's Office of Purchasing, be and hereby is approved, and that the County Administrator be and it hereby is authorized to enter into and execute said contract as aforesaid together with such other documents incident thereto as may be necessary.
  
2. That the Clerk of the Board of Chosen Freeholders forward two (2) certified copies of this resolution and agreement to the Office of Purchasing and one copy to the Department of Public Works.

RECEIVED  
CLERK OF THE BOARD  
2015 JAN 29 PM 4: 30  
ESSEX COUNTY  
BOARD OF  
CHOSEN FREEHOLDERS

Approved as to form and legality \_\_\_\_\_



Date 1/27/15

ESSEX COUNTY COUNSEL

RECORD OF VOTE (X=Vote N.V.=Abstention ABS=Absent)

Moved By Freeholder \_\_\_\_\_

Second by Freeholder \_\_\_\_\_

Freeholder	Yes	No	N.V.	ABS	Freeholder	Yes	No	N.V.	ABS
Bobadilla					Richardson				
Gill, V.P.					Sebold				
Johnson					Timberlake, Pres.				
Jones					Toro				
Luciano									

It is hereby certified that the foregoing Resolution was ( ) adopted ( ) defeated ( ) tabled by roll call vote at a \_\_\_\_\_ meeting of the Board of Chosen Freeholders of the County of Essex, New Jersey held on \_\_\_\_\_.

Is Publication Required ( ) Yes ( ) No

Date Published \_\_\_\_\_

\_\_\_\_\_  
Britnee N. Timberlake, President

**Applied Landscape Technologies, Inc.**

February 4, 2015  
Meeting Back-up  
Documentation For  
Resolution #43



OFFICE OF ACCOUNTS AND CONTROL  
HALL OF RECORDS, ROOM 542  
NEWARK, NEW JERSEY 07102

**CERTIFICATION OF FUNDS**

Vendor Name Applied Landscape Technologies, Inc.  
Account Name Parks-Zoo Enhancement Fund  
Account and Project # 301-5800-472-63-00 TA1009  
Contract Period (If Applicable) Sixty (60) Calender Days from Date of Award  
Purpose of Contract To provide Miniature Gold Course Carpet Replacement at the South Mountain Recreation Complex

76,924.00 Contract Amount

**Funding**

Temporary Budget Amount  
Current Fund Budget Amount  
Contingent Current Year Amount  
Grant Funding  
Capital Funding  
76,924.00 Trust Funding  
Contingent Subsequent Years

I, do hereby certify that the funding is legally appropriated per the above information for the purpose specified in the attached contract. Furthermore, it has been represented to me that the contracts have been processed in accordance with the applicable provisions of the Optional County Charter Law, the Essex County Administrative Code and the Essex County Standard Operating Policies and Procedures.

Norman A. Willis  
Chief Financial Officer

CM Date: 1/28/2015  
Cert: 2258

km



COUNTY OF ESSEX

DECISION MEMORANDUM

BOARD AGENDA ITEM

COUNTY EXECUTIVE

COUNTY ADMINISTRATOR

Ralph J. Ciallella  
County Administrator

James J. Jorgensen, QPA  
Director of Purchasing

Public Works

DEPARTMENT: \_\_\_\_\_

Engineering

DIVISION: \_\_\_\_\_

January 26, 2015

**Subject: Department of Public Works  
Miniature Golf Course Carpet Replacement at SMRC  
Bid File #14-224**

**Introduction:**

The Department of Public Works has requested a contract for miniature golf course carpet replacement at SMRC. In accordance with the Local Public Contract Law (N.J.S.A. 40A:11-1 et seq.), the County's Office of Purchasing advertised for bids. In response thereto two (2) bids were received out of a possible two (2) vendors who received the bid specification (two (2) from the Small Business Office). This contract is a formal bid and awarded to the lowest responsive/responsible bidder. **The vendor is a CERTIFIED SBE. There was no previous vendor for this bid.**

Contractor:  
**Applied Landscape Technologies**  
Shauger Group

Price:  
**\$76,924.00**  
\$211,800.00

Completed copies of all bid proposals are available in the Office of Purchasing for review. All affirmative action requirements have been met.

**Recommendation:**

Based upon the recommendation of the Department of Public Works Director which is attached hereto and after reviewing the submitted bids, it is recommended that the Board of Chosen Freeholders, authorize by resolution the awarding of this contract to: Applied Landscape Technologies, 145 River Road, Montville, NJ 07045.

**Reason for Recommendation:**

The County built the miniature golfcourse about five (5) years ago and the carpeting has worn so this bid is needed.

**Fiscal Impact:**

As noted on attached Certification of Fund Availability, funds for thiscontract are available. This contract will not exceed \$76,924.00 and the funding source will be an account number 30158004726300 TA1009 (Trust Fund).

**Alternatives:**

There are no alternatives except to bid this project and award it to the lowest responsive/responsible bidder.

11:54 AM 1/26/15 PM 1:15 PM

**MEMORANDUM OF AGREEMENT**  
**BETWEEN**

**VENDOR**

**COUNTY**

NAME: Applied Landscape Technologies  
ADDRESS 145 River Road  
Montville, NJ 07045

County of Essex  
Hall of Records  
465 Dr. Martin Luther King Blvd.  
Newark, New Jersey 07102

BID #: 14-224  
DATE ADVERTISED December 16, 2014  
DATE RECEIVED: December 30, 2014  
CONTRACT PERIOD: Sixty (60) Calendar Days from Date of Award  
BASIS OF AWARD: Lowest Responsible and Responsive Bidder  
COMMODITY Carpet Replacement at Miniature Golf Course at SMRC  
DESCRIPTION:

**CONDITIONS:**

The Essex County Chief Financial Officer has certified that funds are available for this expenditure (N.J.S.A. 5:30-5.1 et seq.).

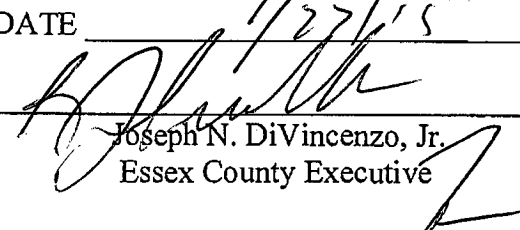
The vendor identified above hereby agrees to comply with the terms and conditions of the bid specifications, advertisement, and vendor's proposal, as submitted by the vendor listed above, under the bid number stated above, which are incorporated herein and made part hereof, and to faithfully perform the obligations therein to furnish and deliver the good or service listed above.

**The award of this contract is subject to the approval of the Essex County Board of Chosen Freeholders by resolution** and such resolution will be prepared and presented to the Board at its regularly scheduled meeting. This contract becomes binding and effective upon adoption by the Board of Chosen Freeholders, signature of the County Executive and attested to by the Clerk of the Board.

**PAYMENT TERMS:**

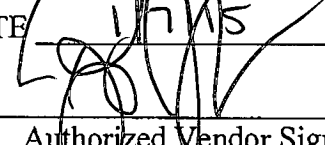
CONTRACT PERIOD: Sixty (60) Calendar Days from Date of Award  
AWARDED ITEMS: Item #1 and #2  
AMOUNT NOT TO EXCEED: \$76,924.00  
MONTHLY PAYMENT: N/A  
ANNUAL PAYMENT: N/A  
TOTAL AWARD TO ALL VENDORS UNDER THIS BID: \$76,924.00


**ESSEX COUNTY**

DATE 1/27/15  
  
\_\_\_\_\_  
Joseph N. DiVincenzo, Jr.  
Essex County Executive

ATTEST:  
Deborah Davis Ford—  
Clerk of the Board

**VENDOR**

DATE 1/17/15  
  
\_\_\_\_\_  
Authorized Vendor Signature  
Philip J. Piro, Vice President

WITNESS:   
\_\_\_\_\_  
Cory Labarre



**COUNTY OF ESSEX  
DEPARTMENT OF PUBLIC WORKS**

**900 BLOOMFIELD AVENUE  
VERONA, NEW JERSEY 07044-1393**

**(973) 226-8500  
(973) 226-7469**

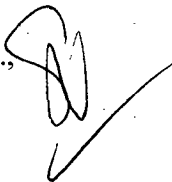
**JOSEPH N. DIVINCENZO, JR.  
COUNTY EXECUTIVE**

**Sanjeev Varghese, P.E., P.P.  
Director & County Engineer**

**Dennis R. Sedaille  
Assistant County Engineer**

**MEMORANDUM**

**TO:** JAMES J. JORGENSEN, RPPO, QPA  
DIRECTOR OF PURCHASING

**FROM:** SANJEEV VARGHESE, P.E., P.P.,  
COUNTY ENGINEER 

**DATE:** DECEMBER 31, 2014

**RE:** **MINIATURE GOLF COURSE CARPET REPLACEMENT FOR THE  
SAFARI MINIATURE GOLF COURSE AT SOUTH MOUNTAIN  
RECREATION COMPLEX  
BID #14-224**

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We have reviewed the two (2) bids received for the above referenced project. Below is a summary for bid totals:

- |                                    |               |
|------------------------------------|---------------|
| 1. Applied Landscape Technologies  | \$ 76,924.00  |
| 2. Shauger Property Services, Inc. | \$ 211,800.00 |

Bids have been reviewed from an engineering perspective and award is recommended to the lowest responsible bidder, Applied Landscape Technologies., located at 145 River Road, Montville NJ 07045, in the amount not to exceed of \$76,924. Bids tabulation is attached for your information.

This construction project will be funded by Essex County Parks Turtle Back Zoo Beautification funds. Information about funding sources will be provided by the Parks Department at a later date.

Attached is Purchase Requisition No. EN-14-0078. Should you have any questions concerning the above, please feel free to discuss them with me.

SV/NS L:PROJECTS-S/PARKS\SMR\MINI GOLF COURSE CARPET.award

Enclosures

cc: Dan Salvante, Parks Director  
Willie Derricotte, Principal Engineer  
Nick Salvante, Engineering Aide  
Robert Masino, Supervising Administrative Analyst

*Putting Essex County First*

ESSEX COUNTY IS AN EQUAL OPPORTUNITY EMPLOYER



# BIDS TABULATION FOR

## Miniature Golf Course Carpet Replacement for the Safari Miniature Golf course at South Mountain Recreation Complex

**BID #14-224**

				Applied Landscape Technologies		Shauger Property Services, Inc.	
No	DESCRIPTION	UNIT	QTY.	UNIT COST	EXTENDED COST	UNIT COST	EXTENDED COST
1.	Remove Carpet and Dispose of Existing Miniature Golf Course Carpet	L.S.	1	\$ 24,000.00	\$ 24,000.00	\$ 51,800.00	\$ 51,800.00
2.	Install Miniature Golf Course Carpet	L.S.	1	\$ 52,924.00	\$ 52,924.00	\$ 160,000.00	\$ 160,000.00
<b>TOTAL BID PRICE</b>					<b>\$ 76,924.00</b>		<b>\$ 211,800.00</b>

**STATEMENT OF  
CERTAIN POLITICAL CONTRIBUTIONS  
MADE AFTER JULY 11, 1986**

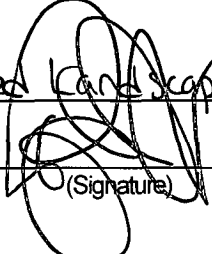
(This statement is part of the proposal packet)

Ordinance Number 0-86-0007, as amended by Ordinance Number 0-95-0003, adopted by the Board of Chosen Freeholders of the County of Essex, requires that all proposals for negotiated contracts submitted by individuals and/or business entities seeking to provide goods or to perform services for the County of Essex shall contain a statement setting forth each political contribution by them of \$500.00 or more made within five years next preceding the date of said contract, either directly or indirectly, to any County elected political official, County political party and/or County official, political organization, or any State political party.

Set forth name of County elected official, County political party and/or County official, political organization, or State political party to whom a political contribution of \$500.00 or more was made by proposers within five (5) years of the date hereof.

If none, write "none".

Name	Amount
NONE	

Proposer: Applied Landscape Technologies  
By:   
(Signature)  
Name of Signatory: Philip J. Arno, Vice President  
(Print or Type)

**BID FORM - UNIT PRICES**

MINIATURE GOLF COURSE CARPET REPLACEMENT FOR THE SAFARI MINIATURE GOLF COURSE  
AT SOUTH MOUNTAIN RECREATION COMPLEX  
TOWNSHIP OF WEST ORANGE, ESSEX COUNTY, NEW JERSEY  
**BID SCHEDULE:**

To the Purchasing Agent  
County of Essex  
Hall of Records  
Newark, New Jersey 07102

The undersigned proposes to furnish all labor, equipment and materials as indicated below and as outlined in the plans and/or specifications. The Contractor is responsible for the construction of all items shown on the plans and/or indicated within the project Manual unless identified as "By Others".

BID ITEM #	SECTION DESCRIPTION	UNIT MEASURE	ESTIMATE QUANTITY	UNIT PRICE	TOTAL PRICE
<b>A. TREE TOP ADVENTURE COURSE</b>					
1	Remove and Dispose of Existing Miniature Golf Course Carpet	L.S.	1	XX,XXX.xx	24,000.00
2	Install Miniature Golf Course Carpet	L.S.	1	XX,XXX.xx	52,924.00
	Total Bid Amount:				76,924.00

1. Total Bid Amount

\$ 76,924.00

Seventy six thousand nine hundred twenty four dollars  
(Write Price in Words)