

TOWNSHIP OF HAMILTON
6101 THIRTEENTH STREET
MAYS LANDING, NJ
TUESDAY, JANUARY 7, 2013

The annual reorganization and first regular meeting of the Township Committee of the Township of Hamilton, Atlantic County, New Jersey was held on the above date with Roger Silva presiding until a permanent Chairperson for the year 2013 was selected. Members present when the meeting was called to order were Aline Dix, Amy Gatto and Roger Silva. Also present were Michael S. Jacobs, Township Administrator, and Joan I. Anderson, Township Clerk.

The meeting opened with the flag salute followed by the Township Clerk certifying compliance with the New Jersey Open Public Meetings Law by posting a notice of the meeting on the bulletin board in the municipal building, Mays Landing, NJ, and by e-mailing a copy of the notice along with the agenda of this meeting to the Press of Atlantic City, Atlantic County Record, Record Journal and Current newspapers, stating the annual reorganization meeting and first regular meeting would take place at 6:00 PM on Tuesday, January 7, 2013 in the municipal building, Mays Landing, New Jersey.

James Link introduced his niece, the Hon. Dawn Zimmer, Mayor of Hoboken, NJ who administered the oath of office to Judy Link as a Township Committee Member for a three (3) year term effective January 1, 2013 through December 31, 2015. Mrs. Link took her seat on the dais.

The Hon. Senator Jim Whelan administered the oath of office to Rodney Guishard as a Township Committee Member for a three (3) year term effective January 1, 2013 through December 31, 2015. Mr. Guishard took his seat on the dais.

The 2012 Mayor Roger Silva presided as Temporary Chairperson until a Permanent Chairperson (Mayor) for 2013 was selected. The Township Clerk called the roll: Ms. Dix, Ms. Gatto, Mr. Guishard, Mrs. Link and Mr. Silva.

A moment of silence for private reflection was observed.

Mrs. Dix moved, seconded by Mr. Silva, that the following resolution be adopted and that nominations be closed.

BE IT RESOLVED by the Township Committee of the Township of Hamilton that Amy Gatto be and is hereby appointed Permanent Chairperson (Mayor) for the year 2013.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "YES", NO "NO", NO "ABSTAIN" ON ROLL CALL VOTE.

Roger Silva was nominated by Mrs. Dix for Deputy Chairperson for the year 2013 seconded by Mrs. Link. Mrs. Dix moved, seconded by Mr. Guishard that the nominations be closed. Motion carried with all members voting "Aye", no "Nay", no "Abstain".

Mrs. moved, seconded by Mrs. Link, that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton that Roger Silva be and is hereby appointed Deputy Chairperson (Deputy Mayor) for the year 2013.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "YES", NO "NO", NO "ABSTAIN" ON ROLL CALL VOTE.

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Mr. Silva moved, seconded by Mrs. Dix, that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton that Robert S. Sandman, as identified in the RFP from the firm Hankin, Sandman & Palladino, be and is hereby appointed Township Solicitor for the year 2013 or until a successor is appointed.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "YES", NO "NO" NO "ABSTAIN" ON ROLL CALL VOTE.

Mr. Silva moved, seconded by Mrs. Dix, that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton that Robert J. Smith, III, as identified in the RFP from Remington, Vernick, Walberg Engineering, be and is hereby appointed Township Engineer for the year 2013 or until a successor is appointed.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "YES", NO "NO", NO "ABSTAIN" ON ROLL CALL VOTE.

Mrs. Dix moved, seconded by Mr. Silva, that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton that Kenneth Moore, as identified in the RFP from Ford Scott Associates, be and is hereby appointed the Municipal Auditor for the year 2013 or until a successor is appointed.

Discussion on the motion: Mr. Guishard said that in reviewing the proposals he thought Bowman was also a good company; they worked for the MUA and others in the past and the Committee might want to consider them at some point.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "YES", NO "NO", NO "ABSTAIN" ON ROLL CALL VOTE.

Mrs. Dix moved, seconded by Mr. Silva, that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton that Joel M. Fleishman, Esq., Northfield, New Jersey, be and is hereby appointed the Municipal Bond Counsel for the year 2013 or until a successor is appointed.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "YES", NO "NO", NO "ABSTAIN" ON ROLL CALL VOTE.

Mr. Silva moved, seconded by Mrs. Dix, that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton that the firm of Gruccio, Pepper, DeSanto and Ruth, be and is hereby appointed the Municipal Labor Counsel for the year 2013 or until a successor is appointed.

Discussion on the motion: Mr. Guishard said there were a number of proposals, a number of good companies; sometimes it is tough to make a decision; and this company is fine but he thinks the firm of James Schroeder, Jr. would be well qualified.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "YES", NO "NO", NO "ABSTAIN" ON ROLL CALL VOTE.

Mrs. Dix moved, seconded by Mr. Silva, that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton that Al(Alexander) Litwornia, as identified in the RFQ from Litwornia Associates, be and is hereby appointed the Traffic Engineer for the year 2013 or until a successor is appointed.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "YES", NO "ABSTAIN" ON ROLL CALL VOTE.

Alternate/Conflict Solicitor, Alternate/Conflict Engineer and Alternate/Conflict Traffic Engineer appointments:

Mayor Gatto explained that in the past the Committee to appoint an Alternate or Conflict Solicitor, Engineer and Traffic Engineer as needed and asked if that was the will of this Committee. Mrs. Dix said they could be held because there haven't been any issues at this point. Mrs. Link said she would like to introduce CME for the Conflict Engineer. She said she was particularly interested in their hydraulic storm management; they do a lot of work along the coastline and wetlands; she believes they represent over 75 different communities; and she thinks the Administrator worked with them in his previous employment. Mrs. Dix explained that to her a conflict means when the sitting professional has to disqualify themselves and the only time someone would have to be called in would be if they have to disqualify themselves because of conflict of interest. She said if that is the intent and understanding of the Committee now, that is different, but to name someone else and think there is something more than the conflict is not her understanding. Mrs. Link said it was her understanding too that the Committee has to have a conflict engineer if Bob (Smith) has done work for another firm and that firm comes before them. She said she thinks it is important to have someone listed that can be called upon because (the Committee) might go through quite a few different engineers trying to get them. Mayor Gatto clarified that Mrs. Link's comments were related to engineer and Mrs. Dix was speaking generally to the issue of conflict. At the direction of the Solicitor she would take each position individually for either a motion to table or a motion for an entity to be named.

Mrs. Dix moved, seconded by Mr. Silva, that the appointment of Alternate/Conflict Solicitor be tabled.

MOTION CARRIED WITH ALL MEMBERS VOTING "YES", NO "NO", NO "ABSTAIN" ON ROLL CALL VOTE.

Alternate/Conflict Engineer:

Mrs. Dix moved to table the appointment. The motion died for lack of a second.

Mr. Guishard commented on there being a number of proposals and said he would like to give some of them an opportunity. Mr. Guishard moved the appointment of Fralinger Engineering. The motion died due to lack of a second.

Mrs. Link moved, seconded by Mr. Guishard, that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton that CME be and is hereby appointed the Conflict Engineer for the year 2013 or until a successor is appointed.

RESOLUTION ADOPTED WITH MEMBERS GUISHARD, LINK AND SILVA VOTING "YES", MEMBERS DIX AND GATTO VOTING "NO" AND NO ABSTENTIONS.

When casting his "yes" vote, Mr. Silva said he thought Mrs. Link brought up some good points; it is a firm people are familiar working with; and it is a valid recommendation. When casting her "no" vote, Mayor Gatto said she liked the Committee's previous approach.

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Mr. Guishard moved, seconded by Mrs. Link, that appointment of an Alternate/Conflict Traffic Engineer be tabled.

MOTION CARRIED WITH ALL MEMBERS VOTING "AYE", NO "NAY", NO "ABSTAIN".

Mr. Silva moved, seconded by Mrs. Link, that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton that all proposals for the position of Municipal Court Prosecutor be rejected as recommended by the Solicitor.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "YES", NO "NO", NO "ABSTAIN" ON ROLL CALL VOTE.

Mrs. Dix moved, seconded by Mr. Silva, that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton that Frank Lentz be and is hereby appointed Municipal Court Public Defender for the year 2013 or until a successor is appointed.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "YES", NO "NO", NO "ABSTAIN" ON ROLL CALL VOTE.

Mr. Silva moved, seconded by Mrs. Dix, that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton that Sockler Realty Services be and is hereby appointed the Certified Property Appraiser for the year 2013 or until a successor is appointed.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "YES", NO "NO", NO "ABSTAIN" ON ROLL CALL VOTE.

Mrs. Dix moved, seconded by Mr. Silva, that the following resolution be adopted.

JIF RESOLUTION 1-2013
RISK MANAGEMENT CONSULTANT
ATLANTIC COUNTY MUNICIPAL JOINT INSURANCE FUND

WHEREAS, the Township of Hamilton is a member of the Atlantic County Municipal Joint Insurance Fund, a self insurance pooling fund:
and

WHEREAS, the Bylaws of said Fund require that each municipality appoint a RISK MANAGEMENT CONSULTANT to perform various professional services as detailed in the Bylaws; and

WHEREAS, the Bylaws indicate a fee not to exceed six percent (6%) of the municipal assessment which expenditure represents reasonable compensation for the services required and was included in the cost considered by the governing body; and

WHEREAS, the judgmental nature of the Risk Management Consultant's duties renders comparative bidding impractical,

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Hamilton does hereby appoint Dennis M. Brown and Glenn Insurance, Inc. as its Risk Management Consultant for the year 2013 at \$19,500.00 per year or until a successor is appointed in accordance with 40A:11-5; and

BE IT FUTHER RESOLVED that the governing body is hereby authorized and directed to execute the Consultant's Agreement annexed hereto and to cause a notice of this decision to be published according to NJSA 40A:11-5(1), (a), (i).

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "YES", NO "NO", NO "ABSTAIN" ON ROLL CALL VOTE.

Mr. Silva moved, seconded by Mrs. Dix, that the following resolution be adopted.

WHEREAS the Township Committee of the Township of Hamilton solicited RFQs/RFPs for professional services for the year 2013 and appointed those individuals whose proposal was accepted,

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hamilton that the Administrator is hereby authorized to prepare formal Fair & Open Professional Services Contracts for the following for the year 2013 or until a successor is appointed:

- 1) SOLICITOR: Robert S. Sandman for firm of Hankin, Sandman & Palladino.
- 2) ENGINEER: Robert J. Smith III for firm of Remington, Vernick, Walberg Engineering.
- 3) AUDITOR: Kenneth Moore for firm of Ford Scott Associates.
- 4) BOND COUNSEL: Joel M. Fleishman.
- 5) LABOR COUNSEL: The firm of Gruccio, Pepper, DeSanto & Ruth.
- 6) TRAFFIC ENGINEER: Alexander Litwornia for the firm of Litwornia Associates.
- 7) ALTERNATE/CONFLICT ENGINEER: CME Associates.
- 8) MUNICIPAL COURT PUBLIC DEFENDER: Francis J. (Frank) Lentz.
- 9) CERTIFIED PROPERTY APPRAISER: Sockler Realty Services
- 10) RISK MANAGEMENT CONSULTANT: Dennis M. Brown for the firm of Glenn Insurance.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "YES", NO "NO", NO "ABSTAIN" ON ROLL CALL VOTE.

Mr. Silva moved, seconded by Mr. Guishard, that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton that AtlantiCare and Atlantic Investigations be and are hereby appointed Township Physicians to be compensated on a "services as rendered" basis for the year 2013 or until a successor is appointed.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "YES", NO "NO", NO "ABSTAIN" ON ROLL CALL VOTE.

Zoning Board of Adjustment appointments:

Mr. Silva moved, seconded by Mrs. Dix that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton that Bruce Strigh and Frank Tomasello be and are appointed regular members of the Zoning Board of Adjustment for a four (4) year term each, January 1, 2013 through December 31, 2016.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "YES", NO "NO", NO "ABSTAIN" ON ROLL CALL VOTE.

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Mr. Silva moved, seconded by Mrs. Dix, that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton that (William) Bill Christman be appointed to fill the unexpired Zoning Board of Adjustment Regular Member term of Bruce Strigh term expiring December 31, 2013.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "YES", NO "NO ", NO "ABSTAIN" ON ROLL CALL VOTE.

Mr. Silva moved, seconded by Mrs. Dix, that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton that Amanda Zimmerman be appointed to fill the unexpired Regular Member term of John Sacchinelli expiring December 31, 2014.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "YES", NO "NO", NO "ABSTAIN" ON ROLL CALL VOTE.

Mrs. Link moved, seconded by Mr. Guishard, that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton that ED (Eduardo) Friere be appointed Zoning Board of Adjustment Alternate #I for a two (2) year term January 1, 2013 through December 31, 2014.

RESOLUTION **DEFEATED** WITH MEMBERS GUSHARD AND LINK VOTING "YES", MEMBERS DIX, SILVA AND GATTO VOTING "NO", NO "ABSTAIN" ON ROLL CALL VOTE.

Mr. Silva moved, seconded by Mrs. Dix, that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton that George Samuelson be appointed Zoning Board of Adjustment Alternate #I for a two (2) year term January 1, 2013 through December 31, 2014.

RESOLUTION ADOPTED WITH MEMBERS DIX, GUSHARD, SILVA AND GATTO VOTING "YES", MEMBER LINK VOTING "NO", NO "ABSTAIN" ON ROLL CALL VOTE.

Mr. Silva moved, seconded by Mrs. Dix, that appointment to fill the Zoning Board of Adjustment Alternate II vacancy expiring December 31, 2013 be tabled.

MOTION CARRIED WITH MEMBERS DIX, GUSHARD, SILVA AND GATTO VOTING "YES", MEMBER LINK VOTING "NO", NO "ABSTAIN" ON ROLL CALL VOTE.

Hamilton Township Municipal Utilities Authority Regular Member appointments:

Mrs. Link moved, seconded by Mr. Guishard, that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton that James Sacchinelli be and is hereby appointed a regular member of the Hamilton Township Municipal Utilities Authority for a five (5) year term February 1, 2013 through 2/1/2018.

Discussion on the motion: Mrs. Link said Mr. Sacchinelli has done an outstanding job on the MUA; he has been there for 11 years; he teaches geology, water management, environmental at the college and she thinks he would still be an asset to the MUA.

RESOLUTION **DEFEATED** WITH MEMBERS GUSHARD AND LINK VOTING "YES", MEMBERS DIX, SILVA AND GATTO VOTING "NO", NO "ABSTAIN" ON ROLL CALL VOTE.

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Mayor Gatto thanked Mr. Sacchinelli for his eleven years of service on the MUA.

Mr. Silva moved, seconded by Mayor Gatto, that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton that Joseph Nickels III be and is hereby appointed a regular member of the Hamilton Township Municipal Utilities Authority for a five (5) year term February 1, 2013 through 2/1/2018.

RESOLUTION ADOPTED WITH MEMBERS DIX, SILVA AND GATTO VOTING "YES", MEMBERS GUSHARD AND LINK VOTING "NO", NO "ABSTAIN" ON ROLL CALL VOTE.

Hamilton Township Municipal Utilities Authority Alternate appointments:

Mrs. Dix moved, seconded by Mr. Silva, that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton that Frank Tomasello be and is hereby appointed to fill the unexpired five (5) year Hamilton Township Municipal Utilities Authority Alternate I position term February 2, 2013 through February 1, 2017.

RESOLUTION ADOPTED WITH MEMBERS DIX, SILVA AND GATTO VOTING "YES", MEMBER GISHARD "PASSED AT THE TIME BECAUSE HE DIDN'T GET A CHANCE TO GET HIS NOMINATION IN", MEMBER LINK "NO", MEMBER GUSHARD VOTING "YES" ON SECOND CALL.

When casting her vote, Mrs. Link said she thought the Committee wasn't going to appoint alternates. Mayor Gatto explained there was a motion and second on the floor and it had to be voted on.

Mr. Guishard moved, seconded by Mrs. Link that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton that Denise Farina be appointed MUA Alternate II for a five year term, February 2, 2013 through February 1, 2018.

RESOLUTION **DEFEATED** WITH MEMBERS GUSHARD AND LINK VOTING "YES", MEMBERS DIX, SILVA AND GATTO VOTING "NO", NO "ABSTAIN" ON ROLL CALL VOTE.

Mrs. Dix moved, seconded by Mr. Silva, that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton that Lisa R. Faust be appointed MUA Alternate II for a five year term, February 2, 2013 through February 1, 2018.

Discussion: Mrs. Link asked what her qualifications are. Mrs. Dix said her qualifications are having run a business, worked on scheduling, meeting budgets and the financial side of the business. Mr. Guishard asked if that application was in the Members packet because he didn't recall seeing it. Mayor Gatto said she believed it was sent out via e-mail and hard copies were in their bins. Mr. Guishard said it must have been a recent addition because he didn't see it. Mrs. Link said she didn't see it either. Mrs. Dix said she is a rate-payer living on Lenape Avenue.

RESOLUTION ADOPTED WITH MEMBERS DIX, SILVA AND GATTO VOTING "YES", MEMBER LINK VOTING "NO" AND MEMBER GUSHARD "ABSTAIN" ON ROLL CALL VOTE.

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Industrial Commission appointments:

Mr. Guishard moved, seconded by Mr. Silva, that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton that Jack Carson be and is hereby appointed to the Hamilton Township Industrial Commission for a five (5) year term January 1, 2013 through December 31, 2017.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "YES", NO "NO", NO "ABSTAIN" ON ROLL CALL VOTE.

Mr. Silva moved, seconded by Mrs. Dix, that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton that Art (Arthur) Schenker be and is hereby appointed to the Hamilton Township Industrial Commission for a five (5) year term January 1, 2013 through December 31, 2017.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "YES", NO "NO", NO "ABSTAIN" ON ROLL CALL VOTE.

Environmental Commission appointments:

Mayor Gatto appointed Bill (William) Christman, Michael Dupras, and Richard Cheek regular members of the Hamilton Township Environmental Commission for a three (3) year term each January 1, 2013 through December 31, 2015.

Mayor Gatto appointed Polly Gongwer a regular member of the Environmental Commission to fill the unexpired term ending December 31, 2013.

Mayor Gatto explained she was holding the appointment of Environmental Commission Alternate I expiring December 31, 2014 and the appointment of Environmental Commission Alternate II for the unexpired term expiring December 31, 2013 because the Commission had relatively few topics to meet on 2012 and wants to see what happens in 2013 and appoint them if needed.

Mayor Gatto appointed Judy Link the Township Committee Member/Liaison to the Environmental Commission for a one (1) year term January 1, 2013 through December 31, 2013.

Planning Board appointments:

CLASS I (The Mayor or Mayor's Designee): Mayor Gatto appointed Heather Tomasello his designee as the Class I Member for a one (1) year term, January 1, 2013 through December 31, 2013.

CLASS II (A Township Official appointed by Township Committee)

Mayor Gatto appointed John J. Percy III, an Emergency Management Council and Emergency Services Advisory Board Member, the Planning Board Class II Member for a one (1) year term, January 1, 2013 through December 31, 2013.

CLASS III (A Township Committee Member appointed by the Committee)

Mayor Gatto moved, seconded by Mr. Silva, that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton that Committee Member Aline Dix be and is hereby appointed the Planning Board Class III Member for a one (1) year term, January 1, 2013 through December 31, 2013.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "YES", NO "NO", NO "ABSTAIN" ON ROLL CALL VOTE.

CLASS IV (Appointed by the Mayor)

Mayor Gatto appointed Richard Cheek, John Kurtz and Charles Cain the Planning Board Class IV members for a four (4) year term each January 1, 2013 through December 31, 2016.

Mayor Gatto appointed Harry Rogers the Planning Board Alternate II for a two (2) year term January 1, 2013 through December 31, 2014.

Veterans' Advisory Board:

Mrs. Dix moved, seconded by Mr. Silva, that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton that Douglas Hand be and is hereby reappointed a Member of the Veterans' Advisory Board for a three (3) year term each January 1, 2013 through December 31, 2015.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "YES", NO "NO", NO "ABSTAIN" ON ROLL CALL VOTE.

Mr. Silva moved, seconded by Mrs. Dix, that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton that Nicole Scribner be and is hereby appointed a Member of the Veterans' Advisory Board for a three (3) year term each January 1, 2013 through December 31, 2015.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "YES", NO "NO", NO "ABSTAIN" ON ROLL CALL VOTE.

Historic Preservation Commission:

Mayor Gatto reappointed James Kerrigan, Ronald McArthur and Sam Wells Regular Members of the Historic Preservation Commission for a four (4) year term each January 1, 2013 through December 31, 2016.

Mayor Gatto explained she was holding appointments of the Historical Preservation Commission Alternate #1 for a two (2) year term January 1, 2013 through December 31, 2014 and the Historic Preservation Commission Alternate #II unexpired term ending December 31, 2013 at this time because it wasn't known if it was necessary to use them and more applicants for that Board are needed.

Community Based Programs Advisory Board:

Mayor Gatto appointed Charles Pritchard, Patricia Timmreck and Joanne Volpe-McClay to the Community Based Programs Advisory Board as Resident Members for a one (1) year term each January 1, 2013 through December 31, 2013.

Emergency Management- Coordinator appoints/Mayor confirms:

Mayor Gatto commented on former Emergency Management Coordinator Robert Mattle, Jr., having stepped down and thanked him for his service.

Mayor Gatto appointed Captain Michael Petuskey the Emergency Management Coordinator for a three (3) year term January 1, 2013 through December 31, 2015.

Mayor Gatto confirmed the Emergency Management Coordinator's appointments of Michael Brandenberger, Paul Sorrentino and Henry Dorsey as Co-Deputy Emergency Management Coordinators for a one (1) year term each, January 1, 2013 through December 31, 2013.

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Mayor Gatto confirmed the Emergency Management Coordinator's appointments of Theodore "Ted" Kinsey, John J. Percy III, Debra Fiedler, John Liberty, Henry Dorsey Jr., George Sanders, John Sacchinelli, Greg Ciambrone, Chris Tilley, and Chris Prychka as Emergency Management Staff Members for a one (1) year term each, January 1, 2013 through December 31, 2013.

Mayor Gatto confirmed the following Emergency Management Coordinator's appointments to the Local Emergency Planning Committee (formerly the Citizens' Advisory Council) for a one (1) year term each, January 1, 2013 through December 31, 2013:

- Michael Petuskey, Director (Coordinator)
- Paul Sorrentino, Michael Brandenberger and Henry Dorsey, Deputy Directors (Co-Deputy Coordinators)
- Stacey Tappeiner, Chief of Police
- ESAB Chairperson
- Chief of Hamilton Township Rescue Squad
- Fire Coordinator
- Director of Public Works
- Coordinator of Emergency Management for Hamilton Township Public Schools
- Supt. of Greater Egg Harbor Regional High School
- H.T.M.U.A. Executive Director
- Mayor's Designee Amy Gatto
- Township Administrator Michael Jacobs
- South Jersey Chest Disease Representative

Mayor Gatto appointed the following to the Emergency Services Advisory Board for a one (1) year term each, January 1, 2013 through December 31, 2013 pursuant to Ordinance #1345-99:

- Chiefs of the five (5) fire companies or their designees
- Chief of the Township Dive Team of the Chief's designee
- Chief of Hamilton Township Rescue Squad of the Chief's designee
- Fire Official Frank Primavera
- Fire Coordinator Dave Blair
- Chief of Police Stacey Tappeiner
- Emergency Management Coordinator Michael Petuskey
- Communications Coordinator Michael Brandenberger
- Township Committee Liaison to Public Safety Amy Gatto
- Three (3) Township Residents: Henry Dorsey, Paul LaRoche and John J. Percy III

Mayor Gatto announced the 2013 Department Liaison and Deputy Department Liaison assignments:

FISCAL VITALITY (Budget, Finance, Audit, Purchasing):

Liaison: Amy Gatto
Deputy Liaison: Roger Silva

QUALITY OF LIFE (Public Works, Street Lighting, Municipal Utilities Authority, Garbage/Trash/Recycling, Recreation, Veterans' Advisory Board, Community Based Programs):

Liaison: Rodney Guishard
Deputy Liaison: Aline Dix

SAFETY (Police, Municipal Court, Emergency Management, Fire & Rescue, Animal Control):

Liaison: Roger Silva
Deputy Liaison: Amy Gatto

SMART GROWTH (Planning, Zoning, Code Enforcement, Environmental Commission, Historic Preservation Commission, Industrial Commission)

Liaison: Aline Dix
Deputy Liaison: Judy Link

PERSONNEL/ADMINISTRATION (Administrator, Personnel, Insurance, Tax Assessment, Tax Collection, Safety Committee, Strategic Planning Process Oversight):

Liaison: Judy Link
Deputy Liaison: Rodney Guishard

Mr. Silva moved, seconded by Mr. Guishard, that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton that the following be and are hereby designated holidays for full-time salaried employees for year 2013:

NEW YEAR'S DAY	1/1/13	GENERAL ELECTION DAY	11/5/13
MARTIN LUTHER KING DAY	1/21/13*	VETERANS' DAY	11/11/13
PRESIDENTS' DAY	2/18/13*	THANKSGIVING DAY	11/28/13
GOOD FRIDAY	3/29/13	FRIDAY AFTER THANKSGIVING	11/29/13
MEMORIAL DAY	5/27/13*	1/2 DAY CHRISTMAS EVE	12/24/13
INDEPENDENCE DAY	7/4/13	CHRISTMAS DAY	12/25/13
LABOR DAY	9/2/13	NEW YEAR'S DAY (2014)	1/1/14
COLUMBUS DAY	10/14/13*		

*Denotes National Monday Holiday Law observance of the holiday.

**Denotes Holiday for employees whose regular work week is Monday to Friday.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "AYE", NO "NAY", NO "ABSTAIN".

Mr. Guishard moved, seconded by Mr. Silva, that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton that WELLS FARGO, BANK OF AMERICA, OCEAN CITY HOME BANK, SUN BANK, PNC BANK, and TD BANK be and are hereby the financial institutions designated as depositories for Township Funds for the year 2013.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "AYE", NO "NAY", NO "ABSTAIN".

Mr. Silva moved, seconded by Mr. Guishard, that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton that the ATLANTIC COUNTY RECORD, PRESS OF ATLANTIC CITY, RECORD JOURNAL, HAMMONTON NEWS, VINELAND DAILY JOURNAL, MAINLAND JOURNAL and CAMDEN COURIER be and are hereby designated the official newspapers for Township legal advertising for the year 2013.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "AYE", NO "NAY", NO "ABSTAIN".

Mr. Silva moved, seconded by Mrs. Link, that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton that the regular meetings of the Township Committee of the Township of Hamilton for the year 2013 shall be held on the following dates at 6:30 PM, unless otherwise noted. All meetings shall be held in the municipal building, 6101 Thirteenth Street, Mays Landing unless otherwise advertised.

Monday,	January 7, 2013	Monday,	July 8, 2013
Tuesday,	January 22, 2013**	Monday,	August 5, 2013
Monday,	February 4, 2013	Monday,	August 19, 2013
Tuesday,	February 19, 2013**	Tuesday,	September 3, 2013**
Monday,	March 4, 2013	Monday,	September 16, 2013
Monday,	March 18, 2013	Monday,	October 7, 2013
Monday,	April 1, 2013	Monday,	October 21, 2013
Monday,	April 15, 2013	Tuesday,	November 12, 2013**
Monday,	May 6, 2013	Monday,	November 25, 2013
Monday,	May 20, 2013	Monday,	December 2, 2013
Monday,	June 3, 2013	Monday,	December 16, 2013
Monday,	June 17, 2013	Monday,	January 6, 2014 (Reorganization)

**Indicates meetings rescheduled to Tuesday due to Monday holidays

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "AYE", NO "NAY", NO "ABSTAIN"

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Mr. Silva moved, seconded by Mr. Guishard, that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton, that the following Memberships be and are hereby certified for the year 2013:

- Atlantic County League of Municipalities - five (5).
- Atlantic County Mayors' Association - one (1).
- Atlantic County Association of Township Officials - five (5).
- Atlantic County Mainland Chamber of Commerce.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "AYE", NO "NAY", NO "ABSTAIN".

Comments by Committee Members & Chairperson:

Mayor Gatto: First of all a happy and healthy New Year wish to everyone! Thank you to those who have served this town and to those whose tenure may have come to an end in 2012. Additionally, thank you to those stepping up to the plate in 2013. Next, a formal welcome to our newest committee members Rodney Guishard and Judy Link. Thank you all for the vote of confidence to again serve as your chairperson and mayor in 2013. Roger has done a tremendous job and I can only hope to keep the strong tradition of solid leadership in this chair. I'm particularly proud to be at the helm of a community who continues to be the one leading the pack on many issues. On Thursday, the Senate made history with a record number of women sworn in - about 1/5th; Congress reached an all time high with 78 females. Tonight, the Township of Hamilton Committee not only sits as a first-time-ever female majority but with our first-ever elected African American, we sit as the most diverse committee in our 200 year history! I'm honored to have been a party of the team in 2012. It was a year of recovery-recovery from hard decisions made to bring expenses in line with revenues; and recovery from personal strife as result of the June "DeRecho" storm and Superstorm Sandy. As a result of these events, we saw an outpouring of generosity, community and volunteerism. The budget continues to be our highest priority for 2013. This committee has to have the willpower to maintain this fiscally responsible budget that has allowed us to pay down millions in debt, keep taxes stable, afford our employees and invest in township infrastructure like rescue apparatus, roads and drainage basins. It is also important for this committee to keep being a driving force behind drainage basin maintenance and corrective actions in 2013. This lone task will mean future cost savings and will offer peace of mind in our neighborhoods. Just as vital is our focus on neighborhood integrity and celebration of our community spirit. We need to continue to leverage public and private partnerships, volunteers and efficient use of available resources. I look forward to continuing the momentum this committee has created to accomplish positive outcomes for our citizens. I'd be remiss if I didn't take a moment to offer a personal "thank you" not only to my own family, friends, community partners and supporters, but to the family and friends of our fellow elected officials ---past and present. Sitting in this seat is a tremendous commitment of time and energy. To the members of our military and veterans community, thank you for the sacrifices you make that allow us all to be here tonight. Thank you all for coming this evening.

Deputy Mayor Roger Silva: Amy, congratulations on your selection as Mayor. I know you will provide the same leadership and courage you provided in 2011. Judy and Rodney, welcome to Committee. Now that you are seated, I hope you'll both be able to put aside partisan politics and join the rest of Committee in doing the work of the people. This 2013 Township Committee is unique, diverse and a first with three Committeewomen, one African American Committeeman, one Hispanic American Committeeman three of the Committee are senior citizens and, once again, the youngest Mayor in the State. In light of all the challenges we face today, sustaining our community has to be at the top. Over the past several years our Township has reinvented itself.

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We are no longer among our peers who continue to use one-time revenues and budget gimmicks to push their financial challenges down the road. Last year's committee unanimously passed a budget that represented the elimination of the structural deficit, paid down \$6.6 million of our debt, had no municipal tax increase and instituted a pay-as-you-go policy - all without using any budget gimmicks. The Strategic Planning initiatives served as a major role in educating the public of the needed changes and set realistic goals for the ensuing years. We must remember that maintaining a balanced budget can be more difficult than achieving one. That is why my priorities and goals will continue to be (1) the Budget because it tells you what you can and can't do (2) Strategic Planning because it set realistic and attainable goals (3) Basins because of the progress made dealing with this serious Township problem (4) Blighted properties starting with the Wheaton property. hopefully we can continue this year to maintain what was set in motion during the last three years. To all, have a happy, healthy, peaceful new year.

Judy Link: I'd like to thank all my supporters for coming out tonight and witnessing the swearing in ceremonies. I might add my family has been in this community since 1960 and worked tirelessly against all odds to keep Lenape Park a viable organization and over that time we have employed, my sister Edwina and I, over 2500 young people in this community including our present Mayor of Hoboken and my daughter Liz. In putting together my comments I was in what we called Ed Young's office and my mother and father in a big picture staring down at me and I have to say "there was a team", the team that worked tirelessly together to bring success over a period of 50 years and that's what I found out, that the team cannot, you can't move forward without having that team spirit and I think that was a good lesson. I hope to be part of the Hamilton Township team in every way, shape and form.

Rodney Guishard: I certainly like to thank all of you for your comments. First, I would like to thank you Sen. Whalen for taking time out of your busy schedule to visit us and administer my oath of office. I also thank all of you who have come to witness our swearing in -particularly those who have traveled from other parts of the county or from long distances like my daughter Nicole from Brooklyn, NY and Mayor Zimmer of Hoboken. Indeed, it is an honor to be here and sworn in as a Hamilton Township Committeeman. This is especially true since, apparently, in the Township's 200 year history, I am the first minority person to be elected as a Committeeman; and this is the first Township Committee with a female majority. Indeed, we are historic - and probably can't help but do great things!! I thank my wife, Helen, my family, the Veteran's groups and all of you for the tremendous support that you have provided to Judy and me; I have no doubt that I owe any successes that I have had to you. So many of you at the township and county levels and beyond have contributed time, effort and resources to the campaign of Judy and I, that I could not begin to mention all your names. I would be remiss, however, if I did not especially note the support of Robert Campbell, Sr. who has always been there for me over the last 3+ years and has been a continual source of enthusiastic and unrelenting support, encouragement and creative ideas. His efforts and those of all of you are greatly appreciated. Helen & I have lived and raised 5 children here since 1980. We have a great community here in Hamilton Township, with many fine attributes and a good quality of life that I hope to help improve. I have had the opportunity to live and work with immensely diverse groups of people from whom I have learned a lot. I have also lived in and traveled to many regions places of this country and the world -most recently to China: I have had the opportunity to observe and reflect upon the good and the bad attributes of each one. I hope to use these experiences to recognize and maintain the good attributes of our town and improve upon the others. My primary job and goal is to work with the committee to deliver essential services to our township effectively and at minimal cost. My secondary but equally important goal is to improve the Township's quality of life at little or no cost, by pursuing efforts that include some or all of those outlined in the Quality of Life Committee briefing that I presented at the Township meeting of late February 2011. Two noteworthy efforts include broadening the base of residents who are actively engaged in

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Township governance and working with existing neighborhoods - and developing new ones - to improve community communications, spirit and involvement. Accomplishing these efforts will require the whole-hearted involvement and support of the many talented and committed residents within our community. I look forward to hearing from and working with all of you who have an interest in being involved. Over the past several years the Township, like many of you, has had to deal with some tough issues and make some tough, and sometimes unpleasant decisions. Indeed, there have been bumps in the road and decisions made that I may have personally made and timed differently, but we are definitely in a better financial position now than in previous years. As I look to the future and my work with this Committee, I note that I have had some kind of relationship with every member here which, in some cases, dates back several decades; I look forward to working with all of you to accomplish great things. Without further ado, to all of you here, thanks again for attending. Now, let's roll up our sleeves and get to work.

Aline Dix: I don't have a prepared statement but am sure Mrs. Anderson would love those of you who did to hand them over to make it easier for her typing. I just would like to welcome Judy and Rodney to this team and I look forward to working with them since I will be on committee assignments with each and I ask that we exchange e-mail and phone numbers. Judy I know the rink's phone number because I get a lot of wrong numbers but I do give them the 1191 when they call me by accident so I look forward to getting right to work like you said Rodney. Congratulations to all the professionals who were appointed and reappointed and I look forward to a interesting year, try to get as much done as we can and hold the line on the taxes. Thank you.

Mayor Gatto declared a ten (10) minute recess taken for pictures and congratulations.

JANUARY 7, 2013 REGULAR MEETING MINUTES

Mayor Gatto recalled the meeting to order at approximately 7:16 PM on the recorder.

Mr. Silva moved, seconded by Mr. Guishard, that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton that Agenda Item 8.E(3), reappointment of Joseph Giardina as a part-time Class II Special Law Enforcement Officer for 2013 be and is hereby deleted.

BE IT FURTHER RESOLVED that the following items be added to the agenda of this meeting for consideration and action to be taken thereon tonight:

8.A Insert names of businesses:

- (1) Train Studios - personal training & nutrition services in Consumer Square
- (2) Chestnut Run Excavating & Tree Service - excavating, construction & tree service business on Harrison Avenue
- (3) Mel's Amish Connection - retail furniture & home decorations sales at 6953 Harding Highway
- (4) Ping's Place - massage therapy at Hamilton Mall
- (5) Johnnie's Restaurant LLC - 6056 Harding Highway

8.M Approve Transient Vendor License for Jack Lyon equipment auction at Atlantic City Race Course on January 25, 2013.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "AYE", NO "NAY", NO "ABSTAIN".

EARLY PUBLIC COMMENT:

Peg Capone said the Fiscal Vitality Committee met for 3 hours every Thursday for a year-and-a half and got an in depth understanding to the budget process; did a ten year analysis of budgets from 2000 to 2010; and their findings were listed on the Township website. She asked Mr. Guishard and Mrs. Link if they were aware of what that committee demonstrated as a pattern during that 10 year period. Mr. Guishard said he was aware; Mrs. Link said she wasn't but would defer to Mr. Guishard. Mrs. Capone said what worried her after the election was comments that were made that we are going to reinstate previous cuts and asked their intent as new Committee Members was that they want to see services brought back that were initially cut as a result of the Fiscal Vitality findings. Mr. Guishard said he didn't know where those comments are coming from. Mrs. Capone said she wondered if The Press reported the statements accurately "restoring all services that were cut within the past two years" and asked if that was a mandate. Mayor Gatto said she assumed Mrs. Capone's question as it related to the agenda item was if it was going to be returned in the temporary budget and she wanted to give Mr. Guishard and Mrs. Link an opportunity to respond if they wanted to. Mr. Guishard said he didn't know where it came from and that he doubted it came from The Press; he hoped that it didn't; and that he certainly made no such comments. Mrs. Capone asked if they didn't agree with returning services that were slashed by previous Committees within the past few years. Mrs. Link said she was concerned about the senior citizens and asked if that was what Mrs. Capone was talking about. Mrs. Capone explained that Committee's research divulged that \$250,000.00 was being spent for the Senior Center and only servicing twelve residents and said that she could honestly say she didn't think that was a reasonable addition to the budget. Mrs. Capone said Atlantic County actually provided more services to the seniors at an additional cost to the taxpayer here although the convenience might not be as advantageous. She referred to another quote about returning more police officers and explained their research demonstrated that the population grew less than 10% between 2000 and 2010 but the police department grew over 150%; it didn't justify hiring more people than were actually needed; and that she thought the cuts made were hard; everyone is aware of the demonstrations that occurred because of the threatened cuts; and she believes the community is as safe today as it was several years ago. She commented on reading things in the paper and said she wasn't suggesting that they actually said what the paper said but it has to be clear that several (people) spent a lot of time to divulge the spending practices of the Committee, both democrats and republicans, for a ten year period; and this Committee has been really been in the corner of the taxpayer and she appreciated that. Mrs. Capone commented on the importance of paying down the debt and foreseeing the possibility of reducing even more taxes. She said she applauds the past Committee; she hopes the new members have the courage to stand in (the taxpayers) corner because they need them to be able to say no to all sorts of pressure; and she hopes the future Committee will be as fiscally responsible as the past Committee. Mayor Gatto thanked Mrs. Capone for her comments and said the new Committee people have a lot to get up to speed on as it relates to the budget. She asked Mrs. Capone and Mr. Strigh to set some time to meet with Mr. Guishard and Mrs. Link to go over their findings if they are interested. Mrs. Dix commented on the temporary budget being 26.4% of the prior year budget; it being for the first three months of the year or until final adoption of a budget; the ability to spend is limited to that 26%; and having to look to see if it has to be amended if a final budget isn't adopted by April 1st. Mrs. Capone commented on the Fiscal Vitality recommendation for the court system not having come to fruition yet; the judge is working part time and making over \$120,000.00; they made several suggestions that she knows several Committee Members are aware of. She said she would be happy to meet with Mr. Guishard and Mrs. Link to show them the spread sheet.

There were no executive session confirmations to be made.

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Temporary budget adoption:

Mrs. Dix asked to take Consent Agenda Item 5 separately. Mr. Jacobs explained a temporary budget is required by law and has to be adopted because the Committee can't adopt a budget until they get the state aid figures from the State. Mr. Guishard commented on it being included in the Consent Agenda that could have been voted on as a whole and asked why it was being pulled. Mrs. Dix explained the agenda doesn't include the numbers and her purpose was so people in the audience would know what they are. Mr. Sandman explained that under the rules of order any Committee Person can request a Consent Agenda item be voted on individually.

Mrs. Dix moved, seconded by Mayor Gatto, that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton that the Temporary Budget in the amount of \$5,743,789.49 plus the Capital budget in the amount of \$3,248,291.60 as set forth below be and is hereby adopted.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "YES", NO "NO", NO "ABSTAIN" ON ROLL CALL VOTE.

TOWNSHIP OF HAMILTON
2013 TEMPORARY BUDGET

Current Fund

Total Appropriations Prior Year		25,336,493.80
Less Prior Year Appropriations For:		
Debt Service	3,335,391.00	
Capital Improvements	120,000.00	
		3,455,391.00
		21,881,102.80
		26.25%
Maximum Permitted Appropriations Before adding appropriations for Debt Service, Capital Improvement Fund		5,743,789.49

<u>Current Fund</u>	<u>2012 APPROPRIATIONS AS AMENDED</u>	<u>2013 TEMPORARY BUDGET</u>
<u>General Government</u>		
Township Committee		
Salaries and Wages	60,325.00	18,635.31
Other Expenses	5,100.00	3,850.00
Township Administrator		
Salaries and Wages	169,600.00	50,520.00
Other Expenses	13,300.00	1,491.25
Human Resources		
Salaries and Wages	44,800.00	13,760.00
Other Expenses	16,605.00	4,358.81
Municipal Clerk's Office		
Salaries and Wages	192,000.00	58,900.00
Other Expenses	40,050.00	8,513.13
Financial Administration		
Salaries and Wages	209,300.00	63,941.25
Other Expenses		
Annual Audit	39,500.00	33,500.00
Miscellaneous Other Expenses	44,775.00	17,753.44

Management of Information Systems		
Salaries and Wages	67,400.00	20,692.50
Other Expenses	58,050.00	15,238.13
Assessment of Taxes		
Salaries and Wages	130,000.00	38,125.00
Other Expenses	75,850.00	19,910.63
Collection of Taxes		
Salaries and Wages	176,600.00	48,857.50
Other Expenses	47,450.00	12,455.63
Legal Services and Costs		
Other Expenses:		
Special Counsel	55,000.00	11,437.50
Miscellaneous	100,000.00	20,750.00
Prosecutor		
Other Expenses	80,000.00	21,000.00
Engineering Services and Costs		
Other Expenses	50,000.00	12,125.00
Municipal Land Use Law (N.J.S.40:55D-1):		
Planning Board		
Salaries and Wages	193,900.00	56,898.75
Other Expenses	34,200.00	4,977.50
Board of Adjustments		
Salaries and Wages	36,100.00	11,476.25
Other Expenses	16,000.00	3,200.00
Environmental Commission		
Other Expenses	700.00	183.75
Industrial Commission		
Other Expenses	26,450.00	6,693.13
Insurance:		
Other Expenses		
Liability Insurance	397,000.00	144,712.50
Employee Group Insurance	1,904,980.00	650,057.25
Workers' Compensation Insurance	727,800.00	336,047.50
Health Benefits Waiver	14,020.00	4,180.25
Department of Public Safety:		
Fire Department		
Other Expenses:		
Rental of Buildings	65,500.00	16,393.75
Aid to Volunteer Fire Companies	361,400.00	94,867.50
Police and Traffic Control		
Salaries and Wages	4,991,600.00	1,490,295.00
Other Expenses	602,145.00	88,063.06
Ambulance Aid and Maintenance		
Other Expenses	42,900.00	21,261.25
Uniform Fire Safety Act (P.L. 1983, Ch 383)		
Salaries and Wages	47,300.00	12,416.25
Other Expenses	44,300.00	11,628.75
Office of Emergency Management Services		
Salaries and Wages	4,200.00	1,302.50
Other Expenses	3,900.00	1,023.75
Streets and Roads Departments:		
Road Repairs and Maintenance		
Salaries and Wages	916,600.00	240,607.50
Other Expenses	919,500.00	276,368.75
Snow Reserve Contribution	125,000.00	22,812.50
Solid Waste Collection		
Other Expenses	1,858,750.00	487,921.88
Street Lighting		
Other Expenses	230,000.00	60,375.00
Health and Welfare Department:		
Registrar of Vital Statistics		
Salaries and Wages	5,400.00	1,667.50
Other Expenses	1,120.00	494.00
Animal Control		
Other Expenses	24,000.00	7,300.00
Public Defender		
Salaries and Wages	-	-
Historical Advisory Board		
Other Expenses	4,100.00	576.25
Veterans Advisory Board		
Other Expenses	1,575.00	413.44

Construction Code Official		
Salaries and Wages	282,400.00	79,130.00
Other Expenses	16,400.00	4,305.00
Housing Code Enforcement		
Salaries and Wages	92,360.00	24,244.50
Other Expenses	67,640.00	15,755.50
Unclassified:		
Utilities	741,500.00	194,643.75
Postage	50,000.00	11,125.00
Compensated Absence Reserve	40,000.00	5,500.00
Contingency	7,000.00	1,837.50
Statutory Expenditures:		
Contribution to:		
Public Employee's Retirement System	505,168.00	143,056.60
Social Security System (O.A.S.I.)	645,600.00	184,470.00
Police and Firemen's Retirement System of New Jersey	1,343,208.00	392,691.70
Disability Insurance	14,000.00	6,525.00
DCRP	6,000.00	1,575.00
Municipal Court		
Salaries and Wages	421,900.00	110,748.75
Other Expenses	31,050.00	8,150.63
LOSAP		
Other Expenses	80,000.00	10,000.00
	19,620,371.00	5,743,789.49
 <u>Add:</u>		
Capital Improvement Fund	120,000.00	100,000.00
Payment of Bond Principal	2,850,000.00	2,760,000.00
Green Trust Loan - Principal and Interest	52,141.00	31,091.60
Interest on Bonds	433,250.00	331,300.00
Interest on Notes	-	25,900.00
	3,455,391.00	3,248,291.60
 Total 2013 Temporary Budget	23,075,762.00	8,992,081.09

Mr. Silva moved, seconded by Mr. Guishard, that the following resolution be adopted.

RESOLUTION AUTHORIZING TAX ASSESSOR TO ACT AS AGENT FOR THE TAXING DISTRICT OF THE TOWNSHIP OF HAMILTON AND TO FILE A PETITION OR PETITIONS OF APPEALS TO INCREASE TAX ASSESSMENTS

WHEREAS, from time to time, the Tax Assessor discovers calculation, transposition, measurement, or typographical errors in the tax assessments of the tax list after the time the County Board of Taxation has certified the tax rates for the tax year; and

WHEREAS, the governing body of the Taxing District of the Township of Hamilton is desirous that every taxpayer pay his or her fair share of taxes; and

WHEREAS, if the above discovered errors are not corrected, the taxpayers affected would be paying less than their fair share of taxes; and

WHEREAS, the method for correcting such errors is to file a petition of Appeal for the current tax year with the Atlantic County Board of Taxation,

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NOW, THEREFORE, BE IT RESOLVED by the governing body of the taxing District of the Township of Hamilton that the Tax Assessor is hereby authorized to act as the Agent for the Taxing District and to file a Petition of Appeal or Appeals for the tax year 2012 with the Atlantic County Board of Taxation to correct such errors and to increase the assessments to the correct value; and

BE IT FURTHER RESOLVED that a copy of any Petition of Appeal filed with the Atlantic County Board of Taxation under this Resolution shall be filed with the Township Clerk; and

BE IT FURTHER RESOLVED that a certified copy of this resolution shall be forwarded to the Atlantic County Board of Taxation with any such Petition of Appeal.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "AYE", NO "NAY", NO "ABSTAIN".

Mr. Silva moved, seconded by Mr. Guishard, that the following resolution be adopted.

RESOLUTION AUTHORIZING TAX ASSESSOR TO ACT AS AGENT FOR THE
TAXING DISTRICT OF THE TOWNSHIP OF HAMILTON AND TO FILE A
PETITION OR PETITIONS OF APPEALS TO DECREASE TAX ASSESSMENTS

WHEREAS, from time to time, the Tax Assessor discovers calculation, transposition, measurement, or typographical errors in the tax assessments of the tax list after the time the County Board of Taxation has certified the tax rates for the tax year; and

WHEREAS, the governing body of the Taxing District of the Township of Hamilton is desirous that every taxpayer pay his/her fair share of taxes; and

WHEREAS, if the above discovered errors are not corrected, the taxpayers affected would be paying more than their fair share of taxes; and

WHEREAS, the method for correcting such errors is to file a Petition of Appeal for the current tax year with the Atlantic County Board of Taxation,

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Taxing District of the Township of Hamilton that the Tax Assessor is hereby authorized to act as the Agent for the Taxing District and to file a Petition of Appeal or Appeals for the tax year 2012 with the Atlantic County Board of Taxation to correct such errors and to decrease the assessments to the correct value; and

BE IT FURTHER RESOLVED that a copy of any Petition of Appeal filed with the Atlantic County Board of Taxation under this Resolution shall be filed with the Township Clerk; and

BE IT FURTHER RESOLVED that a certified copy of this resolution shall be forwarded to the Atlantic County Board of Taxation with any such Petition of Appeal.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "AYE", NO "NAY", NO "ABSTAIN".

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Mr. Silva moved, seconded by Mr. Guishard, that the following resolution be adopted.

RESOLUTION

RESOLUTION OF THE TOWNSHIP OF HAMILTON, COUNTY OF ATLANTIC, STATE OF NEW JERSEY, FIXING THE RATE OF INTEREST TO BE CHARGED ON DELINQUENT TAXES AND SETTING THE GRACE PERIOD

WHEREAS, N.J.S.A. 54:4-67 governs the interest rates to be charged on delinquent taxes and allows the governing body to set a grace period not to exceed ten (10) calendar days, and

WHEREAS, interest on delinquent taxes may be fixed at a rate of 8% of the first \$1,500.00 of delinquency, and at a rate of 18% on that portion of the delinquent tax balance which is in excess of \$1,500.00; and

WHEREAS, P.L. 1991 c.75,s.39 provides that a penalty of 6% may be charged to a taxpayer with a delinquency in excess of \$10,000.00 who fails to pay the delinquency prior to the end of the fiscal year.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Hamilton, County of Atlantic, State of New Jersey, as follows:

1. That the Tax Collector is hereby authorized and directed to charge 8% per annum on the first \$1,500.00 of taxes becoming delinquent after due date and 18% per annum on any amount of taxes in excess of \$1,500.00 becoming delinquent after due date.

2. That the Tax Collector is hereby authorized and directed to charge a 6% penalty to those properties who fail to pay delinquencies in excess of \$10,000.00 prior to the end of the fiscal year.

3. That the Tax Collector is instructed that no interest shall be charged if a payment of a tax installment is received by the Tax Collector within the tenth (10) calendar day following the date upon which that tax installment became payable.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "AYE", NO "NAY", NO "ABSTAIN"

Mr. Silva moved, seconded by Mr. Guishard, that the following resolution be adopted.

RESOLUTION

RESOLUTION OF THE TOWNSHIP OF HAMILTON, COUNTY OF ATLANTIC, STATE OF NEW JERSEY, AUTHORIZING A TAX SALE PURSUANT TO N.J.S.A. 54:5-19

WHEREAS, N.J.S.A. 54:5-19 provides that a municipality may, by resolution, provide for a tax sale no earlier than the last month of the municipality's fiscal year when unpaid taxes or other municipal liens or charges are in arrears in the fiscal year designated in such resolution; and

WHEREAS, the governing body has determined to authorize a tax sale to be held no earlier than December of 2012 and no later than December 31, 2013 for the year 2012.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Hamilton, County of Atlantic, State of New Jersey, as follows:

1. That the Tax Collector is hereby directed and authorized to conduct a tax sale no earlier than December of 2012 and no later than December 31, 2013 for unpaid taxes or other municipal liens or charges, or parts thereof, that are in arrears for the 2012 fiscal year.

2. That a certified copy of this resolution shall be forwarded to the Tax Collector and Chief Financial Officer for the Township of Hamilton.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "AYE", NO "NAY", NO "ABSTAIN".

Mr. Silva moved, seconded by Mr. Guishard, that the following resolution be adopted.

RESOLUTION

RESOLUTION OF THE TOWNSHIP OF HAMILTON, COUNTY OF ATLANTIC, STATE OF NEW JERSEY, AUTHORIZING CANCELLATION OF CERTAIN TAXES WITH DELINQUENT AND CREDIT BALANCES UNDER FIVE DOLLARS

WHEREAS, the Township of Hamilton will collect municipal property taxes for the 2012 and 2013 tax years; and

WHEREAS, there will be delinquent and credit balances for several properties on certain tax bills, amounts under \$5.00 for the 2012 and 2013 tax years; and

WHEREAS, it is the desire of the Township of Hamilton to authorize the Tax Collector to cancel said tax delinquent and credit balances under the amount of \$5.00 that exist throughout the year on 2012 and 2013 taxes;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Hamilton, County of Atlantic, State of New Jersey, that the Tax Collector be authorized to cancel said tax delinquent and credit balances under the amount of \$5.00 for the 2012 and 2013 tax years.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "AYE", NO "NAY", NO "ABSTAIN"

Mr. Silva moved, seconded by Mr. Guishard, that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton that Michael S. Jacobs, Township Administrator, be and is hereby appointed the J.I.F. Fund Commissioner for the year 2013.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "AYE", NO "NAY", NO "ABSTAIN".

Mr. Silva moved, seconded by Mr. Guishard, that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton that Ingrid Perez, Deputy Public Works Director, be and is hereby appointed the J.I.F. Alternate Fund Commissioner for the year 2013.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "AYE", NO "NAY", NO "ABSTAIN".

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Mr. Silva moved, seconded by Mr. Guishard, that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton that Mary Kelly be and is hereby appointed the J.I.F. Claims Coordinator for the year 2013.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "AYE", NO "NAY", NO "ABSTAIN".

Mr. Silva moved, seconded by Mr. Guishard, that the following resolution be adopted.

"RESOLUTION"

**CONTACT PERSON FOR THE EMPLOYMENT PRACTICES LIABILITY
ATTORNEY CONSULTATION SERVICE
ATLANTIC COUNTY MUNICIPAL JOINT INSURANCE FUND**

WHEREAS, the Governing Body of the Township of Hamilton hereinafter referred to as "MUNICIPALITY", is a member of the Atlantic County Municipal Joint Insurance Fund, hereinafter referred to as "FUND"; and

WHEREAS, the FUND has adopted a policy authorizing the Employment Practices Liability Attorney Consultation Service; and

WHEREAS, the FUND has budgeted an annual allowance per member for EPL consulting services and;

WHEREAS, the FUND requires the MUNICIPALITY to designate specific managerial or supervisory individuals who will have telephone access to the EPL Hotline;

NOW THEREFORE, be it resolved that the governing body of the Township of Hamilton does hereby appoint Michael S. Jacobs, the fund Commissioner, as the EPL Hotline Contact Person.

BE IT FURTHER RESOLVED that the governing body does hereby appoint Michael Jacobs, Fund Commissioner and Mary Kelly, Human Resources Director, as additional Contact Persons.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "AYE", NO "NAY", NO "ABSTAIN"

MUNICIPALITY: Township of Hamilton

ATTEST: _____
Joan I. Anderson, R.M.C.
Township Clerk

By: _____
Amy L. Gatto
TITLE: Mayor

Mr. Silva moved, seconded by Mr. Guishard, that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton that Lisa Marcolongo be and is hereby appointed the JIF Safety Coordinator for the year 2013.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "AYE", NO "NAY", NO "ABSTAIN".

Mr. Silva moved, seconded by Mr. Guishard, that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton that the following Business Registration Licenses are hereby approved:

- (1) Train Studios - personal training & nutrition services in Consumer Square
- (2) Chestnut Run Excavating & Tree Service - excavating, construction & tree service business on Harrison Avenue
- (3) Mel's Amish Connection - retail furniture & home decorations sales at 6953 Harding Highway
- (4) Ping's Place - massage therapy at Hamilton Mall
- (5) Johnnie's Restaurant LLC - 6056 Harding Highway

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "AYE", NO "NAY", NO "ABSTAIN".

Mr. Silva moved, seconded by Mr. Guishard, that the following resolution be adopted.

RESOLUTION

**RESOLUTION CONFIRMING THE OFFICIAL
CASH MANAGEMENT PLAN FOR THE
TOWNSHIP OF HAMILTON**

WHEREAS, N. J. S. A. 40A: 5-14 provides that:

“Each local unit shall adopt a cash management plan and shall deposit, or invest, or both deposit and invest, its funds pursuant to the plan.”

WHEREAS, the Chief Financial Officer has worked with the Municipal Auditor, other municipal officials and employees and advisors in preparing the Cash Management Plan of the Township of Hamilton; now, therefore,

BE IT RESOLVED by the Township Committee of the Township of Hamilton that the Cash Management Plan as incorporated herein by reference hereto be and the same is adopted by the Township Committee of the Township of Hamilton; and

BE IT FURTHER RESOLVED by the Township Committee of the Township of Hamilton as follows:

- 1. That the Chief Financial Officer shall deposit and invest all moneys of this municipality as designated by the Cash Management Plan in accordance with the provisions of the Plan and in accordance with N.J.S.A. 40A:5-14.
- 2. That the Township Clerk shall file a certified copy of this resolution with the Chief Financial Officer and Municipal Auditor.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "AYE", NO "NAY", NO "ABSTAIN".

**CASH MANAGEMENT PLAN OF THE TOWNSHIP OF HAMILTON
IN THE COUNTY OF ATLANTIC, NEW JERSEY**

I STATEMENT OF PURPOSE.

This Cash Management Plan (the "Plan") is prepared pursuant to the provisions of N. J. S. A. 40A:5-14 in order to set forth the basis for the deposits ("Deposits") and investment ("permitted Investments") of certain public funds of the Township of Hamilton, pending the use of such funds for the intended purposes. The Plan is intended to assure that all public funds identified herein are deposited in interest bearing Deposits or otherwise invested in Permitted Investments hereinafter referred to. The intent of the Plan is to provide that the decisions made with regard to the Deposits and the Permitted Investments will be done to insure the safety, the liquidity (regarding

it's availability for the intended purposes), and the maximum investment return within such limits. The Plan is intended to insure that any Deposit or Permitted Investment matures within the time period that approximates the prospective need for the funds deposited or invested so that there is not a risk to the market value of such of such Deposits or Permitted Investments.

II. IDENTIFICATION OF FUNDS AND ACCOUNTS TO BE COVERED BY THE PLAN

A. Plan is intended to cover the deposit and/or investment of the following funds and accounts of the Township of Hamilton:

Current Fund/General Account
General Capital Fund/ General Capital
Accounts Animal Control Fund/Animal
Control Accounts Public Assistance
Fund/Public Assistance Accounts Other
Trust Funds/Trust Accounts

III. DESIGNATION OF OFFICIALS OF THE TOWNSHIP OF HAMILTON AUTHORIZED TO MAKE DEPOSITS AND INVESTMENTS UNDER THE PLAN.

The Chief Financial Officer of the Township of Hamilton is hereby authorized and directed to deposit and/or invest the funds referred to in the Plan. The Chief Financial Officer is hereby authorized to designate in writing an alternate employee to act in his capacity during his absence.

IV. DESIGNATION OF DEPOSITORIES.

The following banks and financial institutions are hereby designated as official depositories for the Deposit of all public funds referred to in the Plan, including any certificates of Deposit which are not otherwise invested in Permitted Investments as provided by this Plan.

PNC Bank
Bank of America
Wells Fargo Bank
Sun National Bank
TD Bank
Ocean City Home Bank

V. RECEIPTS AND DISBURSEMENT OF THE FUNDS OF THE TOWNSHIP OF HAMILTON

- A. The Township Committee shall establish by resolution adopted at its reorganization meeting of said administration the required signatories Municipal bank accounts.
- B. All municipal funds received by any official or employee shall be deposited within 48 hours to an interest bearing account in the same name of the Township of Hamilton.
- C. The following funds shall not be required to be maintained in interest bearing accounts:
1. Change Funds
Petty Cash Funds
 2. Trust Funds to the extent that the deposit of such funds to an interest bearing account would require by law the payment of interest to the provider of funds.
 3. Any grant funds required by the grant agreement not to be placed in interest bearing accounts.
 4. Bond and Interest Accounts for Debt Service payments.
 5. Compensating balances maintained for the purpose of obtaining specific services from financial institutions. Such accounts may be established at the discretion of the Chief Financial Officer based on his determination of their cost effectiveness. The Chief Financial Officer shall have the authority to execute written agreements for said accounts.
 6. Any other funds or balances which due to reasons of practicality or requirements of some regulatory authority must be placed in non-interest bearing accounts.

D. No municipal funds shall be disbursed by the Chief Financial Officer prior to the approval of the Township Committee except for:

1. Debt Service Payments
2. Investments
3. Payroll turnovers to agencies

Items 1 & 2 shall be submitted to the Township Committee for ratification on the bill resolution presented at the next Committee meeting following the payments.

E. The Chief Financial Officer is authorized to designate employees who may, from time to time, initiate and confirm wire transfers.

VI. DESIGNATION OF BROKERAGE FIRMS AND DEALERS WITH WHOM THE DESIGNATED OFFICIALS MAY DEAL.

The following brokerage firms and/or dealers and other institutions are hereby designated as firms with whom the Designated Official (s) of the Township of Hamilton referred to in this Plan may deal for purposes of buying and selling securities identified in this Plan as Permitted Investments or otherwise providing for Deposits.

Wells Fargo Securities
Morgan Stanley
Bank of America Securities
JP Morgan Chase
UBS Paine Webber

VII. AUTHORIZED INVESTMENTS.

A. Except as otherwise specifically provided for herein, the Designated Official is hereby authorized to invest the public funds covered by this Plan, to the extent not otherwise held in Deposits, in the following Permitted Investments:

- (1) Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America;
- (2) Government money market mutual funds;
- (3) Any obligation that a federal agency or federal instrumentality has issued in accordance with an act of Congress, which security has a maturity date not greater than 397 days from the date of purchase, provided that such obligations bears a fixed rate of interest not dependent on any index or other external factor;
- (4) Bonds or other obligations of the Local Unit or bonds or other obligations of municipalities or which the Local Unit is a part or within which the municipality is located;
- (5) Bonds or other obligations, having a maturity date not more than 397 days from the date of purchase, approved by the Division of Investment of the Department of the Treasury for investment by Local Units.
- (6) Local government investment pools;
- (7) Deposits with the State of New Jersey Cash Management Fund established pursuant to section 1 of P.L. 1977, c.281 (C.52 : 18A-90.4) ;
- (8) Agreement for repurchases of fully collateralized if:
 - a) the underlying securities are permitted investments pursuant to paragraphs (1) and (3) of this subsection a;
 - b) the custody of collateral is transferred to a third party;
 - c) the maturity of the agreement is not more that 30 days;
 - d) the underlying securities are purchased through a public depository as defined in section 1 of P.L. 1970, c 236 (C.17:9-41); and
 - e) a master repurchase agreement providing for the custody and security of collateral is executed.

(9) Obligations issued by the State of New Jersey, its agencies or any other local agencies or authorities which specifically provide in their enabling legislation that their obligations are an authorized investment for other local governments. This is specifically intended to include obligations issued by the State of New Jersey to fund its outstanding pension obligations issued in 1997, consisting of Series A, B and C, inclusive.

For purposes of the above language, the terms "government money market mutual fund:" and "local government investment pool" shall have the following definitions:

Government Money Market Mutual Fund. An investment company or investment trust:

- a) Which is registered with the Securities and Exchange Commission under the Investment Company Act of 1940, "15 U.S.C. sec. 80a-1 et seq., and operated in accordance with 17 C.F.R. sec. 270.2a-7. and repurchase agreements that are collateralized by such U.S. Government securities; and
- b) The portfolio of which is limited to U.S. Government securities that meet the definition of any eligible security pursuant to 17 C.F.R. sec. 270.2a-7.
- c) Which has:
 - i. attained the highest ranking or the highest letter and numerical rating of a nationally recognized statistical rating organization; or
 - ii. retained an investment advisor registered or exempt from registration with the Securities and Exchange Commission pursuant to the "Investment Advisors Act of 1940," 15 U.S.C. sec. 80b-1 et seq., with experience investing in the U.S. Government securities for at least the most recent past 60 months and with the assets under management in excess of \$500 million.

Local Government Investment Pool. An investment pool:

- a) which is managed in accordance with 17 C.F.R. sec. 270.2a-7;
 - b) which is rated in the highest category by a nationally recognized statistical rating organization ;
 - c) which is limited to U.S. Government securities that meet the definition of an eligible security pursuant to 17 C.F.R. sec. 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities ;
 - d) which is in compliance with the rules adopted pursuant to the "Administrative Procedure Act" P.L. 1968, c. 410 (c.52:14B-1 et seq.) by the Local Department of Community Affairs, which rules shall provide for disclosure and reporting requirements, and other provisions deemed necessary by the board to provide for the safety, liquidity and yield of the investments:
 - e) which does not permit investments in instruments that: are subject to high price volatility with changing market conditions; cannot reasonably be expected, at the time of interest rate adjustment, to have a market value that approximates their par value; or utilize an index that does not support a stable net asset value; and
 - f) which purchases and redeems investments directly from the issuer, government money market mutual fund, or the State of New Jersey Cash Management Fund, or through the use of a National or State bank located within this State, or through a broker-dealer which, at the time of purchase or redemption, has been registered continuously for a period of at least two years pursuant to section 9 of P.L. 1967 c. (C. 49:3-56) and has at least \$25 million in capital stock (or equivalent capitalization if not a cooperation), surplus reserves for contingencies and undivided profits, or through a securities dealer who makes primary markets in U.S. Government securities and reports daily to the Federal Reserve Bank of New York its position in and borrowing on such U.S. Government Securities.
- B. It shall be the responsibility of the Chief Financial Officer to analyze the cash flow and to invest funds in legal investments as to maximize interest earnings. The Chief Financial Officer will observe the following guidelines:
- (1) When investing funds in commercial banks, savings banks and loans and other depository institutions, the Chief Financial Officer shall attempt to obtain a minimum of three quotations and shall invest at

the institutions offering the highest effective rate. If such investment together with all other deposits of the Township of Hamilton in said institution exceeds the Federal Deposit Insurance Corporation limit then the following criteria must be met:

- (a) the institution must be covered by a current Government Unit Deposit Protection Act Certificate.
- (2) The Chief Financial Officer shall determine which type of legal investment will best serve the needs of the municipality and is authorized to place funds in any legal investment, unless otherwise restricted by the governing body.
- (3) The Chief Financial Officer is authorized to contract the services of a Financial Advisor, as needed.
- (4) The Chief Financial Officer shall develop procedures to insure internal controls are adequate to safeguard the Township of Hamilton funds.

VIII. SAFEKEEPING CUSTODY PAYMENT AND ACKNOWLEDGE OF RECEIPT PLAN.

To the extent that any Deposit or Permitted Investment involves a document or security which is not physically held by the Township of Hamilton, then such instrument or security shall be covered by a custodial agreement with an independent third party, which shall be a bank or financial institution in the State of New Jersey. Such institution shall provide for the designation of such investments in the name of the Township of Hamilton to assure that there is no unauthorized use of the funds or the Permitted Investments or Deposits. Purchase of any Permitted Investments that involve securities shall be executed by a "delivery versus payment" method to insure that such Permitted Investments are either by the Township of Hamilton or by a third party custodian prior to or upon the release of the Township of Hamilton funds

IX. REPORTING REQUIREMENTS.

On the first day of each month during which this Plan is in effect, the Designated Official, referred to in Section III hereof shall supply to the governing body of the Township of Hamilton a written report of any Permitted Investments made pursuant to this Plan, which shall include, at a minimum, the following information:

- A. The name of any institution holding funds of the Township of Hamilton as a Permitted Investment.
- B. The amount of securities purchased or sold during the immediately preceding month.
- C. The class or type of securities purchased
- D. The book value of such Permitted Investments.
- E. The earned income on such Permitted Investments. To the extent that such amounts are actually earned at maturity; this report shall provide an accrual of such earnings during the immediately preceding month.
- F. The fees incurred to undertake such Permitted Investments.
- G. The market value of all Permitted Investments as of the end of the immediately preceding month.
- H. All other information which may be deemed reasonable from time to time by the governing body of the Township of Hamilton.

X. TERM OF PLAN.

This Plan shall be in effect from January 1, 2013 to December 31, 2013.

Attached to this Plan is a resolution of the governing body of the Township of Hamilton approving this Plan for such period of time. The Plan may be amended from time to time.

January 7, 2013

Mr. Silva moved, seconded by Mr. Guishard, that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton that Bond Safeguard Insurance Company bond #5027228, the stormwater management system maintenance guarantee for Robert Irving and Diane Hesley extension of Paddock Street, is hereby authorized to be released upon its expiration on March 3, 2013 contingent upon Robert Irving and Diane Hesley fund or otherwise guarantee a maintenance and inspection program for the system for not less than ten (10) years, identifying the entity charged with responsibility for annual inspections and completion of necessary maintenance and the method of financing said program in a fashion acceptable to the Township as recommended by Robert J. Smith III, Township Engineer, on December 28, 2012.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "AYE", NO "NAY", NO "ABSTAIN".

Mr. Silva moved, seconded by Mr. Guishard, that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton that Deutsch Bank letters of credit #S-18678, #S-18679, #S-18680 AND #S-18681, the stormwater management system maintenance guarantee for US Home Corp./Lennar's Chancellor Place project Phases I, II, III and IV, are hereby authorized to be released contingent upon US Home/Lennar funding or otherwise guaranteeing a maintenance and inspection program for the system for not less than ten (10) years, identifying the entity charged with responsibility for annual inspections and completion of necessary maintenance and the method of financing said program in a fashion acceptable to the Township as recommended by Robert J. Smith III, Township Engineer, on January 2, 2013.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "AYE", NO "NAY", NO "ABSTAIN".

Mr. Silva moved, seconded by Mr. Guishard, that the following resolution be adopted.

WHEREAS the NJ Division of Alcoholic Beverage control requested the resolution adopted on December 3, 2012 authorizing the person-to-person and place-to-place transfer of Plenary Retail Consumption License #0112-33-021-007 from Tom and Deb Inc. to Tokyo Sushi Buffet & Hibachi, Inc. be amended to delete the phrase "for premises located at 5341 Mays Landing-Somers Point Road" from the first paragraph and replace it with "a pocket license" because the license had an address for mailing purposes only of c/o Thomas Lacovara, P. O. Box 485, Linwood, NJ due the structure having been destroyed by fire,

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hamilton that the resolution adopted on December 3, 2012 authorizing the person-to-person and place-to-place transfer of Plenary Retail Consumption License #0112-33-021-007 from Tom and Deb Inc. to Tokyo Sushi Buffet & Hibachi, Inc. is hereby amended to delete the phrase "for premises located at 5341 Mays Landing-Somers Point Road" from the first paragraph and replace it with "a pocket license" as requested by the New Jersey Division of Alcoholic Beverage Control.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "AYE", NO "NAY", NO "ABSTAIN".

January 7, 2013

Mr. Silva moved, seconded by Mr. Guishard, that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township that the 2013 Residential Rental Registration License Fee be and is hereby reduced **from** \$85.00 **to** \$75.00 effective January 1, 2013.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "AYE", NO "NAY", NO "ABSTAIN".

Transient Vendor License for Jack Lyon:

Mr. Silva moved, seconded by Mr. Guishard, that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton that a Transient Vendor License is hereby approved for Jack Lyon for a heavy equipment auction to be held at the Atlantic City Race Course on January 25, 2013.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "AYE", NO "NAY", NO "ABSTAIN".

Note: The foregoing resolution was reconsidered just before the start of the Public Comment portion at the request of the Mayor)

Residential Inspection & Measurement Services proposal:

Mr. Silva moved, seconded by Mrs. Dix, that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton that the proposal from Professional Property Appraisers to provide 2013 Added and Omitted Assessment Inspections Services on an as needed basis at rates set forth below be accepted and that the Mayor, Township Clerk and Tax Assessor are hereby authorized to execute the Agreement with them on behalf of the Township.

- Class 2 new residential construction: \$30.00 per parcel.
- New commercial construction: \$100.00 per parcel.
- New condominiums: \$18.00 per parcel.
- Additions to existing parcels: \$15.00 per parcel.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "AYE", NO "NO", NO "ABSTAIN".

Introduction of Ordinance #1736-2013:

Mr. Guishard moved, seconded by Mrs. Dix, that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton that Ordinance #1736-2013 be and is hereby introduced and passed on first reading and the Township Clerk is authorized to advertise same in the January 9, 2013 issue of the Atlantic County Record for a public hearing to be held in the municipal building, Mays Landing, NJ at 6 PM on Tuesday, January 22, 2013.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "AYE", NO "NAY", NO "ABSTAIN".

January 7, 2013

TOWNSHIP OF HAMILTON
ORDINANCE NO. 1736-2013

AN ORDINANCE OF THE TOWNSHIP OF HAMILTON, COUNTY OF ATLANTIC AND STATE OF NEW JERSEY AMENDING CHAPTER 111, SECTION 4 OF THE CODE OF THE TOWNSHIP OF HAMILTON, ENTITLED "LIMOUSINES".

BE IT ORDAINED, by the Township of Hamilton, County of Atlantic, and State of New Jersey as follows:

Section 1

Chapter 111, Section 4, Letter H of the Code of the Township of Hamilton is amended to read as follows:

A non-refundable limousine license fee which shall not exceed a total sum of \$50.00 for each limousine service plus \$10.00 for each limousine which is covered under the required insurance policy. This license is non-transferable and shall be valid from its date of issue until December 31 of the same year. Thereafter, a renewal license shall be valid for one year from January 1 until December 31. There will be no pro-ration of the fee.

Section 2.

All ordinances or parts of ordinances or any resolutions of the Township of Hamilton inconsistent herewith are repealed to the extent of their inconsistency.

Section 3.

If any part or parts of this Ordinance are for any reason held to be invalid by a court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance.

Section 4.

This Ordinance shall take effect immediately after final passage and publication as provided by law.

ATTEST:

TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF HAMILTON, COUNTY
ATLANTIC, STATE OF NEW JERSEY.

JOAN I. ANDERSON, R.M.C.
TOWNSHIP CLERK

AMY L. GATTO, MAYOR

ROLL CALL: DIX "YES"
GUISHARD "YES"
LINK "YES"
SILVA "YES"
GATTO "YES"

ORDINANCE #1736-2013 INTRODUCED & PASSED FIRST READING ON JANUARY 7, 2013.

Mr. Silva moved, seconded by Mrs. Link, that the following resolution be and is hereby adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton that Cynthia Lindsay, Deputy CFO, be and is hereby appointed the Qualified Purchasing (QPA) for the year 2013.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "AYE", NO "NAY", NO "ABSTAIN".

January 7, 2013

Mr. Silva moved, seconded by Mrs. Link, that the following resolution be adopted.

BE IT FURTHER RESOLVED that Cynthia Lindsay, Deputy CFO, be and is hereby appointed the Public Agency Compliance Officer (PACO) for the year 2013.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "AYE", NO "NAY", NO "ABSTAIN".

Mr. Silva moved, seconded by Mr. Guishard, that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton that Joan I. Anderson, Township Clerk, be and is hereby appointed Municipal Improvement Searcher for the year 2013.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "AYE", NO "NAY", NO "ABSTAIN".

Mr. Silva moved, seconded by Mrs. Link, that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton that Renee DeSalvo, Tax Collector, be and is hereby appointed Municipal Tax Searcher for the year 2013.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "YES", NO "NAY", NO "ABSTAIN" ON ROLL CALL VOTE.

Mr. Silva moved, seconded by Mrs. Link, that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton that Robert McRae and Brandon Settle be and are hereby reappointed part-time Class II Special Law Enforcement Officers as defined in the Township Code for part-time hourly employees for the year 2013 at the hourly rate set by Ordinance.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "AYE", NO "NAY", NO "ABSTAIN".

Mr. Silva moved, seconded by Mr. Guishard, that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton that Tobias Apostle be and is hereby appointed a full-time Police Officer at \$40,000.00 per year with the effective date to be determined by the Chief of Police.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "AYE", NO "NAY", NO "ABSTAIN".

Mr. Silva moved, seconded by Mrs. Link, that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton that Lawrence Birch III, Kevin Chapman, and Gary Skylar be and are hereby appointed part-time Substitute Communications Officers (Dispatchers) as defined in the Township Code for part-time hourly employees for the year 2013 at the hourly rate set by Ordinance.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "AYE", NO "NAY", NO "ABSTAIN".

January 7, 2013

Mr. Silva moved, seconded by Mr. Guishard, that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton that Jenna Salani, Maria Carey and Liz Beth DeLorenzo be and are hereby reappointed part-time Police Records Clerks as defined in the Township Code for part-time employees for the year 2013 at the hourly rate set by Ordinance.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "AYE", NO "NAY", NO "ABSTAIN".

Mr. Silva moved, seconded by Mr. Guishard, that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton that William (Bill) Christman be and is hereby appointed the Great Egg Harbor National Scenic & Recreational River Council Member for the year 2013 as recommended by the Council Director; and

BE IT FURTHER RESOLVED that Michael C. Dupras be and is hereby appointed the Great Egg Harbor National Scenic Alternate Member for the year 2013 as recommended by Council Director.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "AYE", NO "NAY", NO "ABSTAIN".

Mr. Silva moved, seconded by Mrs. Dix, that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton that the December 17, 2012 minutes are hereby approved and adopted as published.

RESOLUTION ADOPTED WITH MEMBERS DIX, SILVA AND GATTO VOTING "AYE", NO "NAY", MEMBERS GUISHARD AND LINK ABSTAINED DUE TO NOT BEING ON TOWNSHIP COMMITTEE AT THAT TIME.

Mr. Silva moved, seconded by Mrs. Dix, that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton that all properly executed and approved payrolls and bills are hereby ordered to be paid, the bill list total being \$1,022,592.92.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "YES", NO "NO", NO "ABSTAIN" ON ROLL CALL VOTE.

Reports:

Mr. Sandman thanked the Committee for his reappointment and the confidence in their vote.

Mr. Sandman reported the final judgment for the In Rem Foreclosure was entered December 27, 2012; there were 67 properties; 10 were redeemed; and 57 were foreclosed. He commented on that being remarkable in light of the foreclosure backlog and credited it to his associate Colin Bell. Mr. Sandman explained it takes those properties off the roll and off the reserve for uncollected taxes. He reported Colin Bell can no longer do work for the Township because he was elected a Freeholder at Large for Atlantic County and said he has retained the services of another bright young attorney, Evan Labov who will be doing the foreclosures.

Mr. Smith said he appreciated the confidence the Committee placed in his firm and looked forward to working with everyone including the new members. Mr. Silva asked Mr. Smith to make the basin at Timber Glen his first assignment. Mayor Gatto asked when an update on the Hamilton Commons basin. Mr. Smith explained he is meeting with one of their representatives on the 16th or 17th; they have submitted to Pinelands; Pinelands is working on giving them an answer on what type of sand they have to use for the replacement; he spoke to the gentleman at Pinelands and explained to him that the Township Committee is putting them under significant pressure to get the basins done and anything they could do to expedite the decision would be appreciated; DDR bid it both ways so they are ready to go as soon as they get the word from Pinelands; and they will get the most westerly basin and the ones in front of Sakura done. Mr. Smith explained Pinelands didn't give him a date but it is a very minor interpretation and it shouldn't take long to get an answer back. He explained the work being done is only to get the basins to function; they aren't really changing anything; when the work is completed they will be in conformance with the plans approved by the Zoning Board; it is more maintenance work removing unsuitable material and replacing it with suitable draining material. Mrs. Link commented on the condition of the basins at Hamilton Mall. Mr. Smith explained Hamilton Mall did a remediation project in conjunction with a site approval and Hamilton Commons is only remedying basins that don't work. Mrs. Link said she was glad an occasion has arisen that allows the Township to force them to do something about it. Mayor Gatto said they should plan to be at one of the January or February meetings and give a status report. Mr. Sandman commented on the Committee passing a formal resolution authorizing him to notify the bonding company and having explained in executive session what the problems with that are. He said he did notify the two bonding companies the certified mail came back "not received" but the regular mail did not come back. Mr. Sandman commented on it being about 6 weeks and said that he has had no response and typically when he sends those letters he gets a quick response. He explained he put himself in a holding pattern based on representations they made and he is sitting on his hands until the Committee tells him otherwise.

Mrs. Link reported Young's' Skating Center had 318 teenagers at their all night skating party and there wasn't one incident in 11 hours.

Mr. Silva referred to his earlier comments about blighted properties being one of his priorities and reported letters were sent to the owners of the Cotton Mill (former Wheaton's). Mr. Jacobs said there were two; they paved the parking lot after the first one; and they agreed to give a schedule of when they were going to continue step by step improvements but it wasn't received and another letter went out on Monday. Mr. Silva asked the Solicitor what other course of actions the Committee can take with property owners like this. Mr. Sandman said he would prefer not to say in public session and he would be glad to send a memorandum of all his office did about a year and a half ago. Mr. Jacobs said there are a number of violations on that property that could be cited. Mr. Silva said that is where the Committee has to start.

Mr. Guishard said he is looking forward to working with all the members and all who are interested in some of the quality of life efforts.

Mrs. Dix commented on not having the information Mr. Sandman referred to and said she has concerns about declarations made on a variety of locations where there isn't progress and she doesn't know what the Committee's options are; whether an executive session was needed to discuss litigation options. Mr. Sandman said the memorandum he referred to is not specific to the Cotton Mill site but he would be happy to address the issue and it could be on a future executive session. He said if Mr. Jacobs doesn't get a response to the letter by the next meeting, it could be scheduled for the meeting after that.

January 7, 2013

Reconsideration of motion to approve Transient Vendor License:

Mayor Gatto requested the Transient Vendor License approval for Jack Lyon be reconsidered. Mr. Sandman explained the purpose would be because the Mayor inadvertently forgot to abstain but had every intention to do so. Mayor Gatto said she had it written on her paper to abstain.

Mrs. Dix moved, seconded by Mr. Silva, that Agenda Item 5.M, approval of a Transient Vendor License for Jack Lyon be reconsidered.

MOTION CARRIED WITH ALL MEMBERS VOTING "AYE", NO "NAY", NO "ABSTAIN".

Mrs. Dix moved, seconded by Mr. Guishard, that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton that agenda item 5.M, a Transient Vendor License for Jack Lyon for a heavy equipment auction to be held at the Atlantic City Race Course on January 25, 2013 be and is hereby approved.

RESOLUTION ADOPTED WITH MEMBERS DIX, GUSHARD, LINK AND SILVA VOTING "AYE", NO "NAY", MAYOR GATTO ABSTAINED DUE TO HER FATHER'S EMPLOYMENT BY THE ATLANTIC CITY RACE TRACK.

Public Comment:

Jim Kerrigan commented on the former Waterford Inn property being blighted. Mr. Silva explained they have a contract to demolish it but are waiting for some approvals to come from the State. Mayor Gatto said if residents have a complaint about a code enforcement issue they can bring it to the attention of the Construction Office.

Louis Green read letter regarding his years of service on the Veterans Advisory Board, as a veteran's advocate and service at Hamilton Mall that concluded with his resignation from the Veterans' Advisory Board. A copy of the letter is on file with the Township Clerk. Mayor Gatto asked what would happen if the Committee doesn't accept the resignation. Mr. Green said he appreciated the remark but had stayed on in 2012 when many members resigned because he felt that if he could contribute to veterans in the Township he would stay on the Board and continue doing what he has been doing for so many years but there is an underlying, unknown reason for negativism towards him that he that he can't attach to any cause. Mr. Green commented on his purpose being to help veterans and said he can't segregate himself to helping only veterans in Hamilton Township; there is no benefit provided by the Township for only Hamilton Township veterans or soldiers. Mayor Gatto said that while the Committee is sorry to hear that they appreciate Mr. Green's service on the battlefield and to the community; he has been truly dedicated and helped so many; and she knows he will continue to do so. Mayor Gatto said she is sorry to hear about the resignation but hears and understands his concerns. Mr. Guishard said that as a veteran he was tremendously appreciative of the efforts Mr. Green put out for veterans over the past years. He said that as far as he is concerned one of the highlights of the township is the fact that the Township has a Board and Mr. Green on the Board providing the services that he does. He referred to limitations Mr. Green mentioned and said he didn't agree with them and thinks it has to be open to all veterans. He commented on not wanting to accept the resignation and said he hopes that at some point the Township can get those services again. Mr. Green said he is still offering his services; his name and phone number are available; he is still at the mall; and he will be glad to talk to a group of citizens or veterans anytime the Township needs him.

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Rich DeFeo commented on it costing you money when you volunteer and said he knows Mr. Green spent a lot of his own money to keep it going. He said it is a shame to have him leave because one or two people have a problem and he wished the Committee would not consider the resignation.

There being no further questions or comments from the public, Mr. Silva moved, seconded by Mrs. Link, that the public comment portion be and is hereby closed.

MOTION CARRIED WITH ALL MEMBERS VOTING "AYE", NO "NAY", "NO" ABSTAIN.

Mr. Silva moved, seconded by Mrs. Dix, that this meeting be and is hereby adjourned.

MOTION CARRIED WITH ALL MEMBERS VOTING "AYE", NO "NAY", NO "ABSTAIN".

ATTEST:

JOAN I. ANDERSON, R.M.C. TOWNSHIP CLERK