

TOWNSHIP OF HAMILTON
6101 THIRTEENTH STREET
MAYS LANDING, NJ
September 24, 2013

A Special Meeting of the Township Committee of the Township of Hamilton, Atlantic County, New Jersey was held on the above date with Mayor Gatto presiding. Members present were Aline Dix, Rodney Guishard, Judy Link and Roger Silva. Also present were Township Administrator, Michael Jacobs and Rita Martino, Deputy Township Clerk.

The meeting opened with the flag salute followed by the Deputy Township Clerk certifying compliance with the New Jersey Open Meetings Law by posting a notice on the bulletin board in the municipal building and by sending a copy of said notice to the Atlantic City Press, Atlantic County Record, Record Journal and Current Newspaper on September 18, 2013 stating this Special Meeting would be held on Tuesday, September 24, 2013 at 2:00 p.m. at the municipal building, Mays Landing, NJ for the purpose of appointing an Acting CFO and establishing the required signatories on municipal bank accounts.

Resolution Appointing Acting CFO

Mrs. Dix stated that she spoke with Dan Kaminski at the Division of Local Government Services (DLGS) and all that is needed is a Resolution stating that the Deputy acts as CFO during his medical leave. Mrs. Dix noted that no action was taken when the CFO was out on medical leave previously.

Mayor Gatto said that we need someone acting as the CFO.

Mrs. Dix said that we could pass a resolution which set parameters authorizing the Acting CFO to monitor the budget and handle day to day operations but not allowing for any major changes to occur. Mrs. Dix stated that she believes we need to be in a caretaker mode until the appointment of the CFO.

Mr. Jacobs said that if the appointment is made the person should have the full authority of the CFO.

It was noted that neither the Solicitor nor Auditor opposed this cause of action.

Mrs. Link asked if there was an advantage in the employment competition if this title is given to the current Deputy. Mr. Jacobs responded that would be up to Committee. Mr. Guishard stated that he did not see it as an advantage and did not think it would discourage others from applying for the job. Mr. Silva said that if anything they would be more mindful or careful because they would be looking forward to applying for a job and added that he saw no downside to this. Mr. Guishard noted that major decisions would come before the Committee anyway.

Mr. Silva moved, seconded by Mr. Guishard that the following resolution be adopted:

TOWNSHIP OF HAMILTON
RESOLUTION

WHEREAS, the Township Chief Financial Officer (CFO) is on a leave of absence; and

WHEREAS, there is a need for an Acting Chief Financial Officer (CFO) to perform the duties of the CFO in his place;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Hamilton to appoint Cynthia Lindsay, Acting CFO, starting immediately.

RESOLUTION ADOPTED WITH 4 MEMBERS VOTING "AYE", 1 "NAY", NO ABSTAIN.
Mrs. Dix voted no.

Resolution Establishing the Required Signatories on Township Bank Accounts

Mr. Silva moved, seconded by Mrs. Link that the following resolution be adopted:

TOWNSHIP OF HAMILTON
RESOLUTION

WHEREAS, the Cash Management Plan adopted by the Township of Hamilton requires that a resolution shall be adopted listing the required signatories;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of The Township of Hamilton that the required signatories on all Municipal Bank Accounts are named and identified as follows:

Township of Hamilton-Current Fund- Cynthia Lindsay, Joan I. Anderson, Michael S. Jacobs
Township of Hamilton Capital Fund- Cynthia Lindsay, Joan I. Anderson, Michael S. Jacobs
Township of Hamilton Payroll Account- Cynthia Lindsay, Joan I. Anderson, Michael S. Jacobs
Township of Hamilton Professional Escrow Account- Cynthia Lindsay, Joan I. Anderson, Michael S. Jacobs
Township of Hamilton Housing Trust Account- Cynthia Lindsay, Joan I. Anderson, Michael S. Jacobs
Township of Hamilton Trust Other - Cynthia Lindsay, Joan I. Anderson, Michael S. Jacobs
Township of Hamilton Tax Title Lien - Cynthia Lindsay, Renee DeSalvo, Michael S. Jacobs
Township of Hamilton (Court General) - Margaret Fieni, Antoinette Tummon, Linda Farrell
Township of Hamilton Bail- Margaret Fieni, Antoinette Tummon, Linda Farrell

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "AYE", NO "NAY", NO "ABSTAIN".

Public Comment

The floor was opened to the public.

Hearing nothing from the public, on the motion of Mr. Silva, second of Mr. Guishard the public portion was closed.

MOTION CARRIED WITH ALL MEMBERS VOTING "AYE", NO "NAY", NO "ABSTAIN".

Mr. Silva moved, seconded by Mr. Guishard, that this Special Meeting be adjourned at 2:27 PM.

MOTION CARRIED WITH ALL MEMBERS VOTING "AYE", NO "NAY", NO "ABSTAIN".

Respectfully submitted,

RITA MARTINO, RMC, CMR
DEPUTY TOWNSHIP CLERK