

TOWNSHIP OF HAMILTON  
6101 THIRTEENTH STREET  
MAYS LANDING, NJ  
THURSDAY, MARCH 13, 2014  
SPECIAL MEETING

A Special Meeting of the Township Committee of the Township of Hamilton, Atlantic County, New Jersey was held on the above date with Mayor Roger Silva presiding. Members present were Aline Dix, Amy Gatto, Rodney Guishard and Judy Link. Also present were Michael S. Jacobs, Township Administrator, Joan I. Anderson, Township Clerk and Robert S. Sandman, Township Solicitor.

The meeting opened with the flag salute followed by the Township Clerk certifying compliance with the Open Public Meetings Law by posting notices of the meeting on the bulletin board in the municipal building and by publication of legal advertisements in the Press of Atlantic City and Atlantic County Record and by e-mailing a copy of said notices along with the agenda for this meeting to the Press of Atlantic City, Atlantic County Record, Record Journal and Current Newspapers stating this meeting would take place on Thursday, March 13, 2014 at 6 PM in the municipal building, Mays Landing, New Jersey for the purpose of approving budget transfers, amending the 2014 temporary budget, rejecting pumper apparatus bids, authorizing state contract purchase of pumper apparatus, approval of bills and payrolls, authorizing advertising for Cove staff, 2014 budget workshop and an executive session for the purpose of discussing matters of personnel immediately following close of the public special meeting.

Mr. Guishard moved, seconded by Mrs. Link, that the following resolution be adopted.

**RESOLUTION**

WHEREAS, transfers are permitted between budget appropriations during the first three months of the year for unexpended balances of the preceding year to meet bills incurred during the preceding year;

BE IT RESOLVED by the Township Committee of the Township of Hamilton, that transfers between year 2013 Budget Appropriations be made as follows:

Account No.	Account Title		From	To
20-100-2	Postage	Other Expenses	2,880.00	
20-100-2	Administrator	Other Expenses	96.00	
473-2	DCRP	Other Expenses		350.00
21-180-1	Planning Board	S&W		2,626.00
		Totals	2,976.00	2,976.00

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "YES", NO "NO", NO "ABSTAIN" ON ROLL CALL VOTE.

Ms. Gatto moved, seconded by Mr. Guishard, that the following resolution be adopted.

RESOLUTION AMENDING THE TEMPORARY BUDGET FOR THE YEAR 2014

WHEREAS, N.J.S.A. 40A:4-19 provides that the governing body may, and if any contracts, commitment or payments are to be made before the adoption of the budget shall, by resolution adopted prior to January 31 of the fiscal year, make appropriations to provide for the period between the fiscal year and the adoption of the budget; and

WHEREAS, after January 31 any appropriation which becomes necessary before the adoption of the budget, and which has not been included in the Temporary Budget must be made by adoption of a NOW, THEREFORE, BE IT RESOLVED that the following appropriations shall constitute an amendment to the Temporary Budget of the Township of Hamilton, County of Atlantic:

Township Administrator S&W	21,400.00
Human Resources OE	5,000.00
Management of Information Systems S&W	1,000.00
Tax Assessor S&W	4,000.00
Tax Assessor OE	5,000.00
Planning Board S&W	8,000.00
Board of Adjustment S&W	500.00
Employee Group Insurance	210,000.00
Police S&W	85,000.00
Prosecutor's Office OE	10,000.00
Emergency Management S&W	115.00
Public Works S&W	5,000.00
Vital Statistics S&W	1,000.00
Social Security	16,000.00
Municipal Court S&W	1,000.00
<b>Total Current Fund</b>	<b>373,015.00</b>

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "YES", NO "NO", NO "ABSTAIN" ON ROLL CALL VOTE.

Rejection of Bid #2014-02 Pumper Apparatus:

Ms. Gatto moved, seconded by Mrs. Dix, that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton that all bids received on January 14, 2014 (Bid #2014-02) for One (1) New, Stock, Demo or Slightly Used Pumper Apparatus are hereby rejected in accordance with N.J.S.A. 40A:11-13.2(f) as recommended by the Solicitor.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "YES", NO "NO", NO "ABSTAIN" ON ROLL CALL VOTE.

Shawn Vallauri, Chief of Cologne Fire Company, commented on an equipment co-op in another state that the equipment could be purchased from.

Mrs. Dix moved, seconded by Mr. Guishard that the resolution authorizing purchase of Pumper Apparatus from State Contract in accordance with N.J.S.A. 40A:11-12 be tabled. Mr. Sandman recommended the motion be withdrawn because subsection (f) of the statute referenced in the previous motion specifically says the Committee is rejecting the standing bid for the purpose of going to state contract and he believed that made authorizing the purchase from state contract moot.

Mrs. Dix moved, seconded by Mr. Guishard that the motion to table resolution to authorize purchase of Pumper Apparatus from State Contract be withdrawn as recommended by the Solicitor.

MOTION CARRIED WITH ALL MEMBERS VOTING "YES", NO "NO", NO "ABSTAIN" ON ROLL CALL VOTE.

Ms. Gatto moved, seconded by Mr. Guishard, that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton that all properly executed and approved payrolls and bills are hereby ordered paid, bill list totaling \$4,636,590.79.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "YES", NO "NO", NO "ABSTAIN" ON ROLL CALL VOTE.

Advertising for Cove Staff:

Mrs. Dix said the Smart Growth Committee and the Quality of Life Committee hasn't had a chance to talk about the Cove and she would like Mr. Guishard to have it on their agenda when they meet. She commented on the hours of operation in the draft advertisement being Friday through Monday; there being a 5 day week in 2013 from opening to the first week in August and then going to a 4 day week, a total of 60 days; if there are no more school closings for weather, the schools will close on June 20<sup>th</sup>; if the Cove opened on Saturday June 21<sup>st</sup> and ran a 5 day week until the beginning of August and then a 4 days it would be about 49 days; she doesn't want to go with the ad as if the decision was already made for a 4 day week. Mr. Sandman explained the ad provides the parameters to the qualifications for those who apply for the jobs and there is nothing to stop the Township from changing it from 4 days to 5. Ms. Gatto suggested changing it to read "with tentative hours of operation Friday to Monday June 20 to September 1". She commented on not having information on whether the Township can afford it. Mrs. Dix commented on the Recreation Trust Funds figures on the annual financial statement said there is almost \$67,000.00 available in the Trust Fund which was the seed base for the program in the past. Ms. Gatto said the Cove is supposed to break even. Mayor Silva suggested acting on what was on the agenda and said there is flexibility to adjust the hours. He said Mrs. Dix could have sat down with the Administrator or somebody to talk about it ahead of time instead of coming in and throwing it on the table.

Mr. Guishard moved, seconded by Mayor Silva, that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton that advertising for the Cove Staff for the 2014 Season is hereby authorized with the hours of operation portion reworded to read "...Lifeguards for the Cove Beach, wanted June 20<sup>th</sup> to September 1. Hours of operation Friday through Monday ... (all tentative and subject to change)" as recommended by Ms. Gatto.

RESOLUTION ADOPTED WITH MEMBERS DIX, GATTO, GUSHARD AND SILVA VOTING "YES", MEMBER LINK VOTING "PASS", NO "ABSTAIN" ON ROLL CALL VOTE.

Mrs. Link asked when the matter will come up again. Mr. Guishard commented on trying to set up the Smart Growth and/or Quality of Life Committee meeting. Mrs. Dix said the next meeting at which it could come up is April 7<sup>th</sup> and the deadline for applications is April 17<sup>th</sup>.

MRS. LINK THEN CHANGED HER "PASS" TO A "NO" VOTE.

2014 Budget Presentation & Workshop:

Mr. Jacobs gave power point presentations on the proposed 2014 Municipal Budget including comparisons of adopted budgets 2009-2014, local tax revenue 2009-2014, debt 2006-2014, number of full-time employees budgeted for 2007-2014, cost to average home assessed at \$177,000, what local tax dollars are spent for 2012-2014, tax appeal challenge, lost revenues due to tax appeals 2013-2014, 2014 tax rate increase option, use of additional surplus option that would create a \$1.2 million gap in the 2015 budget, elimination of "pay as you go" and elimination of services option, the Finance Committee recommendations, an overview of what is and isn't in the budget, appropriations by category, revenues by category, a 5-year budget analysis, and the adoption of budget process. He made a power point presentation of the 2014 Capital Budget including the reason for having a capital budget, a breakdown of Capital Budget recommendations and the Capital Budget process. The proposed Municipal Budget includes a \$0.03 increase in the local purpose tax rate; the proposed Capital Budget includes retiring \$2 million in bonded debt and \$375,000 in Bond Anticipation notes and \$4.1 million in new borrowing. Both presentations and discussions were recorded and video-taped; the video will be posted on the Township website and a hard copy of the slides is available for review in the Township Clerk's Office. The 2014 budget will be introduced at the March 17, 2014 regular meeting.

Public Comment:

Jim Kerrigan asked about the Historic Commission Budget. Ms. Gatto explained the Committee didn't intend to get into discussion of individual budgets tonight. Mr. Jacobs explained it includes \$2,600.00 in salaries and \$1,600.00 in other expenses.

There being no further questions or comments from the public, Ms. Gatto moved, seconded by Mr. Guishard, that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton that this meeting be adjourned to an executive session to discuss matters of Personnel which are exempt from public discussion pursuant to the New Jersey Open Public Meetings Law.

BE IT FURTHER RESOLVED that the governing body will not reconvene in public session because no action is expected to result from the discussions at this time.

BE IT FURTHER RESOLVED that the results of said executive session shall be made known as soon as the basis for confidentiality are no longer confidential.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "AYE", NO "NAY", NO "ABSTAIN".

ATTEST:

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Joan I. Anderson, R.M.C. Township Clerk