

TOWNSHIP OF HAMILTON  
6101 THIRTEENTH STREET  
MAYS LANDING, NJ  
MAY 17, 2010

The Regular meeting of the Township Committee of the Township of Hamilton, Atlantic County, New Jersey was held on the above date with Mayor Roger Silva presiding. Members present were Charles Cain, Jr., Amy Gatto, Dr. Harvey Kesselman and Thomas Palmentieri. Also present were Edward M. Sasdelli, Township Administrator, Joan I. Anderson, Township Clerk, Colin Bell, Township Solicitor and Robert J. Smith III, Township Engineer.

The meeting opened with the Flag Salute followed by the Clerk certifying compliance with the New Jersey Open Public Meetings law by posting a notice on the bulletin board in the municipal building and by faxing or e-mailing a copy of the notice along with the agenda for this meeting to the Atlantic City Press, Atlantic County Record, Record Journal and Current newspapers stating this meeting would take place at 6:30 PM on Monday, May 17, 2010 in the municipal building, Mays Landing, NJ.

A moment of silence for private reflection was observed.

**MEMORIAL DAY RESOLUTION  
MAY 31, 2010**

**WHEREAS, in the course of history men and women of all races, creeds and color have been called upon to serve their country in times of war in order to defend the freedoms we all hold so dear, sometimes with their very lives; and**

**WHEREAS, MEMORIAL DAY was established as a day set aside to pay homage and respect to the men and women who served or are presently serving in the American Military and to reflect upon the great sacrifices made to secure and preserve our freedom; and**

**WHEREAS, MEMORIAL DAY will be observed on MAY 31, 2010 with special services held by the Veterans of Foreign War Post 220, the Vietnam Veterans Chapter 825, the American Legion Post 245, their Auxiliaries, and the Hamilton Township Veterans' Advisory Board in the Township of Hamilton and throughout the United States of America; and**

**NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hamilton, County of Atlantic, State of New Jersey, that:**

- 1. All residents of the Township of Hamilton are hereby urged to attend the MEMORIAL DAY SERVICES being held by the above named organizations on MONDAY, MAY 31, 2010 at Weymouth Cemetery (9 A.M.); Union Cemetery (10 A.M.) and at War Memorial Park in Mays Landing (11 A.M.).**
- 2. Parents are encouraged to explain and impress upon their children the Real significance and meaning of MEMORIAL DAY.**
- 3. All schools are urged to teach our young people the history and true meaning of MEMORIAL DAY and the great sacrifices made by the men and women who suffered and died to protect our nation and the freedoms we enjoy today.**
- 4. Those unable to attend or participate in the MEMORIAL DAY Services are asked to take time to reflect on the price paid by our forefathers, friends, and relatives to preserve and defend this Great Nation and the principals upon which it was founded.**

Mayor Silva read the foregoing Memorial Day Resolution. Individual copies prepared for each organization were signed by the Mayor and the Members of Township Committee. There being no representatives from the VFW, VVA, or American Legion present, Robert J. Campbell, St., Chairman of the Township Veterans' Advisory Board (VAB) accepted the originals and will deliver them to at the next VAB meeting.

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2010 Capital Budget Presentation

Hard copies of Mr. Sasdelli's presentation slides were available to the public. Mr. Sasdelli explained the standard \$1.5 million capital plan was funded in the 2010 adopted budget; it keeps the debt service payments stable; and it keeps the Township on its long-term Debt Management Program. He explained the Finance Committee recommended \$455,000.00 for the Road Program because of the severe winter and that there was \$190,000 left from the 2009 Program making a total of \$645,000.00. He said last year there was \$390,000.00 for roads and \$200,000.00 of that was taken for drainage problems. Mr. Sasdelli explained the roof on town hall leaks and needs to be replaced; the front steps needed to be replaced; the parking lot need to be resurfaced; and they would like to do something with the lot across the street to eliminate parking on 13<sup>th</sup> Street. Mr. Sasdelli explained the pumper for Cologne Fire Company follows the Fire Study; the \$200,000.00 is the first half of funding it; and the balance would be budgeted next year. He said the same thing is done with the ambulance. Mr. Sasdelli said the \$190,000.00 for dams included Lake Lenape Dam and a little work that is left on Skip Morgan Drive. He explained the estimated cost for repairs to Lake Lenape Dam is \$1.6 million and there is a 50/50 shared services agreement with the County for Lake Lenape Dam repairs. Mr. Sasdelli said the County went out for bids and got no bidders so they are reworking the specs. He explained he couldn't put \$800,000.00 in here but this will provide some money and the fund can be built up. Mr. Sasdelli said \$80,000.00 for the ambulance funds one-half the cost of an ambulance and that one ambulance is purchased every two years this way. Mr. Sasdelli said the dump truck with a plow and salt kit is standard Public Works equipment and the \$40,000.00 for IT upgrades is for workstations, disaster recovery, and server security/monitoring. Mr. Sasdelli said they try to replace 25% of the computers every year so can turn the inventory over every 4 years. He said some upgrades to the Police Dispatch Communications equipment were needed.

Ms. Gatto said this Committee has been following the fire study for several years; it is working well; it is a comprehensive approach across the board and she thinks it is important to stick to it. She explained this funding is the second half for an ambulance so they will get one this year.

Mayor Silva asked if the Engineer and Public Works Liaison will provide a list of recommended the roads being considered. Mr. Sasdelli said the Engineer and Public Works director already identified a list of the roads that are in the worst shape and they now have to meet with the Deputy Mayor and Ms. Gatto. He said it is obvious the \$645,000.00 isn't going to do those at the top of that list. He said the Pavement Management Plan is being followed but the snow this winter threw a curve in it. Mr. Sasdelli cited Malaga Road as an example and said it wasn't as high on the list as it is now but the sides of the road are crumbling and it is moving up on the list sooner than expected. Dr. Kesselman asked in if the list could be posted on the website once it is prioritized. Mr. Sasdelli said it can.

Mr. Cain questioned the cost of the roof itself. Mr. Sasdelli said a structural engineer from RMV did an inspection, a cost estimate, and the estimated cost for standard replacement is about \$700,000.00. Mr. Cain asked if it would be advantageous to look into solar panels at the time the roof is replaced so some of the cost might be recouped. Mr. Sasdelli said it could be done with a traditional option and an alternate option with solar panels. He said that would be the time to do it to see if there was any financial benefit.

Mr. Sasdelli said the action he is looking for tonight is authorization for the Bond Counsel to prepare a Bond Ordinance if the Committee is okay with the amount of money, it would tentatively be on introduced June 7<sup>th</sup> and adopted on June 21<sup>st</sup>. He said there has to be a public hearing after it is introduced and it could be amended after the public hearing.

Mr. Palmentieri asked how much this would add to the debt service annually and what is being retired the first year this comes on. Mr. Sasdelli said he can get the exact numbers and Mr. Costello said it will keep it stable next year. Mr. Palmentieri said he wondered if interest rates might be lower and maybe produce a small savings with what is being retired. Mayor Silva asked to Mr. Sasdelli to get those numbers before the June 7<sup>th</sup> meeting so they could be put out to the public.

Ms. Gatto asked if there was anything that didn't make the list that the Mayor and Mr. Palmentieri were worried about. Mayor Silva said he is very concerned about Town Hall. He commented on having lost it before because of the mold and said he doesn't want to lose it again. Mayor Silva said he thought the comments about solar panels were excellent but he thinks the Committee has to find a way to attack (the roof) before they run into any more issues with the building. The Mayor referred to the front steps and said that entire issue also has to be addressed. He said he hopes the Committee will be able to do something but looking at the numbers, they may come to the conclusion that some money may or may not have to be moved.

Ms. Gatto asked if the IT upgrades included the website and on-line tax payments. Mr. Sasdelli explained upgrade of the website was funded in the 2010 Operating Budget and Steve is already working on it. He said the site will have the ability to do on-line tax payments but the staff has to be brought up to the ability to do it. Ms. Gatto requested an update on the fire study at a subsequent meeting as to what has been done, where the Township is and where they are looking to go in the future. She said that other than that she thinks it is a good capital program.

Mr. Palmentieri said everyone is painfully aware that they could spend 2 to 3 times what they limit themselves to spending on roads alone, town hall improvements, the required 50% of the cost for dam work, public works equipment, other public buildings, etc. He said the Finance Committee, as usual, tried to select the most critical things as well as put down payments on a number of things to keep a number of projects and equipment constantly upgraded. Mr. Palmentieri said it's always a compromise and the Finance Committee thinks this is the appropriate one for this year.

Mayor Silva asked Mr. Sasdelli to see how much has been accrued for the dam when he gets the figures requested on debt service. Mr. Sasdelli said they have been splitting the O'Brien & Geer bills as they come in. Mr. Palmentieri said he thought \$300,000.00 was put aside in 2007 for Lake Lenape Dam and asked if that money was still there; if some of it was used for Skip Morgan Drive or if it was split between the two; and if there is some left. Mr. Sasdelli said it was spent on both and there is a little bit left. He explained some was used for Skip Morgan Drive after the Township was ordered by the court to fix it and some was used for bills from O'Brien & Geer who are the engineers for the County. Mr. Sasdelli said when bills for repairs come in they are split 50/50 and paid out of that account. He said he will get the exact amount that was put in there and what has been paid out.

Ms. Gatto moved, seconded by Dr. Kesselman, that the following resolution be adopted.

BE IT RESOLVED by the Township committee of the Township of Hamilton that the Auditor is hereby authorized to prepare the \$1,500,000.00 Capital Budget Bond Ordinance for introduction at the June 7, 2010 meeting.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "YES" ON ROLL CALL VOTE, NO "NO", NO "ABSTAIN"

Solid Waste Collection Contract Award

Ms. Gatto commented on trash always coming up when she sat on the Finance Committee because it is a big ticket item; there are a lot of things associated with it; and it affects everybody. She said Ingrid Perez did a tremendous job on this and had the answer for every question she asked her including benchmarks. Ms. Gatto commented on the specifications including options to do it the way it is currently done and some other ideas in the spirit of being more efficient. Mr. Cain said he thinks it is a step in the right direction.

Hard copies of the slides from Mr. Sasdelli's power point presentation were available for the public. Mr. Sasdelli explained the current contract expires May 31<sup>st</sup> so some action has to be taken tonight. He said the new bid terms are for 3 years with two additional one-year options to be awarded at the Township's discretion. Mr. Sasdelli explained the bid had two options; the first was to continue the current way of collecting trash; the second was for automated collection; pick up of up to four bulk items once a month would not change. He said the current contract cost is \$590,474.88 and the recycling rate is 32%. Mr. Sasdelli said the state goal for recycling is 50%. He explained the new contract cost for Option 1, continuing the current collection method, was \$521,000.00 which is just under \$70,000.00 cheaper and the recycling rate stays the same. He explained the cost for Option 2, automated collection, would be \$560,000.00 including the containers; recycling is estimated to increase by 10%; and when the savings are combined it would still be less than what the township is paying now. Mr. Sasdelli said the trash containers were made part of the bid so the vendor will have to give everybody one. Dr. Kesselman asked all places the Township now picks up from would get one. Mr. Sasdelli said they would unless it was an apartment or condominium because they use dumpsters and the township empties the dumpsters. In response to a question by Mayor Silva, Mr. Sasdelli said all the vendors could bid on both options. Ms. Gatto said they did but the big thing with the successful bidder for Option 2 was that they are providing the containers at no cost to the residents. She said the containers cost about \$100.00 and the vendor is investing in the community because they are very interested in bringing this to. Ms. Gatto said she didn't think the township would see this at any other time.

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Dr. Kesselman questioned what happens if one is damaged. Mr. Sasdelli said the vendor would replace it as long as it is reasonable damage. He said Waste Management is the successful bidder and that they are the current contractor.

Mayor Silva asked how the Township really knows there will be a recycling savings of 10% given the fact the container is larger and people could put everything in it and dismiss the idea of recycling. Mr. Sasdelli said Franklin Township and Evesham Township both went to this when he worked there but the townships bought the containers. He said the transition was a bit of a nightmare but after a couple of months everybody loved it. Mr. Sasdelli explained the 96 gallon tote will hold the same amount of trash as 3.3 30-gallon trash cans hold. In response to the Mayor's question, Mr. Sasdelli said it is a projection but they checked every town posted and in every one that switched to this the tipping fees went down and recycling rates went up. Ms. Gatto explained that by increasing recycling to 50% the Township would be eligible for state-wide recycling tonnage grants that it isn't eligible for now. Mr. Sasdelli explained the thought is that you can put out 10 bags of trash you put everything in them but if you have a limited space you would pull out the bottles because you don't want to fill up the trash can. Ms. Gatto said the contractor is committed to educating the public and making the change as painless as possible. Mr. Sasdelli said all of the vendors are seasoned vendors and they know that when the container is delivered there has to be something attached explaining how to use it and when it will start. Mayor Silva said he thought both bids were excellent. He commented on the Finance Committee constantly looking for money and said the \$70,000.00 savings is real money up front. The Mayor said the Township will know if there is a significant reduction in tipping fees relatively quick or at least in the first quarter. He said he thought the 10% recycling estimate was extremely conservative. Mayor Silva said his question about informing the public.

Ms. Gatto said when she was on the Finance Committee and they looked at going this route they knew the Township couldn't afford the cost of the containers and that is why it was always taken off the table. She commented on Waste Management giving each household the trash cans said she didn't think the Township would see that again. Ms. Gatto said she thinks it is a sign of the times; they want to keep the business; and that is why they are doing it.

Mayor Silva asked about households that like the idea but can't use the 96-gallon size. Mr. Cain said that was one a question he and Ms. Gatto had when they sat at the presentation, especially in the over 55 communities. There were 3 sizes on display and the Mayor said he puts out 3 can out each week and said he thought the next size down would handle it. He said the residents are being given an opportunity to choose a unit that suits their need without laying out any money and it looks like an overall savings to the Community. Ms. Gatto said if the Township was going to this option with the other vendor the cost for the container would be on the resident. She said they are looking to have the containers delivered and implemented by July 1<sup>st</sup>.

Mr. Cain said he thought it was important to note the aesthetic value to the community. Ingrid Perez said there will be some requirements about curb placement. Mayor Silva asked if some kind of dual system would be done for the first month or so. Mrs. Perez said they would. Mr. Sasdelli said the vendor knows they have to make it work because it is a long term contract and worth a lot of money. He commented on trash collection being at the top of the list when you ask the average resident what is important to them.

Mr. Palmentieri commented on not seeing the option of not picking up trash any more and said he doesn't think that is a viable option. He said he believes this is one of the core services residents expect. Mr. Palmentieri said from a financial standpoint contracting your own trash removal service would cost twice as much as what the resident pays through their taxes. He said the option of not picking it up at all should immediately be dismissed. Ms. Gatto said that option would not be cost beneficial to the taxpayer. Mayor Silva said if trash collection isn't done properly it is a public safety and issue would put extra work on some of the Township's departments.

Ms. Gatto said Ingrid intends to put them in the foyer with literature if the Committee goes this route. Mr. Sasdelli said a DVD will also be put on the website. She said she believes someone can buy containers if they want more than one. Mr. Sasdelli said that hasn't been worked through yet. He said where he worked before they allowed people to buy an extra one for \$75.00 but it takes 8 seconds to cycle each one through so if everyone has 2 containers it takes twice as long. In response to Ms. Gatto's question on new houses Mr. Sasdelli said it is built into the contract that they have to pick up new Cos.

Ingrid said the shared services arrangements with the schools will not change.

Ms. Gatto moved, seconded by Mr. Cain, that the following resolution be adopted.

WHEREAS the following sealed bid proposals were received and opened on April 13, 2010, Bid #2010-1;

Earthtech, 155 Rt. 40, Seaville, NJ

Waste Management, 1489 SW Blvd., Vineland, NJ

Blue Diamond, PO Box 267, Succasunna, NJ

NOW, THEREFORE, BE IT RESOLVED that the Waste Management proposal, Option #2 automated collection system at a cost of \$560,820.00, be accepted and the contract to them for three (3) years, June 1, 2010 through May 31, 2013 with two one-year extension options to be awarded at the discretion of the Township as recommended by the Subcommittee.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "YES" ON ROLL CALL VOTE, NO "NO", NO "ABSTAIN"

Results of Delinquent Court Fines Analysis

Copies of Mr. Sasdelli's slide presentation were available to the public. Mr. Sasdelli said the comparison of the number of cases, uncollected fines and average per case in similar towns showed this Township is no different per case than Galloway Township, Atlantic City or Egg Harbor Township. Mr. Sasdelli explained the Township would only keep \$95,000.00 of the \$2.5 million outstanding court fines if they were all collected because the Township only keeps 38% of the fees, the rest goes to the State and the County. He explained they could be on the books for 10, 15 or 20 years because they never come off and some of these go as far back as the Township has been keeping records. Mr. Sasdelli said 100 randomly selected names were sent to a high profile collection agency in 2008 to determine the feasibility of collecting them and after about two months the collection agency determined they were not collectible, returned the files, and didn't want to pursue an arrangement. Mr. Sasdelli said in 2009 he directed the Court Administrator Peggy Fieni to employ whatever means were legal to compel payment of the fines. He said in January Mrs. Fieni issued a letter stating the Court does all the things the State says they can do; they take time payments, partial payments, credit card payments, take payments on line, suspend driver's licenses, issuance bench warrants, issue delinquent notices, and employs the state program called Fresh Start. Mr. Sasdelli said the new Chief assigned an officer to the task who spent 149 hours, made 362 calls and collected \$2,275.00 of which \$910.00 will come to the municipality. Mr. Sasdelli said a lot of township resources were used to collect those fines and he doesn't think it is the best use of that resource. He said in March 2010 he wrote to the Superior Court, the oversight agency of the court, to insure the Township was doing everything permitted. Mr. Sasdelli read the following quote from their response: "Annual visitation reflects the Court consistently pursued the full extent of remedies available and routinely conducts follow-ups of delinquent installment accounts." He said there was a change in the law in March 2010 that allows the judge to write off bad debts when the person doesn't have the ability to pay so it doesn't stay on the books forever. Mr. Sasdelli said the judge has to do that. He said he concluded that the township's experience is similar to other municipalities; the township only keeps 38% of what they can collect; the outstanding debts were deemed uncollectible by a collection agency; the cost to collect the fines by police officers was not the best use of township resources; and the court is employing all legal means to encourage and secure collection of fines. Mr. Sasdelli said he directed the Court Administrator to marshal all available resources to collect current fines and fees and that he directed the Police Chief not to allocate police officers to this task. Mr. Sasdelli explained the officer that had been assigned to this was on light duty at the time but he wouldn't want to take an officer off the street to do it.

Mr. Palmentieri moved, seconded by Ms. Gatto, that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton that the Status of the Cove Report item be moved to Discussions as Item 4.A and the remaining items be re-lettered accordingly; and

BE IT FURTHER RESOLVED that following be added to the agenda of this meeting for consideration and action to be taken thereon tonight:

- 6.A Insert name of Business: Fred's Vending - Veteran Vendor hot dog cart on Black Horse Pike
- 8.A Insert minutes date: May 3, 2010

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "AYE", NO "NAY", NO "ABSTAIN"

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There were no executive session confirmations to be made.

Early public comment on agenda items excluding items listed for public hearing

John Kurtz, President of the Mays Landing Merchants' Association said the Association is willing to do anything they can to help assure swimming at the Cove, including selling beach badges. He said the Association is pursuing a very detailed map of the Township and they hope to include pictures of children splashing and swimming in the water at the Cove.

Status of the Cove Report

Mr. Cain thanked the Township Committee for allowing a Subcommittee to investigate the matter and the members of the Subcommittee for their time and hard work. He explained the Subcommittee looked at the Cove previous expenses; how it operated in the past; took the total amount of hours and figured out what it took to operate the Cove; broke it down into categories including lifeguards, beach checkers and every single expense; and looked for ways to reduce the expense line. Mr. Cain said it cost \$58,603.00 to operate the Cove in 2008. He said the Subcommittee increased the efficiencies in operating it and identified a new revenue stream that he believes will put it well over the top. Mr. Cain said they appreciate the Merchants' Association support and offer to help sell tags. He said there is a possibility the Cove could turn a profit on a limited schedule.

Ms. Gatto said they had to keep in mind the Township Committee's directive to maintain public health and safety which could not be sacrificed and fund the expenses without using taxpayer dollars which was paramount to the entire Committee. Ms. Gatto said the Subcommittee saw the possibility of returning a service to the residents. She commented on wanting to respect the employees' concerns that they heard and the budget concerns for next year and beyond. Ms. Gatto said they knew they had to lower the operating expenses, increase revenues somehow, and that it all had to try to mitigate any risk of it not operating cost-neutrally. She said she hoped everybody had the information the Subcommittee sent out. Mayor Silva questioned when it was sent. Ms. Gatto said it was e-mailed this afternoon. The Mayor said he didn't get it then. Mr. Palmentieri shared his copy with the Mayor.

Mr. Cain said that at the end of their discussions the Subcommittee decision was that to get the Cove open it would have to be on a limited schedule. He explained they looked at the days it operated in the past, the type of badges sold on those days and determined Friday, Saturday, Sunday and Monday were the most active days. Mr. Cain explained the expense was reduced from \$43,329.00 to \$17,848.00 to staff the Cove as required on that limited schedule in 2010 and Public Works overtime was reduced from \$8,049.00 to \$7,013.00. He said the total dropped from \$51,378.00 to \$24,861.00. Mr. Cain said there obviously social security tax involved. He said additional expenses in 2008 of \$3,295.00 included buoys, uniforms, whistles, tags, etc. and that was reduced to \$2,453.00. Ms. Gatto explained part of the reduction was the \$833.00 spent last year for tags that weren't used and that will be recycled. Mr. Cain said 16 employees will require drug testing for the final cut and that reduced the total expenses from \$58,603.00 to \$30,335.00. Mr. Cain said beach tag revenue was \$25,000.00 in 2006, \$30,000.00 in 2007 and \$34,000.00 in 2008. He said the Subcommittee estimated 2010 revenue at \$39,348.00. Ms. Gatto explained that was based on the Ordinance passed in 2009 that increased the tag fees and said a 75% reduction in the estimated sales using the 2008 sales on Friday, Saturday, Sunday and Monday. Mr. Cain explained one idea for creating revenue was to charge a nominal fee for parking. He said they estimated 60 cars per day at \$3.00 per car should generate \$8,460.00 over the season and a total revenue of \$47,808.00. Mr. Cain said the safety net with revenues is very encouraging. Ms. Gatto said she was adamant that expenses had to be estimated high and revenue low in order to look at it from a true risk perspective. She said they will make sure it is adequately staffed with experienced lifeguards. Ms. Gatto said

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there will be public works overtime for beach inspectors and Public Works to maintain cleanliness. She said they thought about trying to use Boy Scouts, Girl Scouts, or the Adopt-a-Road owner to help minimize trash pick-up costs. She said the risk for funding it without taxpayer dollars is low and the Subcommittee recommends using the Recreation Trust Fund which is not taxpayer money. Mr. Cain said they would front this from the Trust Fund and replenish it as beach badge money comes in. Ms. Gatto said the money in that fund is not currently tagged for any program. She said that in terms of not being able to return a service to the taxpayers, the service doesn't exist now; if they can't make this happen it will continue not to exist; and if they can make it happen it is a plus. Ms. Gatto said they think using the Trust Fund helps in terms of the budget issues the Township still faces. She said it won't cut into operating expenses in the budget where they see a \$2.5 million gap next year. She said the public works overtime could put some money back in the pockets of public works employees who took furloughs. Ms. Gatto

said the risk of exceeding operating expenses was rated medium; the estimates for Hometown Celebration and July 6<sup>th</sup> were included because they are double time; public works overtime is to be limited to 4-6 hours; the beach inspector responsibilities need to be expanded to include helping maintain cleanliness around the beach; and the swimming schedule is being limited to 4 days. She explained that limiting the hours of operation requires less staff overlapping. She said previously there could have been 5 lifeguards overlapping at one point and with the reduced schedule there would be 3. Mr. Cain said the Cove would operate from June 18<sup>th</sup> through September 6<sup>th</sup>. Ms. Gatto said the hours would be 11 AM to 6 PM. She said the one area that is a high risk and out of the Township control in being unable to reach the estimated operating revenue. Ms. Gatto said they estimated the revenue low and identified an additional revenue stream. She explained the parking revenue was estimated on 1 car per space per day at \$3.00. Mr. Cain said that it doesn't account for turnover of a space during the day.

Mayor Silva questioned what decision they would make and at what point if revenue doesn't meet their projections. Mr. Cain said you have to look at the historic sales of the tags and the Ordinance. He said that if this decision is made tonight they would have to stay the course for the season in order to protect the township because of selling seasonal tags. He said the partnership with the Merchants' Association for selling beach tags is fabulous and that it was unfortunate this couldn't have been on the last agenda because they could have started selling tags at the Olde Time Market yesterday. He said they also thought of putting the lifeguard stands in a high traffic, more visible locations with advertising on them and the advertising signs have been donated by a resident. Mr. Cain said they also thought of advertising on the township website.

Mayor Silva asked if they could make it work without the projected parking revenue. Ms. Gatto said they estimated \$39,348.00 from beach tags sales and swimming related expenses are \$30,335.00 so they are looking at being able to succeed on beach tag sales alone. She said they saw the parking fee as another potential revenue stream and she thinks there could be some discussion on it. Ms. Gatto said their estimate on beach tag sales should cover the expenses but it is a risk and totally up to the consumer at that point. Mayor Silva said it could cost someone who buys a season badge \$12.00 if they come every Friday, Saturday, Sunday and Monday and wanted to park in the lot. The Mayor said he liked everything else but he is not in favor of charging for parking on a recreation lot. He said it may bring other issues to the forefront and he thinks it may be able to be done without that. Mr. Cain said the Subcommittee wanted to make sure it could stand on its own without the parking fee. He said this recreation site is being handled different than any other recreation site and is the one site that was closed down. He gave a commented on the time, distance and cost of fuel to get to other areas nearby where people would swim. He said Egg Harbor City is the closest and said it would cost \$7.74 cents one way; Somers Point \$12.50; Hammonton \$14.50; Ocean City \$15.80 and they would still need a beach tag and they have to pay to park in Ocean City. He said the Cove is close to home, a great service is being provided for the residents and the extra revenue could put money back into the Recreation Trust Fund and insure the Cove is open for years to come. Mayor Silva said he thinks the numbers are reasonable and that they could do it without charging for parking.

Dr. Kesselman asked if the Subcommittee took into account what it would cost to monitor the parking. Ms. Gatto said that would be a responsibility of the badge inspectors and that they looked at the configuration of where they would sit. Mr. Cain commented on the break down the number of tags sold per day working out to about 22 tags per day so the two checkers could be repositioned so they could see the lot. He commented on the possibility that they could also do some of the clean up and preparing of the bags of trash which would cut down on some of the additional expense.

Ms. Gatto commented on speaking to 2 Freeholders yesterday and telling them that this was being discussed because she believes the County should have a stake in it because they own the lake and their campers would be taking advantage of the swimming if it's available. She said she asked them what they could do to help and that she suggested they consider helping with swimming related expenses like buoys, May 17, 2010

uniforms, whistles, etc. because the expense side is the only thing the Township has control of. Ms. Gatto said the Freeholders were open to hearing it and they were directed to send a letter to the County Executive with a copy to the Freeholders outlining where the County can contribute and help if the Township Committee moves forward with this tonight.

Mr. Palmentieri complemented the Subcommittee on their work and said it is a good start. He asked if the public works overtime included all of the hours they are scheduled to work on the Cove. Ms. Gatto said they were allowed 2 personnel at 4 hours each in 2008 and this would keep 2 personnel but cut it down to 2-3 hours. She explained it was done by cutting down on their tasks. Mr. Palmentieri asked if the \$7,000.00 includes 2 employees at 2-3 hours per day. Ms. Gatto said it is time

and-a-half or double time where applicable for Sundays and holidays. She said it includes some Fridays or Mondays at time-and-a-half when town hall is closed. Mr. Palmentieri asked Mr. Morley if he could guarantee he will have the staff to perform the necessary work at the Cove every day it is open. He commented on there being layoffs two year ago and retirements that were not replaced and said he is concerned that there be enough people to perform the priorities that were laid out the past couple of meetings. Mr. Morley said he can't guarantee anything but will make a concerted effort to put the proper resources there. Ms. Gatto said they wouldn't be pulled off priority items for day to day work, it is overtime on off hours and is done by a seniority list. Mr. Morley said that was correct and if they all refuse, they are mandated from the bottom up. He said additional personal will need to be assigned there during the week if it is opened on those days. Mr. Palmentieri said he doesn't want the priorities the Committee established and agreed were necessary to be abandoned. Mr. Palmentieri questioned the number of parking spaces and if Ms. Gatto was saying there would be one car in every space every day. Ms. Gatto explained there are 60 spaces and the estimates were without turnovers. Mr. Cain said it was based on the number of spaces and the beach tag sales for the days they were open. He said looking at the number of resident and non resident tags sold, the lot should be filled. Mayor Silva used as an example someone who came, paid for a parking space and had to run up to Wawa and asked if that space would still be theirs. He said a family that only wants to use the playground and doesn't want to swim may come. The Mayor said that if the parking fee was left alone it wouldn't create some of the situations that could result from charging. He commented on knowing how situations with parking can get out of hand and said he thinks that should be given consideration. Ms. Gatto said that was a very good question and a valid point in terms of monitoring the space. She said they talked about giving something for the windshield the day that you parked. The Mayor said he thinks they can survive without it. Mr. Palmentieri asked if the unintended consequence of charging would be people parking on the street up to a point where it becomes too far to walk. Mr. Cain said the Township has a seasonal parking Ordinance and the recommendation would be to suspend parking on the West side of Park Road from the opening to the closing of the Cove. Ms. Gatto said it was so the street wouldn't be blocked by parking on both sides. Mr. Cain said the fee was intentionally left low to encourage people to park there. Mr. Palmentieri asked if the legal way to charge a fee was looked into. Mr. Bell said the Ordinance regulating the Cove would have to be amended to charge a fee for parking. Mr. Palmentieri asked if any other laws came into play about charging for parking as a profit making instrument for the Township. Mr. Bell the only other thing he would check into is whether it has to be brought up to certain Code in order to charge. He said his off-the-cuff reaction is that it wouldn't because it is pre-existing but he will have to get back to the Committee after it is looked into. Mr. Palmentieri questioned how they would handle rain regarding employees and the subsequent costs. Ms. Gatto said employees would be scheduled and paid accordingly. She said she believes they have to sit in their cars for a certain number of hours until the Township makes a call on closing. Ms. Gatto said anybody hired will expect a certain amount of income by the hours they are scheduled. She said it wouldn't be prudent to tell someone not to come in because it is raining and they are out some dollars that they looked forward to and should expect. Mr. Palmentieri asked if the assumption is that it is open unless it is pouring rain and after so much time it is closed for the day but if it stops raining they come back. Ms. Gatto said that is what was done in the past. She said the operating expenses assumed working all the hours identified.

Mr. Cain said he looked at people coming from out of town as a strength for the Township because it showcases the community; generates activity around town with the possible shopping at local merchants; and it is a benefit to down town. Mr. Palmentieri said he agreed under the criteria that the Cove is going to be self-funding. He said the previous model where the taxpayers were subsidizing it didn't make sense.

Ms. Gatto said the question was where the Committee stood on parking before making a decision on the recommendation. Mr. Cain said there could be further discussion on the parking aspect because he believes that the numbers would stand without it.

Mayor Silva asked if the shortfall be taken from the Recreation Trust fund if not enough badges were sold and there were reoccurring expenses. Ms. Gatto said that is why they said revenue is a high risk because if there is a shortfall it has to be covered from the General Fund. Mr. Sasdelli explained there is \$73,000.00 in the Trust Fund and if they missed the revenue by \$10,000.00 there would be \$63,000.00 left in the Trust Fund at the end of the year. Mr. Palmentieri said the money bought in has to be liquidated but if there is money there they could run it at a deficit but it is a one year trial that he would say the Committee doesn't want to continue indefinitely. Mr. Cain said that is why they added the parking fee. He said they believe it will be successful and that by adding that revenue stream they can say it works and maybe open it on a larger schedule next year. Mr. Palmentieri said he thinks it is a good trial for one year; that there is some cushion to make up for over-expenses or under-performing revenues; and they could decide next year whether things can be adjusted to make it break even or it isn't going to happen. He said he thinks there is enough cushion in the Trust Fund to go

ahead for a whole season. Mayor Silva said he was glad health and public safety were put first. He said funding options not involving taxpayer money was a concern that has been answered; returning a service to the taxpayers has long been a request; and the other key is respecting employee and budget concerns. He said he thought Mr. Cain and Ms. Gatto made it clear at the last meeting that they find it difficult after asking employees for concessions. The Mayor said he can't agree with the parking fees because once you start charging people for something you depend on it. He said when the Township went out for an RFP they found vendors would have a hard time doing it because there were things that the Cove didn't have that Lake Lenape does. Mayor Silva commented on trying to strike a balance in opening something up to benefit the people. The Mayor said he thinks the Subcommittee's assessment of everything was well put forward and makes it more palatable when looked at this way.

Mr. Palmentieri asked what tag fees were. Ms. Gatto said the seasonal resident fee is \$12.00; non-resident is \$20.00; resident daily fee is \$6.00; and non-resident daily fee is \$7.00. She commented on keeping an open mind going into the Subcommittee because of having asked employees to dip into their pockets and knowing the Township is will have to continue that route in the budget. She said t returning a service to the residents and putting people to work were the two things that put it over the edge for her. Mr. Palmentieri asked what the salaries were. Mr. Cain said the hourly range for lifeguard is \$8:50-\$14.00; Day Manager is \$9.50-\$16.00; Badge Inspectors are \$7.25-\$13.00. Mr. Palmentieri asked if the lifeguards are all experienced. Mr. Cain said there are minimum requirements and they have exceeded them with the staffing levels so they can make safety the number one priority. Mr. Palmentieri said that was critical because this is the highest risk ongoing operation the Township does. Ms. Gatto said there will be 3 lifeguards and 2 badge checkers per day but they will hire more than that to cover call-outs. She said she thought that in 2008 16 people were brought.

Mayor Silva asked that the parking fee be kept out as a separate issue if the Committee moved ahead with a vote tonight. Ms. Gatto said she thinks the Committee needs answers to the Mayor's questions regarding parking. Mr. Sasdelli explained the Committee couldn't vote on the parking until the Ordinance was done. Mr. Cain requested the answers be gotten as quickly as possible prior to the next meeting because of the time required for introducing and adopting an Ordinance.

Dr. Kesselman moved, seconded by Mr. Cain, that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton that:

- 1) The Cove Subcommittee recommended plan for opening the Cove as presented tonight, with the exception of the Parking fee, is hereby accepted and the Township Staff is authorized to implement it.
- 2) use of the Recreation Trust Fund money for front money is authorized.

Mr. Cain asked if the resolution had to include redefining the job description of the badge checkers. Mr. Sasdelli explained the Committee is voting to adopt the Plan and that is included in it.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "YES", NO "NAY", NO "ABSTAIN" ON ROLL CALL VOTE.

COMMENTS MADE BY MEMBERS WHILE CASTING THEIR VOTES ON THE FOREGOING RESOLUTION:

MS. GATTO said she voted "yes" because she believes there is minimal risk to operating at a profit and some people could be put back to work.

DR. KESSELMAN said he voted "yes" because during the past several months two of the five categories determined to be strengths of the Township at the Strategic Planning meetings were community services and natural resources and this action meets both of those requirements.

MR. PALMENTIERI said he thinks the Committee covered two community services tonight, trash and swimming.

MAYOR SILVA said he voted "yes" because he is satisfied it doesn't involve taxpayer dollars.

Mr. Palmentieri asked where the beach tags would be available. Ms. Gatto said they will be immediately available from Mays Landing Merchants' participants. She explained the merchants will be responsible for returning the beach badge revenue for badges they sell, badges will be sold at Hometown Celebration and more information will be available in town hall. Mr. Cain said he believer Mr. Kurtz could provide a list of participating merchants so it can be on the website.

May 17, 2010

Recognition of Atlantic City Race Course by Cologne Volunteer Fire Company

Before moving on with the agenda the Mayor called on Representatives of the Cologne Volunteer Fire Company who asked for time to recognize the Atlantic City Race Course for its continuing support of the fire company and the community; use of their facilities for countless events; loaning equipment and monetary donations while asking for little or nothing in return. A copy was presented to the Mayor for the file.

Resolution authorizing issuance of a new Plenary Retail Distribution License

Mr. Sasdelli said he, the Solicitor and Township Clerk were directed to look into whether or not the Township had sufficient population increase to create a new package goods store license. He explained there is enough population and that Mr. Bell and Mr. Sandman put together the necessary resolution but a minimum bid has to be set. Mr. Sasdelli said the last one sold in Egg Harbor Township went for \$251,000.00 and that it was within the last 3 years. Mr. Palmentieri asked if Mr. Sasdelli knew how many they have versus Hamilton Township. Mr. Sasdelli didn't know. He said at least 2 firms have called the Clerk asking if the Township had a license available. Mr. Sasdelli said the minimum bid is a governing body decision and explained he believes it is early enough in the year that if it goes out to bid and no bids are received there would be time to can go out again. He said it is a little more costly to go out to bid again because ABC has strict rules on doing this.

Mr. Palmentieri said he thought it should be approached judiciously and suggested doing a survey of a couple of towns in the western half of the County to get an idea what they are going for and to have a basis for determining a minimum price.

Dr. Kesselman said he didn't disagree that the Committee should have a little more data unless it can be gotten pretty quickly. He asked how long it would take to get the information.

Ms. Gatto asked if Mr. Sasdelli had a recommendation. Mr. Sasdelli said his recommendation would have been \$200,000.00 before he talked to Peter Miller but Mr. Miller said \$250,000. He said Evesham where he used to work sold theirs for \$350,000.00.

Mayor Silva asked if there was any time requirement on the individual who would buy it for putting it in use. Mr. Sasdelli said he thought they have 2 years as a pocket license. Mr. Bell explained the ordinance lays out what they have to do regarding putting down a deposit, moving forward with getting ABC approval.

Mr. Cain said Mr. Palmentieri's points were well taken but he thinks the only thing the Committee is concerned about is whether they are setting the minimum bid too low. He said he thinks market value will determine what the license is worth given the economy, the fact Egg Harbor Township sold one for \$250,000.00 within the past few years, and if there is more than one interested party. Mr. Cain said he didn't think there would be any harm in establishing that as the minimum bid and moving forward. Ms. Gatto said she was comfortable with it.

Mr. Sasdelli commented on someone in the audience and some on the dais saying the land in Sunshine Park was worth a million dollars and it was given away for nothing. He said there was a public bid and it is only worth what someone is willing to pay for it at the time. Mr. Sasdelli said that if it goes out to bid the public bid will bid it up to market value. He said that is what happened with Sunshine Park and the Township got the most someone was willing to pay for it at that time.

Mr. Palmentieri questioned the cost of the total process. Mr. Sasdelli said it might be a couple thousand dollars.

Ms. Gatto moved, seconded by Mr. Palmentieri, that the following resolution be adopted.

**RESOLUTION AUTHORIZING THE  
ISSUANCE OF THE NEW PLENARY  
RETAIL DISTRIBUTION LIQUOR LICENSE**

**WHEREAS**, the Township Committee for the Township of Hamilton, in the County of Atlantic and State of New Jersey was properly constituted as the issuing authority to administer the issuance of all liquor licenses by Ordinance No. 102-2; and

**WHEREAS**, the population of Hamilton Township, as a result of the U.S. Census conducted by the U.S. Census Bureau in the year 2000, was 20,499 people and the most recent estimate issued by the U.S. Census Bureau for the year 2008 indicates the population of Hamilton Township is 24,397; and

**WHEREAS**, N.J.S.A. 33:1-12.14 provides, in relevant part, that no new plenary retail distribution license shall be issued in a municipality unless and until the number of licenses existing in the municipality is fewer than one for each 7,500 of its population according to the most recent estimate issued by the U.S. Census Bureau; and

**WHEREAS**, the Township of Hamilton has issued only two (2) plenary retail distribution licenses; and

**WHEREAS**, the population of Hamilton Township exceeds 22,500 and the Township Committee wishes to exercise its authority pursuant to Ordinance No. 102-2 and as is permitted by the Population Quota Law, N.J.S.A. 33:1-12.14, to issue a new plenary retail distribution license and to offer said license for public sale in the manner provided in N.J.S.A. 33:1-1, et seq.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee for the Township of Hamilton, County of Atlantic and State of New Jersey, as follows:

1. The Governing Body is exercising its authority to issue a new plenary retail distribution liquor license.
2. The method to be used to award the license shall be issued under the public sale option. It is the intent of the Township Committee to issue a new plenary retail distribution license to the highest qualified bidder at public sale to be conducted by the issuing authority.
3. All bidders shall be required to be qualified to have an interest in a plenary retail distribution license under the standards set forth in the Alcoholic Beverage Control Act, N.J.S.A. 33:1-1, et seq. and the Rules and Regulations promulgated thereunder and any applicable rules of the Township Ordinances including, without limitation, Chapter 102.
4. The minimum bid shall be \$250,000.00.
5. The apparent qualified high bidder shall provide a deposit of \$50,000.00, which shall be tendered to the Municipal Clerk within ten (10) days of the Governing body declaring the successful bidder and accepting the proposed bid. That deposit shall be in the form of a Certified Check made payable to the "Township of Hamilton". The balance of payment for the full bid amount shall be due within ten (10) days after the Division of Alcoholic Beverage Control of the State of New Jersey accepts the bidder as a qualified individual and/or entity to own an interest in a plenary retail distribution license. In the event that the apparent high bidder is awarded the bid by the Governing Body and the Division of Alcoholic Beverage Control denies its application to hold an interest in a license, the deposit monies shall be returned to the apparent high bidder and said apparent high bidder will have no further action, recourse or claim against the Township of Hamilton, the

Governing Body or any subdivision thereof.

- 6. Within ten (10) days of the apparent high bidder being notified by the Governing Body that its bid has been accepted, the apparent high bidder shall apply to the Division of Alcoholic Beverage Control and/or the Township of Hamilton to be qualified as an individual and/or entity who is permitted to have an interest in a retail alcoholic license. In addition, the apparent high bidder shall promptly and timely take any and all other necessary action to facilitate approval by the Division of Alcoholic Beverage Control and/or the Township of Hamilton so that final payment thereafter can be promptly made to Hamilton Township. In the event Buyer does not comply by promptly making application or doing other required steps, processes and procedures to be declared qualified to have an interest in the alcohol license, the Township reserves unto itself the right to declare the apparent high bidder in default and maintain the deposit monies. If the Township declares the apparent high bidder in default and maintains the deposit monies, neither the Township nor the apparent high bidder shall have any further legal recourse or claims against each other.
- 7. All prospective bidders for the license shall apply by submitting to the clerk of the issuing authority a full and complete twelve (12) page ABC License Application form, a separately sealed envelope with the application bid and any bid deposit fee and a separate certification of proof of compliance by the applicant that it meets any and all special conditions or requirements contained in the notice and knows of no reason why he or she should be disqualified from having an interest in a plenary retail distribution license in New Jersey.
- 8. The Township of Hamilton reserves the right to reject all bids if the highest bid is not accepted.
- 9. The Township of Hamilton reserves the right to reject all bids.
- 10. The Township of Hamilton will only award the license to a person who is the highest qualified bidder. The determination of where the license will actually be sited will be determined through the normal license application process and advertisement process that is noted hereinafter after the highest bid is accepted.
- 11. The Township of Hamilton shall publish the notice of its intent to issue a new plenary retail distribution license and the issuing authority shall advertise its intention to issue that license under public sale option and to invite bidders.

ATTEST:

TOWNSHIP OF HAMILTON

\_\_\_\_\_  
JOAN I. ANDERSON, R.M.C.  
TOWNSHIP CLERK

\_\_\_\_\_  
ROGER SILVA, MAYOR

ROLL CALL:	CAIN	"YES"
	GATTO	"YES"
	KESSELMAN	"YES"
	PALMENTIERI	"YES"
	SILVA	"YES"

RESOLUTION ADOPTED MAY 17, 2010.

Execution of Shared Services Agreement with ACUA for Solid Waste Disposal

Mr. Sasdelli said this was the agreement Mr. Dovey spoke to the governing body about several months ago that guarantees the tipping fee rate will be the same as the Township pays in Cumberland County. He recommended it be approved with the phrase "failure of the ACUA to receive anticipated quantities of non-recycled solid waste" in Section 10 Force Majeure crossed out because that is not an act of God. Mr. Sasdelli said he already spoke to Mr. Dovey and told him he was lining it out.

Ms. Gatto moved, seconded by Dr. Kesselman, that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton that the Solid Waste Disposal Shared Services Agreement between the Atlantic County Utilities Authority (ACUA) and the Township of Hamilton is hereby approved with the deletion of the phrase "failure of the ACUA to receive anticipated quantities of non-recycled solid waste" in Section 10 Force Majeure, said "failure" not being an "act of God".

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "YES", NO "NO", NO "ABSTAIN" ON ROLL CALL VOTE.

Establishing a Governing Body Subcommittee to meet with Subcommittee of the Industrial Commission to discuss dissolution of the Industrial Commission

Mr. Sasdelli said this was suggested by the new Industrial Commission Solicitor who has been the Township Alternate Solicitor for a couple of years but is new to this matter. He said he thinks the Solicitor wants to get all interested parties together to hear and air out the issues before the Committee has a public hearing and makes a policy decision. Mayor Silva asked if the Industrial Commission was amenable to doing this. Mr. Sasdelli said they are and said he thinks the Chair and Vice-Chair will be its Subcommittee. Mr. Palmentieri said he thinks it is a good idea. Mr. Sasdelli said the governing body just has to appoint it Subcommittee.

Mr. Cain volunteered to serve. Ms. Gatto said she thinks the Chair and Vice Chair of the Township Committee should serve. Mayor Silva suggested letting the Land Use representatives do it since they brought forth their comments and issues related to it. Dr. Kesselman said he supported Ms. Gatto's approach of having the Mayor and Deputy Mayor or Amy serve since the Commission is having its Chair and Vice-Chair. He said he didn't want some of the accusations they heard before to occur. Dr. Kesselman said they got a legal ruling that he and Mr. Cain clearly could discuss it. He said he met with and gave his points of view to the Industrial Commission in February. Dr. Kesselman said his preference would be to have someone that would be more objective than what he and Mr. Cain have been portrayed and that it should be the Mayor or Amy.

The Members were in agreement that Mayor Silva and Charles Cain would represent the Township Committee along with the Solicitor, Mr. Sandman. Mr. Cain asked if the Solicitor would reach out with some mutually agreeable times. Mr. Sasdelli said he was sure Mr. Sandman and Mr. Friedman can coordinate the details.

Mr. Palmentieri moved, seconded by Ms. Gatto, that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton that Ordinance #1670-2010 be and is hereby introduced and passed on first reading and the Township Clerk is authorized to advertise same in the May 19, 2010 issue of the Atlantic County Record for a public hearing to be held thereon on June 7, 2010.

TOWNSHIP OF HAMILTON  
ORDINANCE NO. 1670-2010

AN ORDINANCE AUTHORIZING THE SALE OF BLOCK 663, LOT 5 AS SHOWN ON THE TAX MAP OF THE TOWNSHIP OF HAMILTON, AND GRANTING TO THE OWNER OR OWNERS OF SAID REAL PROPERTY CONTIGUOUS TO SAME THE RIGHT TO PRIOR REFUSAL TO PURCHASE SUCH LAND IN THE TOWNSHIP OF HAMILTON, COUNTY OF ATLANTIC, AND STATE OF NEW JERSEY.

BE IT ORDAINED by the Township Committee of the Township of Hamilton, County of Atlantic and State of New Jersey, that:

SECTION 1. The following described lots and block numbers on the Hamilton Township Tax Map are hereby determined to be less than the minimum size required for development in said Township under the existing

May 17, 2010

Developmental Ordinance and further without any capital improvements thereon.

SECTION 2. Upon final adoption of this Ordinance, owners of real property contiguous to the subject lot may thereafter submit an offer to the Township Clerk, as designee of this Governing Body, in writing and on forms prepared by the Township for a period of twenty (20) days following advertisement of the finally adopted Ordinance pursuant to N.J.S.A. 40A:12-13. All offers shall be made in a sealed envelope. No offer less than the minimum value established herein below for said lot shall be considered by the Township Committee.

SECTION 3. In the event of bids being submitted by more than one (1) contiguous property owner with respect to said lots, the sale shall be made, if at all, to the highest bidder. The Township Committee reserves the right to reject any and all bids and to thereafter advertise the subject property for public sale pursuant to N.J.S.A. 40A:12-13(a).

SECTION 4. The following conditions of sale shall apply:

- (a) The successful bidder shall submit a certified check made payable to the "Township of Hamilton" in the amount of twenty (20%) percent of the purchase price, which check shall be submitted in the sealed envelope at the time of submission of the bid. Persons bidding on behalf of a contiguous property owner shall be required to submit in writing satisfactory evidence of their authority. The balance of the purchase price plus FOUR HUNDRED, TWENTY-FIVE (\$425.00) DOLLARS to off administrative costs including but not limited to advertising, legal and recording fees shall be paid in cash or certified check within ten (10) days after the Township Committee accepting the bid and authorizing the sale to the high bidder.
- (b) The Deed prepared by the Township Committee shall not be tendered until the full purchase price is paid.
- (c) Title shall be conveyed by and through a Quitclaim Deed and shall convey only the right, title and interest of the Township of Hamilton to the land, as described herein. No warranties and covenants are or shall be made by the Township of Hamilton and in no event shall there be any liability on the part of the Township by reason thereof. The right, title and interest of the successful bidder, as purchaser, shall be subject to the following conditions, covenants, restrictions, easements and exceptions which shall run with the land and shall also become part of the Deed granted to the purchaser for the recording:
  - (1) Easement of utility companies and of governmental agencies or bodies.
  - (2) Any encroachments, prescriptions, easements or other state of facts pertaining to said lands which may be ascertained upon a visual examination and inspection of the land and the lands surrounding said land and any restrictions and covenants of record.
  - (3) All existing federal, state, county and municipal laws, statutes, ordinances, rules and regulations including, by of description and not by limitation, existing zoning, health and planning board rules and regulations.
  - (4) No representation of any kind is made that the land in question surface as well as subterranean portions, is suitable or adaptable for any particular use whatsoever.
  - (5) No representation of any kind is made concerning gas or electric service to the land.
- (d) In the event that the Township cannot convey good and marketable title, subject to the above, the purchaser will be entitled to the return of the deposit, without interest, and the Township will not

be responsible or liable in any other manner and for any other amount.

(e) In the event that the purchaser defaults in making payment to the Township, as set forth above, or if the purchaser cannot make settlement in accordance with the terms thereof, the deposit made by the successful bidder on account of the purchase will be retained by the Township as and for its liquidated damages and the land may be resold. This remedy shall be in addition to the Township's right to compel specific performance of the purchaser's obligation hereunder. Time is of the essence.

SECTION 5. The Township owned lots and minimum bid established therefore are as follows:

<u>Block/Lot(s)</u>	<u>Lot Size</u>	<u>Location</u>	<u>Zoning</u>	<u>Minimum Bid</u>
663/5	6.80 +/-	Scranton Avenue	FA-10	\$6,800.00

SECTION 6. SPECIAL CONDITIONS: BIDDERS ARE ADVISED THE SUBJECT PROPERTY IS SUBSTANTIALLY MAPPED AS WETLANDS.

SECTION 7. All Ordinances and parts of Ordinances of Hamilton Township heretofore adopted that are inconsistent with any of the terms and provisions of this Ordinance are hereby repealed to the extent of such inconsistency.

SECTION 8. If any section, paragraph, subsection, clause or provision of this Ordinance shall be declared by a court of competent jurisdiction to be invalid, such decision shall not affect the validity of this Ordinance as a whole or any part thereof.

SECTION 9. This Ordinance shall take effect immediately upon its publication after final passage as required by law.

ROLL CALL: CAIN	"YES"
GATTO	"YES"
KESSELMAN	"YES"
PALMENTIERI	"YES"
SILVA	"YES"

ORDINANCE #1670-2010 INTRODUCED AND PASSED FIRST READING ON MAY 17, 2010.

Ms. Gatto moved, seconded by Mr. Palmentieri, that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton that the following Business Registration License is hereby approved:

- (1) Ken's Ice Cream - ice cream truck
- (2) Fred's Vending - a Veteran Vendor hot dog cart at 6365 Black Horse Pike

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "AYE", NO "NAY", NO "ABSTAIN"

Ms. Gatto moved, seconded by Mr. Palmentieri, that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton that the following item of revenue with off-setting appropriation be inserted in the 2010 municipal budget:

REVENUE TITLE:	CLEAN COMMUNITIES GRANT	\$52,400.00
APPROPRIATION TITLE:	CLEAN COMMUNITIES GRANT	\$52,400.00

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "AYE", NO "NAY", NO "ABSTAIN"

May 17, 2010

Ms. Gatto moved, seconded by Mr. Palmentieri, that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton that the following item of revenue with off-setting appropriation be inserted in the 2010 municipal budget:

REVENUE TITLE:	BODY ARMOR GRANT	\$2,233.67
APPROPRIATION TITLE:	BODY ARMOR GRANT	\$2,233.67

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "AYE", NO "NAY", NO "ABSTAIN"

Ms. Gatto moved, seconded by Mr. Palmentieri, that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton that Change Order No. 1 (Final) for the 2008 Road Program is hereby approved, said Change Order resulting in a net increase of \$16,937.00, as recommended by Robert J. Smith, III, Township Engineer.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "AYE", NO "NAY", NO "ABSTAIN"

Ms. Gatto moved, seconded by Mr. Palmentieri, that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton that it supports the Township of Hamilton Police Department application for a 2010 New Jersey JAG grant of \$10,655.00 to offset existing police officer salaries.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "AYE", NO "NAY", NO "ABSTAIN"

Ms. Gatto moved, seconded by Mr. Palmentieri, that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton that the Oakcrest Senior Class is hereby granted permission to install banners on eight (8) utility poles along Denmead Drive subject to the condition that the Greater Egg Harbor Regional High School District will pay all Atlantic City Electric Fees; and

BE IT FURTHER RESOLVED that Philip Sartorio, Director of Community Development is hereby authorized to sign the lease agreements related thereto.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "AYE", NO "NAY", NO "ABSTAIN"

Ms. Gatto moved, seconded by Mr. Palmentieri, that the following resolution be adopted.

WHEREAS the Atlantic County Municipal Joint Insurance Fund (JIF) has recommended certain revisions to the Township of Hamilton Employee Handbook which will reduce the Township deductible **from** \$50,000.00 **to** \$10,000.00,

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hamilton that revisions to the Township Employee Handbook as recommended by JIF are hereby approved and are on file for public review in the Human Resource Office.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "AYE", NO "NAY", NO "ABSTAIN"

Ms. Gatto moved, seconded by Mr. Palmentieri, that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton that the minutes of the May 3, 2010 regular meeting of the Township Committee are hereby approved and adopted as published.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "AYE", NO "NAY", NO "ABSTAIN"

Ms. Gatto moved, seconded by Dr. Kesselman, that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton that all properly executed and approved payrolls and bills are hereby ordered paid, the bill list total being \$1,727,581.14 as of May 13, 2010.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "AYE", NO "NAY", NO "ABSTAIN"

Reports

Mr. Sasdelli said Mary Kelly did a tremendous job along with JIF putting together the new Employee Handbook that was approved tonight. He said approving it by the end of May will lower the Township deductible from \$50,000.00 to \$10,000.00

Mr. Bell reported the motion to dismiss the US Homes lawsuit against the Township was heard before Judge Armstrong today and there will be a written decision within 30 days. Mr. Cain asked if she was required to report back in 30 days. Mr. Bell said she isn't, that is her estimate for issuing opinions.

Mr. Smith reported the South Jersey Transportation Authority (SJTA) indicated to him today there will be a ribbon cutting for the new Expressway Interchange #17 at 10a.m. on June 8<sup>th</sup>. Mr. Smith said he will be able to give an update on the Weymouth Bridge schedule at the next meeting. Ms. Gatto thanked Mr. Smith for looking into those two matters.

Mr. Smith reported he issued a number of letters a week or so ago to some of to try to get written plans of action from non-conforming basin owners. He said he received some phone calls in response to them and anticipates written documentation in the very near future. Mr. Smith said he will forward it to Mr. Sasdelli for review by the Township Committee. Mayor Silva thanked Mr. Smith on getting the letters out so quickly. He expressed hope that receiving the letters indicated how serious the Township Committee is and that the movement the Committee and Mr. Smith want will be seen.

Dr. Kesselman reported the next Strategic Planning Committee meeting will be on May 26th from 6:30-8:30 in the Mays Landing Fire House. He explained the township website was updated and everything they have done is on the website under governing body. Dr. Kesselman said he felt the last meeting was extremely productive; they were able to identify the five strengths; they will do the same in the areas of weaknesses and threats; will finish up with opportunities; and from there they will come up with the Township priorities which will coincide with the budget process. Dr. Kesselman said this was to form what was considered the township's priorities. He said that data base was used for several items tonight and it makes it easier when you know what your strengths and priorities are so you are able to target what little resources you have toward those things. Dr. Kesselman said it has been a rewarding experience and he thanked the residents. He said he hoped it is an opportunity for residents to impact government without having to run for office.

Mr. Palmentieri reported the South Jersey Transportation Authority disregarded the objections of the Township, the County and other towns to the \$3.00 toll. He said he was very unhappy with that and thinks it demonstrates a total disregard for their obligation to and responsibility for regional transportation needs and economic development. Mayor Silva said he was sure others feel the same especially in light of why the interchange was needed. Dr. Kesselman said it makes no sense. Mr. Palmentieri said it is the same cost as going to Philadelphia.

Ms. Gatto explained Lori Einwechter is a resident of Hickory Street who wanted to present to talk about the *Keep Kids Alive, Drive 25* program. She said Mrs. Einwechter has discussed it with the Soccer Club. Ms. Gatto said Mrs. Einwechter came to her and asked what the right procedure to follow was. She said Mrs. Einwechter is working with Mr. Morley and the Police Department. Ms. Gatto said Mrs. Einwechter should be commended for offering some solutions.

Keep Kids Alive, Drive 25 presentation by Lori Einwechter

Mrs. Einwechter distributed copies of a booklet she prepared regarding residents concerns about increased traffic on Hickory Street due to two sports programs in the area, mainly soccer but lacrosse is starting; that their street is not safe when soccer activity takes place due to the high traffic volume and the speed at which some motorists drive; the problem has grown over the years; it is getting worse since a new program has been added; soccer is no longer just Saturday from 9am to 12pm; between the Tots, recreation, soccer games and practices, travel league games and practices, soccer camps, lacrosse games and practices, lacrosse camps and other related activities; statistics will tell that the likelihood of someone getting hurt will increase; the cooperation of all involved, the residents of Hickory Street, the participants, the sports leagues, the police department, the board that oversees the current program and the Township Committee is needed to combat that; and a very successful program called *Keep Kids Alive, Drive 25* has proven to bring the desired result for all involved. Mrs. Einwechter said the mission of the program is to educate and actively engage citizens throughout the United States in a common commitment to create safer streets in neighborhoods and beyond for the benefit of all. She said increased use of marked and unmarked patrols in the area during games will help reduce accidents; enforcing current traffic laws on Hickory Street will gain a much safer street and possibly save lives. Mrs. Einwechter said when you exit the parkway in Somers Point and enter the 25mph zone most everybody is doing the speed limit because of the reputation Somers

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Point has built by enforcing the traffic laws in that isolated area. She said the residents are asking for the same thing along Hickory Street. She asked the Committee to help by bringing awareness to the problem, increasing the patrol efforts combined with enforcement, building a reputation and adopting the *Keep Kids Alive Drive 25* campaign. She said she thinks it would be in the best interest of all. She thanked the Committee in advance for their help and said she looks forward to working with them. Mrs. Einwechter said she also looked into a law passed about a year ago regarding speed humps.

Ms. Gatto said she e-mailed the Program to Mr. Morley, Mrs. Giberson and Mr. Cain as the Public Works liaison recommended it be looked at in the next Public Works meeting. Mayor Silva suggested Chief Tappeiner also be included. Ms. Gatto suggested Mrs. Einwechter be included as a citizen if she wants to be involved. She said she thinks they should look at the Program and decide if they want to add it. Ms. Gatto said the Soccer Club has sent notices to their teams and copied some of the information from Mrs. Einwechter. Mrs. Einwechter said she knows different traffic studies are being done and it depends on when they are done. She said the heaviest traffic is from August to November. Ms. Gatto commented the issues on Hickory being very similar to the ones at Underhill Park suggested following the same recommendations from the Old Egg Harbor Road study on Hickory Street. Ms. Gatto said this program is to go to the next step and suggested it is something the Township can look at in other 25mph zones not just for Hickory Street. She said she briefly talked about speed humps and with Mr. Sasdelli but thinks that has to be looked into further as to cost benefit, when and where to use them. Ms. Gatto said she wanted to bring Mrs. Einwechter in because she did so much work. She recommended Public Works look at it and figure out where they want to go from a bigger issue standpoint. Mayor Silva said he thinks it has application to other neighborhoods throughout the township and that he likes the signage. Mr. Cain said Ms. Gatto e-mailed it to him while he was away and he recalled the slogan when he saw a toddler and its mother waiting for the bus while driving on a rural road on his way to work this morning. He said he adjusted his speed accordingly. He said he thinks it is something that will stick in people's minds. Mayor Silva said it isn't just keeping the neighborhood children safe, it also keeping those transporting their children there to play. The Mayor said the program is outstanding and he likes it. Ms. Gatto said she asked Mr. Sasdelli to look at safety or recreation grants that could be used to purchase signs, particularly for residents if they are willing to put them in their yards. Mrs. Einwechter said one thing that stuck in her mind is that if a pedestrian is struck by a car traveling at 30mph; it is 3 times more likely to be fatal. Mayor Silva said it was pleasing to hear that the Soccer Association is very receptive and want to help make this reality.

Ms. Gatto reported on a meeting she had this week about the *Live Where You Work Program* put on by the State Housing Authority. She explained it is a discount mortgage program for people who want to purchase a home in the municipality where they work if that municipality participates in the program. She said she thinks participation in the program is a no-brainer and the only cost is printing the brochures. Ms. Gatto said a mortgage company and realtor have already stepped up to sponsor that to take the cost off the taxpayers. She said Mr. Sartorio sat in the meeting with her and they propose getting the information from the meeting to the Township Committee Members for them to look at and that it be on the next agenda for discussion.

Mr. Cain thanked the Committee Members for allowing the formation of the Subcommittee and take a good look at options for opening the Cove. He said with it was probably the last thing on anybody's mind with what they are facing with regard to the budget. Mr. Cain commented on the result being palatable and said it returns a service to the residents and not residents of the municipality. Mr. Cain challenged all the members to continue searching out ideas like the new Plenary Distribution liquor license. He suggested looking for new ideas and possibly recycling old ideas with a fresh set of eyes. Mr. Cain said aid this type of thing has the potential to bridge the gap while saving jobs and maintaining services.

Mayor Silva said he thinks there has been awareness over the past couple of months, especially with the tough economic times, and you only have to look at the focus of the voters' power to defeat school budgets and the number of news articles. The Mayor said whether you are employed or not, the result is that people are starting to control their space and wanting greater control of it. Mayor Silva said a fresh set of eyes is important and he thinks the Finance Committee is charged to look at along input from with the rest of the Committee. He said when looking at the Strategic Planning Committee you see that what was thought of as a lot of choices is being narrowed down to a few choices. Mayor Silva said everyone that participated in it sees where it is going and realizes they will have to look at and deal with the end result from both a revenue and budget point of view.

Public Comment

John Kurtz reported the Merchants' Association has worked very on the Hometown Celebration and they expect more people than ever, events have been expanded, and there will be more activities for children. He said all the Ordinance requirements are finished including permitting and deposits and they received the letter from the County today for closing Main Street. Mr. Kurtz said the Coca Cola Bottling Company Northeast Region Corporate office in Philadelphia will be a grand corporate sponsor; Keith Boakes is letting them use his property for the antique car show; and there is no cost to the residents or taxpayers unless they want to buy something from a vendor or get something to eat. He said it will be on June 26<sup>th</sup> from 9 to 4 and he thanked the Committee for all their help. Mr. Sasdelli said that while he and Mr. Kurtz do not see eye to eye on historic items but they do see eye to eye on this. He commended the Merchants' Association and said it is a perfect example of how the Special Events Ordinance can work. Mr. Sasdelli said getting adjusted took some paid both sides. He said it is going to be a very nice event and it isn't costing the taxpayers anything because of the Special Events Ordinance this Township Committee passed.

Rodney Guishard commended the Committee on work done on opening the Cove. He asked if there was any liability connected with charging a parking fee if someone's vehicle was damaged and suggested it was something to think about. Mr. Guishard said the public would appreciate being able to wanting to buy something to eat or drink and said he didn't hear any mention of going out to bid for concessions. He suggested it be considered and said it might be an additional source of revenue. Mr. Guishard commented on the west side of the beach being full of geese excrement when he took his granddaughter there at the beginning of the year. He asked if anyone was looking into that and if there were any health consequences associated with it.

Joan Dumoff said she thinks parking fees at the Cove are unnecessary. She said no one discussed handicapped parking. She commented on lifts and motorized wheel chairs and questioned if the surface for that was there. Mrs. Dumoff said she thinks that is a legitimate concern. She asked how many handicapped spots there are and said one spot for a motorized van will take two spots. Mrs. Dumoff said the Committee has to look at that.

Judy Link said Teresa Thomas and Jamie Herman approached her about offering the skating rink parking lot and to apply to the County for using their parking lot during the 4<sup>th</sup> of July celebration and particularly for the fireworks. Mrs. Link said they were given the go ahead to have the American Legion operate it and collect a \$5.00 donation at the entrance at Lenape Park. She said Clayton assured her it would be foregoing as long as a non-profit group do it. She said Michael Callahan gave her the go ahead on the weekend. Mrs. Link said she also applied for permission for people to stand on the beach at Lenape Park to watch the fireworks.  
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Mrs. Link said Maria Eubanks who lives in Mizpah applied to FEMA to for money to clean out her septic system and was awarded \$700.00 or \$900.00 for it. She said Mrs. Eubanks told her other people in the area were awarded \$2,400.00. Mrs. Link said it is money from the federal government that people who had a lot of flooding during the winter can apply for but they have to apply by June 1<sup>st</sup>. Ms. Gatto said that information has been on the first page of the township website since the flooding subsided.

Aline Dix said there is a handicapped wheel chair at the Cove that was donated by a former beach inspector. She said it is brought out every day and is available for anyone that wants to use it. Ms. Dix suggested handicapped parking could be along the fence and it wouldn't interfere with the other 60 parking spaces. Mayor Silva commented on people knowing the wheel chair is there and said Rich DeFeo used it for years for the handicapped programs he runs.

Lori Einwechter said Cape May Zoo has a place for people to make donations rather than a parking fee. She suggested that might done at the Cove and said some people might give more than what the actual parking fee would be.

Harry Rogers commented on the defeated school budget coming before Township Committee and said the Committee voted on several line item cuts before they knew the outcome of the teachers' negotiations. He asked what happened to the Committee's recommendations. Mr. Sasdelli explained the resolution went to the County Board of Taxation and as far as he knows the School Board hasn't appealed it. Ms. Gatto said she didn't think the Board ratified the contract. Mr. Sasdelli said they did. Ms. Gatto asked if they accepted the cuts. Mr. Sasdelli said he didn't know if they accepted the cuts. He explained the resolution certifying the tax levy was sent to the School Board and County Board of Taxation and the School Board has until May 19<sup>th</sup> to appeal it. Mr. Rogers asked what happened to the line item adjustment for contributions towards medical. Ms. Gatto explained the Township Committee did not make line a line item cut; they made a recommendation to cut a

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certain amount based on the total of cutting one specific thing which was the same thing they applied to the Township employees, 1½% contribution towards health benefits. She said the Board can do whatever they want to get to that amount. Mr. Palmentieri asked Mr. Sasdelli if the resolution specified the Committee's recommendation for that. Mr. Sasdelli said it did and that it was as clear as it could be but the Board can accept the resolution as it is; accept the levy amount but take it from somewhere else; or they can appeal it. He said if they ratified the contract they will obviously take the amount from somewhere else. Mr. Rogers said the Board ignored the voters and he thinks that needs to be said here because it is rebroadcast and the School Board meetings aren't televised. He said it makes a mockery of the Township Committee efforts. Mr. Rogers said he thinks the union action is piggish.

Nelson Gaskill said he felt compelled to bring a gross misrepresentation of this Committee to the Planning Board on May 6 by Committeeperson Cain to the attention of the Committee and the citizens of the township. He said the Committee rightfully forwarded a proposed amendment to Chapter 203 of the Land Use and Development Articles 9 and 10 to the Planning Board for discussion, rejection, modifications and open debate on the merits of the proposed changes if all or any were deemed appropriate after full and vigorous debate. Mr. Gaskill said the Township Committee set no time limits as to when the proposal needed the Planning Board's action. He said it was his impression that the Committee's wishes were for full development from the Planning Board. Mr. Gaskill said Mr. Cain willfully, purposely and perhaps unethically misled the Board Chairman, members of the Board, the Solicitor and Planner at the May 6, 2010 meeting by not dutifully informing them of the wishes of the Township Committee. He said Mr. Cain allowed the Solicitor and Planner to instruct the Planning Board Members that their only option was to vote on whether the proposed amendment is consistent of inconsistent with the Master Plan even when members of the Board voiced objections to this. Mr. Gaskill said many Board Members appeared to believe the Committee was doing no more than shoving it down their throats and that their input was not required or wanted except for the vote on consistency. He said it was against the will and mandate of the Committee and Committeeperson Cain is in a serious breach of trust and lends great credence to those who believe his agenda is to destroy the Industrial Commission. Mr. Gaskill urged each of the Committee Members to review the minutes when they become available and to seriously consider whether Committeeperson Cain can fully and honestly represent them on this most important Board at a time when everything in our power should be done to open up the Business Park to as much development as possible to relieve the citizens and put them back to work. He said it is important for potential developers and businesses to recognize Hamilton Township is a community to come to, not a place that is difficult to do business with and to be wary of its leadership.

Jerry Gardner asked if the new trash cans will be child safe and if the people picking them up will check to see that there aren't any children in it before they dump it. Mr. Sasdelli said they won't because the truck dumps with an automated arm. Mr. Gardner commented on the speeding on Malaga Road and said the  
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cans will be destroyed. Mr. Sasdelli commented on personally driving on Malaga Road and said the Township does enforcement there but it is a very busy road. He said it will be challenging because it is a narrow road without curbs but the truck goes down that road now at a slow speed. Ms. Gatto asked what the speed limit was. Mr. Sasdelli said it is 50. Mr. Gardner said they once tried to lower it to 45 because when it gets to Buena Vista it drops to 45. Mayor Silva said the cans could be put on the driveway but it won't stop someone from hitting it if it somehow got out into the street. The Mayor said he thought the concern about children should be monitored. Mr. Gardner said there are a lot of younger children in the Weymouth area and his concern is that they would climb into the larger cans. The Mayor said hopefully the cans will be filled up enough that children can't get into them.

There being no further comments from the public, Dr. Kesselman moved, seconded by Ms. Gatto, that the public comment portion be closed.

MOTION CARRIED WITH ALL MEMBERS VOTING "AYE", NO "NAY", NO "ABSTAIN"

Ms. Gatto moved, seconded by Mr. Palmentieri, that this meeting be and is hereby adjourned.

MOTION CARRIED WITH ALL MEMBERS VOTING "AYE", NO "NAY", NO "ABSTAIN"

ATTEST:

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JOAN I. ANDERSON, R.M.C. TOWNSHIP CLERK