

TOWNSHIP OF HAMILTON
6101 THIRTEENTH STREET
MAYS LANDING, NJ

MONDAY, JANUARY 3, 2011

REORGANIZATION 6:00 PM

REGULAR MEETING IMMEDIATELY FOLLOWING REORGANIZATION

--- Flag Salute

--- Certification of compliance with N. J. Open Meetings Law

--- ADMINISTRATION OF OATHS OF OFFICE FOR TOWNSHIP COMMITTEE MEMBERS FOR A
3-YEAR TERM EACH EFFECTIVE JANUARY 1, 2011 THROUGH DECEMBER 31, 2013

(1) Amy Gatto - Oath administered by Assemblyman John F. Amodeo

(2) Roger Silva - Oath administered by Robert S. Sandman, Esq.

--- ROLL CALL: **(Temporary Chairperson Roger Silva, 2010 Mayor presiding)**

___ CAIN ___ GATTO ___ KESSELMAN ___ PALMENTIERI ___ SILVA

--- Moment of silence for private reflection

1. Selection of Chairperson (Mayor) for year 2011
2. Selection of Deputy Chairperson (Deputy Mayor) for year 2011
3. Appointments of Professionals for year 2011 or until successor is appointed
 - A. Solicitor -
 - B. Engineer -
 - C. Auditor -
 - D. Bond Counsel -
 - E. Labor Counsel -
 - F. Traffic Engineer - **(if applicable)**
 - G. Alternate/Conflict Solicitor -
 - H. Alternate/Conflict Engineer -
 - I. Alternate/Conflict Traffic Engineer- **(if applicable)**
 - J. Risk Management Consultant -
4. Authorize Administrator to prepare formal Fair & Open Professional Services Contracts for appointees for 2011 or until successor is appointed:
 - A. Solicitor -
 - B. Engineer -
 - C. Auditor -
 - D. Bond Counsel -
 - E. Labor Counsel -
 - F. Traffic Engineer -
 - G. Alternate/Conflict Solicitor -
 - H. Alternate/Conflict Engineer -
 - I. Alternate/Traffic Engineer -
 - J. Risk Management Consultant -
5. Appointment of Township Physicians for year 2011 to be compensated on "Services as rendered" basis:
 - AtlantiCare and Atlantic Investigations
6. Zoning Board of Adjustment appointments: **TOWNSHIP COMMITTEE APPOINTS**
 - A. Regular Member - 4 years term 1/1/2011 to 12/31/2014 -
EDUARDO FREIRE & WERNER RAFF TERMS EXPIRED 12/31/10
 - B. Alternate I - 2 year term 1/1/2011 to 12/31/2012 -
VACANCY - TERM EXPIRED 12/31/10
7. Municipal Utilities Authority Appointment: **TOWNSHIP COMMITTEE APPOINTS**
 - A. Regular member - 5-year term 2/1/2011 to 2/1/2016
WILLIAM MANGELS TERM EXPIRES 2/1/2011
 - B. Alternate II - **VACANCY** - unexpired term ending 2/1/2013
8. Environmental Commission - **MAYOR APPOINTS**
 - A. Regular members - 3 year term each 1/1/2011 to 12/31/2013
MATTHEW WRISTBRIDGE & MICHELE BELLINGER TERMS EXPIRED 12/31/10
 - B. Alternate I - 2 year term 1/1/11 to 12/31/12
SUZANNE ZIMMER-MARX TERM EXPIRED 12/31/10
 - C. Township Committee Member - 1 year term 1/1/2011 to 12/31/2011
ROGER SILVA TERM EXPIRED 12/31/10
9. Planning Board Appointments:
 - CLASS I: Mayor or Mayor's designee - 1 year term 1/1/2011 to 12/31/2011
 - B. CLASS II: Township Official 1 year term 1/1/2011-12/31/2011
WAYNE CHOYCE (Bd. of Adj. Member) term expired 12/31/10
 - C. CLASS III: Township Committee Member - 1 year term 1/1/11 to 12/31/11
TOWNSHIP COMMITTEE APPOINTS
CHARLES CAIN term expired 12/31/10

9. PLANNING BOARD (continued)
 - D. CLASS IV Members **MAYOR APPOINTS**
 - (1) Regular Member unexpired term of Gordon Dahl ending 12/31/2011
 - (2) Alternate I - 2 year term 1/1/11 to 12/31/12
JACK CARSON term expired 12/31/10
10. Veterans' Advisory Board appointment **TOWNSHIP COMMITTEE APPOINTS:**
Regular Members - 3 year term each 1/1/2011 to 12/31/2013
LOUIS GREEN & FRANK WILLIAMS terms expired 12/31/10
11. Historical Commission - **MAYOR APPOINTS**
 - A. Alternate I - 2 year term 1/1/2011 to 12/31/2012
JENNIE AYRES term expired 12/31/10
12. Community Education/Recreation Advisory Board:
 - A. Regular Members - 3 year term each 1/1/2011 to 12/31/2013- **MAYOR APPOINTS**
JAY TORRES, PATRICK MADAMBA & HOLLY DIONNE-DIDONATO terms expired 12/31/10
 - B. Unexpired term of Ed Leszczynski ending 12/31/11
 - C. Unexpired term of Jennie Ayres ending 12/31/12
13. EMERGENCY MANAGEMENT - **COORDINATOR APPOINTMENTS/MAYOR CONFIRMS:**
 - A. Deputy Emergency Management Coordinators
1 year term 1/1/2011-12/31/2011 - MICHAEL PETUSKEY & MICHAEL BRANDENBERGER
 - B. Local Emergency Planning Committee (formerly Citizens' Advisory Council)
- 1 year term each 1/1/2010 to 12/31/2010
- ESAB Chair -
- Chief of Hamilton Township Rescue Squad -
- Fire Coordinator -
- Director of Public Works -
- Coordinator of Emergency Management for Hamilton Township Public Schools
- Supt. of Greater Egg Harbor Regional High School -
- H.T.M.U.A. Executive director -
- Mayor or Mayor's Designee -
- Township Administrator -
 - C. Emergency Management Staff - 1 year term each 1/1/2010 to 12/31/2010
THEODORE "TED" KINSEY, JOHN J. PERCY III, DEBRA FIEDLER, HENRY DORSEY JR.
CHRIS TILLEY, CLINT WARREN, IVAN MERILSON
14. Emergency Services Advisory Board - 1 year term each 1/1/2011 to 12/31/2011 - **MAYOR APPOINTS (Ord. 1345-99)**
 - Chiefs of the five (5) fire companies or their designees
 - Chief of Township Dive Team or Chief's designee
 - Chief of the Rescue Squad or the Chief's designee
 - Fire Official
 - Fire Coordinator
 - Chief of Police
 - Emergency Management Coordinator
 - Communications Coordinator
 - Township Committee Liaison to Public Safety
 - Up to three (3) residents of the Township
DEBRA FIEDLER, JOSEPH MARTIN & JOHN J. PERCY, III terms expired 12/31/10
15. Announcement of 2011 Department Liaisons and Deputy Department Liaisons
 - Administration: Liaison -
Deputy Liaison -
 - Public Works/Recreation: Liaison -
Deputy Liaison -
 - Public Safety: Liaison -
Deputy Liaison -
 - Plan./Zoning: Liaison -
Deputy Liaison -
 - Social Services/Special Events: Liaison -
Deputy Liaison -
16. Designation of holidays for full-time salaried employees for year 2011:

NEW YEAR'S DAY	12/31/10**	GENERAL ELECTION DAY	11/8/11
MARTIN LUTHER KING DAY	1/17/11*	VETERANS' DAY	11/11/11
PRESIDENTS' DAY	2/21/11*	THANKSGIVING DAY	11/24/11
GOOD FRIDAY	4/22/11	FRIDAY AFTER THANKSGIVING	11/25/11
MEMORIAL DAY	5/30/11	1/2 DAY FOR CHRISTMAS EVE	12/23/11**
INDEPENDENCE DAY	7/4/11	CHRISTMAS DAY	12/26/11**
LABOR DAY	9/5/11	NEW YEAR'S DAY (2012)	1/2/12**
COLUMBUS DAY	10/10/11*		

*Denotes National Monday Holiday Law observance of the holiday.

**Denotes Holiday for employees whose regular work week is Monday through Friday.

- 17. Designation of depositories for Township Funds for the year 2011:

WACHOVIA BANK, N.A.	OCEAN CITY HOME BANK	PNC BANK
BANK OF AMERICA	SUN BANK	TD BANK

- 18. Designation of official newspapers for municipal legal advertising for year 2011:

ATLANTIC COUNTY RECORD	HAMMONTON NEWS
ATLANTIC CITY PRESS	CAMDEN COURIER
RECORD JOURNAL	MAINLAND JOURNAL
VINELAND DAILY JOURNAL	

- 19. Establish Regular Township Committee Meeting dates and times:

Monday, January 3, 2011	Monday, July 11, 2011
Tuesday, January 18, 2011**	Monday, August 1, 2011
Monday, February 7, 2011	Monday, August 15, 2011
Tuesday, February 22, 2011**	Tuesday, September 6, 2011**
Monday, March 7, 2011	Monday, September 19, 2011
Monday, March 21, 2011	Monday, October 3, 2011
Monday, April 4, 2011	Monday, October 17, 2011
Monday, April 18, 2011	Monday, November 14, 2011
Monday, May 2, 2011	Monday, December 5, 2011
Monday, May 16, 2011	Monday, December 19, 2011
Monday, June 6, 2011	Tuesday, January 3, 2012 (Reorganization)**
Monday, June 20, 2011	

**Indicates meetings rescheduled to Tuesday due to Monday holidays

- 20. Certification of Memberships for year 2011
 - A. Atlantic County League of Municipalities (5)
 - B. Atlantic County Mayors' Association (1)
 - C. Atlantic County Association of Township Officials (5)
 - D. Atlantic County Mainland Chamber of Commerce

21. Comments by Chairperson and Committee Members

--- Adjournment to Regular Business Meeting

5 MINUTE RECESS FOR PICTURES/CONGRATULATIONS

JANUARY 3, 2011 REGULAR MEETING AGENDA

- 1. Approve addition and/or deletion of late items to the agenda of this meeting for consideration and action to be taken tonight

- 2. Early public comment on agenda items EXCLUDING ITEMS LISTED FOR PUBLIC HEARING

- 3. Confirmation of executive sessions - NONE

- 4. Discussions FORMAL ACTIONS MAY BE TAKEN
 - A. Bohler Engineering request for Township signature acknowledging their FHA Permit application for the existing culvert under Volunteer Way (DEP has determined a permit for the culvert is required)

- 5. CONSENT AGENDA:
 - A. Adoption of 2011 Temporary Budget
 - B.** Resolution authorizing Tax Assessor to file tax appeals to increase assessments to correct errors discovered.
 - C. Resolution authorizing Tax Assessor to file tax appeals to decrease assessments to correct errors discovered.
 - D. Resolution establishing grace period, rate of interest rates and penalty to be charged for delinquent taxes as set forth in N.J.S.A. 54:4-67
 - E. Resolution authorizing tax sale pursuant to N.J.S.A. 54:5-19
 - F. Resolution authorizing cancellation of small tax balances under \$5.
 - G. Appointment of Michael S. Jacobs, Township Administrator, J.I.F. Fund Commissioner for 2011
 - H. Approve Business Registration Licenses
 - I. Adopt Cash Management Plan for 2011
 - J. Approve Towing Contractors for the Township Towing Rotation List for 2011 as recommended by the Police Chief:
 - (1) American Auto Salvage & Recycling
 - (2) E & T Auto Body
 - (3) Ed's Auto
 - (4) Dirkes Garage
 - K. Acceptance & approval of revised Performance Evaluation Policy to bring rating categories into conformance with new Performance Evaluation Form
 - L. Resolution to approve JIF Retrospective Assessment Contract for 2011 and authorize Mayor and Township Clerk to sign it

JANUARY 3, 2011 REGULAR MEETING AGENDA continued

6. Personnel:

- A. Appoint Cynthia Lindsay, Dep. CFO, the Qualified Purchasing Agent (QPA) for the year 2011
- B. Appointment of Municipal Court Judge for 3 year term January 1, 2011 through December 31, 2013:
 - ROBERT SWITZER term expired 12/31/10
- C. Appointment of Municipal Court Prosecutor & Alternate for year 2011 or until successor is appointed at salary set by Ordinance:
 - (1) Prosecutor - MICHELLE VERNO term expired 12/31/10
 - (2) Alternate/Conflict Prosecutor
- D. Appointment of Municipal Court Public Defender & Alternates for year 2011 or until a successor(s) is appointed at salary set by Ordinance:
 - (1) FRANCIS J. (FRANK) LENTZ term expired 12/31/10
 - (2) Alternate - conflict Public Defenders
- E. Re-appoint Rita Martino Registrar of Vital Statistics for 3 year term January 1, 2011 through December 31, 2013
- F. Appoint Joan I. Anderson, Township Clerk, as Municipal Improvement Searcher for year 2011
- G. Appoint Renee DeSalvo, Tax Collector, as Municipal Tax Searcher for the year 2011
- H. Re-appoint part-time (20 hours/week) Class II Special Law Enforcement Officers for year 2011 at hourly rate set by Ordinance:
 - (1) Edward Marinelli
 - (2) Matthew Phillips
- I. Re-appoint part-time Substitute Communications Officers (Dispatchers) for year 2011 at hourly rate set by Ordinance:
 - (1) Lawrence Birch III
 - (2) Kevin Chapman
 - (3) Gary Skylar
- J. Re-appoint part-time Police Records Clerks for the year 2011 at hourly rate set by Ordinance:
 - (1) Liz Beth DeLorenzo
 - (2) Maria Carey
 - (3) Janna Salani
- K. Great Egg Harbor National Scenic & Recreational River Council nominations:
 - (1) Member: Bill Christman
 - (2) Alternate Member: Michael C. Dupras

7. Approvals:

- A. Minutes of December 20, 2010 regular meeting
- B. Bills/payrolls (Bill list total as of 12/29/2010 \$3,533,389.14)

8. Reports:

- A. Administrator
- B. Solicitor
- C. Engineer
- D. Administrator
- E. Committee Members

9. Public Comment

--- Adjournment