

TOWNSHIP OF HAMILTON  
6101 THIRTEENTH STREET  
MAYS LANDING, NJ  
MONDAY, JANUARY 4, 2010

**REORGANIZATION 6:00 PM**

**REGULAR MEETING IMMEDIATELY FOLLOWING REORGANIZATION**

--- Flag Salute

--- Certification of compliance with N. J. Open Meetings Law

--- **ADMINISTRATION OF OATHS OF OFFICE FOR TOWNSHIP COMMITTEE MEMBERS FOR A 3-YEAR TERM EACH EFFECTIVE JANUARY 1, 2010 THROUGH DECEMBER 31, 2012**

(1) **CHARLES W. CAIN, JR. - Oath administered by Hon. Judge William S. Cappuccio**

(2) **HARVEY KESSELMAN - Oath administered by Tim Buckley, Esq.**

--- ROLL CALL: (Temporary Chairperson Roger Silva, 2009 Deputy Mayor presiding)  
CAIN GATTO KESSELMAN PALMENTIERI SILVA

--- Moment of silence for private reflection

1. Selection of Chairperson (Mayor) for year 2010
2. Selection of Deputy Chairperson (Deputy Mayor) for year 2010
3. Appointments of Professionals for year 2010 or until successor is appointed
  - A. Solicitor -
  - B. Engineer -
  - C. Auditor -
  - D. Bond Counsel -
  - E. Labor Counsel -
  - F. Traffic Engineer - **(if necessary)**
  - G. Alternate/Conflict Solicitor -
  - H. Alternate/Conflict Engineer -
  - I. Alternate/Conflict Traffic Engineer- **(if necessary)**
  - J. Risk Management Consultant
4. Authorize Administrator to prepare formal Fair & Open Professional Services Contracts for appointees for 2010 or until successor is appointed:
  - A. Solicitor
  - B. Engineer
  - C. Auditor
  - D. Bond Counsel
  - E. Labor Counsel
  - F. Traffic Engineer
  - G. Alternate/Conflict Solicitor
  - H. Alternate/Conflict Engineer
  - I. Alternate/Traffic Engineer
  - J. Risk Management Consultant
5. Appointment of Township Physicians for year 2010 to be compensated on "Services as rendered" basis:
  - South Jersey Chest Disease/Occupational Health
6. Zoning Board of Adjustment appointments: **TOWNSHIP COMMITTEE APPOINTS**
  - A. Regular Member - 4 year term each 1/1/2010 to 12/31/2013  
ROBERT J. CAMPBELL SR. term expired 12/31/09
  - B. Alternate II - 2 year term 1/1/2010 to 12/31/2011  
DAVID GRASSO term expired 12/31/09.
  - C. Regular Member Vacancy - unexpired term of Charles Cain 1/5/10-2/1/11
7. Municipal Utilities Authority Appointment: **TOWNSHIP COMMITTEE APPOINTS**
  - A. Regular member - 5-year term 2/1/2010 to 2/1/2015  
ROBERT J. CAMPBELL, SR. term expires 2/1/2010
8. Industrial Commission - **TOWNSHIP COMMITTEE APPOINTS**
  - A. 5-year term 1/1/10 to 12/31/14  
ROBIN KEALEY term expired 12/31/09
9. Environmental Commission - **MAYOR APPOINTS**
  - A. Regular members - 3 year term each 1/1/2010 to 12/31/2012  
WILLIAM CHRISTMAN, MICHAEL C. DUPRA & JUDITH LINK terms expired 12/31/09
  - B. Township Committee Member - 1 year term 1/1/2010 to 12/31/2010  
ROGER SILVA term expired 12/31/09
  - C. Alternate II - 2 year term 1/1/10 to 12/31/12  
POLLY GONGWER term expired 12/31/09

10. Planning Board Appointments:
  - A. CLASS I: Mayor - 1 year term 1/1/2010 to 12/31/2010
  - B. CLASS II: Township Official 1 year term 1/1/2010-12/31/2010 **MAYOR APPOINTS**  
WAYNE CHOYCE term expired 12/31/09
  - C. CLASS III: Township Committee Member - 1 year term 1/1/10 to 12/31/10  
**TOWNSHIP COMMITTEE APPOINTS**  
CHARLES PRITCHARD term expired 12/31/09
  - D. CLASS IV Members **MAYOR APPOINTS**
    - (1) Regular Members - 4 year terms each 1/1/10 to 12/31/13  
JACK CARSON & WILLIAM CHRISTMAN terms expired 12/31/09
    - (2) Alternate II- 2 year term 1/1/10 to 12/31/11  
VACANCY
  
11. Veterans' Advisory Board appointment **TOWNSHIP COMMITTEE APPOINTS:**  
Regular Members - 3 year term each 1/1/2010 to 12/31/2012  
GEORGE AUSBY & ALLEN RHODES terms expired 12/31/09
  
12. Emergency Management
  - A. Coordinator - 3 year term 1/1/2010-12/31/2012 **MAYOR APPOINTS**  
JAY McKEEN term expired 12/31/09
  - B. Deputy Emergency Management Coordinator-**COORDINATOR APPOINTS/MAYOR CONFIRMS**  
1 year term 1/1/2010-12/31/2010  
ROBERT MATTLE, JR. term expired 12/31/09
  - C. Local Emergency Planning Committee (formerly Citizens' Advisory Council)
    - 1 year term each 1/1/2010 to 12/31/2010
    - ESAB Chair -
    - Chief of Hamilton Township Rescue Squad -
    - Fire Coordinator -
    - Director of Public Works -
    - Coordinator of Emergency Management for Hamilton Township Public Schools
    - Supt. of Greater Egg Harbor Regional High School -
    - H.T.M.U.A. Executive director -
    - Mayor or Mayor's Designee -
    - Township Administrator -
    - South Jersey Chest Disease/Occupational Health designee
  - D. Emergency Management Staff - 1 year term each 1/1/2010 to 12/31/2010  
LEE SHICK, IVAN MERILSEN, THEODORE "TED" KINSEY, JOHN J. PERCY III and HENRY DORSEY, JR. terms expired 12/31/09
  
13. Historical Commission - **MAYOR APPOINTS**
  - A. Regular Members - 4 year terms each 1/1/10 to 12/31/13  
WILLIAM SACCHINELLI term expired 12/31/09
  - B. Alternate I - unexpired 2 year term 1/1/2009 to 12/31/2010  
VACANCY
  - C. Alternate II - 2 year term 1/1/2010-12/31/2011  
VACANCY
  
14. Community Education/Recreation Advisory Board - 3 year term each 1/1/2010 to 12/31/2012- **MAYOR APPOINTS**  
NANCY SOLOMON and JOSEPH SEAMAN terms expired 12/31/09
  
15. Emergency Services Advisory Board - 1 year term each 1/1/2010 to 12/31/2010 - **MAYOR APPOINTS (Ord. 1345-99)**
  - Chiefs of the five (5) fire companies or their designees
  - Chief of Township Dive Team or Chief's designee
  - Chief of the Rescue Squad or the Chief's designee
  - Fire Official
  - Fire Coordinator
  - Chief of Police/Emergency Management Coordinator
  - Communications Coordinator
  - Township Committee Liaison to Public Safety
  - Up to three (3) residents of the Township
    - (1) JOHN SCHLIEFER term expired 12/31/09
    - (2) ADAM GRECO term expired 12/31/09
    - (3) JOHN J. PERCY, III term expired 12/31/09
  
16. Announcement of 2010 Department Liaisons and Deputy Department Liaisons
  - Administration: Liaison -  
Deputy Liaison -
  - Public Works/Recreation: Liaison -  
Deputy Liaison -
  - Public Safety: Liaison -  
Deputy Liaison -
  - Plan./Zoning: Liaison -  
Deputy Liaison -
  - Social Services/Special Events: Liaison  
Deputy Liaison

17. Designation of holidays for full-time salaried employees for year 2010:

NEW YEAR'S DAY	1/1/10	GENERAL ELECTION DAY	11/2/10
MARTIN LUTHER KING DAY	1/18/10*	VETERANS' DAY	11/11/10
PRESIDENTS' DAY	2/15/10*	THANKSGIVING DAY	11/25/10
GOOD FRIDAY	4/2/10	FRIDAY AFTER THANKSGIVING	11/26/10
MEMORIAL DAY	5/31/10*	1/2 DAY FOR CHRISTMAS EVE	12/23/10**
INDEPENDENCE DAY	7/5/10**	CHRISTMAS DAY	12/24/10**
LABOR DAY	9/6/10	NEW YEAR'S DAY (2011)	12/31/10**
COLUMBUS DAY	10/11/10*		

\*Denotes National Monday Holiday Law observance of the holiday.  
 \*\*Denotes Holiday for employees whose regular work week is Monday through Friday.

18. Designation of depositories for Township Funds for the year 2010:

WACHOVIA BANK, N.A.	OCEAN CITY HOME BANK	PNC BANK
BANK OF AMERICA	SUN BANK	TD BANK

19. Designation of official newspapers for municipal legal advertising for year 2010:

ATLANTIC COUNTY RECORD	HAMMONTON NEWS
ATLANTIC CITY PRESS	CAMDEN COURIER
RECORD JOURNAL	MAINLAND JOURNAL
VINELAND DAILY JOURNAL	

20. Establish Regular Township Committee Meeting dates and times:

Monday, January 4, 2010	Monday, July 12, 2010
Tuesday, January 19, 2010**	Monday, August 2, 2010
Monday, February 1, 2010	Monday, August 16, 2010
Tuesday, February 16, 2010**	Tuesday, September 7, 2010**
Monday, March 1, 2010	Monday, September 20, 2010
Monday, March 15, 2010	Monday, October 4, 2010
Monday, April 5, 2010	Monday, October 18, 2010
Monday, April 19, 2010	Monday, November 8, 2010
Monday, May 3, 2010	Monday, December 6, 2010
Monday, May 17, 2010	Monday, December 20 2010
Monday June 7, 2010	Monday, January 3, 2011 (Reorganization)
Monday, June 21, 2010	

\*\*Indicates meetings rescheduled to Tuesday due to Monday holidays

21. Certification of Memberships for year 2010

- A. Atlantic County League of Municipalities (5)
- B. Atlantic County Mayors' Association (1)
- C. Atlantic County Association of Township Officials (5)
- D. Atlantic County Mainland Chamber of Commerce

22. Comments by Chairperson and Committee Members

--- Adjournment to Regular Business Meeting

**JANUARY 4, 2010 REGULAR MEETING AGENDA**

1. Approve addition and/or deletion of late items to the agenda of this meeting for consideration and action to be taken tonight
2. Early public comment on agenda items EXCLUDING ITEMS LISTED FOR PUBLIC HEARING
3. Confirmation of executive sessions NONE
4. Discussions FORMAL ACTIONS MAY BE TAKEN
  - A.
5. Accept Contiguous Owner Bids received pursuant to Ordinance #1665-2009:
  - (1) Bl. 1139/Lot 2 - NO BIDS RECEIVED
  - (2) Bl. 381/Lots 1-5 & 10 - Tyrone Russell \$1,005.00
  - (3) Authorize public sale of Block 1139/Lot 2 with date and time to be determined by the Township Clerk and Township Administrator - Min. Bid \$500.
6. Introduction Ordinance #1668-2010 Vacating a Portion of Sewell Avenue between Block 498/Lot 1 and Block 499/Lots 1 & 2 (a condition of approval for Railroad Estates LLC subdivision)

## 7. CONSENT AGENDA:

- A. Adoption of 2010 Temporary Budget
- B. Authorizing Tax Assessor to file tax appeals to increase assessments to correct errors discovered.
- C. Authorizing Tax Assessor to file tax appeals to decrease assessments to correct errors discovered.
- D. Establishing grace period, rate of interest rates and penalty to be charged for delinquent taxes as set forth in N.J.S.A. 54:4-67
- E. Authorize tax sale pursuant to N.J.S.A. 54:5-19
- F. Authorize cancellation of small tax balances under \$5.
- G. Appoint Edward M. Sasdelli, Township Administrator, J.I.F. Fund Commissioner for 2010
- H. Approve Business Registration Licenses
- I. Adopt Cash Management Plan for 2010
- J. Approve Towing Contractors for the Township Towing Rotation List for 2010 as recommended by the Police Chief:
  - (1) American Auto Salvage & Recycling
  - (2) E & T Auto Body
  - (3) Ed's Auto
  - (4) Dirkes Garage
- K. Final Ratification of Dec. 2, 2009 Public Land Sale to Harold L. Burnett, Jr. - Block 350/Lots 26-28, 30-33 and 36-43 (\$4,300.00 bid accepted December 7, 2009)
- L. Authorize receiving of bids for Solid Waste Collection/Removal Contract Services
- M. Approve Raffle License #13-2009 for Ocean City Crew Boosters, Inc. 50/50 drawing to be held May 9, 2010
- N. Accept Sun National Bank letters of credit as maintenance guarantees for Delilah Oaks Construction Co. Stone Crest project:
  - (1) #2009061 Ph. I stormwater management system 4-yr. guar. \$7,707.28
  - (2) #2009062 Ph. I all other improvements 2-yr. guarantee \$34,135.14
  - (3) #2009063 Ph. II stormwater management system 4-yr. guar. \$1,867.95
  - (4) #2009064 Ph. II all other improvements 2-yr. guarantee \$32,920.60

## 8. Personnel:

- A. Appoint Edward M. Sasdelli the Qualified Purchasing Agent (QPA)
- B. Appointment of Municipal Court Prosecutor & Alternate for year 2010 or until a successor is appointed at salary set by Ordinance
  - (1) Prosecutor - **Robert Pinizzotto term expired December 31, 2009**
  - (2) Alternate/Conflict Prosecutor - all others that submitted proposals
- C. Appointment of Municipal Court Public Defender & Alternates for year 2010 or until a successor(s) is appointed at salary set by Ordinance.
  - (1) Public Defender - **Francis J. Lentz term expired December 31, 2009**
  - (2) Alternate Public Defender(s) - all others that submitted proposal
- D. Appointment of Joan I. Anderson, Township Clerk, as Municipal Improvement Searcher for year 2010
- E. Appointment of Renee DeSalvo, Tax Collector, as Municipal Tax Searcher for the year 2010
- F. Re-appoint Frank Primavera, Fire Official for 2010 at salary set by Ordinance.
- G. Re-appoint John Garton a Fire Prevention Inspector at salary set by Ordinance
- H. Re-appointment of part-time (20 hours/week) Class II Special Law Enforcement Officers for year 2010 at hourly rate set by Ordinance
  - (1) Edward Marinelli
  - (2) Richard Rocap
- I. Re-appointment of part-time Substitute Communications Officers (Dispatchers) for year 2010 at hourly rate set by Ordinance:
  - (1) Lawrence Birch III
  - (2) Kevin Chapman
  - (3) Gary Skylar

## 9. Approvals:

- A. Minutes of December 21, 2009 regular meeting
- B. Bills/payrolls (Bill list total as of 12/31/2009 (\$3,429,161.84)

## 10. Reports:

- A. Solicitor
- B. Engineer
- C. Administrator
- D. Committee Members

## 11. Public Comment

--- Adjournment