

A Reorganization meeting of the Township of Hamilton Zoning Board of Adjustment was held on the above date with Vice Chairperson, Elaine Valentino, presiding. Members present were Wayne Cain, Wayne Choyce, William Christman, Bruce Strigh and Amanda Zimmerman. Alternate member, George Samuelsen, was also present.

The Statement of Compliance was read.

**Announcements:** There were none.

**Oath of Service** – Amanda Zimmerman administered the Oath of Service to the following: William Christman appointed as a Regular Zoning Board Member, George Samuelsen appointed as a Regular Zoning Board Member and Debra Kraus appointed as Alternate.

Ms. Valentino explained the process of how the recommendations were made for the reorganization. Each professional submission was reviewed individually by the subcommittee (Ms. Valentino, Mr. Choyce and Mr. Strigh) and they then met as a group to review these submissions.

**Appointment of Secretary for 2014** – Mr. Strigh moved, seconded by Mr. Valentino to appoint Deborah Ohnemuller to the position of Secretary to the Township of Hamilton Zoning Board of Adjustment for the year 2014, until the Board reorganizes in 2015. No other names were presented.

ROLL CALL ON THE ABOVE MOTION:

MR. CAIN – AYE	MR. CHOYCE-AYE	MR. CHRISTMAN-AYE
MR. SAMUELSEN – AYE	MR. STRIGH-AYE	MS. ZIMMERMAN-AYE
MS. KRAUS-AYE	MS. VALENTINO-AYE	

SAID MOTION CARRIED.

**Election of Chairperson for 2014** – Mr. Strigh moved, seconded by Mr. Choyce to elect Elaine Valentino for the position of Chairperson of the Township of Hamilton Zoning Board of Adjustment for the year 2014, until the Board reorganizes in 2015. No other names were presented.

ROLL CALL ON THE ABOVE MOTION:

MR. CAIN – AYE	MR. CHOYCE-AYE	MR. CHRISTMAN-AYE
MR. SAMUELSEN – AYE	MR. STRIGH-AYE	MS. ZIMMERMAN-AYE
MS. KRAUS-AYE	MS. VALENTINO-ABSTAIN	

SAID MOTION CARRIED.

**Election of Vice-Chairperson for 2014** – Mr. Choyce moved, seconded by Mr. Cain to elect Bruce Strigh for the position of Vice-Chairperson of the Township of Hamilton Zoning Board of Adjustment for the year 2014, until the Board reorganizes in 2015. No other names were presented.

ROLL CALL ON THE ABOVE MOTION:

MR. CAIN – AYE	MR. CHOYCE-AYE	MR. CHRISTMAN-AYE
MR. SAMUELSEN – AYE	MR. STRIGH-AYE	MS. ZIMMERMAN-AYE
MS. KRAUS-AYE	MS. VALENTINO-AYE	

SAID MOTION CARRIED.

**Appointment of Solicitor for 2014** – Mr. Choyce moved, seconded by Mr. Cain to appoint Robert A. Cooper, Esq. to the position of Solicitor to the Township of Hamilton Zoning Board of Adjustment for the year 2014, until the Board reorganizes in 2015. No other names were presented.

ROLL CALL ON THE ABOVE MOTION:

MR. CAIN – AYE	MR. CHOYCE-AYE	MR. CHRISTMAN-AYE
MR. SAMUELSEN – AYE	MR. STRIGH-AYE	MS. ZIMMERMAN-AYE
MS. KRAUS-AYE	MS. VALENTINO-AYE	

SAID MOTION CARRIED.

**Appointment of Alternate Solicitor for 2014** – Mr. Cain moved, seconded by Mr. Choyce to appoint Michael Malinsky, Esq. of Fitzgerald, McGroarty & Malinsky to the position of Alternate Solicitor to the Township of Hamilton Zoning Board of Adjustment for the year 2014, until the Board reorganizes in 2015. No other names were presented.

ROLL CALL ON THE ABOVE MOTION:

MR. CAIN – AYE	MR. CHOYCE-AYE	MR. CHRISTMAN-AYE
MR. SAMUELSEN – AYE	MR. STRIGH-AYE	MS. ZIMMERMAN-AYE
MS. KRAUS-AYE	MS. VALENTINO-AYE	

SAID MOTION CARRIED.

**Appointment of Planner for 2014** – Mr. Choyce moved, seconded by Mr. Cain to appoint Robert Watkins of Mott Associates, LLC to the position of Planner to the Township of Hamilton Zoning Board of Adjustment for the year 2014, until the Board reorganizes in 2015. No other names were presented.

ROLL CALL ON THE ABOVE MOTION:

MR. CAIN – AYE	MR. CHOYCE-AYE	MR. CHRISTMAN-AYE
MR. SAMUELSEN – AYE	MR. STRIGH-AYE	MS. ZIMMERMAN-AYE
MS. KRAUS-AYE	MS. VALENTINO-AYE	

SAID MOTION CARRIED.

**Appointment for Alternate Planner for 2014**– Mr. Choyce moved, seconded by Mr. Cain to appoint Vincent Polistina of Polistina Associates, LLC to the position of Alternate Planner to the Township of Hamilton Zoning Board of Adjustment for the year 2014, until the Board reorganizes in 2015. No other names were presented.

ROLL CALL ON THE ABOVE MOTION:

MR. CAIN – AYE	MR. CHOYCE-AYE	MR. CHRISTMAN-AYE
MR. SAMUELSEN – AYE	MR. STRIGH-AYE	MS. ZIMMERMAN-AYE
MS. KRAUS-AYE	MS. VALENTINO-AYE	

SAID MOTION CARRIED.

**Appointment of Engineer, Lighting Consultant, and Traffic Engineer for 2014** – Mr. Strigh moved, seconded by Mr. Choyce to appoint Kevin Dixon of Dixon Associates Engineering, LLC to the positions of Engineer, Lighting Consultant, and Traffic Engineer to the Township of Hamilton Zoning Board of Adjustment for the year 2014, until the Board reorganizes in 2015. No other names were presented.

ROLL CALL ON THE ABOVE MOTION:

MR. CAIN – AYE	MR. CHOYCE-AYE	MR. CHRISTMAN-AYE
MR. SAMUELSEN – AYE	MR. STRIGH-AYE	MS. ZIMMERMAN-AYE
MS. KRAUS-AYE	MS. VALENTINO-AYE	

SAID MOTION CARRIED.

**Appointment of Alternate Traffic Engineer for 2014**– Mr. Strigh moved, seconded by Mr. Cain to appoint Alexander Litwornia of Litwornia Associates to the position of Alternate Traffic Engineer to the Township of Hamilton Zoning Board of Adjustment for the year 2014, until the Board reorganizes in 2015. No other names were presented.

ROLL CALL ON THE ABOVE MOTION:

MR. CAIN – AYE	MR. CHOYCE-AYE	MR. CHRISTMAN-AYE
MR. SAMUELSEN – AYE	MR. STRIGH-AYE	MS. ZIMMERMAN-AYE
MS. KRAUS-AYE	MS. VALENTINO-AYE	

SAID MOTION CARRIED.

**Appointment of Landscape Architect Consultant, Alternate Engineer & Alternate Lighting Consultant for 2014**– Mr. Strigh moved, seconded by Mr. Cain to appoint Engineering Design Associates to the position of Landscape Architect Consultant, Alternate Engineer & Alternate Lighting Consultant to the Township of Hamilton Zoning Board of Adjustment for the year 2014, until the Board reorganizes in 2015. No other names were presented.

ROLL CALL ON THE ABOVE MOTION:

MR. CAIN – AYE	MR. CHOYCE-AYE	MR. CHRISTMAN-AYE
MR. SAMUELSEN – AYE	MR. STRIGH-AYE	MS. ZIMMERMAN-AYE
MS. KRAUS-AYE	MS. VALENTINO-AYE	

SAID MOTION CARRIED.

**Chairperson’s Appointments to Site Review Committee** – Ms. Valentino appointed Board Members, Mr. Strigh, Mr. Cain and Ms. Kraus to serve as the Site Review Committee regarding Zoning Board applications to the Township of Hamilton Zoning Board of Adjustment for the year 2014.

**Chairperson’s Appointments of Workshop Session Committee-** Ms. Valentino appointed Board Members, Mr. Choyce & Mr. Christman to attend workshop sessions as representatives of the Township of Hamilton Zoning Board of Adjustment for the year 2014. Both have experience with site plan and subdivision issues. If for any reason Mr. Choyce or Mr. Christman cannot attend a workshop session, contact the secretary as soon as possible.

**Chairperson’s Appointment of Fire & Safety Liaison:** Ms. Valentino appointed Board Member, Mr. Samuelsen, to serve as Fire & Safety Liaison to the Township of Hamilton Zoning Board of Adjustment for the year 2014.

**Chairperson’s Appointment of Legal Liaison-**Ms. Valentino appointed Board Member, Ms. Zimmerman, to serve as Legal Liaison to Board Solicitor to the Township of Hamilton Zoning Board of Adjustment for the year 2014.

**Meeting Times & Dates-** Ms. Valentino noted to establish the fourth Monday of every month, with the exception of May and December, as the day on which the Zoning Board of Adjustment meetings for 2014 will be conducted, and to establish the time of 7:00 P.M. The Board will meet on May 12, 2014 due to the holiday and December 8, 2014 due to Christmas Eve. The Board also adopted January 12, 2015 as the Reorganization meeting and January 26, 2014 as the first regular meeting for 2015.

**Designation of Official Newspapers** – Mr. Choyce moved, seconded by Mr. Cain to designate the Press of Atlantic City; Atlantic County Record/Record Journal and The Current as official newspapers for the Zoning Board Publications.

ROLL CALL ON THE ABOVE MOTION:

MR. CAIN – AYE	MR. CHOYCE-AYE	MR. CHRISTMAN-AYE
MR. SAMUELSEN – AYE	MR. STRIGH-AYE	MS. ZIMMERMAN-AYE
MS. KRAUS-AYE	MS. VALENTINO-AYE	

SAID MOTION CARRIED.

**Adoption of Rules of Procedure** –Mr. Strigh moved, seconded by Ms. Zimmerman, to adopt the Rules of Procedure, as written, for the Township of Hamilton Zoning Board of Adjustment for the year 2015.

ROLL CALL ON THE ABOVE MOTION:

MR. CAIN – AYE	MR. CHOYCE-AYE	MR. CHRISTMAN-AYE
MR. SAMUELSEN – AYE	MR. STRIGH-AYE	MS. ZIMMERMAN-AYE
MS. KRAUS-AYE	MS. VALENTINO-AYE	

SAID MOTION CARRIED.

Mr. Strigh welcomed the new member and the returning members to the Zoning Board. He also made note that when reviewing the proposals the following was taken into consideration: background, location of their office, experience in Atlantic County (specifically Hamilton Township), zoning background, fee schedule and their performance if they served on this Board previously. The Board is looking forward to working with the professionals this upcoming year.

**Public Comment** – Ms. Valentino opened this portion of the meeting for public comment and there were none. Mr. Choyce moved, seconded by Mr. Zimmerman to close the public portion of the hearing. SAID MOTION CARRIED WITH ALL MEMBERS VOTING “AYE,” NO “NAY,” NO “ABSTAIN.”

Mr. Cooper reminded Board Members that due to the Open Public Meeting Law that if they are in at a party and there are 4 or members there not to discuss any Zoning business; emails are not to be sent to more than 2 members to discuss any issues (more than 3 means a quorum was made and the Open Public Meeting Law has been violated). All comments pertaining to the Resolutions must be made directly to the solicitor.

Ms. Valentino requested the memo Mr. Cooper drafted pertaining to the Open Public Meeting Law be sent to all Board Members along with the Tutorial regarding the duties of the Zoning Board.

Ms. Valentino requested the professionals who attended the meeting be noted:

Kevin Dixon, Dixon Associates  
Stephen Mazur, Dixon Associates  
Robert Watkins, Mott Associates  
Christopher Carey, EDA

Ms. Valentino asked if any Board Members know they will not be able to attend a meeting or have to recuse themselves contact the Secretary as soon as possible.

**Adjournment** – Mr. Strigh moved, seconded by Ms. Zimmerman to adjourn the Zoning Board of Adjustment meeting at 7:16 p.m. SAID MOTION CARRIED WITH ALL MEMBERS VOTING “AYE,” NO “NAY,” NO “ABSTAIN.”

Respectfully submitted,

Deborah Ohnemuller, Secretary  
Zoning Board of Adjustment