

TOWNSHIP OF HAMILTON
6101 THIRTEENTH STREET
MAYS LANDING, NJ
OCTOBER 7, 2013

The regular meeting of the Township Committee of the Township of Hamilton, Atlantic County, New Jersey, was held on the above date with Mayor Gatto presiding. Members present were Aline Dix, Rodney Guishard, Judy Link and Roger Silva. Also present were Michael S. Jacobs, Township Administrator, Joan I. Anderson, Township Clerk, Robert S. Sandman, Township Solicitor and Robert J. Smith, Township Engineer.

The meeting opened with the flag salute followed by the Township Clerk certifying compliance with the New Jersey Open Public Meetings Law by posting a copy of the notice of this meeting on the bulletin board in the municipal building and e-mailing a copy of the notice along with the agenda of this meeting to the Press of Atlantic City, Atlantic County Record, Record Journal and Current newspapers stating this meeting would take place in the municipal building, Mays Landing, New Jersey at 6:30 PM on Monday, October 7, 2013.

A moment of silence for private reflection was observed.

Eagle Scout presentation -Henry Lisitski:

Henry Lisitski, a member of Scout Troop 126 sponsored by the VFW, explained his proposed project is to make an audio guided tour of the Historic District of Mays Landing that would include the little red school house, Sugar Hill Inn, the Court House, the Abbott House, and a few more after he meets with the Historic Society; some Scouts from his troop will write and record scripts for each stop; he will create a map based on the Halloween and Christmas tours; he will be working with the Historic Society on locations and fact checking; he is meeting with the person who actually approves the project tomorrow and plans to start as soon as possible after she approves it. Mr. Guishard asked how those who don't have Comcast would get the information. Henry explained he planned on having plaques at areas with information about the stop on the plaque and information on a link that you can go to. Mayor Gatto said the intent of the project was to be a virtual walking tour. Mr. Silva asked if it would be in operation this year. Henry said it would. Mr. Silva commented on it playing into the 200th anniversary celebration. The Mayor explained Henry has spoken with Mr. Jacobs; worked with Lisa Marcolongo on coordinating with different departments in town hall; and would like to coordinate with the Public Works for some of the signage. She asked Henry if needed anything from the Township other than time and material type of things. He said he may need permits for signs for some of the places. Mrs. Link asked how big the sign would be. Henry said he hadn't looked into that yet. The Mayor clarified that they will be in accordance with the sign ordinance and Historic District. Mr. Sandman asked how it will be funded. Henry said it would be mostly through donations of material for the signs from Home Depot or Lowes. Mr. Sandman said he would donate \$200.00 to the cause. Mayor Gatto and Mr. Jacobs will be listed as the main contact persons.

Mrs. Dix moved, seconded by Mr. Silva, that the following resolution be adopted.

BE IT RESOLVED that the Township Committee of the Township of Hamilton does hereby endorse Henry Lisitski's Eagle Scout Project concept for an audio walking tour of historic sites in Hamilton Township.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "AYE", NO "NAY", NO "ABSTAIN".

Public Works renovations presentation:

Mr. Jacobs showed a slide of the floor plan of the existing building and explained the proposal to make offices for the Director,

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Deputy, and Clerk and add a ladies room because there are two females in the Department now. Mr. Jacobs said there is an item later on the agenda for authorization to get a cost proposal from the Special Architects for this project. Mrs. Link asked what would be stored in the empty space. Mr. Jacobs explained what is there now and said there is a larger building where some of it can be moved. No formal action was required.

Mayor Gatto explained to residents present in anticipation of a presentation by Tavistock that after exchanging communications on dates, the Tavistock people will be at the October 21st meeting and that is when they should be here.

There was no executive session and no executive session confirmations to be made.

Mr. Silva moved, seconded by Mr. Guishard, that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton that the following items be added to the agenda for consideration and action to be taken thereon tonight:

- 5.K 2013 Best Practices.
- 6.B Insert Bid #2013-12 and Contractor Perna Construction for the following:
 - (A) Backhoe w/extendable hoe \$115./hour
 - (B) Wheel front-end loader \$135./hour.
 - (C) Bulldozer with steel track system \$115./hour.
- 7.A Insert names of businesses:
 - (1) SunPowerCorp. Systems - Solar construction/installation based in Richmond, CA
 - (2) Performance Krav Mag LLC - martial arts instruction business at 800 Route 50.
- 7.M Authorize release of American Southern Ins. Company bond #B98808-021328,\$4,038.30 maintenance guarantee for Dorothea VonSuskil/Fernas Estates Driveway project effective Oct. 18, 2013 as recommended by Robert J. Smith, III, Township Engineer on October 4, 2013.
- 9.G Appoint Lori Friddell the Administrative Assistant in Township Clerk's Office @ \$42,000.00/year effective November 12, 2013.
- 9.H Approve \$1,923.72 per year salary for Lori Friddell as Deputy Registrar of Vital Statistics effective November 12, 2013.
- 12. Adjournment to Executive Session re: Personnel.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "AYE", NO "NAY", NO "ABSTAIN".

Early public comment on agenda items not listed for public hearing:

Jim Childs thanked the Committee for the help they have given the Tavistock residents and for putting it on the next agenda. He invited the Committee members to come to Tavistock club house and watch a power point presentation on some of the things they are up against. Mr. Childs said they will narrate it. He said it has cost the residents over \$70,000.00 so far. Mr. Childs said he didn't know if it could be set up in town hall. Mr. Sandman said it would be helpful to have it on the record and explained that all five members couldn't go to the club house together to watch it. Mr. Silva asked Mr. Childs to bring copies of their newsletter. The Mayor suggested Mr. Childs get a copy of their power point presentation to Mr. Jacobs in advance. Mr. Guishard said they can also include comments in the presentation.

Nick Lynn explained he had his medical insurance with Horizon for 5 years and suddenly got a letter saying they are dropping his plan in this area of Atlantic County and if he keeps it here it will cost him \$160.00 a month. He asked what office to call in the State to see if they are doing something illegal. Mayor Gatto said she had to recuse

herself from the question because she works for Horizon. The Mayor said she believes that the changes Mr. Lynn is experiencing are the result of the Affordable Care Act that went into effect on October 1st and Mr. Lynn probably has to contact the State Department of Banking and Insurance or DCA. She recommended Mr. Lynn call the Member Services number on the back of his insurance ID card. Mr. Lynn said he did call them and got the run around.

Green Acres/Blue Acres Land Offerings:

Mr. Jacobs explained it is almost the entire opposite side of Illif Road from what the Township already owns. He explained he hoped to participate in the program and get some additional parking there but Phil Sartorio is pretty confident that with the required buffer there wouldn't be anything left for parking. Mr. Jacobs said he would like to keep the issue open and be allowed to contact Blue Acres and the Engineer to see if they could get some extra parking there. Mr. Guishard asked what the buffer zone was about. Mr. Jacobs explained that you can only go so close to wetlands buffering; the drawing he had delineated the wetlands and if you add a buffer to it there may not be any room for parking. Mrs. Link asked if the buffer was up to the Township Planning Board. Mr. Jacobs said it isn't and he is pretty sure it is up to Pinelands. Mrs. Dix suggested the wetlands line be identified and the buffer marked off and see what is left. There were no objections to Mr. Jacobs moving forward with this.

American Legion Building (Block 758/Lot 7):

Mayor Gatto explained the American Legion is interested in putting the building up for sale but are restricted by the deed that deeded the property to them. She explained the first issue, if the Committee wants to allow the sale, is how they would do it with the current limits in place and if there is anything they have to consider with the sale of that historical building. She commented on a couple of restrictions on the type of uses being put on it when the Committee deeded the building over to the Legion. The Mayor commented on thinking that no matter which way the Committee proceeds, they would want some restrictions on maintaining the historical integrity of it the building if anybody is going to renovate it. Mr. Guishard said he talked with at least one individual who is interested in purchasing it. Mayor Gatto said Commander Callahan mentioned that they have an interested buyer who is interested in restoring it. John J. Percy, III, said someone from Somers Point was interested in the property but he doesn't know where that is right now. He explained they are doing this because the building is in disrepair and they can't maintain it; a tree came down during the hurricane and put a hole in the roof and they are trying to get someone to patch it. Mr. Percy suggested it would be best for the Legion to deed it back to the Township and have the Township take on the burden or that the Township release them from the caveat in the deed. Mr. Guishard said it is unfortunate the building couldn't be used for the purpose for which it was handed over to the Legion but it is public property; it belongs to the people of the Township; and some people have expressed interest in acquiring it. He recommended it come back to the Township and the Township offer it for sale. Mr. Percy commented on that being one option; the other is that if the Township takes the caveats off, the Legion will sell it, put the money in their treasury and maybe move in with the VFW, and keep the American Legion name in town. Mr. Guishard said the Township would essentially be handing a piece of Township property to one non-profit organization which could just as well go to others and he thinks the Township should put it up for public sale. Mr. Percy commented on the Township not being able to do that until the Legion deeds it back. Mrs. Dix commented on having to determine what the Historic Preservation Commission will require of whoever owns it and people having to know that. Mayor Gatto said the Historic Guidelines are very clear in the Township Ordinance. Mr. Percy said it probably wouldn't be put up for sale unless they know there are certain restrictions they have to comply with and said a new Historic Preservation Ordinance is going to be passed on to the Township Committee. Mr. Silva asked how the Legion would determine a price and

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if they would do all of the advertising, etc. Mr. Percy said they would have to get an appraisal done and try to get a real estate broker that fully understands historic preservation. Mr. Sandman explained the only way the Legion could sell it is if the Committee adopted an ordinance and new deed taking out the reversionary language; any attempt to sell it now would automatically activate the reversionary clause; and the Township can't benefit one charity to the exclusion of others through sale of property it owns or has an interest in. He recommended the Township take the property back; put an RFP put together through the work of Historical Committee; incorporate it into the RFP; and put it out for sale. He asked if it is in a commercial zone. Mrs. Dix said she thought it is residential. Mr. Sandman said there is also a lease for the smaller building in the back that would be terminated by law based on the reversionary clause. Mr. Percy said the Legion Archive materials will be cleaned out but there are still things that belong to the Township on the third floor. Mr. Sandman suggested the Legion would be extended the courtesy of whatever time they feel is necessary to do that and said he can draft the deed at any time. Mr. Percy suggested 60 days. Mrs. Dix asked about what Township records are there. Mr. Percy said he didn't think there any usable records there and that Historical Society made copies of any records that were there.

Mr. Guishard moved, seconded by Mr. Silva, that the following resolution be adopted.

WHEREAS, the Township Committee of the Township of Hamilton deems it in the best interest of the municipality to accept title to the American Legion Building on Block 758, Lot 7,

NOW, THEREFORE, BE IT RESOLVED that the Solicitor is hereby authorized to prepare the necessary Ordinance of Acceptance and deed to return title to aforesaid property to the Township of Hamilton.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "YES", NO "NO", NO "ABSTAIN" ON ROLL CALL VOTE.

Appointment of Special Projects Architect:

Mr. Jacobs explained the Township has several small remodeling projects; four Architects responded to the RFP; and they are all qualified. Mr. Silva asked why the Committee couldn't approve all of them and get quotes when there is a project. Mr. Jacobs said that would be a little more work and he thinks the smaller firm would be better because the projects are small. Mrs. Dix said The Design Collaborative Architects & Planners did the expansion the VoTech School and is now working with the Township MUA; they are in Cape May Court House; she is reluctant to go to Princeton or Cherry Hill when there are others with track records in this town. Mayor Gatto commented on the variance in the per hour pricing for the Principal and asked how the township could leverage local talent and get the most fair price. Mrs. Dix asked if the specs excluded payment for commuting time. Mr. Jacobs said if they are all appointed it will be in their proposal. Mr. Jacobs explained the Committee would be accepting their proposals, declaring all of them qualified, and later on the agenda authorizing him to get proposals for the various projects.

Mr. Silva moved, seconded by Mrs. Link that the following resolution be adopted.

DISCUSSION ON MOTION: Mr. Guishard said the Committee is talking about a contract for a little over 2 months, possibly appointing 4 Architects, sending proposals to all four and that seemed like the Township is bearing a cost that he doesn't know is worthwhile. Mr. Silva asked if the quote process would be simpler and the time period shorter than having to go out to bid. Mrs. Dix said it should have been a Request for Qualifications (RFQ). Mr. Jacobs said it was an RFQ

and the Committee is approving all of them as qualified; it gives locals a chance to get the work; and it gives the Committee a chance to maybe get a better price. Mr. Guishard said his philosophy is to get the best value and if it is outside the area with a comparative price and provides a superior product that is what he is in favor of. Mrs. Link said all the Members are in favor of that. The Mayor called for a vote on the following resolution.

WHEREAS, RFP's for Special Projects Architect Services were submitted by SOSH Architects, Atlantic City, NJ; The Design Collaborative Architects and Planners, Cape May Court House, NJ; RMF Architect, LLC, Princeton, NJ and The Gibson Tarquini Group, Cherry Hill, NJ; and

WHEREAS, all firms are qualified to complete the remodeling projects currently planned by the Township,

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hamilton that the RFPs of SOSH Architects, The Design Collaborative Architects and Planners, RMF Architect, LLC and The Gibson Tarquini Group are all hereby accepted and all four firms declared qualified to perform the services required.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "YES", NO "NO", NO "ABSTAIN" ON ROLL CALL VOTE.

Proposed Ordinance To Amend Township Land Use & Development Ord.:

Mayor Gatto explained the Committee asked Planning Board to consider changing some language in the Ordinance because of numerous potential residents and home developers who were experience issues about getting COs as a result of punch list items coming to the Township Committee and this is their recommendation.

Mr. Silva moved, seconded by Mr. Guishard, that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton that Ordinance #1755-2013 be and is hereby introduced and passed on first reading and the Township Clerk is authorized to advertise same in the October 9, 2013 issue of the Atlantic County Record for a public hearing to be held in the municipal building, 6101 Thirteenth Street at 6:30 PM on October 21, 2013.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "AYE", NO "NAY", NO "ABSTAIN".

TOWNSHIP OF HAMILTON
ORDINANCE NO.1755 - 2013

AN ORDINANCE AMENDING CHAPTER 203, KNOWN AS THE LAND USE AND
DEVELOPMENT ORDINANCE OF THE TOWNSHIP OF HAMILTON

BE IT ORDAINED by the Township Committee of the Township of Hamilton, County of Atlantic, State of New Jersey, as follows:

SECTION 1. Chapter 203, Land Use and Development, of the Code of the Township of Hamilton is hereby amended as follows:

- A. Amend Article XII, Subdivision, Site Plan and Conditional Use Approval, §203-123., General improvement requirements and specifications, by amending subsection (C) to read as follows:
- C. Installation of improvements. No final plat of a major subdivision or site plan, or phase thereof, shall be approved by the Planning Board until the satisfactory completion of all required improvements, as set forth in the Planning Board's resolution granting preliminary subdivision or site plan approval, shall have been certified to the Planning

Board by the Municipal Engineer, unless the developer shall have filed with the township a performance guaranty sufficient in amount and of a suitable form to cover the cost of all such improvements or the uncompleted portion thereof, as approved by the Township Engineer, and guaranteeing the installation of any such uncompleted improvements on or before a date to be specified by the Planning Board. All roadways shall have a base course installed no later than when construction permits have been issued for 10% of the proposed dwelling units and a final course no later than when construction permits have been issued for 90% of the units in the development phase covered by the guaranty. No minor subdivision shall be approved by the Planning Board until the developer shall have filed with the township a performance guaranty sufficient in amount to cover the cost of all required on-tract and off-tract improvements and guaranteeing the installation of such uncompleted improvements on or before a date to be specified by the Planning Board .

SECTION 2. Repealer. All Ordinances and parts of Ordinances of Hamilton Township heretofore adopted that are inconsistent with any of the terms and provisions of this Ordinance are hereby repealed to the extent of such inconsistency.

SECTION 3. Severability. If the provisions of any section, subsection, paragraph, subdivision or clause of this Ordinance, or other ordinance enacted together with this Ordinance shall be judged invalid by a court of competent jurisdiction, such judgment shall not affect or invalidate the remainder of any section, subsection, paragraph, subdivision or clause of same and, to this end, the provisions of each section, subsection, paragraph, subdivision or clause of this Ordinance, and of the ordinances reenacted together with this Ordinance, are hereby declared to be severable.

SECTION 4. This Ordinance shall take effect upon final passage, adoption and publication in manner prescribed by law.

ATTEST:

TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF HAMILTON,
ATLANTIC COUNTY, NJ

JOAN I. ANDERSON, R.M.C.
TOWNSHIP CLERK

AMY GATTO , MAYOR

ROLL CALL: DIX "AYE"
GUSHARD "AYE"
LINK "AYE"
SILVA "AYE"
GATTO "AYE"

ORDINANCE #1755-2013 INTRODUCED AND PASSED FIRST READING ON OCTOBER 7, 2013.

Mr. Silva moved, seconded by Mrs. Dix, that the following resolution be adopted.

RESOLUTION OF THE TOWNSHIP OF HAMILTON, IN THE COUNTY OF ATLANTIC, NEW JERSEY, APPROVING THE ISSUANCE OF BONDS BY THE HAMILTON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY FOR PURPOSES OF SECTION 407(f) OF THE SERVICE CONTRACT BETWEEN THE TOWNSHIP AND THE AUTHORITY.

WHEREAS, the Township of Hamilton, in the County of Atlantic, New Jersey (the "Township"), and The Hamilton Township Municipal Utilities Authority (the "Authority") entered into a service contract dated June 16, 1990, as amended and supplemented as of November 19, 1990 (collectively, the "Service Contract"), for purposes of, among other things, securing certain bonds issued by the Authority and described in the Service Contract (the "Secured Bonds");

WHEREAS, the Authority is desirous of issuing bonds to the New Jersey Environmental Infrastructure Trust (the "NJEIT") and the State of New Jersey (the "State") in an amount not in excess of \$3,900,000 (the "New Bonds"), for purposes of financing a project relating to the improvement of its water supply and distribution system and one (1) project relating to the improvement of its sanitary sewerage collection system (the "Projects");

WHEREAS, the New Bond to be issued by the Authority to the NJEIT is expected to be for approximately 25% of the costs of the Projects and to bear interest at a market rate of interest and the New Bond to be issued by the Authority to the State is expected to be for approximately 75% of the costs of the Projects and to bear interest at a rate of 0%;

WHEREAS, the New Bonds are not Secured Bonds under the Service Contract;

WHEREAS, the requirements of the NJEIT and the State in connection with the loaning of monies to the Authority for purposes of financing the Projects would be less restrictive if the New Bonds were to be Secured Bonds under the Service Contract;

WHEREAS, in accordance with Section 407(f) of the Service Contract, at least three (3) days prior to the date hereof the Authority has notified the Township that it intends to submit an application to the New Jersey Local Finance Board on or about October 21, 2013, for its review of the financing of the Projects;

WHEREAS, Section 407(f) of the Service Contract in general provides that bonds can be Secured Bonds under the Service Contract if approved by resolution of the Township; and

WHEREAS, the Township is desirous that the New Bonds be Secured Bonds under the Service Contract;

NOW THEREFORE BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF HAMILTON, IN THE COUNTY OF ATLANTIC, NEW JERSEY, AS FOLLOWS:

Section 1. The Township hereby approves the New Bonds for purposes of Section 407(f) of the Service Contract and hereby agrees that the New Bonds shall be included in the definition of "Bonds" for purposes of the Service Contract.

Section 2. This resolution shall take effect immediately.

ROLL CALL: DIX	"YES"
GUISHARD	"YES"
LINK	"YES"
SILVA	"YES"
GATTO	"YES"

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "YES", NO "NO", NO "ABSTAIN" ON ROLL CALL VOTE.

Agreement with Jersey Professional Management:

Mr. Jacobs explained that the CFO retired and left sooner than expected, the payroll clerk left leaving only 1 person in the Finance office; the rate is \$95.00 an hour with \$1,000.00 to sign up. Mrs. Dix asked why the contract information wasn't in the agenda packet for Members to review so they could ask questions if they had them or wanted an attorney review. Mr. Jacobs said it was because the contract isn't finalized and the attorney will review it. Mr. Guishard questioned the risk with only one person in the office. Mr. Jacobs said there is a lot that has to be done and a number of steps have been taken to minimize the impact; Maureen's position is being deleted; he talked to her and she has agreed to come in on a part-time basis to do payroll; and that is already set up. Mrs. Link asked if any other Departments could help. Mayor Gatto said everything else already stretched. and Mr. Jacobs said he didn't know of any.

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Mr. Guishard moved, seconded by Mr. Silva, that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton that the Administrator is hereby authorized to sign agreement with Jersey Professional Management for assistance in the Finance Department on an as-needed basis up to the Bid Threshold.

RESOLUTION ADOPTED WITH MEMBER DIX VOTING "NO", MEMBERS GUISHARD, LINK, SILVA AND GATTO VOTING "YES", NO "ABSTAIN" ON ROLL CALL VOTE.

Mrs. Dix said she voted no because of the absence of information in the agenda package and that her comment was "for the record". Mr. Silva voted yes and said he went over this with the Administrator. Ms. Gatto voted yes and said "for the record" the agenda packets are prepared on Thursday and available for a meeting and any questions.

Authorization to obtain Architects' proposals for various projects:

Mrs. Dix commented on talk of tearing out walls and a memo she sent the Administrator about it. She asked for Committee support of her suggestion that the architect and structural engineer evaluate town hall conditions for structural load calculation, dead loads, floor supports, determination of pounds per square foot, that the floors will hold if file cabinets are to be moved from one place to another, and that the HVAC as-builts for be reviewed to see if what was supposed to be put in for heating and air conditioning is what's there now. In response to questions by Mr. Silva, Mr. Smith explained that additional supports and walls were put in the basement to support the file cabinet placement a couple of years ago when file cabinets were reorganized but they were site specific so they would have to be looked at again. Mr. Jacobs said you don't need a structural engineer for HVAC. He commented on cabinets being moved during the re-carpeting during the past year and a-half. Mayor Gatto commented on that work being done because of safety concerns the Committee had. Mrs. Dix said she is taking about floor joists under the subflooring, not decking on top. Mr. Guishard said he talked to Mrs. Dix about this; he was going to talk to the Engineer to see if there's foundation for her safety concerns; he wouldn't want to ask for a review without basing it on something specific; and it should be looked into if extra heavy stuff is being moved to a room where it wasn't planned for. Mayor Gatto said it is the Administrator's job to administer day to day projects such as this and that she was going back to the agenda item. Mrs. Dix said she wanted to add something to it. The Mayor asked the Solicitor for direction because the agenda additions and deletions were already accepted. Mr. Sandman explained the appropriate way is to continue on the agenda; people reading the agenda decide whether or not they want to come; if something isn't on the agenda, people may decide not to come and by not putting it on the agenda the private person is denied being brought into the process; it isn't a good idea where notice isn't given; the Committee always has the right to amend the agenda and he would allow it if he was told this was an imminent life-safety situation but he doesn't know that to be the case based on what has heard; he heard there was some shoring up measures in the past. Mr. Sandman said it could be on a future agenda and better to invite the public to respond and decide whether or not to attend.

Mr. Silva moved, seconded by Mrs. Link, that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton that the Administrator is hereby authorized to obtain proposals from the Special Projects Architects approved tonight for the following projects:

(1) Design, bidding, inspection and construction management of the installation of securing windows and walls to protect the Police Records Area and the Municipal Court Office Area.

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(2) Design, bidding, inspection and construction management of renovations to the Public Works Building for addition of a female rest room and office space.

(3) Inspection of the ballistic panels being installed in the new Dispatch Space.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "YES", NO "NO", NO "ABSTAIN" ON ROLL CALL VOTE.

Mayor Gatto said she is in favor of having this on the October 21st agenda with an update on the information.

Merchants' Association Partnership Workshop:

Mayor Gatto explained she and Mrs. Dix attended the Merchants' Association meeting on Wednesday; she was asked to talk about how the Township Committee could handle some of their feed-back and a follow up on the Lt. Governor's visit when they talked about putting together a workshop to address their concerns and opportunities. She explained she asked them to compile and send their questions, concerns or challenges they may experience as a business owner to the Township so the Committee could have them in advance; she believes that will happen in the next week or so. Mayor Gatto explained her vision once they are received, is to have Township staff be able to react, respond and research any of the items and put together a partnership workshop with the Association and Township Committee; she would like some Department Heads to sit in, people who can address challenges on the spot; and to have an action plan together when the leave that workshop.

Mr. Guishard moved, seconded by Mr. Silva, that a workshop with the Mays Landing Merchants' Association is hereby approved.

MOTION CARRIED WITH ALL MEMBERS VOTING "AYE", NO "NAY", NO "ABSTAIN".

Mayor Gatto said she would like to do this within the next 30 days and asked the Merchants' Association to get their information in as soon as possible so the meeting can be scheduled and properly advertised.

Mayor Gatto asked Mr. Jacobs to extend an invitation to all of the Township Employees to participate in the Halloween Parade and walk up front with the Township Committee and possibly having Public Works bring in some of their trucks in honor of the Township's 200th Anniversary celebration. At Mr. Guishard's suggestion, Mayor Gatto explained it would be voluntary; no employee is obligated to participate; and they will not be paid for it.

Proposed Ordinance to amend Staffing Chart & Salary/Wage Ordinance re: Finance Clerk and Tax Assessor's Office - Ordinance #1756-2013:

Mr. Jacobs explained a non-union position be eliminated and replaced it with a union position and amending the Staffing Chart be amended to move the Tax Assessor out of the Finance Department and into Administration. Mrs. Dix said the Assessor and Collector work hand-in-hand in everything and that she has urged returning to the pre-2000 position where each Statutory Officer, the Clerk, Collector, Assessor and Finance Officer, and there offices are free-standing. She said they are authorized under State Statute; she doesn't understand why the 2008 salary ordinance shuffled departments around; they are tenured staff members; and they should be free-standing so that they can do the work of their own departments and work together where necessary. Mrs. Dix said she disagreed with this when Mr. Jacobs presented it to her in April or May of 2012; she thinks the whole thing was wrong; it needs to be put back to what it was; and she objects to blending of Statutory Officers to be subordinate to other Statutory Officers; she doesn't know that it should be that way under the law; the Committee hasn't had any legal input explaining it to the

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Members she thinks it would be good to know. Mr. Jacobs said it is done this way in other municipalities and how it was done when he worked in Old Bridge and it isn't changing anything. Mrs. Dix said it is breaking one statutory officer away from the Finance Department and leaving one in and said it didn't smell right. Mr. Jacobs asked what difference it made. Mrs. Dix said the difference was in morale, training, and the work flow. Mayor Gatto asked if any of the Members had an opinion on changes to the Ordinance in front of them taking into account Mrs. Dix's comments. Mr. Guishard said he would be amenable to Mrs. Dix's comments if he saw any clear reason for doing it but he didn't see any clear reason to do so.

Mr. Silva moved, seconded by Mr. Guishard, that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton that Ordinance #1756-2013 be and is hereby introduced and passed on first reading and the Township Clerk is authorized to advertise same in the October 9, 2013 issue of the Atlantic County Record for a public hearing to be held in the municipal building, 6101 Thirteenth Street, Mays Landing, NJ at 6:30 PM on Monday, October 21, 2013.

RESOLUTION ADOPTED WITH MEMBERS GUSHARD, LINK SILVA AND GATTO VOTING "YES", MEMBER DIX VOTING "NO", NO "ABSTAIN" ON ROLL CALL VOTE.

**TOWNSHIP OF HAMILTON
ORDINANCE NO.: 1756-2013**

**AN ORDINANCE AMENDING EXHIBIT A, SECTION 1
ARTICLE II OF CHAPTER 66 OF THE CODE OF THE
TOWNSHIP OF HAMILTON, PROVIDING FOR THE
MAXIMUM NUMBER OF EMPLOYEES**

WHEREAS, an employee in the Finance Department has recently resigned, thereby providing an opportunity to change the job title from the job description of (non-union position) "Accounts Payable/Purchasing" to a job description of (union position) "Finance Clerk". This change will allow the new employee to assist with both Finance and Tax Collections; and

WHEREAS, this change will not increase the personnel cost of this department; and

NOW THEREFORE BE IT HEREBY ORDAINED by the Township Committee of the Township of Hamilton, County of Atlantic, State of New Jersey, that Article II of Chapter 66 of the Township Code, titled Personnel, shall be amended as follows:

SECTION 1. Delete Position

Amend Exhibit "A" Section #1, entitled FULL-TIME NON UNION EMPLOYEES, by deleting the following position:

Accounts Payable/Purchasing\$55,000.00

SECTION 2. Delete Position from "CHART OF ORGANIZATION"

Amend "CHART OF ORGANIZATION" by deleting the following full-time position:
Accounts Payable/Purchasing (Finance Office).

SECTION 3. Add New Position

Amend "CHART OF ORGANIZATION" by adding the following full-time position:
Finance Clerk (Location Finance/Tax Collection Office) salary as per Teamster Collective Bargaining Agreement.

SECTION 4. Change Organizational Structure

Amend "CHART OF ORGANIZATION" by moving the Tax Assessor's Office out of the Finance Department and adding it into the Administration Department.

SECTION 5. Severability and Effectiveness Clause.

- (a) If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be unconstitutional, invalid, or unenforceable by a court of competent jurisdiction, such decision shall not affect the remaining portions of this Ordinance.
- (b) Any Ordinance inconsistent with the terms of this Ordinance is hereby repealed to the extent of such inconsistency.

SECTION 6. Effective Date.

This Ordinance shall take effect immediately upon final passage and publication as provided by in law.

TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF HAMILTON,
COUNTY OF ATLANTIC and
STATE OF NEW JERSEY

ATTEST:

Joan I. Anderson, R.M.C.
Township Clerk

Amy L. Gatto, Mayor

ROLL CALL: DIX	"NO"
GUISHARD	"YES"
LINK	"YES"
SILVA	"YES"
GATTO	"YES"

ORDINANCE #1756 - 2013 INTRODUCED AND PASSED FIRST READING OCTOBER 7, 2013.

2013 Best Practices:

All Members had received a copy of the 2013 Best Practices compliance report. Mayor Gatto explained the purpose for this is to help the Township get all of its Energy Tax Receipts. Mr. Jacobs explained the Township will get it by just two things and that it is becoming more and more difficult to do that because the State is putting in more things the municipality cannot do. There being no questions, comments or objections to the report by the Township Committee Members, it will be submitted as presented.

Award of contracts:

Mr. Silva moved, seconded by Mrs. Dix, that the following resolution be adopted.

WHEREAS, the following bids were received on September 18, 2013 for demolition, removal and disposal of asbestos containing material at 6021 Market Street and at 6212 Philips Avenue:

Neri's Construction & Rentals Inc. Williamstown , NJ	\$23,130.00
Garden State General Construction, Inc. Rio Grande, NJ	\$30,860.00

October 7, 2013

Transformation Enterprises, Inc. \$31,450.00
Egg Harbor City, NJ

and

WHEREAS, after review of the bids by the Township Engineer, Deputy CFO/Purchasing Agent and Township Solicitor, Neri's Construction & Rentals, Inc. was determined to be the lowest responsible bidder,

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hamilton that the contract for demolition , removal and disposal of asbestos containing material at 6921 Market Street and at 6212 Philips Avenue be and is hereby awarded to Neri's Construction & Rentals, Inc., 849 Clayton Road, Williamstown, NJ 08094 in the amount of Twenty-three Thousand One Hundred Thirty Dollars (\$23,130.00) as recommended in writing by the Township Engineer on September 24, 2013.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "YES", NO "NO", NO "ABSTAIN" ON ROLL CALL VOTE.

Mr. Silva moved, seconded by Mrs. Link, that the following resolution be adopted.

WHEREAS, the following bids were received on October 4, 2013 for Excavation Equipment and Services (Bid #2013-12) equipment and labor rates for ITEM A. Backhoe with extendable hoe, ITEM B. Wheel front-end Loader, and ITEM C. Bulldozer with Steel Track system; and

Perna Construction	ITEM A. \$115.00/hour
730 9 th Street	ITEM B. \$135.00/hour
Hammonton, NJ	ITEM C. \$115.00/hour

Neri's Construction	ITEM A. \$1080.00/hour
849 Clayton Road	ITEM B. \$1204.00/hour
Williamstown, NJ	ITEM C. \$1183.00/hour

Warriners Construction	ITEM A. \$212.00/hour
127 Summit Avenue	ITEM B. \$266.00/hour
Egg Harbor Twp., NJ	ITEM C. \$240.00/hour

Kline Construction	ITEM A. \$136.10/hour
240 Waveland Avenue	ITEM B. \$145.15/hour
Absecon, NJ	ITEM C. \$164.70/hour

Fred Puggi Excavating	ITEM A. \$125.00/hour
2028 Route 50	ITEM B. \$125.00/hour
Mays Landing, NJ	ITEM C. \$125.00/hour

and;

WHEREAS, after review of the bids by the Director of Public Works and Deputy CFO/Purchasing Agent, Perna Construction was determined to be the lowest responsible bidder,

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hamilton that the contract for Excavation Equipment and Services (Bid #2013-12) be and is hereby awarded to Perna Construction, 730 9th Street, Hammonton, NJ 08037 for ITEMS A, B and C as recommended by the Director of Public Works.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "YES", NO "NO", NO "ABSTAIN" ON ROLL CALL VOTE.

Mr. Silva moved, seconded by Mrs. Link, that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton that the following Business Registration Licenses are hereby approved:

- (1) SunPower Corp. Systems - Solar construction/installation based in Richmond, CA
- (2) Performance Krav Mag LLC - martial arts instruction business at 800 Route 50.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "YES", NO "NO", NO "ABSTAIN" ON ROLL CALL VOTE.

Mr. Silva moved, seconded by Mrs. Link, that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton that CitiBank, N.A. letter of credit #63665350, a performance guarantee for the Kravco Co. LLC Hamilton Mall expansion project is hereby authorized to be reduced **from** \$1,774,729.52 **to** \$532,418.86 as recommended by Steven L. Filippone, Township Engineer for this project, on September 12, 2013.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "YES", NO "NO", NO "ABSTAIN" ON ROLL CALL VOTE.

Mr. Silva moved, seconded by Mrs. Link, that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton that the following item of revenue with off-setting appropriations be inserted into the 2013 Municipal Budget pursuant to N.J.S.A. 40A:4-87:

Revenue Title: 2012 Green Communities Grant	\$3,000.00
Appropriation title: 2012 Green Communities Grant	\$3,000.00

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "YES", NO "NO", NO "ABSTAIN" ON ROLL CALL VOTE.

Mr. Silva moved, seconded by Mrs. Link, that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton that the following item of revenue with off-setting appropriations be inserted into the 2013 Municipal Budget pursuant to N.J.S.A. 40A:4-87:

Revenue Title: No Net Loss Reforestation Project Grant	\$500,352.00
Appropriation title: No Net Loss Reforestation Project Grant	\$500,352.00

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "YES", NO "NO", NO "ABSTAIN" ON ROLL CALL VOTE.

Mr. Silva moved, seconded by Mrs. Link, that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton that Travelers Casualty & Surety Company of America certificate of continuation extending expiration date of bond #10500033653, stormwater management system maintenance bond for Wawa Store #488, to September 13, 2014 is hereby accepted; and

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BE IT FURTHER RESOLVED that Travelers Casualty & Surety Company of America certificate of continuation extending expiration date of bond #10500033564, stormwater management system maintenance bond for Wawa Store #925, is hereby accepted.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "YES", NO "NO", NO "ABSTAIN" ON ROLL CALL VOTE.

Mr. Silva moved, seconded by Mrs. Link, that the following resolution be adopted.

TOWNSHIP OF HAMILTON
ATLANTIC COUNTY
NEW JERSEY

A RESOLUTION TO ESTABLISH A POLICY FOR UTILIZING "SAFE" LEAVE

WHEREAS, THE New Jersey Security and Financial Empowerment ("SAFE") Act was signed into Law on July 17, 2013; and

WHEREAS, this Act requires employers with 25 or more employees to provide twenty (20) days of unpaid leave to any employee who is a victim of a domestic violence incident or sexually violent offense; and

WHEREAS, this leave entitlement is extended to any employee whose child, parent, spouse or partner was the victim of such an incident; and

WHEREAS, the SAFE Act requires employers to post a notice of employees' rights and obligations under the Act; and

WHEREAS, the Township of Hamilton has created a policy to utilize "SAFE" leave according to the parameters set forth by the Act; and

WHEREAS, this Act shall go into effect on October 1, 2013,

NOW, THEREFORE, BE IT RESOLVED by the township Committee of the Township of Hamilton, Atlantic County and State of New Jersey, the "New Jersey SAFE Act" policy is adopted for inclusion in the Township's Employee Handbook.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "YES", NO "NO", NO "ABSTAIN" ON ROLL CALL VOTE.

Mr. Silva moved, seconded by Mrs. Link, that the following resolution be adopted.

BE IT RESOLVED that the Township Committee of the Township of Hamilton has no objection to the New Jersey Division of Alcoholic Beverage Control approving and/or issuing a special permit to Atlantic Community College for a social affair to be held at their Academy of Culinary Arts from 6 PM to 10 PM on November 22, 2013 with wine only to be dispensed.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "YES", NO "NO", NO "ABSTAIN" ON ROLL CALL VOTE.

Mr. Silva moved, seconded by Mrs. Link that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton that the Mayor be and is hereby authorized to sign the 2013 Municipal Alliance Grant Agreement K.13.217(i) for \$22,400.00 on behalf of the Township.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "YES", NO "NO", NO "ABSTAIN" ON ROLL CALL VOTE.

October 7, 2013

Mr. Silva moved, seconded by Mrs. Link, that the following Raffle Licenses are hereby approved:

- 1) License #22-2013 for Atlantic County Special Services School Education Foundation on premises 50/50 on October 27, 2013.
- 2) License #23-2013 for Oakcrest Falcon Crew Booster Club calendar raffle with drawings March 24, April 28 and May 21, 2014.
- 3) License #24-2013 for St. Vincent dePaul Parish off-premise draw raffle on December 15, 2013.
- 4) License #25-2013 for Mays Landing Athletic Association Inc. calendar raffle with drawings January 15 and February 5, 2014.

MOTION CARRIED WITH ALL MEMBERS VOTING "YES", NO "NO", NO "ABSTAIN" ON ROLL CALL VOTE.

Mr. Silva moved, seconded by Mrs. Link, that the following resolution be adopted.

BE IT RESOLVED by that 6:00 PM through 8:00 PM on Thursday, October 31, 2013 is hereby designated as the official date and time for Trick or Treat in the Township of Hamilton.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "YES", NO "NO", NO "ABSTAIN" ON ROLL CALL VOTE.

Mr. Silva moved, seconded by Mrs. Link, that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton that the Construction Official is hereby authorized to waive the \$110.00 electrical inspection fees for the Mays Landing Merchants' Association Fall Festival held on September 28, 2013.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "YES", NO "NO", NO "ABSTAIN" ON ROLL CALL VOTE.

Mr. Silva moved, seconded by Mrs. Link, that the following resolution be adopted.

BE IT RESOLVED that the Township Committee of the Township of Hamilton supports the Mays Landing Merchants' Association application to the County of Atlantic for closure of Main Street between Farragut Avenue and Mill Street in Mays Landing from 5:30 PM to 8:30 PM on Wednesday, October 30, 2013 for the Rotary Club of Mays Landing annual Halloween Parade.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "YES", NO "NO", NO "ABSTAIN" ON ROLL CALL VOTE.

Mr. Silva moved, seconded by Mrs. Link, that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton that American Southern Insurance Company Bond #B98808-021328, the maintenance guarantee for Dorothea VonSuskil/Fernas Estates driveway project, is hereby authorized to be released effective October 18, 2013 as recommended by Robert J. Smith, III, Township Engineer, on October 4, 2013.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "AYE", NO "NAY", NO "ABSTAIN" ON ROLL CALL VOTE.

October 7, 2013

Mr. Silva moved, seconded by Mrs. Dix, that the following resolution be adopted.

ATLANTIC COUNTY
MUTUAL AID AND ASSISTANCE AGREEMENT
BETWEEN PARTICIPATING UNITS
MUTUAL AID RESOLUTION 2013-1

RESOLUTION AUTHORIZING MEMBERSHIP IN A MUTUAL AID AND ASSISTANCE AGREEMENT
WITH PARTICIPATING UNITS.

WHEREAS, mutual aid and assistance agreements between municipalities, counties, law enforcement agencies, police, Emergency Medical Service, fire departments, fire companies or EMS organizations and fire departments situated in fire districts operated by a Board of Fire Commissioners, are permitted pursuant to N.J.S.A. 40A:14-26 and 40A:1-156.1; AND

WHEREAS, the President in Homeland Security Directive (HSPD) 05, directed the Secretary of the Department of Homeland Security to develop and administer a National Incident Management System (NIMS) which would provide a consistent nationwide approach to Federal, State, local and tribal governments to work together more effectively and efficiently to prevent, prepare for, respond to and recover from domestic incidents, regardless of cause, size or complexity; and

WHEREAS, "The New Jersey Civilian Defense and Disaster Control Act" App.A9-33 et. seq., provides for the health, safety and welfare of the people of the State of New Jersey during any emergency by centralizing control of all civilian activities having to do with such emergency giving the Governor control over the resources of each and every political subdivision to cope with any condition that shall arise out of such emergency; and

WHEREAS, the Director of the Division of Fire Safety in the Department of Community Affairs promulgated rules in accordance with the "Fire Service Resource Emergency Deployment Act" N.J.A.C.52:14E-11 et. seq., commonly referred to as the "Fire Service Resource Emergency Deployment Regulations" N.J.A.C. 5:75A et. seq., and

WHEREAS, it is deemed to be in the best interests of the residents of the Township of Hamilton and/or fire district to enter into a mutual aid and assistance agreement with the County of Atlantic and other municipalities including (but not limited to) municipal police, Emergency Medical Service or fire departments, volunteer fire companies or EMS organizations and/or fire districts to provide additional protection against loss, damage or destruction by fire, catastrophe, civil unrest, major emergency or other extraordinary devastation damage or destruction to person and property, in those situations when outside aid and assistance is needed.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hamilton, County of Atlantic, and State of New Jersey as follows:

- A. That the Township of Hamilton is hereby authorized and directed to enter into the Atlantic County Mutual Aid and Assistance Agreement Between Participating Units, a copy of which is attached hereto and made part hereof, on the terms and conditions contained herein.
- B. That the Mayor and Township Clerk are hereby authorized and directed to execute said Mutual Aid and Assistance Agreement on behalf of the Township of Hamilton.
- C. That the Township of Hamilton is hereby authorized and directed to forthwith forward a copy of this Resolution and an executed copy of Schedule A of the Agreement to the offices of the Atlantic County Office of Emergency Management for review and filing by the appropriate Fire, EMS and County Prosecutor or his designee as appropriate.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "AYE", NO "NAY", NO "ABSTAIN".

October 7, 2013

Mr. Silva moved, seconded by Mrs. Dix, that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton that the minutes of the September 3, 2013 and September 16, 2013 regular meetings are hereby approved and adopted.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "AYE", NO "NAY", NO "ABSTAIN".

Mr. Silva moved, seconded by Mrs. Dix, that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton that the minutes of the September 16, 2013 Executive Session are hereby approved and adopted.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "AYE", NO "NAY", NO "ABSTAIN".

Mr. Silva moved, seconded by Mrs. Link, that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton that the minutes of the September 24, 2013 Special Meeting are hereby approved and adopted.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "AYE", NO "NAY", NO "ABSTAIN".

Mr. Silva moved, seconded by Mr. Guishard, that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton that all properly executed and approved payrolls and bills are hereby order to be paid, the bill list total being \$2,011,937.30.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "YES", NO "NO", NO "ABSTAIN" ON ROLL CALL VOTE.

Mr. Silva moved, seconded by Mr. Guishard, that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton that Rita Henry be and is hereby appointed a full-time Clerk II in Community Development/Housing Code Department at \$28,125.53 per year effective October 8, 2013.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "YES", NO "NO", NO "ABSTAIN" ON ROLL CALL VOTE.

Mr. Silva moved, seconded by Mrs. Link, that advertising for a Full-time Planning Administrator is hereby authorized.

MOTION CARRIED WITH ALL MEMBERS VOTING "AYE", NO "NAY", NO "ABSTAIN".

Mr. Silva moved, seconded by Mr. Guishard, that advertising for a full-time Finance Clerk with a salary range of \$29,969.55 to \$38,490.04 per the Teamsters Collective Bargaining Unit Agreement is hereby authorized.

MOTION CARRIED WITH ALL MEMBERS VOTING "AYE", NO "NAY", NO "ABSTAIN".

October 7, 2013

Mr. Silva moved, seconded by Mr. Guishard, that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton that Stacey Wellington be assigned a Temporary Finance Clerk III at \$18.02 per hour for time spent performing Finance Clerk Duties as directed by the Township Administrator effective October 8, 2013.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "YES", NO "NO", NO "ABSTAIN" ON ROLL CALL VOTE.

Mr. Silva moved, seconded by Mr. Guishard, that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton that Maureen Mattle is hereby changed from Regular Full-time Accounts Payable/Purchasing Clerk to Temporary Part Accounts Payable/Purchasing Clerk at \$30.00 per hour effective October 21, 2013.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "YES", NO "NO", NO "ABSTAIN" ON ROLL CALL VOTE.

Mr. Silva moved, seconded by Mrs. Link, that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton that Jessica Mead is hereby appointed a Temporary Part-time Clerk at \$13.00 per hour with the effective date to be determined.

RESOLUTION ADOPTED WITH MEMBERS GUSHARD, LINK, SILVA AND GATTO VOTING "YES", MEMBER DIX VOTING "NO", NO "ABSTAIN" ON ROLL CALL VOTE.

Mr. Silva moved, seconded by Mr. Guishard, that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton that Lori Friddell is hereby appointed Administrative Assistant in the Township Clerk's Office at \$42,000.00 per year effective November 12, 2013.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "YES", NO "NO", NO "ABSTAIN" ON ROLL CALL VOTE.

Mr. Silva moved, seconded by Mr. Guishard, that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton that \$1,923.72 per year is hereby approved as the salary for Lori Friddell as Deputy Registrar of Vital Statistics effective November 12, 2013.

RESOLUTION ADOPTED WITH MEMBERS GUSHARD, LINK, SILVA AND GATTO VOTING "YES", MEMBER DIX VOTING "NO", NO "ABSTAIN" ON ROLL CALL VOTE.

Reports:

Mr. Sandman reported the Township will be appearing before the Planning Board regarding land next to the Hess School that requires a minor subdivision; Phil Sartorio prepared the plan that was submitted; notices have gone out to all adjoining property owners; and it is on the October 17th Planning Board agenda. He explained this is the first step in acquisition of that property. Mr. Silva said he thought there were 9 five acres lots there. Mr. Sandman explained that is the reason for the subdivision.

Mrs. Dix asked if Mr. Levinson's response to questions about County Tax Assessment was going to be listed for discussion at a future meeting. Mayor Gatto said she believed Mr. Levinson said he can't give any answers until he knows the Township is interested in it. Mr. Silva said he liked the presentation from Gloucester County that came with it but a lot of questions came to mind and he thinks having it at a future meeting would be worthwhile. Mayor Gatto said someone from the County needs to be present to answer questions if it is going to be an agenda item. Mr. Silva suggested also having the Assessor at the meeting and said there has to be some down-side to it as well as an up-side. Mayor Gatto said the presentation would be added to the agenda for the first meeting they can make it to.

Mr. Guishard referred to a memo from Steve Ruberti about the audio problem the Township had and the equipment situation at Oakcrest. He said there appeared to be a request from them for the Township to provide better equipment and suggested it be an item on the next agenda. Mr. Jacobs said that he and Mr. Ruberti met with the School Superintendent and their Tech person 1-1½ years ago; he told them to let him know how much (they needed) and what can be done because he felt it is very important to the Township and the Township would fund as much as it can. He explained the biggest problem is that the Township only has 1 Tech person and can't send him over to the school and they may not want him touching anything anyway. Mr. Jacobs explained it can't be moved to town hall because the Verizon connection is almost to the School. Mr. Jacobs explained he sent them an e-mail today saying he had no problem putting up money and to fund a contractor or something to upgrade the system because the Township wants it to work.

Mr. Guishard commented on the Litter Abatement Report and some items picked up under the new commented Ordinance.

Mr. Guishard reported there are lights at the Liepe Tract now and commented on the HTAA being able to practice there now. Mr. Smith said the lights will be turned on this week and they will be remotely controlled. Mr. Jacobs explained it will include control of lights for the hockey court; additional lights will be put on the parking area; it will be incorporated in the surveillance of the hockey court; and there will be cameras on the hockey court. Mr. Guishard reported meeting with Ingrid Perez, Sue Giberson, their staff and Mrs. Dix about ways to improve the field because there were times when trash wasn't picked up. Mr. Jacobs commented on renewal of the Agreements with the Organizations coming up and the organizations not doing some things in the agreement or not doing them as well as the Township would like. He said the Committee needs to decide on putting in an enforcement provision; it is a policy decision and now is a good time to address it. Mrs. Dix said the MLAA has four sports that each have a Commissioner and Deputy Commissioner and her suggestion at that meeting was that the MLAA executives and reciprocal people from Soccer and HYAA be brought together so they all hear the same thing regarding responsibility at the same time. Mr. Guishard said his concern is that it is more difficult to get agreement when you have that large a group and said there are various ways to get them to keep up their end of the bargain. He commented on hoping it could be communicated to everyone through their hierarchy so the Township doesn't have to go through 20 Commissioners on every item.

Mr. Guishard commented on the ability of the Committee to explore establishment of an overall contract for energy aggregation to supply energy at a more favorable cost to the residents of the entire Township. Mr. Silva said the Township doesn't want to be in the energy business or land business and that he thinks are big downsides to it.

Mrs. Dix commented on the people being interviewed by a student about where they were on November 22, 1963 the day Kennedy was killed and that the film is being put into some kind of a competition. She also commented on the 50th Anniversary Celebration of Rev. John Ash's Pastorate at the Presbyterian Church.

October 7, 2013

Mayor Gatto commended the Merchants Association on the Fall Festival and the Historic Society on the Art in the Park Show; for all the work they do and community events they keep going. She said both organizations are made up of small businesses and volunteers and urged residents to support the businesses that support the community.

There being no questions or comments from the public, Mr. Silva moved, seconded by Mrs. Link, that the public comment portion be closed.

MOTION CARRIED WITH ALL MEMBERS VOTING "AYE", NO "NAY", NO "ABSTAIN".

Mr. Silva moved, seconded by Mr. Guishard, that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton that this meeting be adjourned to an executive session to discuss matters of Personnel which are exempt from public discussion pursuant to the New Jersey Open Public Meetings Law.

BE IT FURTHER RESOLVED that the governing body shall reconvene in public for confirmation of the executive session.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "AYE", NO "NAY", NO "ABSTAIN".

Members left the meeting room at 8:41:42 PM on the recording machine. The governing body reconvened in public at 9:53 PM on the wall clock.

Mayor Gatto recalled the meeting to order. There were 3 people in the audience and no one waiting outside. Mr. Sandman stated on the record that it was 9:53 PM; that the Township Committee discussed personnel matters; that there are no confirmations to be made at this time; and that the minutes of the executive session will be available when the basis for confidentiality is no longer confidential.

There being no further matters to be considered for action to be taken thereon tonight, Mr. Silva moved, seconded by Guishard, that this meeting be adjourned.

MOTION CARRIED WITH ALL MEMBERS VOTING "AYE", NO "NAY", NO "ABSTAIN".

ATTEST:

JOAN I. ANDERSON, R.M.C. TOWNSHIP CLERK