

TOWNSHIP OF HAMILTON  
6101 THIRTEENTH STREET  
MAYS LANDING, NJ  
JANUARY 5, 2015

The annual reorganization and first regular meeting of the Township Committee of the Township of Hamilton, Atlantic County, New Jersey was held on the above date with the 2014 Mayor Roger Silva presiding until the Oath of Office was administered to John Kurtz. Members present when the meeting was called to order were Amy Gatto, Rodney Guishard, Judy Link and Roger Silva. Also present were Michael S. Jacobs, Township Administrator, and Joan I. Anderson, Township Clerk.

The meeting opened with the flag salute followed by the Township Clerk certifying compliance with the New Jersey Open Public Meetings Law by posting a notice of the meeting on the bulletin board in the municipal building, Mays Landing, NJ, and by e-mailing a copy of the notice along with the agenda of this meeting to the Press of Atlantic City, Atlantic County Record, Record Journal and Current newspapers, stating the annual reorganization meeting and first regular meeting would take place at 6:00 PM on Monday, January 5, 2015 in the municipal building, Mays Landing, New Jersey.

Freeholder William Pauls administered the oath of office to John Kurtz as a Township Committee Member for a three (3) year term effective January 1, 2015 through December 31, 2017. Mr. Kurtz took his seat on the dais. Mr. Kurtz thanked his family, friends, everyone in the audience, and voters for their support in making it possible for him to be on Committee. He commented on his accident and said he was grateful to be here tonight.

ROLL CALL:  X  GATTO  X  GUISHARD  X  Kurtz  X  LINK  X  SILVA

A moment of silence for private reflection was observed.

Selection of Permanent Chairperson (Mayor) for 2015:

The Clerk called for nominations for Permanent Chairperson (Mayor), for the year 2015.

Ms. Gatto nominated Roger Silva, seconded by Mr. Kurtz. There being no further nominations, Ms. Gatto moved seconded by Mr. Guishard, that the nominations be closed.

MOTION CARRIED WITH ALL MEMBERS VOTING "AYE", NO "NAY" AND NO "ABSTAIN".

Ms. Gatto moved, seconded by Mr. Kurtz that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton that Roger Silva be and is hereby appointed Permanent Chairperson (Mayor) for the year 2015.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "YES", NO "NO" AND NO "ABSTAIN" ON ROLL CALL VOTE.

Mayor Silva thanked the members for their vote of confidence.

Selection of Permanent Deputy Chairperson (Deputy Mayor) for 2015:

Mayor Silva called for nominations for Deputy Chairperson for the year 2015.

Mr. Kurtz nominated Amy Gatto, seconded by Mayor Silva. There being no further nominations, Mayor Silva moved, seconded by Ms. Gatto, that the nominations be closed.

MOTION CARRIED WITH ALL MEMBERS VOTING "AYE", NO "NAY" AND NO "ABSTAIN".

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Mr. Kurtz moved, seconded by Mayor Silva, that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton that Amy Gatto be and is hereby appointed Deputy Chairperson (Deputy Mayor) for the year 2015.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "YES", NO "NO" AND "NO" ABSTAIN" ON ROLL CALL VOTE.

APPOINTMENT OF PROFESSIONALS FOR THE YEAR 2015:

Ms. Gatto moved, seconded by Mr. Kurtz, that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton that Robert S. Sandman, as identified in the RFP from the firm of Hankin, Sandman, Palladino & Weintrob, be and is hereby appointed Township Solicitor for the year 2015 or until a successor is appointed.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "YES", NO "NO" AND NO "ABSTAIN" ON ROLL CALL VOTE.

Mr. Sandman said it is an honor to represent the town that you live in and he doesn't take it lightly.

Mr. Kurtz moved, seconded by Mrs. Link, that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton that Robert J. Smith, III, as identified in the RFP from the firm of Remington, Vernick, Walberg Engineering, be and is hereby appointed Township Engineer for the year 2015 or until a successor is appointed.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "YES", NO "NO", NO "ABSTAIN" ON ROLL CALL VOTE.

Ms. Gatto moved, seconded by Mr. Kurtz, that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton that Leon Costello, as identified in the RFP from the firm of Ford Scott Associates, be and is hereby appointed the Municipal Auditor for the year 2015 or until a successor is appointed.

DISCUSSION: Mr. Guishard said he thought Bowman did an excellent job, was very professional in representations at all the Township meetings and any contact he had with them, and he thought it is a shame to let them go. Mayor Silva said no one was criticizing them; it is well known that they are a fine auditing firm, but there are other firms and other choices. He said Mr. Guishard's comments were well taken and he thanked him for them. The Mayor asked the Clerk to call the vote.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "YES", NO "NO" AND NO "ABSTAIN" ON ROLL CALL VOTE.

Mr. Kurtz moved, seconded by Ms. Gatto, that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton that Joel M. Fleishman, of the Fleishman Daniels Law Office, Northfield, New Jersey, be and is hereby appointed the Municipal Bond Counsel for the year 2015 or until a successor is appointed.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "YES", NO "NO" AND NO "ABSTAIN" ON ROLL CALL VOTE.

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Ms. Gatto moved, seconded by Mr. Kurtz, that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton that Russell Lichtenstein, as identified in the RFP form the firm of Cooper Levinson, be and is hereby appointed the Municipal Labor Counsel for the year 2015 or until a successor is appointed.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "YES", NO "NO" AND NO "ABSTAIN" ON ROLL CALL VOTE.

Ms. Gatto moved, seconded by Mrs. Link, that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton that Alexander Litwornia, as identified in the RFP from Litwornia Associates, be and is hereby appointed the Traffic Engineer for the year 2015 or until a successor is appointed.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "YES", NO "NO" AND NO "ABSTAIN" ON ROLL CALL VOTE.

Ms. Gatto moved, seconded by Mr. Kurtz, that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton that Randolph Lafferty, as identified in the RFP from Cooper Levinson, be and is hereby appointed the Alternate/Conflict Solicitor for the year 2015 or until a successor is appointed.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "YES", NO "NO" AND NO "ABSTAIN" ON ROLL CALL VOTE.

Ms. Gatto moved, seconded by Mr. Kurtz, that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton that all firms that submitted an RFP for Alternate/Conflict Engineer and for Alternate/Conflict Traffic Engineer be deemed qualified to be used as appropriate throughout the year 2015.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "YES", NO "NO" AND NO "ABSTAIN" ON Roll CALL VOTE.

Mr. Kurtz moved, seconded by Ms. Gatto, that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton that Donna Lee Vitale be and is hereby appointed the Municipal Court Prosecutor for the year 2015 or until a successor is appointed.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "YES", NO "NO" AND NO "ABSTAIN" ON ROLL CALL VOTE.

Ms. Gatto moved, seconded by Mr. Kurtz, that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton that Frank J. Lentz of Frank J. Lentz LLC, be and is hereby appointed Municipal Court Public Defender for the year 2015 or until a successor is appointed.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "YES", NO "NO" AND NO "ABSTAIN" ON ROLL CALL VOTE.

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Mr. Kurtz moved, seconded by Ms. Gatto, that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton that Sockler Realty Associates be and is hereby appointed the Certified Property Appraiser for the year 2015 or until a successor is appointed.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "YES", NO "NO" AND NO "ABSTAIN" ON ROLL CALL VOTE.

Ms. Gatto moved, seconded by Mr. Kurtz, that the following resolution be adopted.

JIF RESOLUTION 1-2015  
RISK MANAGEMENT CONSULTANT  
ATLANTIC COUNTY MUNIICIPAL JOINT INSURANCE FUND

WHEREAS, the Township of Hamilton is a member of the Atlantic County Municipal Joint Insurance Fund, a self-insurance pooling fund: and

WHEREAS, the Bylaws of said Fund require that each municipality appoint a RISK MANAGEMENT CONSULTANT to perform various professional services as detailed in the Bylaws; and

WHEREAS, the Bylaws indicate a fee not to exceed six percent (6%) of the municipal assessment which expenditure represents reasonable compensation for the services required and was included in the cost considered by the governing body; and

WHEREAS, the judgmental nature of the Risk Management Consultant's duties renders comparative bidding impractical,

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Hamilton does hereby appoint Dennis M. Brown and Glenn Insurance, Inc. as its Risk Management Consultant for the year 2015 at \$19,500.00 per year or until a successor is appointed in accordance with 40A:11-5; and

BE IT FUTHER RESOLVED that the governing body is hereby authorized and directed to execute the Consultant's Agreement annexed hereto and to cause a notice of this decision to be published according to NJSA 40A:11-5(1),(a),(i).

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "YES", NO "NO" AND NO "ABSTAIN" ON ROLL CALL VOTE.

Mr. Kurtz moved, seconded by Ms. Gatto, that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton that the firm of Design Collaborative be and is hereby appointed the Township Architect for the year 2015 or until a successor is appointed.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "YES", NO "NO" AND NO "ABSTAIN" ON ROLL CALL VOTE.

Ms. Gatto moved, seconded by Mr. Kurtz, that the following resolution be adopted.

WHEREAS the Township Committee of the Township of Hamilton solicited RFQs/RFPs for professional services for the year 2015 and appointed those individuals whose proposal was accepted,

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hamilton that the Administrator is hereby authorized to prepare formal Fair & Open Professional Services Contracts for the following for the year 2015 or until a successor is appointed:

- 1) SOLICITOR: Robert S. Sandman for firm of Hankin, Sandman, Palladino & Weintrob.
- 2) ENGINEER: Robert J. Smith III for firm of Remington, Vernick, Walberg Engineering.
- 3) AUDITOR: Leon Costello for firm of Ford Scott Associates .
- 4) BOND COUNSEL: Joel M. Fleishman of Fleishman & Daniels Law Firm.
- 5) LABOR COUNSEL: Russell Lichtenstein, for the firm of Cooper Levinson.
- 6) TRAFFIC ENGINEER: Alexander Litwornia for the firm of Litwornia Associates.
- 7) ALTERNATE/CONFLICT SOLICITOR: Randolph Lafferty for the firm of Cooper Levinson.
- 8) MUNICIPAL COURT PROSECUTOR: Donna Lee Vitale.
- 9) MUNICIPAL COURT PUBLIC DEFENDER: Francis J. (Frank) Lentz.
- 10) CERTIFIED PROPERTY APPRAISER: Sockler Realty Associates
- 11) RISK MANAGEMENT CONSULTANT: Dennis M. Brown for the firm of Glenn Insurance.
- 14) TOWNSHIP ARCHTECT: Design Collaborative.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "YES", NO "NO" AND NO "ABSTAIN" ON ROLL CALL VOTE.

Ms. Gatto moved, seconded by Mr. Guishard, that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton that AtlantiCare Occupational Health Services, Shore Urgent Care and Atlantic Investigations be and are hereby appointed Township Physicians to be compensated on a "services as rendered" basis for the year 2015 or until a successor is appointed.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "YES", NO "NO" AND NO "ABSTAIN" ON ROLL CALL VOTE.

Zoning Board of Adjustment appointments:

Ms. Gatto moved, seconded by Mr. Kurtz, that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton that Bruce Strigh and Amanda Zimmerman be and are appointed regular members of the Zoning Board of Adjustment for a four (4) year term each, January 1, 2015 through December 31, 2018.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "YES", NO "NO" AND NO "ABSTAIN" ON ROLL CALL VOTE.

Ms. Gatto moved, seconded by Mr. Kurtz, that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton that Carl Pitale be and is hereby appointed Zoning Board of Adjustment Alternate #I for a two (2) year term January 1, 2015 through December 31, 2016.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "YES", NO "NO" AND NO "ABSRTAIN" ON ROLL CALL VOTE.

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Industrial Commission appointments:

Ms. Gatto moved, seconded by Mrs. Link, that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton that Charles Pritchard be and is hereby appointed to the Hamilton Township Industrial Commission for a five (5) year term January 1, 2015 through December 31, 2019.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "YES", NO "NO" AND NO "ABSTAIN" ON ROLL CALL VOTE.

Planning Board appointments:

CLASS I (The Mayor or Mayor's Designee): Mayor Silva appointed Frank Giordano to be his designee as the Class I Member for a one (1) year term, January 1, 2015 through December 31, 2015.

CLASS II (A Township Official appointed by Township Committee)

Mayor Silva tabled appointment of the Planning Board Class II Member for a one (1) year term, January 1, 2015 through December 31, 2015 until the next meeting.

CLASS III (A Township Committee Member appointed by the Committee)

Ms. Gatto moved, seconded by Mayor Silva, that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton that Committee Member John Kurtz be and is hereby appointed the Planning Board Class III Member for a one (1) year term, January 1, 2015 through December 31, 2015.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "YES", NO "NO" AND NO "ABSTAIN" ON ROLL CALL VOTE.

CLASS IV (Appointed by the Mayor)

Mayor Silva appointed Harry Rogers to fill the unexpired the Planning Board Class IV member term of John Kurtz for a term expiring December 31, 2016.

Mayor Silva appointed John J. Percy, III the Planning Board Alternate I for a two (2) year term January 1, 2015 through December 31, 2016.

Veterans' Advisory Board:

Mr. Guishard moved, seconded by Ms. Gatto, that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton that Robert J. Campbell Sr., John Kayes and Albert Davenport be and are hereby appointed Members of the Veterans' Advisory Board for a three (3) year term each January 1, 2015 through December 31, 2017.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "YES", NO "NO" AND NO "ABSTAIN" ON ROLL CALL VOTE.

Historic Preservation Commission:

Mayor Silva appointed Carl Farrell to fill the Historic Preservation Commission unexpired Regular Member term of John Kurtz expiring December 31, 2015.

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Mayor Silva appointed Arlene Blosch the Historic Preservation Commission Alternate #I for a two (2) year term January 1, 2015 through December 31, 2016.

Emergency Management:

Ms. Gatto moved, seconded by Mayor Silva, that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton that Michael Robison be and is hereby appointed the Emergency Management Coordinator for a three (3) year term, January 1, 2015 through December 31, 2017 pursuant to Chapter 22, §22-4 of the Township Code.

RESOLUTION ADOPTED WITH MEMBERS GATTO, KURTZ, LINK AND SILVA VOTING "YES", MEMBER GUISARD "PASS", NO "NO" AND NO "ABSTAIN" ON ROLL CALL VOTE.

Emergency Management- Coordinator appoints/Mayor confirms:

Mayor Silva confirmed the Emergency Management Coordinator's appointments of Michael Brandenberger, Paul Sorrentino and Henry Dorsey Jr. as Co-Deputy Emergency Management Coordinators for a one (1) year term each, January 1, 2015 through December 31, 2015.

Mayor Silva confirmed the Emergency Management Coordinator's appointments of Michael Brandenberger, Paul Sorrentino and Henry Dorsey Jr. as Co-Deputy Emergency Management Coordinators for a one (1) year term each, January 1, 2015 through December 31, 2015.

Mayor Silva confirmed the Emergency Management Coordinator's appointments Debra Fiedler, John J. Percy III, Chris Tilley, Christopher Prychka, Gregory Ciambone, Anthony Alcott, Theodore "Ted" Kinsey, Joseph Guerrier, Carlton Platt, Loretta Platt, George Sanders, Mayor Roger Silva and Deputy Mayor Amy Gatto as Emergency Management Staff Members for a one (1) year term each, January 1, 2015 through December 31, 2015.

Mayor Silva confirmed the following Emergency Management Coordinator's appointments to the Local Emergency Planning Committee (formerly the Citizens' Advisory Council) for a one (1) year term each, January 1, 2015 through December 31, 2015:

- Michael Robison, Director (Coordinator)
- Michael Brandenberger, Paul Sorrentino and Henry Dorsey Jr., Deputy Directors (Co-Deputy Coordinators)
- Stacey Tappeiner, Chief of Police
- ESAB Chairperson
- Chief of Hamilton Township Rescue Squad
- Fire Coordinator
- Director of Public Works
- Coordinator of Emergency Management for Hamilton Township Public Schools
- Superintendent of Greater Egg Harbor Regional High School
- H.T.M.U.A. Executive Director
- Mayor or Mayor's Designee
- Deputy Mayor
- Township Administrator

Mayor Silva confirmed the Emergency Management Coordinator's appointments Debra Fiedler, John J. Percy III, Chris Tilley, Christopher Prychka, Gregory Ciambone, Anthony Alcott, Theodore "Ted" Kinsey, Joseph Guerrier, Carlton Platt, Loretta Platt, George Sanders, Mayor Roger Silva and Deputy Mayor Amy Gatto as Emergency Management Staff Members for a one (1) year term each, January 1, 2015 through December 31, 2015.

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Mayor Silva confirmed the following Emergency Management Coordinator's appointments to the Local Emergency Planning Committee (formerly the Citizens' Advisory Council) for a one (1) year term each, January 1, 2015 through December 31, 2015:

- Michael Robison, Director (Coordinator)
- Michael Brandenberger, Paul Sorrentino and Henry Dorsey Jr., Deputy Directors (Co-Deputy Coordinators)
- Stacey Tappeiner, Chief of Police
- ESAB Chairperson
- Chief of Hamilton Township Rescue Squad
- Director of Public Works
- Coordinator of Emergency Management for Hamilton Township Public Schools
- Superintendent of Greater Egg Harbor Regional High School
- H.T.M.U.A. Executive Director
- Mayor or Mayor's Designee
- Deputy Mayor
- Township Administrator

Mayor Silva appointed the following to the Emergency Services Advisory Board for a one (1) year term each, January 1, 2015 through December 31, 2015 pursuant to Ordinance #1345-99:

- Chiefs of the five (5) fire companies or their designees
- Chief of Hamilton Township Rescue Squad & Dive Team or the Chief's designee
- Fire Official Frank Primavera
- Chief of Police Stacey Tappeiner
- Emergency Management Director Michael Robison
- Communications Coordinator Michael Brandenberger
- Township Committee Department Chairperson or Deputy Chairperson to Public Safety
- Three (3) Township Residents: Henry Dorsey Jr., John J. Percy III and John Liberty.

Ms. Gatto moved, seconded by Mr. Kurtz, that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton that the following are hereby appointed the Township Representatives to the Lake Lenape Dam Advisory Board for a one (1) year term each, January 1, 2015 through December 31, 2015, pursuant to Ordinance #1053-1990:

- Carl Pitale - Township Citizen-at-Large.
- Roger Silva - Township Committee Member
- Brett Noll, Director of Public Works - Township Public Works Representative.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "YES", NO "NO" AND NO "ABSTAIN" ON ROLL CALL VOTE.

Hamilton Township Municipal Utilities Authority appointments:

Ms. Gatto moved, seconded by Mr. Kurtz, that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton that Richard DeFeo be and is hereby appointed a regular member of the Hamilton Township Municipal Utilities Authority for a five (5) year term February 1, 2015 through 2/1/2020.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "YES", NO "NO" AND NO "ABSTAIN" ON ROLL CALL VOTE.



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Ms. Gatto moved, seconded by Mr. Kurtz, that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton that Jennie Ayres be appointed to fill the Hamilton Township Municipal Utilities Authority unexpired Alternate II vacancy expiring February 1, 2018.

RESOLUTION ADOPTED WITH MEMBERS GATTO, KURTZ, LINK AND SILVA VOTING "YES", MEMBER GUSHARD "PASS", NO "NO", NO "ABSTAIN" ON ROLL CALL VOTE.

Property Maintenance Appeals Board:

Ms. Gatto moved, seconded by Mr. Kurtz, that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton that Allan Womelsdorf be and is hereby appointed a regular Member of the Hamilton Township Property Maintenance Appeals Board for a three (3) year term January 1, 2015 through December 31, 2017.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "YES", NO "NO" AND NO "ABSTAIN" ON ROLL CALL VOTE.

Ms. Gatto moved, seconded by Mr. Kurtz, that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton that Melissa Davenport be and is hereby appointed the Property Maintenance Appeals Board Alternate I for a two year term January 1, 2015 through December 31, 2016.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "YES", NO "NO" AND NO "ABSTAIN" ON ROLL CALL VOTE.

Mayor Silva announced the 2015 Department Chairperson and Deputy Department Chairperson assignments:

ADMINISTRATION & FINANCE: Administrator, Personnel, Insurance, Audit, Purchasing, Tax Assessment, Tax Collection, Safety Committee, Strategic Planning Process Oversight.

Department Chairperson: Roger Silva  
Deputy Department Chairperson: Amy Gatto

PUBLIC WORKS: Public Works, Street Lighting, Garbage/Trash/Recycling.

Department Chairperson: Judy Link  
Deputy Department Chairperson: Rodney Guishard

PUBLIC SAFETY: Police, Municipal Court, Emergency Management, Fire & Rescue, Animal Control:

Department Chairperson: Amy Gatto  
Deputy Department Chairperson: Roger Silva

PLANNING/ZONING (COMMUNITY DEVELOPMENT: Planning, Green Team, Historic Preservation Commission, Zoning, Construction & Code Enforcement, Industrial Commission, Municipal Utilities Authority

Department Chairperson: John Kurtz  
Deputy Department Chairperson: Judy Link

SPECIAL EVENTS: Veterans' Advisory Board, Hometown Celebration, 911 Ceremonies, Halloween Parade, Tree Lighting, POW/MIA/ Day, Veterans' Day.

Department Chairperson: Rodney Guishard  
Deputy Department Chairperson: John Kurtz

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Ms. Gatto moved, seconded by Mr. Kurtz, that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton that the following be and are hereby designated holidays for full-time salaried employees for year 2015:

NEW YEAR'S DAY	1/1/15	GENERAL ELECTION DAY	11/3/15
MARTIN LUTHER KING DAY	1/19/15*	VETERANS' DAY	11/11/15
PRESIDENTS' DAY	2/16/15*	THANKSGIVING DAY	11/26/15
GOOD FRIDAY	4/3/15	FRIDAY AFTER THANKSGIVING	11/27/15
MEMORIAL DAY	5/25/15*	1/2 DAY FOR CHRISTMAS EVE	12/24/15
INDEPENDENCE DAY	7/3/15**	CHRISTMAS DAY	12/25/15
LABOR DAY	9/7/15	NEW YEAR'S DAY (2016)	1/1/16
COLUMBUS DAY	10/12/15*		

\*Denotes National Monday Holiday Law observance

\*\*Denotes Holiday observance for Employees whose work week is Monday-Friday

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "AYE", NO "NAY" AND NO "ABSTAIN".

Ms. Gatto moved, seconded by Mrs. Link, that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton that WELLS FARGO, BANK OF AMERICA, OCEAN CITY HOME BANK, SUN NATIONAL BANK, PNC BANK, and TD BANK be and are hereby the financial institutions designated as depositories for Township Funds for the year 2015.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "AYE", NO "NAY" AND NO "ABSTAIN".

Ms. Gatto moved, seconded by Mr. Guishard, that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton that the ATLANTIC COUNTY RECORD, PRESS OF ATLANTIC CITY, RECORD JOURNAL, MAINLAND JOURNAL, HAMMONTON NEWS, VINELAND DAILY JOURNAL, NEWARK STAR LEDGER, and CAMDEN COURIER be and are hereby designated the official newspapers for Township legal advertising for the year 2015.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "AYE", NO "NAY" AND NO "ABSTAIN".

Ms. Gatto moved, seconded by Mrs. Link, that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton that the regular meetings of the Township Committee of the Township of Hamilton for the year 2015 shall be held on the following dates at 6:30 PM, unless otherwise noted. All meetings shall be held in the municipal building, 6101 Thirteenth Street, Mays Landing unless otherwise advertised.

Monday,	January 5, 2015	Monday,	July 6, 2015
<b>Tuesday,</b>	January 20, 2015**	Monday,	July 20, 2015
Monday,	February 2, 2015	Monday,	August 3, 2015
<b>Tuesday,</b>	February 17, 2015**	Monday,	August 17, 2015
Monday,	March 2, 2015	<b>Tuesday,</b>	<b>September 8, 2015**</b>
Monday,	March 16, 2015	Monday,	September 21, 2015
Monday,	April 6, 2015	Monday,	October 5, 2015
Monday,	April 20, 2015	Monday,	October 19, 2015
Monday,	May 4, 2015	Monday,	November 9, 2015
Monday,	May 18, 2015	Monday,	December 7, 2015
Monday,	June 1, 2015	Monday,	December 21, 2015
Monday,	June 15, 2015	Monday,	January 4, 2016 (Reorganization)

\*\*Indicates meetings rescheduled to Tuesday due to Monday holidays.

**MEETING TIMES: 6:30 PM EXCEPT FOR REORGANIZATION ON JANUARY 4, 2016 WHICH SHALL BE AT 6:00 PM.**

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "AYE", NO "NAY" AND NO "ABSTAIN".

Ms. Gatto moved, seconded by Mr. Guishard, that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton, that the following Memberships be and are hereby certified for the year 2015:

- Atlantic County League of Municipalities - five (5).
- Atlantic County Mayors' Association - one (1).
- Atlantic County Association of Township Officials - five (5).
- Atlantic County Mainland Chamber of Commerce.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "YES", NO "NO" AND NO "ABSTAIN" ON ROLL CALL VOTE.

Comments by Committee Members & Chairperson:

Mr. Kurtz thanked everybody for coming to his installation. He said that it is an honor to sit here; that he looks forward to working very well with the other Committee Members; and that he is eager to start working to move the Township forward.

Mrs. Link said it is a privilege to serve. She commented on people regarding politics as something they don't want to get involved in and the need to educate them on the need to get involved with some knowledge. She said one of her quests would be to find some scholarly course that could be offered to the citizens to make them realize how important it is to get involved, to put their foot forward and to take the time because we are the community and want to do what is right for the community.

Mr. Guishard said he seconded what Mrs. Link said and that it is very difficult sometimes to find people to serve on different boards; there is a reluctance to get involved; and if this country is to survive, particularly if majority of the people are to be represented they must be active. Mr. Guishard welcomed Mr. Kurtz to the Committee. He said that he looked forward to a new day; that he thinks the Committee faces a lot of challenges in 2015; that everyone is aware of the budget situation; that what is happening in Atlantic City and the County will make it challenging; and that what is happening to so many who lost their jobs or whose homes are in forfeiture is really a sad state of affairs. Mr. Guishard said the economy is picking up so things may get better. He said he will try his best along with the other Committee Members to do the best they can for the community.

Ms. Gatto congratulated Mr. Kurtz and welcomed him to the dais. She congratulated Mr. Silva on being selected the Chairman and Mayor for 2015. Ms. Gatto read the following statement: *2015 represents to me a clean slate, a blank page, a time to start anew. We have a new mix on committee, new challenges and new opportunities. We've made it through some very difficult years... Years where we, committee, our employees and our taxpayers, had to be in survival mode just to make it. Our fortitude has helped us maintain a level of fiscal sanity not seen anywhere throughout this county or state. Now, with our clean slate, we have the chance to write a new future. We no longer have to focus on the ability to survive but on the will to thrive. I look forward to a year of bringing in business, putting people to work, challenging status quo in the name of doing things better and maintaining a budget our citizens can afford.* Ms. Gatto wished everyone a Happy 2015.

Mayor Silva congratulated Mr. Kurtz and said he was glad that Mr. Kurtz was on Committee because it represents a new beginning for the Township Committee and the Township. He said the Committee has been through a difficult 3 years but with support of the majority of its members they made it through. The Mayor commented on completion construction of an all-accessible playground at Underhill Park, the drainage project at Liepe Park, construction of the new parking lot for Town Hall, renovations to the Public Works Building, a Township-wide reassessment, construction of new first floor, state of the art

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Dispatch Center being just a few of the Committee's accomplishments in 2014. Mayor Silva commented on the challenges the Committee faces today being more difficult than they were when the members first came on Township Committee but they bonded together and overcame them. The Mayor said that he hopes everyone understands the most difficult challenge is financial sustainability. He commented on hearing Mr. Guishard say that the economy is getting better and said that is true for some but not for others. Mayor Silva said that with what's going on in Atlantic City with the casino issues, closings, loss of jobs and the record number of foreclosures in this County every municipality will be struggling with their budgets this year. He said that his primary goals when he came on the Committee were the budget and drainage basins and they haven't changed. The Mayor said he hopes the Committee sticks to the budget because the budget tells them what they can and can't do. He explained the basins are important because they create a public safety hazard if they aren't maintained such as was seen on the Black Horse Pike and, with the number of subdivisions in the community, if the Township Committee doesn't stay on top of the issue it can overcome them. Mayor Silva said that while this year is going to present many challenges he still believes the Committee is committed to public safety, paying down debt and stopping spending. He said he looks forward to working together with the other Members as they have in the past few years. He said that regardless of what party a Member represents, he thinks that when they are sworn in they are here to do the work of the people; it has nothing to do with a political party. The Mayor said he believes the Township will make it through this year because the Committee made a lot of good decisions over the years; that they will at least come out not being buried in debt; that he thinks that people will understand the significance of decisions made over the years and the impact they will have on the community as the numbers start to be related to the public and are talked about through the budget hearings. Mayor Silva wished everybody a happy new year.

Mayor Silva declared a recess for pictures and congratulations.

RECESS: 6:40-6:45 PM

#### JANUARY 5, 2015 REGULAR MEETING MINUTES

Mayor Silva recalled the meeting to Order.

There was no executive session or executive session confirmations.

Ms. Gatto moved, seconded by Mr. Kurtz, that the words "*Reimbursability of benefits for an employee in Municipal Court*" be added under adjournment to Executive Session following the word "Personnel".

MOTION CARRIED WITH ALL MEMBERS VOTING "AYE", NO "NAY" AND NO "ABSTAIN".

There was no early public comment on agenda items not listed for public hearing.

#### Resolution re: Casino Gambling Properties Tax Relief:

Mr. Jacobs said that it was the one adopted by the County. Mayor Silva explained said the Committee felt it was appropriate because of on some things in the newspaper about the casinos and tax relief the city may get not being very pleasant, the other municipalities in the county having to bear that burden.

Ms. Gatto moved, seconded by Mr. Guishard, that the following resolution be adopted.

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF HAMILTON IN ATLANTIC COUNTY URGING THE LEGISLATURE TO WORK WITH ATLANTIC COUNTY IN ENACTMENT OF CASINO GAMBLING PROPERTIES TAX RELIEF LEGISLATION

WHEREAS, for over 30 years, casinos grew and profited in Atlantic City until competition from other states in the region, particularly Pennsylvania, siphoned off many of the out-of-state and foreign gamblers who had frequented Atlantic City casinos for years; and

WHEREAS, the regional competition in casino gambling has had a deleterious effect on Atlantic City in several ways, including: an increase in unemployment due to the recent closing of four casino gambling properties representing fully one-third of the number of casino gambling properties operating in Atlantic City in 2013; a strain on Atlantic City's municipal budget due to property tax refunds required by successful assessment appeals of casino gambling properties; an increased property tax burden on Atlantic City and Atlantic County residents based on the decreasing value of casino gambling properties; and

WHEREAS, a recent legislative response to the crisis has been the promulgation of a series of proposed legislative bills, S2572, S2573, S2575 AND S2576, which proposed legislative action that attempts to alleviate the situation, particularly with a lead bill S2572 that was entitled "Casino Property Tax Stabilization Act" which would grant Atlantic City's casino gambling properties an exemption from normal property taxation for a fifteen (15) year period of time in exchange for an annual guaranteed mandatory minimum payment in lieu of taxes (PILOT) program) by Atlantic City casino gambling properties for the stated purpose of trying to stabilize tax payments and the business models of the casino gambling properties so that they will be better able to compete with out-of-state casinos; and

WHEREAS, the lead proposed bill, S2572, Proposed that the casino gambling properties make payment in 2015 of a payment in lieu of taxes of \$120 million (increased or decreased after the first year according to a formula based upon the Consumer Price Index and "gross gaming revenue") and in addition thereto, in each of the first two years, 2015 and 2015 make an additional separate payment of \$30 million, it being anticipated that the total payments made in 2015 and 2015 would be approximately \$150 million; and

WHEREAS, all of these proposed bills have been deferred from legislative action so as to give them and the concepts they propose more time for study and consideration before they are posted for final legislative action; and

WHEREAS another plan has been proposed, not yet in legislative bill form, which proposes to freeze the property tax rate for all taxpayers in Atlantic City immediately while cutting Atlantic City spending, and which would provide other transitional aid to Atlantic City to ease the excessive tax burden on all taxpayers, including owners of non-casino gambling properties in Atlantic City and taxpayers throughout the County; and

WHEREAS, any proposed legislation or plan providing tax relief to casino gambling properties but not to non-casino gambling residents and businesses of Atlantic City could seriously, unfairly and negatively impact the property tax burden of Atlantic City non-casino residents and businesses, and also could have the same effect on the tax burden of property taxpayers throughout the rest of Atlantic County,

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Hamilton hereby urges the Legislature to work with all elected representatives and officials of Atlantic County in the enactment of proposed legislation intended to stabilize and assist

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casino gambling properties in Atlantic City and Atlantic County to assure that any legislation will not visit tax harm on them as a result of the Legislature's efforts to provide tax relief to casino gambling properties; and

BE IT FURTHER RESOLVED that a certified copy of this Resolution shall be forwarded to Governor Chris Christie, Senate President Stephen Sweeney, District Two (Atlantic County) Legislative Team and the New Jersey Legislature.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "AYE", NO "NAY" AND NO "ABSTAIN".

Introduction of Ordinances:

Mr. Jacobs explained the Ordinance puts new positions that were already approved into the salary ordinance; deletes 1 on-call responder; separates duties of Deputy Police Chief and OEM Coordinator, they will be 2 separate positions; deletes the salary for Deputy Police Chief, that will be set by resolution when a Deputy Chief is appointed; increases the maximum salaries for certain positions to accommodate pay raises; and deletes the part-time Public Defender position.

Ms. Gatto moved, seconded by Mr. Guishard, that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton that Ordinance #1782-2015 be and is hereby introduced and passed on first reading and the Township Clerk is authorized to advertise same in the January 7, 2015 issue of the Atlantic County Record for a public hearing to be held thereon in the municipal building, Mays Landing, NJ at 6:30 PM on Tuesday, January 20, 2015.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "YES", NO "NO" AND NO "ABSTAIN" ON ROLL CALL VOTE.

**TOWNSHIP OF HAMILTON  
ORDINANCE NO.: 1782-2015**

**AN ORDINANCE AMENDING EXHIBIT "A", TO  
ARTICLE II OF CHAPTER 66 OF THE CODE OF THE  
TOWNSHIP OF HAMILTON, AND THE TOWNSHIP OF  
HAMILTON'S CHART OF ORGANIZATION TO PROVIDE  
FOR THE CREATION AND AMENDMENT OF CERTAIN  
POSITIONS AND MAXIMUM SALARIES**

WHEREAS, the Township Committee has determined that it is in the best interest of the Township to separate the job title and duties of OEM Coordinator from the Deputy Chief of Police; and

WHEREAS, the Township Committee has decided to delete the starting salary for the Deputy Police Chief from Ordinance #1770-2014 to effectuate to approval of the starting salary by resolution; and

WHEREAS, the Township Committee has determined that it is in the best interest of the Township to add the following job titles to the Salary Ordinance, Exhibit "A" to Article II of Chapter 66 of the Township Code (Exhibit "1" hereto) as well as the Township's "Chart of Organization" (Exhibit "2" hereto): Acting Planning Board Secretary, Zoning Board Secretary, Industrial Commission Secretary, and Municipal Alliance Coordinator; and

WHEREAS, certain salary maximums contained in the Salary Ordinance need to be increased to allow for 2014, 2015, and 2016 wage increases; and

WHEREAS, since all added positions have already been approved there is no additional cost associated with these changes;

**NOW THEREFORE BE IT HEREBY ORDAINED** by the Township Committee of the Township of Hamilton, County of Atlantic, State of New Jersey, that Article II of Chapter 66 of the Township Code, titled "Personnel and Salaries and Compensation", shall be amended as follows:

**SECTION 1. Create Positions**

a. Amend Chapter 66, Article II, Exhibit "A", Section #1, subsection "PART-TIME REGULAR DUAL POSITIONS CHIEFS", by adding the following positions and maximum salaries:

Acting Planning Board Secretary .....	\$5,000
Zoning Board Secretary .....	\$3,000
Industrial Commission Secretary.....	\$3,000
Municipal Alliance Coordinator .....	\$2,000

**SECTION 2. Delete Positions**

Amend Chapter 66, Article II, Exhibit "A", Section #1 by deleting one of the three On-Call Responder positions.

**SECTION 3. Delete Portion of Job Titles and Duties**

Amend Chapter 66, Article II, Exhibit "A", Section #1, subsection "FULL-TIME DEPUTIES AND DIVISIONS CHIEFS" and Ordinance #1770-2014 by separating job titles and duties of the OEM Director from the Deputy Police Chief Title.

**SECTION 4. Delete Starting Salaries**

Amend Ordinance #1770-2014 by deleting the starting salary for Deputy Chief of Police.

**SECTION 5. Increase Maximum Salaries**

a. Amend Chapter 66, Article II, Exhibit "A", Section #1, subsection "FULL-TIME DEPUTIES AND DIVISION CHIEFS BY" increasing the maximum salaries as follows:

- Division Chief, Fire, Sub-Code, Rent Housing Officer to \$70,000
- Deputy Chief Financial Officers to \$80,000.

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b. Amend Chapter 66, Article II, Exhibit "A", Section #1, subsection "FULL-TIME NON UNION EMPLOYEES" by increasing the maximum salaries as follows:

Communications and Records Supervisor to \$75,000

Director of Management Information Systems (MIS) to \$85,000.

c. Amend Chapter 66, Article II, Exhibit "A", Section #1, subsection "PART-TIME REGULAR DUAL POSITIONS" by increasing the maximum salaries as follows:

ESAB Secretary to \$3,000

Historic Preservation Board Secretary to \$3,000

2 - On-call responders to \$3,000

Fire Official maximum Salary to \$25,000.

**SECTION 6. Additions to Chart of Organization**

Amend the "CHART OF ORGANIZATION" by adding the following part-time dual positions:

Acting Planning Board Secretary

Zoning Board Secretary

Industrial Commission Secretary

Municipal Alliance Coordinator

**SECTION 7. Deletions from Chart of Organization**

Amend the "CHART OF ORGANIZATION" by deleting the following positions:

Part-time Public Defender

1 - On-Call Responders

**SECTION 8. Incorporation of Exhibits**

a. The changes described in Sections 1 through 5 of this Ordinance shall be reflected in Chapter 66, Article II, Exhibit "A" as reflected by Exhibit "1" to this Ordinance.

b. The changes described in Sections 6 and 7 of this Ordinance shall be reflected in the "CHART OF ORGANIZATION" as reflected by Exhibit "2" to this Ordinance.

**SECTION 9. Severability and Effectiveness Clause.**

(a) If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be unconstitutional, invalid, or unenforceable by a court of competent jurisdiction, such decision shall not affect the remaining portions of this Ordinance.

(b) Any Ordinance inconsistent with the terms of this Ordinance is hereby repealed to the extent of such inconsistency.



**SECTION 10. Effective Date.**

This Ordinance shall take effect immediately upon final passage and publication as provided by in law.

**TOWNSHIP COMMITTEE OF THE  
TOWNSHIP OF HAMILTON,  
COUNTY OF ATLANTIC and  
STATE OF NEW JERSEY**

**ATTEST:**

\_\_\_\_\_  
**Joan I. Anderson, R.M.C.  
Township Clerk**

\_\_\_\_\_  
**Roger J. Silva, Mayor**

ROLL CALL: GATTO "YES"  
              GUISHARD "YES"  
              KURTZ "YES"  
              LINK "YES"  
              SILVA "YES"

ORDINANCE #1782-2015 INTRODUCED AND PASSED FIRST READING JANUARY 5, 2015.

Mr. Jacobs explained that Ordinance #1783-2015, if approved, would provide pay raises to non-union employees that are consistent with those just approved for Police Sergeants.

Ms. Gatto moved, seconded by Mr. Guishard, that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton that Ordinance #1783-2015 be and is hereby introduced and passed on first reading and the Township Clerk is authorized to advertise same in the January 7, 2015 issue of the Atlantic County Record for a public hearing to be held thereon in the municipal building, Mays Landing, NJ at 6:30 PM on Tuesday, January 20, 2015.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "YES", NO "NO" AND NO "ABSTAIN" ON ROLL CALL VOTE.

**TOWNSHIP OF HAMILTON  
ORDINANCE NO.: 1783-2015**

**AN ORDINANCE AMENDING ARTICLE II OF CHAPTER  
66 OF THE CODE OF THE TOWNSHIP OF HAMILTON,  
PROVIDING FOR ANNUAL SALARY INCREASES FOR  
CERTAIN EMPLOYEES**

WHEREAS, the Township Committee has determined that it is in the best interest of the Township to provide the Township Administrator with the authority provide retroactive and future salary increases to deserving non-aligned employees for the years 2014, 2015, and 2016; and

WHEREAS, the Township Committee has decided to set specific maximum percentage increases for each of the foregoing years; and

WHEREAS, these changes will increase the personnel costs in the effected departments.

**NOW THEREFORE BE IT HEREBY ORDAINED** by the Township Committee of the Township of Hamilton, County of Atlantic, State of New Jersey, that Article II of Chapter 66 of the Township Code, titled "Personnel and Salaries and Compensation", shall be amended as follows:

**SECTION 1. Addition of maximum percentage increase for years 2014, 2015, and 2016**

Amend Section 66-5, entitled "Annual increases for certain employees", by adding the following language to the end of subsection "A":

- (6) January 1, 2014: 1.50%
- (7) January 1, 2015: 2.00%
- (8) January 1, 2016: 2.00%

**SECTION 2. Severability and Effectiveness Clause.**

- (a) If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be unconstitutional, invalid, or unenforceable by a court of competent jurisdiction, such decision shall not affect the remaining portions of this Ordinance.
- (b) Any Ordinance inconsistent with the terms of this Ordinance is hereby repealed to the extent of such inconsistency.

**SECTION 3. Effective Date.**

This Ordinance shall take effect immediately upon final passage and publication as provided by in law.

ATTEST:

TOWNSHIP COMMITTEE OF THE  
TOWNSHIP OF HAMILTON,  
COUNTY OF ATLANTIC and  
STATE OF NEW JERSEY

\_\_\_\_\_  
Joan I. Anderson, R.M.C.  
Township Clerk

\_\_\_\_\_  
Roger J. Silva, Mayor

ROLL CALL: GATTO "YES"  
 GUSHARD "YES"  
 KURTZ "YES"  
 LINK "YES"  
 SILVA "YES"

ORDINANCE #1783-2015 INTRODUCED AND PASSED FIRST READING JANUARY 5, 2015.

Mr. Kurtz moved, seconded by Mrs. Link, that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton that the proposal of Professional Property Appraisers, Inc., to provide Residential Inspection and Measurement Services for Class 2 properties new construction @ \$30.00 per parcel, Commercial new construction @ \$100.00 per parcel, Condominiums @ \$18.00; per parcel and additions to existing parcels @ \$15.00 per parcel, be and is hereby accepted and the Mayor, Township Clerk and Tax Assessor are authorized to execute the Agreement with them for said services on behalf of the Township.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "YES", NO "NO" AND NO "ABSTAIN" ON ROLL CALL VOTE.

Ms. Gatto moved, seconded by Mr. Kurtz, that the following resolution be adopted.

BE IT RESOLVED by Township Committee of the Township of Hamilton that Bid #2014-17, Uniform Purchases Part A be awarded to Specialty Graphics, Cherry Hill, NJ totaling \$1,631.00 as a per unit bid; and

BE IT FURTHER RESOLVED that Bid #2014-17 Uniform Purchases Part B Be awarded to This & That Uniforms, Pleasantville, NJ totaling \$1,784.98 as a per unit bid.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "YES", NO "NO", AND NO "ABSTAIN" ON ROLL CALL VOTE.

Ms. Gatto moved, seconded by Mr. Kurtz, that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton Change Order #3-Final for the Town Hall Auxiliary Parking Lot contract, a net reduction of \$6,498.68 representing final as-built quantities, be and is hereby approved as recommended by Robert J. Smith III, Township Engineer, on December 23, 2014.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "YES", NO "NO" AND NO "ABSTAIN" ON ROLL CALL VOTE.

Ms. Gatto moved, seconded by Mr. Kurtz, that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton Change Order #1-Final for the Underhill Park Accessible Walkway and Parking Area contract, a net reduction of \$738.00 representing final as-built construction quantities and a supplemental item for 12" ductile iron pipe, be and is hereby approved as recommended by Robert J. Smith III, Township Engineer, on December 29, 2014.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "YES", NO "NO" AND NO "ABSTAIN" ON ROLL CALL VOTE.

Temporary budget adoption:

Ms. Gatto moved, seconded by Mr. Kurtz, that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton that the Temporary Budget as set forth below be and is hereby adopted.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "AYE", NO "NAY" AND NO "ABSTAIN".

TOWNSHIP OF HAMILTON  
2015 TEMPORARY BUDGET

Current Fund

Total Appropriations Prior Year		25,920,923.23
Less Prior Year Appropriations For:		
Debt Service	2,695,867.00	
Capital Improvements	<u>375,000.00</u>	
		<u>3,070,867.00</u>

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22,850,056.23

26.25%

Maximum Permitted Appropriations Before adding appropriations  
for Debt Service, Capital Improvement Fund

5,998,139.76

<u>Current Fund</u>	2014 APPROPRIATIONS AS AMENDED	2015 TEMPORARY BUDGET
<u>General Government</u>		
Township Committee		
Salaries and Wages	61,000.00	20,012.50
Other Expenses	5,300.00	1,391.25
Township Administrator		
Salaries and Wages	251,000.00	82,887.50
Other Expenses	12,575.00	3,300.94
Human Resources		
Salaries and Wages	57,000.00	18,962.50
Other Expenses	27,230.00	7,147.88
Municipal Clerk's Office		
Salaries and Wages	208,000.00	68,600.00
Other Expenses	43,475.00	11,412.19
Financial Administration		
Salaries and Wages	208,000.00	54,600.00
Other Expenses		
Annual Audit	39,500.00	39,500.00
Miscellaneous Other Expenses	33,025.00	10,669.06
Management of Information Systems		-
Salaries and Wages	82,000.00	27,525.00
Other Expenses	86,000.00	22,575.00
Assessment of Taxes		-
Salaries and Wages	137,000.00	45,962.50
Other Expenses	367,850.00	96,560.63
Collection of Taxes		-
Salaries and Wages	194,000.00	64,925.00
Other Expenses	55,200.00	14,490.00
Legal Services and Costs		-
Other Expenses:		-
Special Counsel	71,000.00	18,637.50
Miscellaneous	131,000.00	34,387.50
Prosecutor		-
Other Expenses	60,000.00	20,750.00
Engineering Services and Costs		-
Other Expenses	47,000.00	12,337.50
Municipal Land Use Law (N.J.S.40:55D-1):		-
Planning Board		-
Salaries and Wages	188,000.00	61,350.00
Other Expenses	46,600.00	12,232.50
Board of Adjustments		-
Salaries and Wages	38,000.00	12,975.00
Other Expenses	16,000.00	4,200.00
Environmental Commission		-
Other Expenses	-	-
Industrial Commission		-
Other Expenses	26,550.00	6,969.38
Insurance:		-
Other Expenses		-
Liability Insurance	335,000.00	87,937.50
Employee Group Insurance	2,130,000.00	759,125.00
Workers' Compensation Insurance	742,300.00	194,853.75
Health Benefits Waiver	32,000.00	8,400.00
Unemployment	20,000.00	5,250.00
Department of Public Safety:		-
Fire Department		-
Other Expenses:		-
Rental of Buildings	65,500.00	17,193.75
Aid to Volunteer Fire Companies	402,400.00	105,630.00
		-

Police and Traffic Control		
Salaries and Wages	5,785,000.00	1,696,821.96
Other Expenses	389,382.00	102,212.78
Ambulance Aid and Maintenance		-
Other Expenses	42,900.00	11,261.25
Uniform Fire Safety Act (P.L. 1983, Ch 383)		-
Salaries and Wages	48,000.00	16,600.00
Other Expenses	14,775.00	3,878.44
Office of Emergency Management Services		-
Salaries and Wages	2,700.00	1,208.75
Other Expenses	3,900.00	1,023.75
Public Works Departments:		-
Salaries and Wages	946,000.00	315,325.00
Other Expenses	866,750.00	227,521.88
Snow Reserve Contribution	100,000.00	26,250.00
Solid Waste Collection		-
Other Expenses	1,700,000.00	446,250.00
Street Lighting		-
Other Expenses	230,000.00	60,375.00
Health and Welfare Department:		-
Registrar of Vital Statistics		-
Salaries and Wages	6,000.00	1,575.00
Other Expenses	1,410.00	370.13
Animal Control		-
Other Expenses	24,000.00	6,300.00
Public Defender		-
Salaries and Wages	20,000.00	
Historical Advisory Board		-
Salaries and Wages	2,600.00	882.50
Other Expenses	1,600.00	420.00
Veterans Advisory Board		-
Other Expenses		-
Construction Code Official		-
Salaries and Wages	276,000.00	92,450.00
Other Expenses	18,300.00	4,803.75
Housing Code Enforcement		-
Salaries and Wages	206,000.00	68,075.00
Other Expenses	78,350.00	20,566.88
Unclassified:		-
Utilities	729,000.00	191,362.50
Postage	50,000.00	15,125.00
Compensated Absence Reserve	40,000.00	10,500.00
Contingency	35,000.00	9,187.50
Reserve for Tax Appeals	500,000.00	-
Statutory Expenditures:		-
Contribution to:		-
Public Employee's Retirement System	381,415.00	100,121.44
Social Security System (O.A.S.I.)	686,000.00	180,075.00
Police and Firemen's Retirement System of New Jersey	959,707.00	251,923.09
Disability Insurance	11,750.00	3,084.38
DCRP	5,750.00	1,509.38
Municipal Court		-
Salaries and Wages	442,000.00	147,025.00
Other Expenses	39,250.00	10,303.13
LOSAP		-
Other Expenses	80,000.00	21,000.00
	<hr/>	
	20,943,044.00	5,998,139.76
	<hr/>	

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Add:

Capital Improvement Fund	95,000.00	75,000.00
Capital Purchases	280,000.00	
Payment of Bond Principal	2,000,000.00	2,000,000.00
Payment of BAN Principal	375,000.00	
Green Trust Loan - Principal and Interest	31,092.00	31,092.00
Interest on Bonds	250,400.00	183,200.00
Interest on Notes	39,375.00	
	<hr/>	<hr/>
	3,070,867.00	2,289,292.00
	<hr/>	<hr/>
Total 2015 Temporary Budget	24,013,911.00	8,287,431.76
	<hr/>	<hr/>

Ms. Gatto moved, seconded by Mr. Kurtz, that the following resolution be adopted.

CASH MANAGEMENT PLAN FOR THE  
TOWNSHIP OF HAMILTON

WHEREAS, N. J. S. A. 40A: 5-14 provides that:

“Each local unit shall adopt a cash management plan and shall deposit, or invest, or both deposit and invest, its funds pursuant to the plan.”

WHEREAS, the Chief Financial Officer has worked with the Municipal Auditor, other municipal officials and employees and advisors in preparing the Cash Management Plan of the Township of Hamilton; now, therefore,

BE IT RESOLVED by the Township Committee of the Township of Hamilton that the Cash Management Plan as incorporated herein by reference hereto be and the same is adopted by the Township Committee of the Township of Hamilton; and

BE IT FURTHER RESOLVED by the Township Committee of the Township of Hamilton as follows:

1. That the Chief Financial Officer shall deposit and invest all moneys of this municipality as designated by the Cash Management Plan in accordance with the provisions of the Plan and in accordance with N.J.S.A. 40A:5-14.
2. That the Township Clerk shall file a certified copy of this resolution with the Chief Financial Officer and Municipal Auditor.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "AYE", NO "NAY" AND NO "ABSTAIN" .

**CASH MANAGEMENT PLAN OF THE TOWNSHIP OF HAMILTON  
IN THE COUNTY OF ATLANTIC, NEW JERSEY**

**I**                    **STATEMENT OF PURPOSE.**

This Cash Management Plan (the "Plan") is prepared pursuant to the provisions of N. J. S. A. 40A:5-14 in order to set forth the basis for the deposits ("Deposits") and investment ("permitted Investments") of certain public funds of the Township of Hamilton, pending the use of such funds for the intended purposes. The Plan is intended to assure that all public funds identified herein are deposited in interest bearing Deposits or otherwise invested in Permitted Investments hereinafter referred to. The intent of the Plan is to provide that the decisions made with regard to the Deposits and the Permitted Investments will be done to insure the safety, the liquidity (regarding its availability for the intended purposes), and the maximum investment return within such limits. The Plan is intended to insure that any Deposit or Permitted Investment matures within the time period that approximates the prospective need for the funds deposited or invested so that there is not a risk to the market value of such of such Deposits or Permitted Investments.

**II.**                    **IDENTIFICATION OF FUNDS AND ACCOUNTS TO BE COVERED BY THE PLAN**

A. Plan is intended to cover the deposit and/or investment of the following funds and accounts of the Township of Hamilton:

Current Fund/General Account  
Grant Fund/Grant Accounts  
General Capital Fund/ General Capital  
Accounts Animal Control Fund/Animal  
Control Accounts Other Trust Funds/Trust  
Accounts

**III.**                    **DESIGNATION OF OFFICIALS OF THE TOWNSHIP OF HAMILTON  
AUTHORIZED TO MAKE DEPOSITS AND INVESTMENTS UNDER  
THE PLAN.**

The Chief Financial Officer of the Township of Hamilton is hereby authorized and directed to deposit and/or invest the funds referred to in the Plan. The Chief Financial Officer is hereby authorized to designate in writing an alternate employee to act in her capacity during her absence.

**IV.**                    **DESIGNATION OF DEPOSITORIES.**

The following banks and financial institutions are hereby designated as official depositories for the Deposit of all public funds referred to in the Plan, including any certificates of Deposit which are not otherwise invested in Permitted Investments as provided by this Plan.

PNC Bank  
Bank of America  
Wells Fargo Bank  
Sun National Bank  
TD Bank  
Ocean City Home Bank

**V. RECEIPTS AND DISBURSEMENT OF THE FUNDS OF THE TOWNSHIP OF HAMILTON**

- A. The Township Committee shall establish by resolution adopted at its reorganization meeting of said administration the required signatories Municipal bank accounts.
- B. All municipal funds received by any official or employee shall be deposited within 48 hours to an interest bearing account in the same name of the Township of Hamilton.
- C. The following funds shall not be required to be maintained in interest bearing accounts:
1. Change Funds  
Petty Cash Funds
  2. Trust Funds to the extent that the deposit of such funds to an interest bearing account would require by law the payment of interest to the provider of funds.
  3. Any grant funds required by the grant agreement not to be placed in interest bearing accounts.
  4. Bond and Interest Accounts for Debt Service payments.
  5. Compensating balances maintained for the purpose of obtaining specific services from financial institutions. Such accounts may be established at the discretion of the Chief Financial Officer based on his determination of their cost effectiveness. The Chief Financial Officer shall have the authority to execute written agreements for said accounts.
  6. Any other funds or balances which due to reasons of practicality or requirements of some regulatory authority must be placed in non-interest bearing accounts.
- D. No municipal funds shall be disbursed by the Chief Financial Officer prior to the approval of the Township Committee except for:
1. Debt Service Payments
  2. Investments
  3. Payroll turnovers to agencies
- Items 1 & 2 shall be submitted to the Township Committee for ratification on the bill resolution presented at the next Committee meeting following the payments.
- E. The Chief Financial Officer is authorized to designate employees who may, from time to time, initiate and confirm wire transfers.

**VI. DESIGNATION OF BROKERAGE FIRMS AND DEALERS WITH WHOM THE DESIGNATED OFFICIALS MAY DEAL.**

The following brokerage firms and/or dealers and other institutions are hereby designated as firms with whom the Designated Official (s) of the Township of Hamilton referred to in this Plan may deal for purposes of buying and selling securities identified in this Plan as Permitted Investments or otherwise providing for Deposits.

Wells Fargo Securities  
Morgan Stanley  
Bank of America Securities  
JP Morgan Chase  
UBS Paine Webber

**VII. AUTHORIZED INVESTMENTS.**

- A. Except as otherwise specifically provided for herein, the Designated Official is hereby authorized to invest the public funds covered by this Plan, to the extent not otherwise held in Deposits, in the following Permitted Investments:
- (1) Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America;
  - (2) Government money market mutual funds;



- (3) Any obligation that a federal agency or federal instrumentality has issued in accordance with an act of Congress, which security has a maturity date not greater than 397 days from the date of purchase, provided that such obligations bears a fixed rate of interest not dependent on any index or other external factor;
- (4) Bonds or other obligations of the Local Unit or bonds or other obligations of municipalities or which the Local Unit is a part or within which the municipality is located;
- (5) Bonds or other obligations, having a maturity date not more than 397 days from the date of purchase, approved by the Division of Investment of the Department of the Treasury for investment by Local Units.
- (6) Local government investment pools;
- (7) Deposits with the State of New Jersey Cash Management Fund established pursuant to section 1 of P.L. 1977, c.281 ( C.52 : 18A-90.4) ;
- (8) Agreement for repurchases of fully collateralized if:
  - a) the underlying securities are permitted investments pursuant to paragraphs (1) and (3) of this subsection a;
  - b) the custody of collateral is transferred to a third party;
  - c) the maturity of the agreement is not more than 30 days;
  - d) the underlying securities are purchased through a public depository as defined in section 1 of P.L. 1970, c 236 (C.17:9-41); and
  - e) a master repurchase agreement providing for the custody and security of collateral is executed.
- (9) Obligations issued by the State of New Jersey, its agencies or any other local agencies or authorities which specifically provide in their enabling legislation that their obligations are an authorized investment for other local governments. This is specifically intended to include obligations issued by the State of New Jersey to fund its outstanding pension obligations issued in 1997, consisting of Series A, B and C, inclusive.

For purposes of the above language, the terms "government money market mutual fund:" and "local government investment pool" shall have the following definitions:

Government Money Market Mutual Fund. An investment company or investment trust:

- a) Which is registered with the Securities and Exchange Commission under the Investment Company Act of 1940, "15 U.S.C. sec. 80a-1 et seq., and operated in accordance with 17 C.F.R.sec. 270 2a-7. and repurchase agreements that are collateralized by such U.S. Government securities; and
- b) The portfolio of which is limited to U.S. Government securities that meet the definition of any eligible security pursuant to 17 C.F.R. sec. 270.2a-7.
- c) Which has:
  - i. attained the highest ranking or the highest letter and numerical rating of a nationally recognized statistical rating organization; or
  - ii. retained an investment advisor registered or exempt from registration with the Securities and Exchange Commission pursuant to the "Investment Advisors Act of 1940," 15 U.S.C. sec. 80b-1 et seq., with experience investing in the U.S. Government securities for at least the most recent past 60 months and with the assets under management in excess of \$500 million.

*Local Government Investment Pool. An investment pool:*

- a) which is managed in accordance with 17 C.F.R. sec. 270.2a-7;
  - b) which is rated in the highest category by a nationally recognized statistical rating organization ;
  - c) which is limited to U.S. Government securities that meet the definition of an eligible security pursuant to 17 C.F.R. sec. 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities ;
  - d) which is in compliance with the rules adopted pursuant to the "Administrative Procedure Act" P.L. 1968, c. 410 (c.52:14B-1 et seq.) by the Local Department of Community Affairs, which rules shall provide for disclosure and reporting requirements, and other provisions deemed necessary by the board to provide for the safety, liquidity and yield of the investments:
  - e) which does not permit investments in instruments that: are subject to high price volatility with changing market conditions; cannot reasonably be expected, at the time of interest rate adjustment, to have a market value that approximates their par value; or utilize an index that does not support a stable net asset value; and
  - f) which purchases and redeems investments directly from the issuer, government money market mutual fund, or the State of New Jersey Cash Management Fund, or through the use of a National or State bank located within this State, or through a broker-dealer which, at the time of purchase or redemption, has been registered continuously for a period of at least two years pursuant to section 9 of P.L. 1967 c. (C. 49:3-56) and has at least \$25 million in capital stock (or equivalent capitalization if not a cooperation), surplus reserves for contingencies and undivided profits, or through a securities dealer who makes primary markets in U.S. Government securities and reports daily to the Federal Reserve Bank of New York its position in and borrowing on such U.S. Government Securities.
- B. It shall be the responsibility of the Chief Financial Officer to analyze the cash flow and to invest funds in legal investments as to maximize interest earnings. The Chief Financial Officer will observe the following guidelines:
- (1) When investing funds in commercial banks, savings banks and loans and other depository institutions, the Chief Financial Officer shall attempt to obtain a minimum of three quotations and shall invest at the institutions offering the highest effective rate. If such investment together with all other deposits of the Township of Hamilton in said institution exceeds the Federal Deposit Insurance Corporation limit then the following criteria must be met:
    - (a) the institution must be covered by a current Government Unit Deposit Protection Act Certificate.
  - (2) The Chief Financial Officer shall determine which type of legal investment will best serve the needs of the municipality and is authorized to place funds in any legal investment, unless otherwise restricted by the governing body.
  - (3) The Chief Financial Officer is authorized to contract the services of a Financial Advisor, as needed.
  - (4) The Chief Financial Officer shall develop procedures to insure internal controls are adequate to safeguard the Township of Hamilton funds.

**VIII. SAFEKEEPING CUSTODY PAYMENT AND ACKNOWLEDGE OF RECEIPT PLAN.**

To the extent that any Deposit or Permitted Investment involves a document or security which is not physically held by the Township of Hamilton, then such instrument or security shall be covered by a custodial agreement with an independent third party, which shall be a bank or financial institution in the State of New Jersey. Such institution shall provide for the designation of such investments in the name of the Township of Hamilton to assure that there is no unauthorized use of the funds or the Permitted Investments or Deposits. Purchase of any Permitted Investments that involve securities shall be executed by a "delivery versus payment" method to insure that such Permitted Investments are either by the Township of Hamilton or by a third party custodian prior to or upon the release of the Township of Hamilton funds

**IX. REPORTING REQUIREMENTS.**

On the first day of each month during which this Plan is in effect, the Designated Official, referred to in Section III hereof shall supply to the governing body of the Township of Hamilton a written report of any Permitted Investments made pursuant to this Plan, which shall include, at a minimum, the following information:

- A. The name of any institution holding funds of the Township of Hamilton as a Permitted Investment.
- B. The amount of securities purchased or sold during the immediately preceding month.
- C. The class or type of securities purchased.
- D. The book value of such Permitted Investments.
- E. The earned income on such Permitted Investments. To the extent that such amounts are actually earned at maturity; this report shall provide an accrual of such earnings during the immediately preceding month.
- F. The fees incurred to undertake such Permitted Investments.
- G. The market value of all Permitted Investments as of the end of the immediately preceding month.
- H. All other information which may be deemed reasonable from time to time by the governing body of the Township of Hamilton.
- I.

**X. TERM OF PLAN.**

This Plan shall be in effect from January 1, 2015 to December 31, 2015.

Attached to this Plan is a resolution of the governing body of the Township of Hamilton approving this Plan for such period of time. The Plan may be amended from time to time.

Ms. Gatto moved, seconded by Mr. Kurtz, that the following resolution be adopted.

**RESOLUTION AUTHORIZING TAX ASSESSOR TO ACT AS AGENT FOR THE TAXING DISTRICT OF THE TOWNSHIP OF HAMILTON AND TO FILE A PETITION OR PETITIONS OF APPEALS TO INCREASE TAX ASSESSMENTS**

WHEREAS, from time to time, the Tax Assessor discovers calculation, transposition, measurement, or typographical errors in the tax assessments of the tax list after the time the County Board of Taxation has certified the tax rates for the tax year; and

WHEREAS, the governing body of the Taxing District of the Township of Hamilton is desirous that every taxpayer pay his or her fair share of taxes; and

January 5, 2015

WHEREAS, if the above discovered errors are not corrected, the taxpayers affected would be paying less than their fair share of taxes; and

WHEREAS, the method for correcting such errors is to file a Petition of Appeal for the current tax year with the Atlantic County Board of Taxation,

NOW, THEREFORE, BE IT RESOLVED by the governing body of the taxing District of the Township of Hamilton that the Tax Assessor is hereby authorized to act as the Agent for the Taxing District and to file a Petition of Appeal or Appeals for the tax year 2015 with the Atlantic County Board of Taxation to correct such errors and to increase the assessments to the correct value; and

BE IT FURTHER RESOLVED that a copy of any Petition of Appeal filed with the Atlantic County Board of Taxation under this Resolution shall be filed with the Township Clerk; and

BE IT FURTHER RESOLVED that a certified copy of this resolution shall be forwarded to the Atlantic County Board of Taxation with any such Petition of Appeal.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "AYE", NO "NAY" AND NO "ABSTAIN".

Ms. Gatto moved, seconded by Mr. Kurtz, that the following resolution be adopted.

RESOLUTION AUTHORIZING TAX ASSESSOR TO ACT AS AGENT FOR THE TAXING DISTRICT OF THE TOWNSHIP OF HAMILTON AND TO FILE A PETITION OR PETITIONS OF APPEALS TO DECREASE TAX ASSESSMENTS

WHEREAS, from time to time, the Tax Assessor discovers calculation, transposition, measurement, or typographical errors in the tax assessments of the tax list after the time the County Board of Taxation has certified the tax rates for the tax year; and

WHEREAS, the governing body of the Taxing District of the Township of Hamilton is desirous that every taxpayer pay his/her fair share of taxes; and

WHEREAS, if the above discovered errors are not corrected, the taxpayers affected would be paying more than their fair share of taxes; and

WHEREAS, the method for correcting such errors is to file a Petition of Appeal for the current tax year with the Atlantic County Board of Taxation,

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Taxing District of the Township of Hamilton that the Tax Assessor is hereby authorized to act as the Agent for the Taxing District and to file a Petition of Appeal or Appeals for the tax year 2015 with the Atlantic County Board of Taxation to correct such errors and to decrease the assessments to the correct value; and

BE IT FURTHER RESOLVED that a copy of any Petition of Appeal filed with the Atlantic County Board of Taxation under this Resolution shall be filed with the Township Clerk; and

BE IT FURTHER RESOLVED that a certified copy of this resolution shall be forwarded to the Atlantic County Board of Taxation with any such Petition of Appeal.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "AYE", NO "NAY" AND NO "ABSTAIN".

January 5, 2015

Ms. Gatto moved, seconded by Mr. Kurtz, that the following resolution be adopted.

RESOLUTION

RESOLUTION OF THE TOWNSHIP OF HAMILTON, COUNTY OF ATLANTIC, STATE OF NEW JERSEY, FIXING THE RATE OF INTEREST TO BE CHARGED ON DELINQUENT TAXES AND SETTING THE GRACE PERIOD.

WHEREAS, N.J.S.A. 54:4-67 governs the interest rates to be charged on delinquent taxes and allows the governing body to set a grace period not to exceed ten (10) calendar days, and

WHEREAS, interest on delinquent taxes may be fixed at a rate of 8% of the first \$1,500.00 of delinquency, and at a rate of 18% on that the portion of the delinquent tax balance which is in excess of \$1,500.00; and

WHEREAS, P.L. 1991 c.75,s.39 provides that a penalty of 6% may be charged to a taxpayer with a delinquency in excess of \$10,000.00 who fails to pay the delinquency prior to the end of the fiscal year.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Hamilton, County of Atlantic, State of New Jersey, as follows:

1. That the Tax Collector is hereby authorized and directed to charge 8% per annum on the first \$1,500.00 of taxes becoming delinquent after due date and 18% per annum on any amount of taxes in excess of \$1,500.00 becoming delinquent after due date.

2. That the Tax Collector is hereby authorized and directed to charge a 6% penalty to those properties who fail to pay delinquencies in excess of \$10,000.00 prior to the end of the fiscal year.

3. That the Tax Collector is instructed that no interest shall be charged if a payment of a tax installment is received by the Tax Collector within the tenth (10) calendar day following the date upon which that tax installment became payable.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "AYE", NO "NAY" AND NO "ABSTAIN".

Ms. Gatto moved, seconded by Mr. Kurtz, that the following resolution be adopted.

RESOLUTION

RESOLUTION OF THE TOWNSHIP OF HAMILTON, COUNTY OF ATLANTIC, STATE OF NEW JERSEY, AUTHORIZING A TAX SALE PURSUANT TO N.J.S.A. 54:5-19

WHEREAS, N.J.S.A. 54:5-19 provides that a municipality may, by resolution, provide for a tax sale no earlier than the last month of the municipality's fiscal year when unpaid taxes or other municipal liens or charges are in arrears in the fiscal year designated in such resolution; and

WHEREAS, the governing body has determined to authorize a tax sale to be held no earlier than December of 2014 and no later than December 31, 2015 for the year 2014.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Hamilton, County of Atlantic, State of New Jersey, as follows:

January 5, 2015

1. That the Tax Collector is hereby directed and authorized to conduct a tax sale no earlier than December of 2014 and no later than December 31, 2015 for unpaid taxes or other municipal liens or charges, or parts thereof, that are in arrears for the 2014 fiscal year.

2. That a certified copy of this resolution shall be forwarded to the Tax Collector and Chief Financial Officer for the Township of Hamilton.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "AYE", NO "NAY" AND NO "ABSTAIN".

Ms. Gatto moved, seconded by Mr. Kurtz, that the following resolution be adopted.

RESOLUTION

RESOLUTION OF THE TOWNSHIP OF HAMILTON, COUNTY OF ATLANTIC, STATE OF NEW JERSEY, AUTHORIZING CANCELLATION OF CERTAIN TAXES WITH DELINQUENT AND CREDIT BALANCES UNDER FIVE DOLLARS

WHEREAS, the Township of Hamilton will collect municipal property taxes for the 2014 and 2015 tax years; and

WHEREAS, there will be delinquent and credit balances for several properties on certain tax bills, amounts under \$5.00 for the 2014 and 2015 tax years; and

WHEREAS, it is the desire of the Township of Hamilton to authorize the Tax Collector to cancel said tax delinquent and credit balances under the amount of \$5.00 that exist throughout the year on 2014 and 2015 taxes;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Hamilton, County of Atlantic, State of New Jersey, that the Tax Collector be and is hereby authorized to cancel said tax delinquent and credit balances under the amount of \$5.00 for the 2014 and 2015 tax years.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "AYE" NO "NAY" AND NO "ABSTAIN".

Ms. Gatto moved, seconded by Mr. Kurtz, that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton that Ingrid Perez, Special Projects Manager, be and is hereby appointed the J.I.F. Fund Commissioner for the year 2015.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "AYE", NO "NAY", NO "ABSTAIN".

Ms. Gatto moved, seconded by Mr. Kurtz, that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton that Michael S. Jacobs, Township Administrator, be and is hereby appointed the J.I.F. Alternate Fund Commissioner for the year 2015.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "AYE" NO "NAY" AND NO "ABSTAIN".

January 5, 2015

Ms. Gatto moved, seconded by Mr. Kurtz, that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton that Mary Kelly be and is hereby appointed the J.I.F. Non-Police Claims Coordinator for the year 2015.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "AYE", NO "NAY" AND NO "ABSTAIN".

Ms. Gatto moved, seconded by Mr. Kurtz, that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton that Lea Brower be and is hereby appointed the J.I.F. Police Claims Coordinator for the year 2015.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "AYE", NO "NAY" AND NO "ABSTAIN".

Ms. Gatto moved, seconded by Mr. Kurtz, that the following resolution be adopted.

**"RESOLUTION"**

**CONTACT PERSON FOR THE EMPLOYMENT PRACTICES LIABILITY  
ATTORNEY CONSULTATION SERVICE**

**ATLANTIC COUNTY MUNICIPAL JOINT INSURANCE FUND**

WHEREAS, the Governing Body of the Township of Hamilton hereinafter referred to as "MUNICIPALITY", is a member of the Atlantic County Municipal Joint Insurance Fund, hereinafter referred to as "FUND"; and

WHEREAS, the FUND has adopted a policy authorizing the Employment Practices Liability Attorney Consultation Service; and

WHEREAS, the FUND has budgeted an annual allowance per member for EPL consulting services and;

WHEREAS, the FUND requires the MUNICIPALITY to designate specific managerial or supervisory individuals who will have telephone access to the EPL Hotline;

NOW THEREFORE, be it resolved that the governing body of the Township of Hamilton does hereby appoint Michael S. Jacobs, Township Administrator, as the EPL Hotline Contact Person.

BE IT FURTHER RESOLVED that the governing body does hereby appoint Michael Jacobs, Fund Commissioner and Mary Kelly, Human Resources Director, as additional Contact Persons.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "AYE", NO "NAY" AND NO "ABSTAIN".

Ms. Gatto moved, seconded by Mr. Kurtz, that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton that Lisa Marcolongo be and is hereby appointed the JIF Safety Coordinator for the year 2015.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "AYE", NO "NAY" AND NO "ABSTAIN".

There were no Business Registration Licenses to be approved.

January 5, 2015

Ms. Gatto moved, seconded by Mr. Kurtz, that the following resolution be and is hereby adopted.

RESOLUTION AUTHORIZING PUBLIC LAND SALE

WHEREAS, the Township of Hamilton is the owner of lands hereinafter described; and

WHEREAS, a request has been made for said lands to be offered for public sale because there are no contiguous owner or owners thereto; and

WHEREAS, in the judgment of the Township of Hamilton, said lands are of no further use for public purposes, are not needed for public use, and should be disposed of by sale at public auction in accordance with the statute in such case made and provided; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hamilton that all of the right, title and interest of the Township of Hamilton, Atlantic County, NJ in and to the lands described as follows shall be sold to the highest bidder at a public sale to be held in the municipal building, 6101 Thirteenth Street, Mays Landing, NJ subject to the terms and conditions set forth in the Notice of Public Land Sale Advertisement and such other conditions as may be stated at the time of sale:

<u>Block/Lot(s)</u>	<u>Lot size</u>	<u>Location</u>	<u>Zoning</u>	<u>Minimum Bid</u>
579/Lots 3, 8 and 9	104 acres	Mizpah Road	RD-70	\$82,135.00

SPECIAL CONDITION: NONE

BE IT FURTHER RESOLVED that the full terms and conditions shall be included in the legal advertisement of Notice of Public Sale as published in accordance with law and available in the Township Clerk's Office. Said terms and all conditions shall survive closing and transfer of title.

BE IT FURTHER RESOLVED that the date and time of sale shall be determined by the Township Clerk and Administrator.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "AYE", NO "NAY" AND NO "ABSTAIN".

Ms. Gatto moved, seconded by Mr. Kurtz, that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton that the Rider (Amendment) to Bond Safe Guard bond #5041549, reflecting a reduction of the performance guarantee for Paparone Homes Artist's Walk project, Phase 1 site improvements, from \$694,470.65 to \$617,212.20 as authorized by the resolution adopted on December 5, 2014, be and is hereby accepted.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "AYE", NO "NAY" AND NO "ABSTAIN"



January 5, 2015

Ms. Gatto moved, seconded by Mr. Kurtz, that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton that release of M & T Bank letter of credit #SB9501840001, the performance guarantee for Conson LLC/Eaglesmere construction of Volunteer Way behind Wawa is hereby authorized contingent upon Conson LLC posting a 4-year stormwater management system maintenance guarantee in the amount of \$4,797.18 and a 2-year maintenance guarantee in the amount of \$21,306.23 for all other site improvements as recommended by Robert J Smith III, Township Engineer on December 22, 2014.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "AYE", NO "NAY" AND NO "ABSTAIN".

Ms. Gatto moved, seconded by Mr. Kurtz, that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township that release of M & T Bank letter of credit #SB9501880001, the performance guarantee for Conson LLC/Eaglesmere construction of Volunteer Way from STA.18+65 to end of the cul-de-sac is hereby authorized contingent upon Conson LLC posting a 4-year stormwater management system maintenance guarantee in the amount of \$25,503.03 and a 2-year maintenance guarantee in the amount of \$93,250.44 for all other site improvements as recommended by Robert J Smith III, Township Engineer on December 22, 2014.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "AYE", NO "NAY" AND NO "ABSTAIN".

Ms. Gatto moved, seconded by Mr. Kurtz, that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton that release of M & T Bank letter of credit #SB9501830001, the performance guarantee for Conson LLC/Eaglesmere project site improvements is hereby authorized contingent upon Conson LLC posting a 4-year stormwater management system maintenance guarantee in the amount of \$59,566.32 and posting a 2-year maintenance guarantee in the amount of \$213,857.82 for all other site improvements, and posting a new performance guarantee in the amount of \$1,745.52 for construction of the sidewalk & driveway apron at 9 Matisse Drive all as recommended by Robert J. Smith III, Township Engineer, on December 22, 2014.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "AYE", NO "NAY" AND NO "ABSTAIN".

Ms. Gatto moved, seconded by Mr. Kurtz, that the following resolution be adopted.

BE RESOLVED by the Township Committee of the Township of Hamilton that the following Fidelity & Deposit Company of Maryland bonds are hereby accepted as maintenance guarantees for U.S. Home Corp./Lennar Adams Branch (Cedar Point) project:

- (1) #08821766-M1 for Phase site improvements - \$85,975.52
- (2) #08821766-M2 for Phase 2 stormwater management system - \$24,824.25
- (3) #08821767-M1 for Phase 3 stormwater management system - \$19,011.15
- (4) #08821767-M2 for Phase 3 site improvements - \$62,450.76

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "AYE", NO "NAY" AND NO "ABSTAIN".

January 5, 2015

Ms. Gatto moved, seconded by Mr. Kurtz, that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton that release of the \$14,554.53 RLI Surety bond #CMS0268688, the maintenance guarantee for non-stormwater components of the Capital Telecom, LLC cell tower project on Vienna Avenue, (Block 1093 Lot 12, PB file #9-11, Engineer's file #0112-1-108) is hereby denied due to uncompleted punch list items as recommended by Robert J. Smith III, Township Engineer on December 16, 2014.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "AYE" NO "NAY" AND NO "ABSTAIN".

Ms. Gatto moved, seconded by Mr. Kurtz that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton that the Shared Services Agreement between the Hamilton Township Police Activities League (PAL) and the Township of Hamilton for use of the Frank Grieco Center for the year January 1, 2015 through December 31, 2015 is hereby approved and the Mayor and Township Clerk are authorized to sign said Agreement on behalf of the Township.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "AYE", NO "NAY" AND NO "ABSTAIN".

Ms. Gatto moved, seconded by Mr. Kurtz, that the following resolution be adopted.

WHEREAS, P.L. 1989 Chapter 51 created in New Jersey an Alliance to prevent Alcoholism and Drug Abuse which is committed to coordinating a comprehensive effort against Alcoholism and Drug Abuse, and which will provide funds derived from the Drug Enforcement and Demand Reduction Fund to member municipalities to support appropriate County and municipal based Alcohol and Drug Abuse, Education and Public Awareness Programs, and

WHEREAS, the Township of Hamilton (Atlantic County) has submitted a proposal to the County for funding its local Drug Abuse and Alcohol Education and Prevention Program and

WHEREAS the Township of Hamilton shall organize and coordinate community efforts for education regarding and prevention of Substance Abuse, and shall provide community based Alcohol and Drug Abuse Prevention and Education Services in accordance with the proposal submission and where the following shall include the MUNICIPAL ALLIANCE COMMITTEE MEMBERSHIP LIST for July 2015 to June 2016:

<u>Representative</u>	<u>Sector</u>
Frank Schalek	Chairman
Susan Baldosaro	Coordinator
Paul Sorrentino	Chief of Police (or designee)
Jill Kuppel	Student assistance coordinator or other student support service staff
Shawn McDonnell	Representative of local civic or volunteer group
Kris Ellison	Private citizen's w/interest or experience in issues concerning alcohol or Drug abuse, addition or juvenile delinquency
John Cressey	Older adult representatives
Karen Woltmann	Health and Human Service agencies/professional; especially health care professionals including Pharmacists, Physicians or Therapists, etc.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "AYE", NO "NAY" AND NO "ABSTAIN".

January 5, 2015

Ms. Gatto moved, seconded by Mr. Kurtz, that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton that the Township Engineer is hereby authorized to advertise and receive sealed bid proposals for the Reforestation Plan as part of the No Net Loss Grant for replacing trees removed in conjunction with the Atlantic City Expressway (ACE) widening.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "AYE", NO "NAY" AND NO "ABSTAIN".

Ms. Gatto moved, seconded by Mr. Kurtz, that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton that a Steering Committee for the Historic Mays Landing Neighborhood Plan and the Preliminary Investigation & Redevelopment Plan for Historic Mays Landing (Post Sandy Planning Grant funded projects) be and is hereby established and that the said Steering Committee shall consist of the following as recommended by Philip Sartorio, Director of Community Planning and Development:

- . A member of Township Committee
- . A member of the Planning Board
- . A member of the Historic Preservation Commission
- . A member of the Mays Landing Merchants Association
- . A resident of Mays Landing
- . Director of Community Development

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "AYE", NO "NAY" AND NO "ABSTAIN".

Ms. Gatto moved, seconded by Mr. Guishard that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton that Cynthia Lindsay be and is hereby appointed the Hamilton Township Qualified Purchasing Agent (QPA) for the year 2015.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "YES", NO "NO" AND NO "ABSTAIN" ON ROLL CALL VOTE.

Mr. Guishard moved, seconded by Ms. Gatto, that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton that Rita Martino be and is hereby appointed the Hamilton Township Public Agency Compliance Officer (PACO) for the year 2015 at \$5,000.00 per year.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "YES", NO "NO" AND NO "ABSTAIN" ON ROLL CALL VOTE.

Mr. Kurtz moved, seconded by Mr. Guishard, that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton that Joan I. Anderson, Township Clerk, be and is hereby appointed Municipal Improvement Searcher for the year 2015.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "YES", NO "NO" AND NO "ABSTAIN" ON ROLL CALL VOTE.

January 5, 2015

Ms. Gatto moved, seconded by Mr. Kurtz, that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton that Renee DeSalvo, Tax Collector, be and is hereby appointed Municipal Tax Searcher for the year 2015.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "YES", NO "NO" AND NO "ABSTAIN" ON ROLL CALL VOTE.

Mr. Kurtz moved, seconded by Ms. Gatto, that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton that Robert McRae, Arthur Train and Christopher Bell be and are hereby reappointed Part-time Class II Special Law Enforcement Officers as defined in the Township Code for part-time hourly employees at the hourly rate set by Ordinance.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "YES", NO "NO" AND NO "ABSTAIN" ON ROLL CALL VOTE.

Ms. Gatto moved, seconded by Mrs. Link, that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton that Lawrence Birch III, Gary Sklar, Nicole Scrofani and Calimer Rodney be and are hereby reappointed part-time Substitute Communications Officers (Dispatchers) as defined in the Township Code for part-time hourly employees at the hourly rate set by Ordinance.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "YES", NO "NO" AND NO "ABSTAIN" ON ROLL CALL VOTE.

Ms. Gatto moved, seconded by Mr. Guishard, that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton that Samantha Arrasmith, Nicole Adams and Tina Chiari be and are hereby reappointed part-time Police Records Clerks as defined in the Township Code for part-time hourly employees at the hourly rate set by Ordinance.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "YES", NO "NO" AND NO "ABSTAIN" ON ROLL CALL VOTE.

Mr. Kurtz moved, seconded by Ms. Gatto, that the resignation of Debra Kraus as Zoning Board of Adjustment Alternate II be accepted.

MOTION CARRIED WITH ALL MEMBERS VOTING "AYE", NO "NAY" AND NO "ABSTAIN".

Ms. Gatto moved, seconded by Mrs. Link, that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton that the minutes of the March 17, 2014 regular meeting be and are hereby approved and adopted as published.

RESOLUTION ADOPTED WITH MEMBERS GATTO, GUISHARD, LINK AND SILVA VOTING "AYE", NO "NAY" AND MEMBER KURTZ ABSTAINING DUE TO NOT BEING A COMMITTEE MEMBER ON THAT DATE.

January 5, 2015

Ms. Gatto moved, seconded by Mrs. Link, that the following resolution be adopted.

BE IT RESOLVED by the Town ship Committee of the Township of Hamilton that the minutes of the December 15, 2014 regular meeting be and are hereby approved and adopted as published.

RESOLUTION ADOPTED WITH MEMBERS GATTO, GUSHARD, LINK AND SILVA VOTING "AYE", NO "NAY" AND MEMBER KURTZ ABSTAINING DUE TO NOT BEING A COMMITTEE MEMBER ON THAT DATE.

Ms. Gatto moved, seconded by Mrs. Link, that the following resolution be adopted.

BE IT RESOLVED by the Town ship Committee of the Township of Hamilton that the minutes of the December 15, 2014 executive session be and are hereby approved and adopted.

RESOLUTION ADOPTED WITH MEMBERS GATTO, GUSHARD, LINK AND SILVA VOTING "AYE", NO "NAY" AND MEMBER KURTZ ABSTAINING DUE TO NOT BEING A COMMITTEE MEMBER ON THAT DATE.

Ms. Gatto moved, seconded by Mr. Guishard, that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton that all properly executed and approved payrolls and bills are hereby ordered to be paid, the bill list total being \$4,693,099.28.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "YES", NO "NO" AND NO "ABSTAIN" ON ROLL CALL VOTE.

Reports:

Mr. Jacobs had nothing to add to his written report.

Mr. Sandman had nothing to report.

Mr. Smith thanked the Committee for his reappointment and said it is a privilege to serve as a resident.

Mrs. Link commented on taking members of her family to the Disney on Ice show in Philadelphia and said she would like to have that in Atlantic City.

Mr. Guishard reported he and Mrs. Link talked with Freeholder Colin Bell and that Mr. Bell will send a letter to the State to see what can be done to make the Main Street intersection safer. Mr. Guishard commented on spending a lot of time in New York City lately and the difference between here and there being like two different worlds. He said they built 300 luxury condominiums last year and are building 800 this year; a luxury condominium in Manhattan recently sold for \$59 million; the average cost per square foot for a luxury condominium is \$5,000.00 and \$1,700.00-\$2,300.00 for a moderate luxury condominium. Mayor Silva said they also have 35,000 police. Mr. Guishard commented on the Stockton Center on Successful Aging program and said that it is on their website; you don't have to be old to participate; and he offered to point anyone interested in the right direction.

Mr. Kurtz thanked everyone for their support and cards and calls when he was injured. He said that he is looking forward to working with everybody on the dais and the staff as a team.

There being no public comment, Ms. Gatto moved, seconded by Mrs. Link, that the public comment portion be closed.

MOTION CARRIED WITH ALL MEMBERS VOTING "AYE", NO "NAY" AND NO "ABSTAIN".

Ms. Gatto moved, seconded by Mr. Guishard, that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton that this meeting be adjourned to an executive session to discuss the following reimbursability of benefits for an employee in the Municipal Court which is exempt from public discussion pursuant to the new Jersey Open Public Meetings Law:

BE IT FURTHER RESOLVED that the governing body will not reconvene in public session because no action is expected to result from the discussions at this time.

BE IT FURTHER RESOLVED that the results of said executive session shall be made known as soon as the basis for confidentiality is no longer confidential.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "AYE", NO "NAY" AND NO "ABSTAIN".

ATTEST:

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Joan I. Anderson, R.M.C., Township Clerk

Public session adjourned at 7:08 PM