

TOWNSHIP OF HAMILTON
6101 THIRTEENTH STREET
MAYS LANDING, NJ
JANUARY 4, 2016

The ANNUAL reorganization and first regular meetings of the Township Committee of the Township of Hamilton, Atlantic County, New Jersey was held on the above date with Joan I. Anderson, Township Clerk presiding until the Permanent Chairman for 2016 was selected. Members present were Amy Gatto, John Kurtz and Roger Silva. Also present was Michael S. Jacobs, Township Administrator, and Rita Martino, Deputy Township Clerk.

The meeting opened with the flag salute followed by the Township Clerk certifying compliance with the New Jersey Open Public Meetings Law by posting a notice of the meeting on the bulletin board in the municipal building, Mays Landing, NJ, and by e-mailing a copy of the notice along with the agenda of this meeting to the Press of Atlantic City, Atlantic County Record, Record Journal and Current newspapers stating this meeting would take place in the municipal building, Mays Landing, New Jersey at 6:00 PM on Monday, January 4, 2016.

The meeting was video-taped and recorded. The video will be posted for viewing on the Township website.

Assemblyman Vincent Mazzeo administered the Oath of Office to Rodney Guishard as Township Committee Member for a three (3) year term effective January 1, 2016 through December 31, 2018. Mr. Guishard took his seat.

Robert S. Sandman, Esq., administered the Oath of Office to Arthur "Art" Schenker as Township Committee Member for a three (3) year term effective January 1, 2016 through December 31, 2018. Mr. Schenker took his seat.

ROLL CALL: X GATTO X GUISHARD X KURTZ X SCHENKER X SILVA

A moment of silence for private reflection was observed.

The Township Clerk called for nominations for 2016 permanent Chairperson.

Mr. Kurtz nominated Roger Silva. There being no other nominations Ms. Gatto moved, seconded by Mr. Kurtz, that the nominations be closed.

MOTION CARRIED WITH ALL MEMBERS VOTING "AYE", NO "NAY" AND NO "ABSTAIN".

ROGER SILVA WAS SELECTED PERMANENT CHAIRPERSON (MAYOR) FOR THE YEAR 2016 WITH ALL MEMBERS VOTING "YES", NO "NO" AND NO "ABSTAIN" ON ROLL CALL VOTE.

Mayor Silva called for nominations for 2016 Deputy Chairperson.

Mr. Kurtz nominated Amy Gatto for 2016 Permanent Deputy Chairperson. There being no other nominations, Mr. Schenker moved, seconded by Mayor Silva, that the nominations be closed.

MOTION CARRIED WITH ALL MEMBERS VOTING "AYE", NO "NAY" AND NO "ABSTAIN".

AMY GATTO WAS SELECTED PERMANENT DEPUTY CHAIRPERSON (DEPUTY MAYOR) FOR THE YEAR 2016 WITH ALL MEMBERS VOTING "YES", NO "NO" AND NO "ABSTAIN" ON ROLL CALL VOTE.

Ms. Gatto moved, seconded by Mr. Guishard, that the following resolution be adopted.

BE IT RESOLVED that **Robert S. Sandman** for the firm of Hankin, Sandman, Palladino & Weintrob is hereby appointed Township Solicitor for the year 2016 or until a successor is appointed.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "YES", NO "NO" AND NO "ABSTAIN" ON ROLL CALL VOTE.

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Ms. Gatto moved, seconded by Mayor Silva, that the following resolution be adopted.

BE IT RESOLVED that **Steven Filippone** for the firm of Engineering Design Associates, is hereby appointed Township Engineer the year 2016 or until a successor is appointed.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "YES", NO "NO" AND NO "ABSTAIN" ON ROLL CALL VOTE.

Ms. Gatto moved, seconded by Mr. Kurtz, that the following resolution be adopted.

BE IT RESOLVED that **Russell Lichtenstein**, for the firm of Cooper Levenson, is hereby appointed Township Labor Counsel the year 2016 or until a successor is appointed.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "YES", NO "NO" AND NO "ABSTAIN" ON ROLL CALL VOTE.

Mr. Kurtz moved, seconded by Ms. Gatto that the following resolution be adopted.

BE IT RESOLVED that **Randolph Lafferty**, for the firm of Cooper Levenson, is hereby appointed Alternate/Conflict Solicitor the year 2016 or until a successor is appointed.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "YES", NO "NO" AND NO "ABSTAIN" ON ROLL CALL VOTE.

Ms. Gatto moved, seconded by Mayor Silva, that the following resolution be adopted.

BE IT RESOLVED that **Remington Vernick Engineers** and **Mott & Associates** are hereby appointed Alternate/Conflict Engineers the year 2016 or until a successor is appointed.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "YES", NO "NO" AND NO "ABSTAIN" ON ROLL CALL VOTE.

Mr. Kurtz moved, seconded by Ms. Gatto, that the following resolution be adopted.

BE IT RESOLVED that **Michele Verno**, Esq. is hereby appointed Municipal Court Prosecutor the year 2016 or until a successor is appointed.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "YES", NO "NO" AND NO "ABSTAIN" ON ROLL CALL VOTE.

Ms. Gatto moved, seconded by Mr. Kurtz, that the following resolution be adopted.

BE IT RESOLVED that **Frank J. Lentz**, for the firm of Frank J. Lentz, LLC, is hereby appointed Municipal Court Public Defender the year 2016 or until a successor is appointed.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "YES", NO "NO" AND NO "ABSTAIN" ON ROLL CALL VOTE.

Mr. Kurtz moved, seconded by Ms. Gatto, that the following resolution be adopted.

BE IT RESOLVED that **Richard Carabelli**, for the firm of Martin Appraisal Associates, is hereby appointed Certified Property Appraiser the year 2016 or until a successor is appointed.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "YES", NO "NO" AND NO "ABSTAIN" ON ROLL CALL VOTE.

Ms. Gatto moved, seconded by Mr. Kurtz, that the following resolution be adopted.

"RESOLUTION"
RISK MANAGEMENT CONSULTANT
ATLANTIC COUNTY MUNICIPAL JOINT INSURANCE FUND

WHEREAS, the Township of Hamilton is a member of the **Atlantic County Municipal Joint Insurance Fund**, a self insurance pooling fund, and;

WHEREAS, the Bylaws of said Fund require that each municipality appoint a RISK MANAGEMENT CONSULTANT to perform various professional services as detailed in the Bylaws and;

WHEREAS, the Bylaws indicate a fee Not To Exceed six percent (6%) of the municipal assessment which expenditure represents reasonable compensation for the services required and was included in the cost considered by the governing body and;

WHEREAS, the judgmental nature of the Risk Management Consultant's duties renders comparative bidding impractical;

NOW THEREFORE, be it resolved that the governing body of the Township of Hamilton does hereby appoint Glenn Insurance, Inc., as its Risk Management Consultant in accordance with 40A:11-5 and;

BE IT FURTHER RESOLVED that the governing body is hereby authorized and directed to execute the Consultant's Agreement annexed hereto and to cause a notice of this decision to be published according to NJSA 40A:11-5 (1), (a), (i).

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "YES", NO "NO" AND NO "ABSTAIN" ON ROLL CALL VOTE.

Mr. Kurtz moved, seconded by Ms. Gatto, that the following resolution be adopted.

BE IT RESOLVED that **Wayne A. Neville, AIA**, is hereby appointed Township Architect for the year 2016 or until a successor is appointed.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "YES", NO "NO" AND NO "ABSTAIN" ON ROLL CALL VOTE.

Mr. Kurtz moved, seconded by Ms. Gatto, that the following resolution be adopted.

WHEREAS the Township Committee of the Township of Hamilton solicited RFQs/RFPs for professional services for the year 2016 and appointed those individuals whose proposal was accepted,

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hamilton that the Administrator is hereby authorized to prepare formal Fair & Open Professional Services Contracts for the following for the year 2015 or until a successor is appointed:

- 1) SOLICITOR: Robert S. Sandman for firm of Hankin, Sandman, Palladino & Weintrob.
- 2) ENGINEER: Steven Filippone for the firm of Engineering Design Associates.
- 3) LABOR COUNSEL: Russell Lichtenstein, for the firm of Cooper Levinson.
- 4) ALTERNATE/CONFLICT SOLICITOR: Randolph Lafferty for the firm of Cooper Levinson.
- 5) MUNICIPAL COURT PROSECUTOR: Michele Verno, Esq..
- 6) MUNICIPAL COURT PUBLIC DEFENDER: Francis J. Lentz, for firm of Frank J. Lentz, LLC
- 7) CERTIFIED PROPERTY APPRAISER: Richard Carabelli for the firm of Martin Appraisal Associates
- 8) RISK MANAGEMENT CONSULTANT: Glenn Insurance, Inc.
- 9) TOWNSHIP ARCHTECT: Wayne A. Neville, AIA.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "YES", NO "NO" AND NO "ABSTAIN" ON ROLL CALL VOTE.

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Ms. Gatto moved, seconded by Mr. Kurtz, that the following resolution be adopted.

BE IT RESOLVED that **AtlantiCare Occupational Health Services, Shore Urgent Care** and **Atlantic Investigations** are hereby appointed Township Physicians to be compensated on a "Services as rendered" basis for the year 2016 or until a successor is appointed.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "YES", NO "NO" AND NO "ABSTAIN" ON ROLL CALL VOTE.

Zoning Board of Adjustment:

Ms. Gatto moved, seconded by Mr. Kurtz, that the following resolution be adopted.

BE IT RESOLVED that **Wayne Choyce** and **Elaine Valentino** are hereby appointed Regular Members of the Zoning Board of Adjustment for a four (4) year term each effective January 1, 2016 through December 31, 2019.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "YES", NO "NO" AND NO "ABSTAIN" ON ROLL CALL VOTE.

Ms. Gatto moved, seconded by Mayor Silva, that the following resolution be adopted.

BE IT RESOLVED that **Wayne Cain** is hereby appointed to fill the Regular Member of the Zoning Board of Adjustment unexpired four (4) year term of George Samuelson expiring December 31, 2016.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "YES", NO "NO" AND NO "ABSTAIN" ON ROLL CALL VOTE.

Ms. Gatto moved, seconded by Mayor Silva, that the following resolution be adopted.

BE IT RESOLVED that **Joseph Leyenaar** is hereby appointed Alternate #1 Member of the Zoning Board of Adjustment for a two (3) year term effective January 1, 2016 through December 31, 2017.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "YES", NO "NO" AND NO "ABSTAIN" ON ROLL CALL VOTE.

Planning Board:

CLASS I: Mayor or his designee:

Mayor Siva appointed **Marla Caldwell** his Designee for a one (1) year term effective January 1, 2016 through December 31, 2016.

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CLASS II: Mayor's Appointment:

Mayor Silva appointed Allan Womelsdorf the Class II Member of the Planning Board for a one (1) year term effective January 1, 2016 through December 31, 2016.

CLASS III: Township Committee Member appointed by Township Committee:

Ms. Gatto moved, seconded by Mayor Silva, that the following resolution be adopted.

BE IT RESOLVED that **John Kurtz** is hereby appointed the Class III Member of the Planning Board for a one (1) year term effective January 1, 2016 through December 31, 2016.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "YES", NO "NO" AND NO "ABSTAIN" ON ROLL CALL VOTE.

CLASS IV: Mayor's Appointments:

Mayor Silva appointed **Wayne Choyce** a Regular Class IV Member of the Planning Board for four (4) year term effective January 1, 2016 through December 31, 2019.

Mayor Silva appointed **Richard Cheek** a Regular Class IV Member of the Planning Board for four (4) year term effective January 1, 2016 through December 31, 2019.

Mayor Silva appointed **Dave Adams** the Alternate II Member of the Planning Board for a two (2) year term effective January 1, 2016 through December 31, 2017.

Veterans' Advisory Board:

Mr. Guishard moved that Lou Green be appointed to a 3-year term on the Veterans Advisory Board.

MOTION DIED FOR LACK OF A SECOND.

Ms. Gatto moved, seconded by Mayor Silva the following resolution be adopted.

BE IT RESOLVED that **Mukesh Roy** and **Jason Knox** are hereby appointed Regular Members of the Veterans' Advisory Board for a three (3) year term each effective January 1, 2016 through December 31, 2018.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "YES", NO "NO" AND NO "ABSTAIN" ON ROLL CALL VOTE.

Historic Preservation Commission:

Ms. Gatto moved, seconded by Mr. Kurtz, that the following resolution be adopted.

BE IT RESOLVED that **Arlene Blosch** is hereby moved from Alternate Member #1 to fill the Historic Preservation Commission Class C Member vacancy for a two (2) year term January 1, 2016 through December 31, 2017.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "YES", NO "NO" AND NO "ABSTAIN" ON ROLL CALL VOTE.

Ms. Gatto moved, seconded by Mayor Silva, that appointments to fill the unexpired term of Arlene Blosch as Alternate #1 Member of the Historic Preservation Commission for a two (2) year term January 1, 2016 through December 31, 2017 and to fill the Alternate #2 Member vacancy of the Historic Preservation Commission Member for a one (1) year term January 1, 2016 through December 31, 2016 be tabled until the next meeting.

MOTION CARRIED WITH ALL MEMBERS VOTING "AYE", NO "NAZY" AND NO "ABSTAIN".

Emergency Management: Director Appoints/Mayor Confirms:

Mayor Silva confirmed Emergency Management Director Michael Robison's appointment of **Paul Sorrentino, Michael Brandenberger and Henry Dorsey, Jr. as Co-Deputy Emergency Management Directors** for a one (1) year term each January 1, 2016 through December 31, 2016.

Mayor Silva confirmed Emergency Management Director Michael Robison's appointment of **Debra Fiedler, John J. Percy III, Chris Tilley, Christopher Prychka, Gregory Ciambrone, Anthony Alcott, Theodore "Ted" Kinsey, George Sanders, Carlton Platt, Loretta Platt and Joseph Guerrier as Emergency Management Staff Members** for a one (1) year term each effective January 1, 2016 through December 31, 2016.

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Mayor Siva confirmed Michael Robison's appointment of the following **Local Emergency Planning Committee** Members for a one (1) year term each effective January 1, 2016 through December 31, 2016:

- Emergency Management Director
- Michael Brandenberger, Paul Sorrentino & Henry Dorsey - Co-Deputy Directors
- Stacey Tappeiner, Chief of Police
- ESAB Chairman
- Chief of Hamilton Township Rescue Squad & Dive Team
- Director of Public Works
- Coordinator of Emergency Management for Hamilton Township Public Schools
- Supt. of Greater Egg Harbor Regional High School
- H.T.M.U.A. Executive director
- Mayor or Mayor's Designee
- Deputy Mayor
- Township Administrator

Emergency Services Advisory Board: Mayor's appointments:

Mayor Silva appointed the following Members of the Emergency Services Advisory Board for a one (1) year term each effective January 1, 2016 through December 31, 2016:

- Chiefs of the five (5) fire companies or their designees
- Chief of the Rescue Squad & Dive Team or the Chief's designee
- Fire Official - Frank Primavera
- Chief of Police - Stacey Tappeiner
- Emergency Management Director - Michael Robison
- Communications Coordinator - Michael Brandenberger
- Township Committee Liaison to Public Safety -
- Residents of the Township: **HENRY DORSEY Jr., JOHN J. PERCY, III**

Lake Lenape Dam Advisory Board:

Ms. Gatto moved, seconded by Mr. Kurtz, that the following resolution be adopted.

BE IT RESOLVED that **Carl Pitale** is hereby appointed the Township Citizen-at-Large Member of the Lake Lenape Dam Advisory Board for a one (1) year term effective January 1, 2016 through December 31, 2016.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "YES", NO "NO" AND NO "ABSTAIN" ON ROLL CALL VOTE.

Ms. Gatto moved, seconded by Mr. Kurtz, that the following resolution be adopted.

BE IT RESOLVED that **Roger Silva** is hereby appointed the Township Committee Member of the Lake Lenape Dam Advisory Board for a one (1) year term effective January 1, 2016 through December 31, 2016.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "YES", NO "NO" AND NO "ABSTAIN" ON ROLL CALL VOTE.

Ms. Gatto moved, seconded by Mr. Kurtz, that the following resolution be adopted.

BE IT RESOLVED that **Brett Noll**, Public Works Director, is hereby appointed the Township Public Works Representative Member of the Lake Lenape Dam Advisory Board for a one (1) year term effective January 1, 2016 through December 31, 2016.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "YES", NO "NO" AND NO "ABSTAIN" ON ROLL CALL VOTE.

Hamilton Township Municipal Utilities Authority:

Ms. Gatto moved, seconded by Mr. Kurtz, that the following Resolution be adopted.

BE IT RESOLVED that **James Sacchinelli** is hereby appointed a Regular Member of the Hamilton Township Municipal Utilities Authority for a five (5) year effective February 1, 2016 through February 1, 2021.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "YES", NO "NO" AND NO "ABSTAIN" ON ROLL CALL VOTE.

Property Maintenance Appeal Board:

Ms. Gatto moved, seconded by Mr. Kurtz, that the following Resolution be adopted.

BE IT RESOLVED that **Wayne Choyce** is hereby appointed a Regular Member of the Property Maintenance Appeal Board for a three (3) year term effective January 1, 2016 through December 31, 2018.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "YES", NO "NO" AND NO "ABSTAIN" ON ROLL CALL VOTE.

Ms. Gatto moved, seconded by Mr. Kurtz, that the following Resolution be adopted.

BE IT RESOLVED that **Debra Kraus** is hereby appointed Alternate II on the Property Maintenance Appeal Board for a two (2) year term effective January 1, 2016 through December 31, 2017.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "YES", NO "NO" AND NO "ABSTAIN" ON ROLL CALL VOTE.

Senior Citizen Advisory Committee:

Mr. Guishard, seconded by Ms. Gatto, that the following resolution be adopted.

BE IT RESOLVED that the following are hereby appointed to the Senior Citizen Advisory Committee for a one (1) year term each effective January 1, 2016 through December 31, 2016:

- | | |
|----------------------------|-------------------------------------------------|
| William Schmidt | The Fairways Representative |
| Burdett Connor | Tavistock Representative |
| Carol Pickett-Young | Woods Landing Representative |
| Pat Johnson | Citizen Representative |
| Pam Scott | Citizen Representative |
| Jeanette Campbell | Citizen Representative |
| Diane Fox | Citizen Representative |
| John Kurtz | Community Development Chairperson |
| Art Schenker | Community Development Deputy Chairperson |

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "YES", NO "NO" AND NO "ABSTAIN" ON ROLL CALL VOTE.

Green Team:

Mr. Guishard moved, seconded by Ms. Gatto, that the following resolution be adopted.

BE IT RESOLVED that the following are hereby appointed Members of the Green Team for a one (1) year term each effective January 1, 2016 through December 31, 2016.

- Suzanne Marx, Susan Lazarchick, Fran Saravia, Michele Bellinger, Carol Dupras, Patricia Rainey, Kristine Demark, Ingrid Perez (MUNICIPAL OFFICIAL) and Rodney Guishard (TOWNSHIP COMMITTEE REPRESENTATIVE)**

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "YES", NO "NO" AND NO "ABSTAIN" ON ROLL CALL VOTE.

Department Chairperson and Deputy Chairperson Assignments:

Mayor Silva announced the following Department Chairperson and Deputy Chairperson assignments for the year 2016:

ADMINISTRATION & FINANCE: Roger Silva, Department Chairperson
John Kurtz, Department Deputy Chairperson

- Administrator
 - Personnel
 - Insurance
- Finance
 - Audit
 - Purchasing
- Tax Assessment
- Tax Collection
- Safety Committee
- Strategic Planning Process Oversight

PUBLIC WORKS: Art Schenker, Department Chairperson
Rodney Guishard, Department Deputy Chairperson

- Public Works
 - Street Lighting
- Garbage/Trash/Recycling

PUBLIC SAFETY: Amy Gatto, Department Chairperson
Roger Silva, Department Deputy Chairperson

- Police
- Municipal Court
- Emergency Management
- Fire & Rescue
- Animal Control

PLANING/ZONING/COMMUNITY DEV.: John Kurtz, Department Chairperson
Art Schenker Department Deputy Chairperson

- Planning
 - Green Team
 - Historic Preservation Commission
- Zoning
- Construction & Code Enforcement
- Industrial Commission
- Municipal Utilities Authority
- Senior Citizen Advisory Committee

SPECIAL EVENTS: Rodney Guishard, Department Chairperson
Amy Gatto, Department Deputy Chairperson

- Veterans' Advisory Board
- Special Events:
 - . Hometown Celebration
 - . 911 Ceremonies
 - . Halloween Parade
 - . Tree Lighting
 - . POW/MIA Day
 - . Veterans' Day

Ms. Gatto moved, seconded by Mayor Silva, that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton that the following are hereby designated holidays for full-time salaried employees for year 2016:

NEW YEAR'S DAY	1/1/16	GENERAL ELECTION DAY	11/8/16
MARTIN LUTHER KING DAY	1/18/16*	VETERANS' DAY	11/11/16
PRESIDENTS' DAY	2/15/16*	THANKSGIVING DAY	11/24/16
GOOD FRIDAY	3/25/16	FRIDAY AFTER THANKSGIVING	11/25/16
MEMORIAL DAY	5/30/16*	1/2 DAY FOR CHRISTMAS EVE	12/23/16
INDEPENDENCE DAY	7/4/16**	CHRISTMAS DAY	12/26/16
LABOR DAY	9/5/16	NEW YEAR'S DAY (2017)	1/2/17**
COLUMBUS DAY	10/10/16*		

*Denotes National Monday Holiday Law observance

**Denotes Holiday observance for Employees whose work week is Monday-Friday

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "AYE", NO "NAY" AND NO "ABSTAIN".

Ms. Gatto moved, seconded by Mr. Kurtz, that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton that **WELLS FARGO, BANK OF AMERICA, OCEAN CITY HOME BANK, SUN NATIONAL BANK, PNC BANK, and TD BANK** are hereby the financial institutions designated as depositories for Township Funds for the year 2016.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "YES", NO "NO" AND NO "ABSTAIN" ON ROLL CALL VOTE.

Mr. Kurtz moved, seconded by Ms. Gatto, that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton that the **ATLANTIC COUNTY RECORD, PRESS OF ATLANTIC CITY, MAINLAND JOURNAL, HAMMONTON NEWS, VINELAND DAILY JOURNAL, NEWARK STAR LEDGER, CAMDEN COURIER and RECORD JOURNAL**, are hereby designated the official newspapers for Township legal advertising for the year 2016.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "AYE", NO "NAY" AND NO "ABSTAIN".

Ms. Gatto moved, seconded by Mr. Kurtz, that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton that the regular meetings of the Township Committee of the Township of Hamilton for the year 2016 shall be held on the following dates at 6:30 PM, unless otherwise noted. All meetings shall be held in the municipal building, 6101 Thirteenth Street, Mays Landing unless otherwise advertised.

Monday,	January 4, 2016	Tuesday,	July 5, 2016**
Tuesday,	January 19, 2016**	Monday,	July 18, 2016
Monday,	February 1, 2016	Monday,	August 1, 2016
Tuesday,	February 16, 2016**	Monday,	August 15, 2016
Monday,	March 7, 2016	Tuesday,	September 6, 2016**
Monday,	March 21, 2016	Monday,	September 19, 2016
Monday,	April 4, 2016	Monday,	October 3, 2016
Monday,	April 18, 2016	Monday,	October 17, 2016
Monday,	May 2, 2016	Monday,	November 14, 2016
Monday,	May 16, 2016	Monday,	December 5, 2016
Monday,	June 6, 2016	Monday,	December 19, 2016
Monday,	June 20, 2016	Tuesday,	January 3, 2017 (Reorganization)**

**Indicates meetings rescheduled to Tuesday due to Monday holidays.

MEETING TIMES: 6:30 PM EXCEPT FOR 2017 REORGANIZATION WHICH SHALL BE AT 6:00 PM ON TUESDAY, JANUARY 3, 2017.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "AYE", NO "NAY" AND NO "ABSTAIN".

January 4, 2016

Ms. Gatto moved, seconded by Mayor Silva, that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton, that the following Memberships be and are hereby certified for the year 2015:

- Atlantic County League of Municipalities - five (5).
- Atlantic County Mayors' Association - one (1).
- Atlantic County Association of Township Officials - five (5).
- Atlantic County Mainland Chamber of Commerce.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "AYE", NO "NAY" AND NO "ABSTAIN".

All comments by the Mayor and Committee Members were video-taped and can be viewed on the Township website www.towshipofhamilton.com

Mayor Silva declared a recess at 6:45 PM.
Mayor Silva recalled the meeting to order at 7:00 PM.

JANUARY 4, 2016 REGULAR MEETING

Ms. Gatto moved, seconded by Mr. Kurtz that the following correction be made to the agenda of this meeting.

Item 8.L correct lot numbers to read "Lots 51 and 52"

NOTION CARRIED WITH ALL MEMBERS VOTING "AYE", NO "NAY" AND NO "ABSTAIN".

There was no early public comment on agenda items not listed for public hearing.

There was no executive session And no executive session confirmation.

There were no items for discussion.

Ms. Gatto moved, seconded by Mr. Guishard, that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton that Ordinance NO. 1805-2016 is hereby introduced and passed on first reading and the Township Clerk is authorized to advertise same in the January 6, 2016 issue of the Atlantic County Record for a public hearing to be held in the municipal building, Mays Landing, NJ, at 6:30 PM on Tuesday, January 19, 2016.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "YES", NO "NAY" AND NO "ABSTAIN" ON ROLL CALL VOTE.

**ORDINANCE NO. 1805-2016
CALENDAR YEAR 2016
ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO
ESTABLISH A CAP BANK
(N.J.S.A. 40A: 4-45.14)**

WHEREAS, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 0% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Township Committee of the Township of Hamilton in the County of Atlantic finds it advisable and necessary to increase its CY 2016 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Township Committee hereby determines that a 3.5% increase in the budget for said year, amounting to \$721,025.45 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS the Township Committee hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW THEREFORE BE IT ORDAINED, by the Township Committee of the Township of Hamilton, in the County of Atlantic, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2016 budget year, the final appropriations of the Township of Hamilton shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5 %, amounting to \$721,025.45 and that the CY 2016 municipal budget for the Township of Hamilton be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF HAMILTON, IN
THE COUNTY OF ATLANTIC, AND
STATE OF NEW JERSEY.

ATTEST:

JOAN I. ANDERSON, R.M.C.
TOWNSHIP CLERK

ROGER SILVA, MAYOR

ROLL CALL: GATTO "YES"
 GUISHARD "YES"
 KURTZ "YES"
 SCHENKER "YES"
 SILVA "YES"

ORDINANCE NO. 1805-2016 INTRODUCED AND PASSED FIRST READING JANUARY 4, 2016.

Ms. Gatto moved, seconded by Mr. Guishard, that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton that Ordinance NO. 1806-2016 is hereby introduced and passed on first reading and the Township Clerk is authorized to advertise same in the January 6, 2016 issue of the Atlantic County Record for a public hearing to be held in the municipal building, Mays Landing, NJ, at 6:30 PM on Tuesday, January 19, 2016.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "AYE", NO "NAY" AND NO "ABSTAIN".

TOWNSHIP OF HAMILTON
ORDINANCE NO. 1806-2016

AN ORDINANCE AUTHORIZING THE SALE OF LOTS 23, 24, AND 25 IN BLOCK 100 AS SHOWN ON THE TAX MAP OF THE TOWSHIP OF HAMILTON, AND GRANTING TO THE OWNER OR OWNERS OF SAID REAL PROPERTY CONTIGUOUS TO SAME THE RIGHT TO PRIOR REFUSAL TO PURCHASE SUCH LAND IN THE TOWNSHIP OF HAMILTON, COUNTY OF ATLANTIC, AND STATE OF NEW JERSEY.

BE IT ORDAINED by the Township Committee of the Township of Hamilton, County of Atlantic and State of New Jersey, that:

SECTION 1. The following described lots and block numbers on the Hamilton Township Tax Map are hereby determined to be less than the minimum

January 4, 2016

size required for development in said Township under the existing Developmental Ordinance and are without any capital improvements thereon.

SECTION 2. Upon final adoption of this Ordinance, owners of real property contiguous to the subject lot(s) may thereafter submit an offer to the Township Clerk, as designee of this Governing Body, in writing and on forms prepared by the Township for a period of twenty (20) days following advertisement of the finally adopted Ordinance pursuant to N.J.S.A. 40A:12-13. All offers shall be made in a sealed envelope. No offer less than the minimum value established herein below for said lot shall be considered by the Township Committee.

SECTION 3. In the event of bids being submitted by more than one (1) contiguous property owner with respect to said lots, the sale shall be made, if at all, to the highest bidder. The Township Committee reserves the right to reject any and all bids and to thereafter advertise the subject property for public sale pursuant to N.J.S.A. 40A:12-13(a).

SECTION 4. The following conditions of sale shall apply:

- (a) The successful bidder shall submit a certified check made payable to the "Township of Hamilton" in the amount of twenty (20%) percent of the purchase price, which check shall be submitted in the sealed envelope at the time of submission of the bid. Persons bidding on behalf of a contiguous property owner shall be required to submit in writing satisfactory evidence of their authority. The balance of the purchase price plus FOUR HUNDRED, TWENTY-FIVE (\$425.00) DOLLARS to offset administrative costs including but not limited to advertising, legal and recording fees shall be paid in cash or certified check within ten (10) days after acceptance of the bid by the Township Committee and authorizing the sale to the high bidder.
- (b) The Deed prepared by the Township Committee shall not be tendered until the full purchase price is paid.
- (c) Title shall be conveyed by and through a Quitclaim Deed and shall convey only the right, title and interest of the Township of Hamilton to the land, as described herein. No warranties and covenants are or shall be made by the Township of Hamilton and in no event shall there be any liability on the part of the Township by reason thereof. The right, title and interest of the successful bidder, as purchaser, shall be subject to the following conditions, covenants, restrictions, easements and exceptions which shall run with the land and shall also become part of the Deed granted to the purchaser for the recording:
 - (1) Easement of utility companies and of governmental agencies or bodies.
 - (2) Any encroachments, prescriptions, easements or other state of facts pertaining to said lands which may be ascertained upon a visual examination and inspection of the land and the lands surrounding said land and any restrictions and covenants of record.
 - (3) All existing federal, state, county and municipal laws, statutes, ordinances, rules and regulations including, by of description and not by limitation, existing zoning, health and planning board rules and regulations.
 - (4) No representation of any kind is made that the land in question, surface as well as subterranean portions, is suitable or adaptable for any particular use whatsoever.
 - (5) No representation of any kind is made concerning gas or electric service to the land.
- (d) In the event that the Township cannot convey good and marketable title, subject to the above, the purchaser will be entitled to the return of the deposit, without interest, and the Township will not be responsible or liable in any other manner and for any other amount.
- (e) In the event that the purchaser defaults in making payment to the Township, as set forth above, or if the purchaser cannot make settlement in accordance with the terms thereof, the deposit made by the successful bidder on account of the purchase will be retained by the Township as and for its liquidated damages and the land may be resold. This remedy shall be in addition to the Township's right to compel specific performance of the purchaser's obligation hereunder. Time is of the essence.

SECTION 5. The Township owned lots and minimum bid established therefore are as follows:

<u>Block/Lot(s)</u>	<u>Lot Size</u>	<u>Location</u>	<u>Zoning</u>	<u>Minimum Bid</u>
100 / LOTS 23, 24 & 25	3 acres	Market Street	RD-4	\$1,500.00

SECTION 6. SPECIAL CONDITIONS: Purchaser shall be required to EXECUTE AND RECORD a Deed of Consolidation AT THEIR OWN EXPENSE and submit a copy of the recorded Deed of Consolidation to the Township Clerk within 30 days from receipt of the deed conveying Lots 23, 24 and 25 in Block 100 to them. This condition shall be incorporated in the deed of conveyance.

SECTION 7. All Ordinances and parts of Ordinances of Hamilton Township heretofore adopted that are inconsistent with any of the terms and provisions of this Ordinance are hereby repealed to the extent of such inconsistency.

SECTION 8. If any section, paragraph, subsection, clause or provision of this Ordinance shall be declared by a court of competent jurisdiction to be invalid, such decision shall not affect the validity of this Ordinance as a whole or any part thereof.

SECTION 9. This Ordinance shall take effect immediately upon its publication after final passage as required by law.

ATTEST:

TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF HAMILTON,
COUNTY OF ATLANTIC, NJ

JOAN I. ANDERSON, R.M.C.
TOWNSHIP CLERK

ROGER SILVA, MAYOR

ROLL CALL: GATTO "YES"
GUISHARD "YES"
KURTZ "YES"
SCHENKER "YES"
SILVA "YES"

ORDINANCE NO. 1806-2016 INTRODUCED AND PASSED FIRST READING ON JANUARY 4, 2016.

Ms. Gatto moved, seconded by r. Guishard, that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton that Ordinance #1807-2016 be and is hereby introduced and passed on first reading and the Township Clerk is authorized to advertise same in the January 6, 2016 issue of the Atlantic County Record for a public hearing to be held in the municipal building, Mays Landing, NJ, at 6:30 PM on Tuesday, January 19, 2016.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "AYE", NO "NAY", AND NO "ABSTAIN".

TOWNSHIP OF HAMILTON
ORDINANCE NO. 1807-2016

AN ORDINANCE AUTHORIZING THE SALE OF LOT 5 IN BLOCK 41 AS SHOWN ON THE TAX MAP OF THE TOWSHIP OF HAMILTON, AND GRANTING TO THE OWNER OR OWNERS OF SAID REAL PROPERTY CONTIGUOUS TO SAME THE RIGHT TO PRIOR REFUSAL TO PURCHASE SUCH LAND IN THE TOWNSHIP OF HAMILTON, COUNTY OF ATLANTIC, AND STATE OF NEW JERSEY.

BE IT ORDAINED by the Township Committee of the Township of Hamilton, County of Atlantic and State of New Jersey, that:

January 4, 2016

SECTION 1. The following described lots and block numbers on the Hamilton Township Tax Map are hereby determined to be less than the minimum size required for development in said Township under the existing Developmental Ordinance and are without any capital improvements thereon.

SECTION 2. Upon final adoption of this Ordinance, owners of real property contiguous to the subject lot(s) may thereafter submit an offer to the Township Clerk, as designee of this Governing Body, in writing and on forms prepared by the Township for a period of twenty (20) days following advertisement of the finally adopted Ordinance pursuant to N.J.S.A. 40A:12-13. All offers shall be made in a sealed envelope. No offer less than the minimum value established herein below for said lot shall be considered by the Township Committee.

SECTION 3. In the event of bids being submitted by more than one (1) contiguous property owner with respect to said lots, the sale shall be made, if at all, to the highest bidder. The Township Committee reserves the right to reject any and all bids and to thereafter advertise the subject property for public sale pursuant to N.J.S.A. 40A:12-13(a).

SECTION 4. The following conditions of sale shall apply:

- (a) The successful bidder shall submit a certified check made payable to the "Township of Hamilton" in the amount of twenty (20%) percent of the purchase price, which check shall be submitted in the sealed envelope at the time of submission of the bid. Persons bidding on behalf of a contiguous property owner shall be required to submit in writing satisfactory evidence of their authority. The balance of the purchase price plus FOUR HUNDRED, TWENTY-FIVE (\$425.00) DOLLARS to offset administrative costs including but not limited to advertising, legal and recording fees shall be paid in cash or certified check within ten (10) days after acceptance of the bid by the Township Committee and authorizing the sale to the high bidder.
- (b) The Deed prepared by the Township Committee shall not be tendered until the full purchase price is paid.
- (c) Title shall be conveyed by and through a Quitclaim Deed and shall convey only the right, title and interest of the Township of Hamilton to the land, as described herein. No warranties and covenants are or shall be made by the Township of Hamilton and in no event shall there be any liability on the part of the Township by reason thereof. The right, title and interest of the successful bidder, as purchaser, shall be subject to the following conditions, covenants, restrictions, easements and exceptions which shall run with the land and shall also become part of the Deed granted to the purchaser for the recording:
 - (1) Easement of utility companies and of governmental agencies or bodies.
 - (2) Any encroachments, prescriptions, easements or other state of facts pertaining to said lands which may be ascertained upon a visual examination and inspection of the land and the lands surrounding said land and any restrictions and covenants of record.
 - (3) All existing federal, state, county and municipal laws, statutes, ordinances, rules and regulations including, by of description and not by limitation, existing zoning, health and planning board rules and regulations.
 - (4) No representation of any kind is made that the land in question, surface as well as subterranean portions, is suitable or adaptable for any particular use whatsoever.
 - (5) No representation of any kind is made concerning gas or electric service to the land.
- (d) In the event that the Township cannot convey good and marketable title, subject to the above, the purchaser will be entitled to the return of the deposit, without interest, and the Township will not be responsible or liable in any other manner and for any other amount.

(e) In the event that the purchaser defaults in making payment to the Township, as set forth above, or if the purchaser cannot make settlement in accordance with the terms thereof, the deposit made by the successful bidder on account of the purchase will be retained by the Township as and for its liquidated damages and the land may be resold. This remedy shall be in addition to the Township's right to compel specific performance of the purchaser's obligation hereunder. Time is of the essence.

SECTION 5. The Township owned lots and minimum bid established therefore are as follows:

<u>Block/Lot(s)</u>	<u>Lot Size</u>	<u>Location</u>	<u>Zoning</u>	<u>Minimum Bid</u>
41/ LOT 5	0.76 acre	BLACK HORSE PIKE	HC	\$1,500.00

SECTION 6. SPECIAL CONDITIONS: Purchaser shall be required to EXECUTE AND RECORD a Deed of Consolidation AT THEIR OWN EXPENSE and submit a copy of the recorded Deed of Consolidation to the Township Clerk within 30 days from receipt of the deed conveying Lot 5 in Block 41 to them. This condition shall be incorporated in the deed of conveyance.

SECTION 7. All Ordinances and parts of Ordinances of Hamilton Township heretofore adopted that are inconsistent with any of the terms and provisions of this Ordinance are hereby repealed to the extent of such inconsistency.

SECTION 8. If any section, paragraph, subsection, clause or provision of this Ordinance shall be declared by a court of competent jurisdiction to be invalid, such decision shall not affect the validity of this Ordinance as a whole or any part thereof.

SECTION 9. This Ordinance shall take effect immediately upon its publication after final passage as required by law.

ATTEST:

TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF HAMILTON,
COUNTY OF ATLANTIC, NJ

JOAN I. ANDERSON, R.M.C.
TOWNSHIP CLERK

ROGER SILVA, MAYOR

ROLL CALL: GATTO "YES"
GUISHARD "YES"
KURTZ "YES"
SCHENKER "YES"
SILVA "YES"

ORDINANCE NO. 1807-2016 INTRODUCED AND PASSED FIRST READING ON JANUARY 4, 2016.

Ms. Gatto moved, seconded by Mr. Guishard, that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton Professional Property Appraisers, Inc., is hereby awarded the contract for Residential Inspection and Measurement Services for Class 2 properties new construction @ \$40.00 per parcel, Commercial new construction @ \$200.00 per parcel, Condominiums @ \$25.00; per parcel and additions to existing parcels @ \$25.00 per parcel; and

BE IT FURTHER RESOLVED that the Mayor, Township Clerk and Tax Assessor are authorized to execute the Agreement with them for said services on behalf of the Township.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "YES", NO "NO" AND NO "ABSTAIN" ON ROLL CALL VOTE.

January 4, 2016

Ms. Gatto moved, seconded by Mr. Kurtz, that the following resolution be adopted.

BE IT RESOLVED that the 2016 Temporary Budget as set forth below is hereby adopted.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "YES", NO "NO" AND NO "ABSTAIN" ON ROLL CALL VOTE.

TOWNSHIP OF HAMILTON
2016 TEMPORARY BUDGET

Current Fund

Total Appropriations Prior Year	25,856,24	
	4.88	
Less Prior Year Appropriations For:		
Debt		
Service	2,272,450.00	
Capital Improvements	<u>380,000.00</u>	
		<u>2,652,450.00</u>
		23,203,794.88
		<u>26.25%</u>
Maximum Permitted Appropriations Before adding appropriations for Debt Service, Capital Improvements	<u>6,090,996.16</u>	

	<u>2015 APPROPRIATIONS AS AMENDED</u>	<u>2016 TEMPORARY BUDGET</u>
<u>General Government</u>		
Township Committee		
Salaries and Wages	61,000.00	16,012.50
Other Expenses	7,300.00	1,916.25
Township Administrator		
Salaries and Wages	251,000.00	65,887.50
Other Expenses	15,575.00	4,088.44
Human Resources		
Salaries and Wages	57,941.39	15,209.61
Other Expenses	50,430.00	13,237.88
Township Clerk		
Salaries and Wages	214,213.85	56,231.14
Other Expenses	49,725.00	13,052.81
Financial Administration		
Salaries and Wages	215,000.00	56,437.50
Other Expenses:		
Annual Audit	39,500.00	10,368.75
Misc Other Expenses	37,500.00	9,843.75
Tax Assessor		
Salaries and Wages	139,000.00	36,487.50
Other Expenses	68,150.00	17,889.38
Tax Collector		
Salaries and Wages	198,000.00	51,975.00
Other Expenses	55,350.00	14,529.38
Legal Services		
Other Expenses		
Special Council	75,000.00	19,687.50
Misc Other Expenses	225,000.00	59,062.50
Engineering Services and Costs		
Other Expenses	51,669.00	13,563.11
Municipal Land Use		
Salaries and Wages	193,000.00	50,662.50
Other Expenses	94,300.00	24,753.75

Board of Adjustment		
Salaries and Wages	43,350.91	11,379.61
Other Expenses	18,200.00	4,777.50
Industrial Commission		
Other Expenses	27,750.00	7,284.38
Insurance:		
General Liability	339,000.00	88,987.50
Workers Compensation Insurance	733,500.00	192,543.75
Employee Group Health	2,153,903.95	565,399.79
Health Benefits Waiver	43,500.00	11,418.75
Municipal Court		
Salaries and Wages	460,000.00	120,750.00
Other Expenses	39,550.00	10,381.88
Prosecutor's Office		
Other Expenses	60,000.00	15,750.00
Management of Information Systems		
Salaries and Wages	83,824.11	22,003.83
Other Expenses	123,000.00	32,287.50
	2015	2016
	APPROPRIATIONS	TEMPORARY
	AS AMENDED	BUDGET
Fire Department		
Rental of Buildings	65,500.00	17,193.75
Aid to Volunteer Fire Companies	150,000.00	39,375.00
Misc. Other Expenses	302,400.00	79,380.00
Police and Traffic Control		
Salaries and Wages	5,577,698.97	1,464,145.98
Other Expenses	506,311.06	132,906.65
Emergency Management Services		
Salaries and Wages	6,788.57	1,782.00
Other Expenses	4,400.00	1,155.00
Ambulance Aid Maintenance		
Other Expenses	45,422.00	11,923.28
Uniform Fire Safety Act		
Salaries and Wages	35,926.40	9,430.68
Other Expenses	17,600.00	4,620.00
Streets and Roads Maintenance		
Salaries and Wages	988,000.00	259,350.00
Other Expenses	958,000.00	251,475.00
Solid Waste Collection	1,733,000.00	454,912.50
Registrar of Vital Statistics		
Salaries and Wages	8,030.85	2,108.10
Other Expenses	1,410.00	370.13
Animal control		
Other Expenses	30,100.00	7,901.25
Public Defender		
Other Expenses	20,000.00	5,250.00
Historical Advisory Board		
Salaries and Wages	3,595.34	943.78
Other Expenses	1,600.00	420.00
Housing Code Enforcement		
Salaries and Wages	181,000.00	47,512.50
Other Expenses	104,950.00	27,549.38
Construction Official		
Salaries and Wages	278,886.98	73,207.83
Other Expenses	21,650.00	5,683.13
Compensated Absence Reserve	40,000.00	10,500.00
Contribution to Snow Reserve	200,000.00	52,500.00
Street Lighting	230,000.00	60,375.00
Utilities	633,500.00	166,293.75
Postage	55,000.00	14,437.50
Contingent	36,600.00	9,607.50
Statutory Expenditures:		
Contribution to:		
Public Employees' Retirement System	405,658.00	106,485.23
Social Security System	710,000.00	186,375.00
Police and Firemen's Retirement System	1,016,039.00	266,710.24
Unemployment Compensation Insurance	20,000.00	5,250.00
Disability Insurance	10,000.00	2,625.00

Defined Contribution Retirement Program	7,426.62	1,949.49
Length of Service Awards Program	80,000.00	21,000.00
Public and Private Programs Off-Set by Revenues:		
Municipal Alliance		
State Share	23,057.00	
Local Share	5,600.00	
Safe and Secure Police - Salaries and Wages	60,000.00	
Safe Corridors Grant	69,164.27	
Bullet Proof Vest	9,022.05	
Emergency Management Grant-State Share	5,000.00	
Emergency Management Grant-Local Share	5,000.00	
Community Development Block Grant	62,630.00	
Body Armor Fund	4,625.51	
Click It Or Ticket	4,000.00	
Clean Communities Grant	75,667.14	
Hazard Mitigation Grant Program-State Share	197,400.00	
Hazard Mitigation Grant Program-Local Share	230,850.00	
Drive Sober Or Get Pulled Over	5,000.00	
Distracted Driving Crackdown	5,000.00	
Sustainable Jersey	2,000.00	
Community Wildfire Protection-State Share	5,000.00	
Community Wildfire Protection-Local Share	5,000.00	
	2015	2016
	APPROPRIATIONS	TEMPORARY
	AS AMENDED	BUDGET
Municipal Aid Program	190,000.00	
Assistance to Firefighters-State Share	13,300.00	
Assistance to Firefighters-Local Share	700.00	
	21,688,742.97	5,436,565.89
<u>Add:</u>		
Capital Improvements:		
Capital Improvement Fund	100,000.00	100,000.00
Purchase of Emergency Equipment	280,000.00	
Debt Service:		
Payment of Bond Principal	2,000,000.00	1,300,000.00
Payment of BANS and Capital Notes	1,000.00	
Interest on Bonds	183,200.00	470,484.00
Interest on Notes	57,158.00	
Green Trust Loan Program:		
Loan Repayments for Principal and Interest	31,092.00	31,092.00
Reserve for Uncollected Tax	1,515,051.91	
Total	25,856,244.88	7,338,141.89

Ms. Gatto moved, seconded by Mr. Kurtz, that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton that the 2016 Cash Management Plan set forth below be approved and adopted.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "AYE", NO "NAY", AND NO "ABSTAIN".

CASH MANAGEMENT PLAN OF THE TOWNSHIP OF HAMILTON IN THE COUNTY OF ATLANTIC, NEW JERSEY

I STATEMENT OF PURPOSE.

This Cash Management Plan (the "Plan") is prepared pursuant to the provisions of N. J. S. A. 40A:5-14 in order to set forth the basis for the deposits ("Deposits") and investment ("permitted Investments") of certain public funds of the

Township of Hamilton, pending the use of such funds for the intended purposes. The Plan is intended to assure that all public funds identified herein are deposited in interest bearing Deposits or otherwise invested in Permitted Investments hereinafter referred to. The intent of the Plan is to provide that the decisions made with regard to the Deposits and the Permitted Investments will be done to insure the safety, the liquidity (regarding it's availability for the intended purposes), and the maximum investment return within such limits. The Plan is intended to insure that any Deposit or Permitted Investment matures within the time period that approximates the prospective need for the funds deposited or invested so that there is not a risk to the market value of such of such Deposits or Permitted Investments.

II. IDENTIFICATION OF FUNDS AND ACCOUNTS TO BE COVERED BY THE PLAN

A. Plan is intended to cover the deposit and/or investment of the following funds and accounts of the Township of Hamilton:

- Current Fund/General Account
- Grant Fund/Grant Accounts
- General Capital Fund/ General Capital Accounts
- Animal Control Fund/Animal Control Accounts
- Other Trust Funds/Trust Accounts

III. DESIGNATION OF OFFICIALS OF THE TOWNSHIP OF HAMILTON AUTHORIZED TO MAKE DEPOSITS AND INVESTMENTS UNDER THE PLAN.

The Chief Financial Officer of the Township of Hamilton is hereby authorized and directed to deposit and/or invest the funds referred to in the Plan. The Chief Financial Officer is hereby authorized to designate in writing an alternate employee to act in her capacity during her absence.

IV. DESIGNATION OF DEPOSITORIES.

The following banks and financial institutions are hereby designated as official depositories for the Deposit of all public funds referred to in the Plan, including any certificates of Deposit which are not otherwise invested in Permitted Investments as provided by this Plan.

- PNC Bank
- Bank of America
- Wells Fargo Bank
- Sun National Bank
- TD Bank
- Ocean City Home Bank

V. RECEIPTS AND DISBURSEMENT OF THE FUNDS OF THE TOWNSHIP OF HAMILTON

- A. The Township Committee shall establish by resolution adopted at its reorganization meeting of said administration the required signatories Municipal bank accounts.
- B. All municipal funds received by any official or employee shall be deposited within 48 hours to an interest bearing account in the same name of the Township of Hamilton.
- C. The following funds shall not be required to be maintained in interest bearing accounts:
 - 1. Change Funds
 - Petty Cash Funds
 - 2. Trust Funds to the extent that the deposit of such funds to an interest bearing account would require by law the payment of interest to the provider of funds.
 - 3. Any grant funds required by the grant agreement not to be placed in interest bearing accounts.
 - 4. Bond and Interest Accounts for Debt Service payments.
 - 5. Compensating balances maintained for the purpose of obtaining specific services from financial institutions. Such accounts may be established at the discretion of the Chief Financial Officer based on his determination of their cost effectiveness. The Chief Financial Officer shall have the authority to execute written agreements for said accounts.
 - 6. Any other funds or balances which due to reasons of practicality or requirements of some regulatory authority must be placed in non-interest bearing accounts.
- D. No municipal funds shall be disbursed by the Chief Financial Officer prior to the approval of the Township Committee except for:
 - 1. Debt Service Payments
 - 2. Investments
 - 3. Payroll turnovers to agencies

Items 1 & 2 shall be submitted to the Township Committee for ratification on the bill resolution presented at the next Committee meeting following the payments.

- E. The Chief Financial Officer is authorized to designate employees who may, from time to time, initiate and confirm wire transfers.

VI. DESIGNATION OF BROKERAGE FIRMS AND DEALERS WITH WHOM THE DESIGNATED OFFICIALS MAY DEAL.

The following brokerage firms and/or dealers and other institutions are hereby designated as firms with whom the Designated Official (s) of the Township of Hamilton referred to in this Plan may deal for purposes of buying and selling securities identified in this Plan as Permitted Investments or otherwise providing for Deposits.

Wells Fargo Securities
Morgan Stanley
Bank of America Securities
JP Morgan Chase
UBS Paine Webber

VII. AUTHORIZED INVESTMENTS.

- A. Except as otherwise specifically provided for herein, the Designated Official is hereby authorized to invest the public funds covered by this Plan, to the extent not otherwise held in Deposits, in the following Permitted Investments:
- (1) Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America;
 - (2) Government money market mutual funds;
 - (3) Any obligation that a federal agency or federal instrumentality has issued in accordance with an act of Congress, which security has a maturity date not greater than 397 days from the date of purchase, provided that such obligations bears a fixed rate of interest not dependent on any index or other external factor;
 - (4) Bonds or other obligations of the Local Unit or bonds or other obligations of municipalities or which the Local Unit is a part or within which the municipality is located;
 - (5) Bonds or other obligations, having a maturity date not more than 397 days from the date of purchase, approved by the Division of Investment of the Department of the Treasury for investment by Local Units.
 - (6) Local government investment pools;
 - (7) Deposits with the State of New Jersey Cash Management Fund established pursuant to section 1 of P.L. 1977, c.281 (C.52 : 18A-90.4) ;
 - (8) Agreement for repurchases of fully collateralized if:
 - a) the underlying securities are permitted investments pursuant to paragraphs (1) and (3) of this subsection a;
 - b) the custody of collateral is transferred to a third party;
 - c) the maturity of the agreement is not more that 30 days;
 - d) the underlying securities are purchased through a public depository as defined in section 1 of P.L. 1970, c 236 (C.17:9-41); and
 - e) a master repurchase agreement providing for the custody and security of collateral is executed.
 - (9) Obligations issued by the State of New Jersey, its agencies or any other local agencies or authorities which specifically provide in their enabling legislation that their obligations are an authorized investment for other local governments. This is specifically intended to include obligations issued by the State of New Jersey to fund its outstanding pension obligations issued in 1997, consisting of Series A, B and C, inclusive.

For purposes of the above language, the terms "government money market mutual fund:" and "local government investment pool" shall have the following definitions:

Government Money Market Mutual Fund. An investment company or investment trust:

- a) Which is registered with the Securities and Exchange Commission under the Investment Company Act of 1940, "15 U.S.C. sec. 80a-1 et seq., and operated in accordance with 17 C.F.R. sec. 270 2a-7. and repurchase agreements that are collateralized by such U.S. Government securities; and

- b) The portfolio of which is limited to U.S. Government securities that meet the definition of any eligible security pursuant to 17 C.F.R. sec. 270.2a-7.
- c) Which has:
 - i. attained the highest ranking or the highest letter and numerical rating of a nationally recognized statistical rating organization; or
 - ii. retained an investment advisor registered or exempt from registration with the Securities and Exchange Commission pursuant to the "Investment Advisors Act of 1940," 15 U.S.C. sec. 80b-1 et seq., with experience investing in the U.S. Government securities for at least the most recent past 60 months and with the assets under management in excess of \$500 million.

Local Government Investment Pool. An investment pool:

- a) which is managed in accordance with 17 C.F.R. sec. 270.2a-7;
 - b) which is rated in the highest category by a nationally recognized statistical rating organization ;
 - c) which is limited to U.S. Government securities that meet the definition of an eligible security pursuant to 17 C.F.R. sec. 270. 2a-7 and repurchase agreements that are collateralized by such U.S. Government securities ;
 - d) which is in compliance with the rules adopted pursuant to the "Administrative Procedure Act" P.L. 1968, c. 410 (c.52:14B-1 et seq.) by the Local Department of Community Affairs, which rules shall provide for disclosure and reporting requirements, and other provisions deemed necessary by the board to provide for the safety, liquidity and yield of the investments:
 - e) which does not permit investments in instruments that: are subject to high price volatility with changing market conditions; cannot reasonably be expected, at the time of interest rate adjustment, to have a market value that approximates their par value; or utilize an index that does not support a stable net asset value; and
 - f) which purchases and redeems investments directly from the issuer, government money market mutual fund, or the State of New Jersey Cash Management Fund, or through the use of a National or State bank located within this State, or through a broker-dealer which, at the time of purchase or redemption, has been registered continuously for a period of at least two years pursuant to section 9 of P.L. 1967 c. (C. 49:3-56) and has at least \$25 million in capital stock (or equivalent capitalization if not a cooperation), surplus reserves for contingencies and undivided profits, or through a securities dealer who makes primary markets in U.S. Government securities and reports daily to the Federal Reserve Bank of New York its position in and borrowing on such U.S. Government Securities.
- B. It shall be the responsibility of the Chief Financial Officer to analyze the cash flow and to invest funds in legal investments as to maximize interest earnings. The Chief Financial Officer will observe the following guidelines:
- (1) When investing funds in commercial banks, savings banks and loans and other depository institutions, the Chief Financial Officer shall attempt to obtain a minimum of three quotations and shall invest at the institutions offering the highest effective rate. If such investment together with all other deposits of the Township of Hamilton in said institution exceeds the Federal Deposit Insurance Corporation limit then the following criteria must be met:
 - (a) the institution must be covered by a current Government Unit Deposit Protection Act Certificate.
 - (2) The Chief Financial Officer shall determine which type of legal investment will best serve the needs of the municipality and is authorized to place funds in any legal investment, unless otherwise restricted by the governing body.
 - (3) The Chief Financial Officer is authorized to contract the services of a Financial Advisor, as needed.
 - (4) The Chief Financial Officer shall develop procedures to insure internal controls are adequate to safeguard the Township of Hamilton funds.

VIII. SAFEKEEPING CUSTODY PAYMENT AND ACKNOWLEDGE OF RECEIPT PLAN.

To the extent that any Deposit or Permitted Investment involves a document or security which is not physically held by the Township of Hamilton, then such instrument or security shall be covered by a custodial agreement with an independent third party, which shall be a bank or financial institution in the State of New Jersey. Such institution shall provide for the designation of such investments in the name of the

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Township of Hamilton to assure that there is no unauthorized use of the funds or the Permitted Investments or Deposits. Purchase of any Permitted Investments that involve securities shall be executed by a "delivery versus payment" method to insure that such Permitted Investments are either by the Township of Hamilton or by a third party custodian prior to or upon the release of the Township of Hamilton funds

IX. REPORTING REQUIREMENTS.

On the first day of each month during which this Plan is in effect, the Designated Official, referred to in Section III hereof shall supply to the governing body of the Township of Hamilton a written report of any Permitted Investments made pursuant to this Plan, which shall include, at a minimum, the following information:

- A. The name of any institution holding funds of the Township of Hamilton as a Permitted Investment.
- B. The amount of securities purchased or sold during the immediately preceding month.
- C. The class or type of securities purchased.
- D. The book value of such Permitted Investments.

The earned income on such Permitted Investments. To the extent that such amounts are actually earned at maturity; this report shall provide an accrual of such earnings during the immediately preceding month.

- E. The fees incurred to undertake such Permitted Investments.
- F. The market value of all Permitted Investments as of the end of the immediately preceding month.
- G. All other information which may be deemed reasonable from time to time by the governing body of the Township of Hamilton.

X. TERM OF PLAN.

This Plan shall be in effect from January 1, 2016 to December 31, 2016. Attached to this Plan is a resolution of the governing body of the Township of Hamilton approving this Plan for such period of time. The Plan may be amended from time to time.

Ms. Gatto moved, seconded by Mr. Kurtz, that the following resolution be adopted.

RESOLUTION AUTHORIZING TAX ASSESSOR TO ACT AS AGENT FOR THE TAXING DISTRICT OF THE TOWNSHIP OF HAMILTON AND TO FILE A PETITION OR PETITIONS OF APPEALS TO INCREASE TAX ASSESSMENTS

WHEREAS, from time to time, the Tax Assessor discovers calculation, transposition, measurement, or typographical errors in the tax assessments of the tax list after the time the County Board of Taxation has certified the tax rates for the tax year; and

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WHEREAS, the governing body of the Taxing District of the Township of Hamilton is desirous that every taxpayer pay his or her fair share of taxes; and

WHEREAS, if the above discovered errors are not corrected, the taxpayers affected would be paying less than their fair share of taxes; and

WHEREAS, the method for correcting such errors is to file a Petition of Appeal for the current tax year with the Atlantic County Board of Taxation,

NOW, THEREFORE, BE IT RESOLVED by the governing body of the taxing District of the Township of Hamilton that the Tax Assessor is hereby authorized to act as the Agent for the Taxing District and to file a Petition of Appeal or Appeals for the tax year 2016 with the Atlantic County Board of Taxation to correct such errors and to increase the assessments to the correct value; and

BE IT FURTHER RESOLVED that a copy of any Petition of Appeal filed with the Atlantic County Board of Taxation under this Resolution shall be filed with the Township Clerk; and

BE IT FURTHER RESOLVED that a certified copy of this resolution shall be forwarded to the Atlantic County Board of Taxation with any such Petition of Appeal.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "AYE", NO "NAY", NO "ABSTAIN".

January 4, 2016

Ms. Gatto moved, seconded by Mr. Kurtz, that the following resolution be adopted.

RESOLUTION AUTHORIZING TAX ASSESSOR TO ACT AS AGENT FOR THE
TAXING DISTRICT OF THE TOWNSHIP OF HAMILTON AND TO FILE A
PETITION OR PETITIONS OF APPEALS TO INCREASE TAX ASSESSMENTS

WHEREAS, from time to time, the Tax Assessor discovers calculation, transposition, measurement, or typographical errors in the tax assessments of the tax list after the time the County Board of Taxation has certified the tax rates for the tax year; and

WHEREAS, the governing body of the Taxing District of the Township of Hamilton is desirous that every taxpayer pay his or her fair share of taxes; and

WHEREAS, if the above discovered errors are not corrected, the taxpayers affected would be paying less than their fair share of taxes; and

WHEREAS, the method for correcting such errors is to file a Petition of Appeal for the current tax year with the Atlantic County Board of Taxation,

NOW, THEREFORE, BE IT RESOLVED by the governing body of the taxing District of the Township of Hamilton that the Tax Assessor is hereby authorized to act as the Agent for the Taxing District and to file a Petition of Appeal or Appeals for the tax year 2016 with the Atlantic County Board of Taxation to correct such errors and to increase the assessments to the correct value; and

BE IT FURTHER RESOLVED that a copy of any Petition of Appeal filed with the Atlantic County Board of Taxation under this Resolution shall be filed with the Township Clerk; and

BE IT FURTHER RESOLVED that a certified copy of this resolution shall be forwarded to the Atlantic County Board of Taxation with any such Petition of Appeal.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "AYE", NO "NAY", NO "ABSTAIN".

January 4, 2016

Ms. Gatto moved, seconded by Mr. Kurtz, that the following resolution be adopted.

RESOLUTION

RESOLUTION OF THE TOWNSHIP OF HAMILTON, COUNTY OF ATLANTIC, STATE OF NEW JERSEY, FIXING THE RATE OF INTEREST TO BE CHARGED ON DELINQUENT TAXES AND SETTING THE GRACE PERIOD.

WHEREAS, N.J.S.A. 54:4-67 governs the interest rates to be charged on delinquent taxes and allows the governing body to set a grace period not to exceed ten (10) calendar days, and

WHEREAS, interest on delinquent taxes may be fixed at a rate of 8% of the first \$1,500.00 of delinquency, and at a rate of 18% on that the portion of the delinquent tax balance which is in excess of \$1,500.00; and

WHEREAS, P.L. 1991 c.75,s.39 provides that a penalty of 6% may be charged to a taxpayer with a delinquency in excess of \$10,000.00 who fails to pay the delinquency prior to the end of the fiscal year.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Hamilton, County of Atlantic, State of New Jersey, as follows:

1. That the Tax Collector is hereby authorized and directed to charge 8% per annum on the first \$1,500.00 of taxes becoming delinquent after due date and 18% per annum on any amount of taxes in excess of \$1,500.00 becoming delinquent after due date.

2. That the Tax Collector is hereby authorized and directed to charge a 6% penalty to those properties who fail to pay delinquencies in excess of \$10,000.00 prior to the end of the fiscal year.

3. That the Tax Collector is instructed that no interest shall be charged if a payment of a tax installment is received by the Tax Collector within the tenth (10) calendar day following the date upon which that tax installment became payable.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "AYE", NO "NAY", NO "ABSTAIN".

Ms. Gatto moved, seconded by Mr. Kurtz, that the following resolution be adopted.

RESOLUTION

RESOLUTION OF THE TOWNSHIP OF HAMILTON, COUNTY OF ATLANTIC, STATE OF NEW JERSEY, AUTHORIZING A TAX SALE PURSUANT TO N.J.S.A. 54:5-19

WHEREAS, N.J.S.A. 54:5-19 provides that a municipality may, by resolution, provide for a tax sale no earlier than the last month of the municipality's fiscal year when unpaid taxes or other municipal liens or charges are in arrears in the fiscal year designated in such resolution; and

WHEREAS, the governing body has determined to authorize a tax sale to be held no earlier than December of 2015 and no later than December 31, 2016 for the year 2015.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Hamilton, County of Atlantic, State of New Jersey, as follows:

1. That the Tax Collector is hereby directed and authorized to conduct a tax sale no earlier than December of 2015 and no later than December 31, 2016 for unpaid taxes or other municipal liens or charges, or parts thereof, that are in arrears for the 2015 fiscal year.

2. That a certified copy of this resolution shall be forwarded to the Tax Collector and Chief Financial Officer for the Township of Hamilton.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "AYE", NO "NAY", NO "ABSTAIN".

Ms. Gatto moved, seconded by Mr. Kurtz, that the following resolution be adopted.

RESOLUTION

RESOLUTION OF THE TOWNSHIP OF HAMILTON, COUNTY OF ATLANTIC, STATE OF NEW JERSEY, AUTHORIZING CANCELLATION OF CERTAIN TAXES WITH DELINQUENT AND CREDIT BALANCES UNDER FIVE DOLLARS

WHEREAS, the Township of Hamilton will collect municipal property taxes for the 2015 and 2016 tax years; and

WHEREAS, there will be delinquent and credit balances for several properties on certain tax bills, amounts under \$5.00 for the 2015 and 2016 tax years; and

WHEREAS, it is the desire of the Township of Hamilton to authorize the Tax Collector to cancel said tax delinquent and credit balances under the amount of \$5.00 that exist throughout the year on 2015 and 2016 taxes;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Hamilton, County of Atlantic, State of New Jersey, that the Tax Collector be and is hereby authorized to cancel said tax delinquent and credit balances under the amount of \$5.00 for the 2015 and 2016 tax years.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "AYE", NO "NAY", NO "ABSTAIN".

Ms. Gatto moved, seconded by Mr. Kurtz, that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton that Ingrid Perez, Special Projects Manager, be and is hereby appointed the J.I.F. Fund Commissioner for the year 2016.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "AYE", NO "NAY", NO "ABSTAIN".

Ms. Gatto moved, seconded by Mr. Kurtz, that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton that Michael S. Jacobs, Township Administrator, be and is hereby appointed the J.I.F. Alternate Fund Commissioner for the year 2016.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "AYE" NO "NAY" AND NO "ABSTAIN".

Ms. Gatto moved, seconded by Mr. Kurtz, that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton that Mary Kelly be and is hereby appointed the J.I.F. Non-Police Claims Coordinator for the year 2016.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "AYE", NO "NAY" AND NO "ABSTAIN".

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Ms. Gatto moved, seconded by Mr. Kurtz, that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton that Lea Brower be and is hereby appointed the J.I.F. Police Claims Coordinator for the year 2016.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "AYE", NO "NAY" AND NO "ABSTAIN".

Ms. Gatto moved, seconded by Mr. Kurtz, that the following resolution be adopted.

"RESOLUTION"

**CONTACT PERSON FOR THE EMPLOYMENT PRACTICES LIABILITY
ATTORNEY CONSULTATION SERVICE
ATLANTIC COUNTY MUNICIPAL JOINT INSURANCE FUND**

WHEREAS, the Governing Body of the Township of Hamilton hereinafter referred to as "MUNICIPALITY", is a member of the Atlantic County Municipal Joint Insurance Fund, hereinafter referred to as "FUND"; and

WHEREAS, the FUND has adopted a policy authorizing the Employment Practices Liability Attorney Consultation Service; and

WHEREAS, the FUND has budgeted an annual allowance per member for EPL consulting services and;

WHEREAS, the FUND requires the MUNICIPALITY to designate specific managerial or supervisory individuals who will have telephone access to the EPL Hotline;

NOW THEREFORE, be it resolved that the governing body of the Township of Hamilton does hereby appoint Michael S. Jacobs, Township Administrator, as the EPL Hotline Contact Person.

BE IT FURTHER RESOLVED that the governing body does hereby appoint Michael Jacobs, Fund Commissioner and Mary Kelly, Human Resources Director, as additional Contact Persons.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "AYE", NO "NAY" AND NO "ABSTAIN".

Ms. Gatto moved, seconded by Mr. Kurtz, that the following resolution be adopted.

BE IT RESOLVED by the Township Committee of the Township of Hamilton that Lisa Marcolongo be and is hereby appointed the JIF Safety Coordinator for the year 2016.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "AYE", NO "NAY" AND NO "ABSTAIN".

There were no Business Registrations to be approved.

Ms. Gatto moved, seconded by Mr. Kurtz, that the following resolution be adopted.

BE IT RESOLVED that release of Aegis Security Insurance Company bond #B10020970, maintenance guarantee for Marlee Contractors, LLC Electrical Modification and Relocation of Township Dispatch Center contract (Bid #2013-06) on January 17, 2016 is hereby authorized as recommended by Robert J. Smith III, Township Engineer on November 12, 2015.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "AYE", NO "NAY" AND NO "ABSTAIN".

Ms. Gatto moved, seconded by Mr. Kurtz, that the following resolution be adopted.

BE IT RESOLVED that release of Susquehanna bank Letter of Credit #10010340528, stormwater management component maintenance guarantee for Jack Trocki Development Company LLC Cologne Gardens project (Engineer's file #0112-1-062) due to uncompleted punch list items is hereby denied as recommended by Robert J. Smith III, Township Engineer on December 28, 2015.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "AYE", NO "NAY" AND NO "ABSTAIN".

Mr. Guishard moved, seconded by Ms. Gatto, that the following resolution be adopted.

BE IT RESOLVED that the CFO is hereby authorized to release \$12,841.00 to Jiang Wen Yang from funds being held in escrow as in escrow as a performance guarantee for site improvements at 6142 Harding Highway (Block 732/Lots 51 and 52; Zoning Board file #27-2011; Engineers file #0112-1-128) and to retain \$1,211.40 for 4 years as the stormwater management system maintenance guarantee and \$1,054.80 for 2 years as the maintenance guarantee for all other site improvements pursuant to August 17, 2015 authorization release of the performance escrow subject to posting of maintenance guarantees as recommended by the Township Engineer.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "YES", NO "NO" AND NO "ABSTAIN" ON ROLL CALL VOTE.

Ms. Gatto moved, seconded by Mr. Kurtz, that the following resolution be adopted.

RESOLUTION APROVING CONTINUING DISCLOSURE AGENT SERVICES AGREEMENT AND APPOINTING PHOENIX ADVISORS, LLC THE INDEPENDENT REGISTERED MUNICIPAL ADVISOR OF RECORD.

BE IT RESOLVED by the Township Committee of the Township of Hamilton that:

Section 1. The Township Committee hereby approves the 2016 Continuing Disclosure Agent Services Agreement between the Township of Hamilton and Phoenix Advisors, LLC which is incorporated herein by reference and as if recited in full.

Section 2. The Township hereby appoints Phoenix Advisors, LLC, to serve as a third-party disclosure-dissemination agent for the Township in accordance with the Agreement attached hereto as **Exhibit "A"**.

Section 3. The Mayor is hereby authorized to execute said Agreement on behalf of the Township.

Section 4. This Resolution shall take effect immediately.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "AYE", NO "NAY" AND NO "ABSTAIN".

Ms. Gatto moved, seconded by Mr. Kurtz, that the following resolution be adopted.

BE IT RESOLVED that Rita Martino is hereby appointed the Public Agency Compliance Officer (PACO) for the year 2016 at \$5,000.00 per year.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "YES", NO "NO" AND NO "ABSTAIN" ON ROLL CALL VOTE.

January 4, 2016

Mr. Kurtz moved, seconded by Ms. Gatto, that the following resolution be adopted.

BE IT RESOLVED that Joan I. Anderson is hereby appointed Municipal Improvement Searcher for the year 2016.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "YES", NO "NAY", AND NO "ABSTAIN" ON ROLL CALL VOGTE.

Mr. Guishard moved, seconded by Ms. Gatto, that the following resolution be adopted.

BE IT RESOLVED that Renee DeSalvo is hereby appointed Municipal Tax Searcher for the year 2016.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "YES", NO "NAY", AND NO "ABSTAIN" ON ROLL CALL VOGTE.

Mr. Kurtz moved, seconded by Ms. Gatto, that the following resolution be adopted.

BE IT RESOLVED that CHRISTOPEHR AYRER, LAWRENCE BIRCH III, NICOLE SCFROFANI and CALIMER RODNEY are hereby reappointed part-time Substitute Communications Officers (Dispatchers) for the year 2016 as defined in the Township Code for part-time hourly employees at the hourly rate set by Ordinance.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "YES", NO "NAY", AND NO "ABSTAIN" ON ROLL CALL VOGTE.

Mr. Guishard moved, seconded by Ms. Gatto, that the following resolution be adopted.

BE IT RESOLVED that **NICOLE ADAMS, TINA CHIARI and ANGELA FOGGAN** are hereby reappointed part-time Police Records Clerks for the year 2016 as defined in the Township Code at the hourly rate set by Ordinance.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "YES", NO "NAY", AND NO "ABSTAIN" ON ROLL CALL VOGTE.

Ms. Gatto moved, seconded by Mr. Guishard, that the following resolution be adopted.

BE IT RESOLVED that Desiree A. Harris is hereby appointed a Stockton University Intern in the Township of Hamilton Police Department for the 2016 Spring Semester.

RESOLUTION ADOPTED WITH ALL MEMBERS VOTING "AYE", NO "NAY" AND NO "ABSTAIN".

Mr. Kurtz moved, seconded by Ms. Gatto, that the resignation of Melissa Davenport as Property Maintenance Code Appeals Board Alternate I effective December 31, 2015 is hereby accepted.

MOTION CARRIED WITH ALL MEMBERS VOTING "AYE, NO "NAY" AND NO "ABSTAIN".

Mr. Kurtz moved, seconded by Ms. Gatto, that the following resolution be adopted.

BE IT RESOLVED that the September 8, 2015 regular meeting minute are hereby approved and adopted as published.

RESOLUTION ADOPTED WITH MEMBERS GATTO, GUSHARD, KURTZ AND SILVA VOTING "YES", NO "NO" AND MEMBER SCHENKER ABSTAINED DUE TO NOT BEING A COMMITTEE MEMBER AT THE TIME.

January 4, 2016

Ms. Gatto moved, seconded by Mr. Kurtz, that the following resolution be adopted.

BE IT RESOLVED that the December 21, 2015 regular meeting minute are hereby approved and adopted as published.

RESOLUTION ADOPTED WITH MEMBERS GATTO, GUSHARD, KURTZ AND SILVA VOTING "YES", NO "NO" AND MEMBER SCHENKER ABSAINED DUE TO NOT BEING A COMMITTEE MEMBER AT THE TIME.

Mr. Kurtz moved, seconded by Ms. Gatto, that the following resolution be adopted.

BE IT RESOLVED that all properly executed and approved payrolls and bills are hereby ordered paid the bill list totaling \$3,648,848.80.

RESOLUTION ADOPTED WITH MEMBERS GATTO, GUSHARD, KURTZ AND SILVA VOTING "YES", NO "NO" AND MEMBER SCHENKER ABSAINED DUE TO NOT BEING A COMMITTEE MEMBER AT THE TIME.

Reports:

Administrator: None
Solicitor: None
Engineer: None
Committee Members: None

Public comment;

There being no questions or comments from the public, Mr. Kurtz moved, seconded by Ms. Gatto, that the public comment portion be closed.

MOTION CARRIED WITH ALL MEMBERS VOTING "AYE", NO "NAY", AND NO ABSTAIN".

There being no further matters of business to be discussed, Ms. Gatto moved, seconded by Mr. Guishard, that this meeting be adjourned.

MOTION CARRIED WITH ALL MEMBERS VOTING "AYE", NO "NO" AND NO "ABSTAIN".

ATTEST:

Joan I. Anderson, R.M.C. Township Clerk